

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, July 25, 2016

Present: Josh Trow, Chairman, Suzanne Gottling, Vice Chairman, John Augustine,
Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

Chairman Trow opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID:0147-0040-0000 21 New Province Rd. Catherine Page

Parcel ID:0125-0012-0000 36 Jobs Creek Rd. Elizabeth & Duane Delfosse

Parcel ID:0149-0012-0000 699 Route 103 Lynn DiPietro (Mt. View Tavern)

Parcel ID:0218-0008-0000 16 Chippendale Dr. Jeremy & Tina Clay

Parcel ID:0137-0016-0000 37 Harbor Hill Rd. Duperey Rev. Trust

Parcel ID:0137-0016-0000 39 Harbor Hill Rd. Duperey Rev. Trust

Parcel ID:0235-0059-0000 78 Middlebrook Rd. Dimitry Korsonsky

Parcel ID:0218-0036-0000 46 Hilltop Dr. Nancy & Scott Hilton

By Selectman Hastings, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID:0137-0016-0000 37 Harbor Hill Rd. Duperey Rev. Trust

Parcel ID:0210-0061-0000 52 Trow Hill Rd. Lynne Bell Trust

Parcel ID:0125-0043-0000 22 Dewey Beach Rd. David & Donna Snow

By Selectman Gallup, seconded by Selectman Gottling Unanimous

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID:0140-0023-0000 22 Burkehaven Lane Cynthia Barrette

By Selectman Gottling, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING SIGN PERMIT:

Parcel ID:0147-0017-0000 6 Brook Rd. Joseph Mollica

By Selectman Hastings, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING AFTER THE FACT:

Parcel ID:0125-0012-0000 36 Jobs Creek Rd. Elizabeth & Duane Delfosse

By Selectman Gallup, seconded by Selectman Gottling Unanimous

APPOINTMENTS

7:00PM Becky Rylander-Historical Society

Becky Rylander stated that although the Historical Society (HS) has reserves that could be used, the HS is quite confident that they could raise the funds to purchase the Old Abbott Library. But, the HS wants the Town to recognize that the higher the purchase price and lease costs, the more difficult it would be for them to succeed.

The HS knows the town expenses need to be covered, so they are prepared to offer a purchase price of \$250,000, which would cover the payment to the Library Trustees and the town's share of the closing costs. The HS feels they could pay up to \$500 a month if nothing was applied to the purchase price or \$1,000 per month if 50% or more goes towards the purchase price. If the HS leases only the main floor, the monthly lease amount would be less. The HS might be able to help with some of the ADA compliant expenses for lower level; handicapped bathroom and access ramp to lower level. The HS would like to have the Thrift Shop in the lower level to help pay for utilities, but believe the Town must first decide whether it will continue to support the Thrift Shop. Donna Nashawaty reviewed the estimated costs that would be necessary to construct an ADA compliant access to, and bathroom in the lower level of the Old Abbott Library with the Board. Shaun Carroll asked if the sentiment of the Board was to own this property or are you looking for the HS to buy it. The Board replied they're looking for someone to buy it, it's up for public sale. Shaun Carroll asked if the Town has the choice to sell it only to the HS, the reply was yes. Shaun Carroll stated that if the HS buys the building he will put the handicap ramp in for them. Donna Nashawaty replied the ramp would have to be done before the building was sold to the HS. Selectman Augustine asked if the Town could accept donated services. Donna Nashawaty replied that the Town would have to have a public hearing to accept the donation of approximately \$9,000 for the ramp. Shaun Carroll feels this would not only be a benefit for the Town, but a benefit for the Thrift Shop to have a place and be in the community doing what they're doing. Selectman Gottling asked Selectman Hastings, who's on the Planning Board, if the HS should go to the Planning Board for a consultation. Selectman Hastings replied the HS should come for the consultation and the Town should come because of the handicap ramp. After some discussion, both the Town and Historical Society will go to the Planning Board in September. **Motion that the Board approves the concept of putting the Thrift Shop in the lower level of the Old Abbott Library and move forward with the MOU from the Historical Society and toward the required public hearings and steps to move this process forward by Selectman Gallup, seconded by Selectman Gottling. 4 in Favor, Selectman Augustine Opposed.** Donna Nashawaty will talk to the Riverway about an extension for the Thrift Shop.

SELECTMEN ACTION

•2017-2018 NHMA Legislative Policy Process (Corrections)

The Board received a page from the NHMA bulletin that contained two (2) errors in the final policy recommendations. Betty Ramspott urged the Board to not support General Administration & Government policy #23, that would appoint the Town Clerk instead of electing them. After reviewing, the Board supported the remaining policies. **Motion to express the Board's opposition to the General Administration & Government policy #23 and support of the rest of policies by Selectman Gallup, seconded by Selectman Hastings. Unanimous.**

•Capital Improvements Program (CIP)

After the last meeting, the Town Manager sent the final draft of the CIP to the Town Attorney for their review and comment. The Town Attorney had a couple of small Changes, that the Town Manager went over with the Board. The Town Manager will make the changes and presented the final draft for their approval at the next meeting.

- Advisory Budget Committee (ABC)

The Board reviewed the changes that were suggested at the last meeting. The Board suggested dates for the all-day budget session and will agreed that October 28th would work for everyone involved. The Town Manager will make the suggested changes and present the final draft for their approval at the next meeting.

- 09/03-5K Road Race for Childhood Cancer Sunapee Harbor

Motion to approve the use of facilities from Sunapee School District to hold a 5K Road Race for Childhood Cancer on 09/03 by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

- 08/20-Collins/Spaulding Wedding, Sunapee Harbor Gazebo

Motion to approve the use of facilities from Amanda Collins to use the gazebo on 08/20 for a wedding ceremony by Selectman Gottling, seconded by Selectman Hastings. Unanimous

- Quick Claim-Hayhurst Tax Deeded Property

Motion to sign the Hayhurst deed by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

CHAIRMAN REPORT

- Chairman Trow stated that Jonathan Edwards is the Interim Director at UVLSRPC.

- Selectman Augustine asked if the Harbor House Livery Clock was working. Donna Nashawaty said the clock company was working on it on Friday, but not sure if the work was completed.

- Selectman Augustine asked about the Salary & Wage Study. Donna Nashawaty replied it was the next project on her desk.

TOWN MANAGER REPORTS

- Monthly Budget through June 2016

The Board reviewed the June monthly budget report.

- Perkins Pond-Failed Sewer Pump Systems

The Town Manager wanted to update the Board since they both received a couple of emails from a homeowner whose pump failed over Memorial Day Weekend. There have been two (2) pumps out of fifty-seven (57) that failed.

- Driveway Access Application Bond

Donna Nashawaty stated that the Town of Sunapee's Driveway Regulations does have a section that talks about requiring an applicant to file a bond in a sufficient amount to cover the cost of the construction and repair within the right of way of the road. The current driveway permit does not have a section regarding a required bond or letter of credit and amount of bond. A revised Driveway permit, which included the bond information was presented to the Board.

- Donna Nashawaty spoke to the Board regarding email notifications and the web site.

Meeting adjourned at 10:17PM
Submitted by,
Barbara Vaughn
Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Shane Hastings