

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, August 22, 2016

Present: Josh Trow, Chairman, Suzanne Gottling, Vice Chairman, John Augustine, Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

Chairman Trow opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0211-0010-0000 1103 Route 11 Bernard Dunbar (Verizon)

Parcel ID: 0107-0011-0000 81 Otter Hill Road Kaicher Family Trust

By Selectman Hastings, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0218-0036-0000 46 Hilltop Drive Nancy & Scott Hilton (signed on 8/8/16)

Parcel ID: 0225-0027-0000 Youngs Hill Road Robert Gallup

By Selectman Gottling, seconded by Selectman Hastings 4 in Favor Selectman Gallup Abstained.

MOTION TO APPROVE THE FOLLOWING DEMO PERMIT:

Parcel ID: 0233-0034-0000 103 Bradford Road

By Selectman Gallup, seconded by Selectman Gottling Unanimous

MOTION TO APPROVE THE FOLLOWING 2015 ABATEMENT

RECOMMENDATIONS:

Parcel ID: 0135-0013-0000 10/18 Lovejoy Lane Peter Howard

Parcel ID: 0126-0029-0000 76 Garnet Hill Road Jab Realty Trust

By Selectman Hastings, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING VETERAN PROPERTY TAX CREDIT:

Parcel ID: 0104-0015-0000 1017 Main St, GM Jeffrey Roosevelt

By Selectman Gottling, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING INTENT TO CUT:

Parcel ID: 0115-0053-0000 Perkins Pond Road Kevin Barton

By Selectman Gallup, seconded by Selectman Hastings Unanimous

Donna Nashawaty gave the Board an update on the Historical Society, who will be coming to the October 17th BOS meeting.

SELECTMEN ACTION

•Capital Improvements Program Policy

The Board reviewed the revised Capital Improvements Program Policy.

Motion to authorize the Chairman to sign the Capital Improvements Program Policy by Selectman Gallup, seconded by Selectman Gottling. Unanimous

- Advisory Budget Committee (Approval)

The Board reviewed the revised Advisory Budget Committee guidelines.

Motion to authorize the Chairman to sign the Advisory Budget Committee Guidelines by Selectman Gottling, seconded by Selectman Gallup 4 in Favor Selectman Augustine Opposed.

Motion to appoint Selectman Gottling as the Selectman representative to the School Board's Advisory Budget Committee by Selectman Gallup, seconded by Selectman Hastings. Unanimous

- Appoint Selectmen Capital Improvements Committee Member

Selectman Gallup volunteered to sit on the committee as the Selectman representative.

Motion to approve the appointment of Selectman Gallup to the Capital Improvements Committee as the Selectman representative by Selectman Gottling, seconded by Selectman Hastings. Unanimous

- Appoint Voting Delegate NHMA Legislative Conference

Motion to authorize the Chairman to sign the card appointing Donna Nashawaty as the Sunapee voting delegate at the NHMA Legislative Conference by Selectman Gallup, seconded by Selectman Gottling. Unanimous

- Sestercentennial (250th) Celebration Committee

The Board received ten (10) applications from community members that were interested in serving on the Sestercentennial (250th) Celebration Committee.

Motion to appoint the ten (10) applicants to the Sestercentennial (250th) Celebration Committee by Selectman Augustine, seconded by Selectman Gottling. Unanimous

- Sign MS-1

Motion to accept the MS-1 as prepared by Selectman Gallup, seconded by Selectman Gottling Unanimous.

- Mountain View Tavern, LLC Request for Extension of Grandfather Status

Motion to grant the one-year extension to September 22, 2017 of the grandfather status to Mountain View Tavern, LLC and its principals, Lynn and Edward DiPietro by Selectman Gallup, seconded by Selectman Hastings. 4 in Favor Selectman Augustine Abstained.

- Use of Facilities-10/02 Skate/Scooter Event, Sunapee Skate Park

Motion to approve the Skate/Scooter Event to be held on October 2nd at the Skate Park by Selectman Gottling, seconded by Selectman Hastings. Unanimous

CHAIRMAN REPORT

• Chairman Trow reported that a meeting was held last Wednesday at UVLSRPC, as of right now Jonathan Edwards is the Interim Director and has no desire to take the position, so they are in the process of scheduling interviews with potential candidates.

•Selectman Augustine attended the School Board meeting last Wednesday where it was announced that the town and school had entered into a joint fuel purchase with Dead River Oil Company and asked for the details. Donna Nashawaty reported that Scott Hazelton worked with the school on the Request for Proposal (RFP), which was a significant savings for both the town and school.

- Selectman Augustine asked if the Harbor House Livery clock was working, Donna Nashawaty replied it was not working. The repair was in the schedule of the company; owner is the repairer.

TOWN MANAGER REPORTS

- July Month End reports

The Board reviewed the month end report from July.

- Donna Nashawaty reported that the Information Booth and the Account Clerk position have been filled.

- Elections

Donna Nashawaty asked if the Board would change their September 6th start time to 6:00PM and invite the Supervisors of the Checklist and the Town Clerk to discuss the changes in the voting system. The Board agreed to reschedule the meeting to 6:00PM.

- Resident's 108th Birthday

Donna Nashawaty wanted it reflected in the minutes that Hazel Nilson, who lives at Sunapee Cove celebrated her 108th birthday on Sunday, August 21st. A birthday card was sent to Hazel from the Board.

- Transportation Service for Sullivan County Ends.

Effective September 9th, because of unresolved funding challenges, Community Alliance for Human Services will cease operation of its rural public transportation.

- Fire Department

Donna Nashawaty read the Board the request she received last week regarding the process for restructuring/disbanding the Board of Fire Engineers. The request was made by a Sunapee Citizen/Voter who happens to be a member of the fire department. Donna Nashawaty doesn't need the Board to do anything, she just wanted them to be aware of the request.

- Highway Truck Driver

Donna Nashawaty stated that Scott Hazelton would like authorization to advertise for the Full-Time Truck Driver position, which is scheduled to become vacant on or about December 8th, due to someone retiring. Scott Hazelton's concern is that the retirement is happening during the winter. Scott Hazelton would like to advertise and start the hiring process so the new driver could start around October 15th, but first Donna Nashawaty would like to see the date of retirement in writing and to have the Finance Director do a spreadsheet to determine the Highway budget has enough money to pay both people during that overlap period.

- Seasonal Plow Drivers

In addition, Scott Hazelton would like authorization to hire Seasonal Plow Drivers, who would only work to cover an ill employee or during a major storm that required an excessive number of hours for clean-up work. This would be optional and only used in case of an emergency, an on-call drivers list with a grade of 1014 and a step 6 which is \$18. 52. There would be no budgetary change. The Board had no objections to the requests.

•Budget Process

Donna Nashawaty went over this year's budget process with the Board.

Meeting adjourned at 9:08PM

Submitted by,

Barbara Vaughn

Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Shane Hastings