

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, June 27, 2016

Present: Josh Trow, Chairman, Suzanne Gottling, Vice Chairman John Augustine, Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

Chairman Trow opened the meeting at 6:30PM

1. REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0117-0004-0000 20 Melody Lane Ben & Amy Holobowicz

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Parcel ID: 0226-0017-0000 22 Pine Ridge Rd. Charles & Janet Hirshberg

Parcel ID: 0133-0107-0005 12 Saville Lane Leonard Pollari

Parcel ID: 0233-0023-0000 8 Bradford Rd. Curtis & Helen Hall

Parcel ID: 0118-0045-0000 Burma Road Maureen Binzel

Parcel ID: 0133-0108-0000 49 Maple Street Robert & Karen Lester

Parcel ID: 0225-0060-0000 6 Post Office Rd. Jennifer Lewis & Steven Conant

Parcel ID: 0118-0019-0000 28 Marys Rd. Anne & Gilbert Watkins

By Selectman Gallup, seconded by Selectman Gottling Unanimous

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID: 0118-0019-0000 28 Marys Rd. Anne & Gilbert Watkins

Parcel ID: 0225-0060-0000 6 Post Office Rd. Jennifer Lewis & Steven Conant

Parcel ID: 0118-0045-0000 Burma Road Maureen Binzel

By Selectman Hastings, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING AFTER THE FACT:

Parcel ID: 0233-0023-0000 8 Bradford Rd. Curtis & Helen Hall

By Selectman Gottling, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0133-0107-0005 12 Saville Lane Leonard Pollari

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING SIGN PERMIT:

Parcel ID: 0225-0060-0000 6 Post Office Rd. Jennifer Lewis & Steven Conant

By Selectman Gottling, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING INTENT TO CUT:

Parcel ID: 0201-0001-0000 & 0202-0001-0000 North Rd. YMCA Camp Conistion

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING 2015 APPROVED TAX

ABATEMENTS:

Parcel ID: 0133-0034-0041 C5 Sunapee Harbor So. Alan Peterson

Parcel ID: 0133-0034-0034 B13 Sunapee Harbor So. Michael & Jeanne Robertson

Parcel ID: 0109-0007-0000 Westwood Rd. Beardsley Revocable Trust

Parcel ID: 0108-0019-0000 Westwood Rd. Kohn Revocable Trust

Parcel ID: 0211-0014-0000 Route 11 Cooper Street Partners

Parcel ID: 0237-0044-0000 Jeffrey Drive Boddorff, ET AL
Parcel ID: 0106-0043-0000 Jobs Creek Road James & Susan Spero
Parcel ID: 0203-0007-0002 Granite Ridge Rd. Edward & Maryellen Kmiec
Parcel ID: 0147-0019-0000 563 Route 103 NAF Sunapee, LLC
Parcel ID: 0113-0003-0000 111 High Ridge Rd. McCune Revocable Trust
Parcel ID: 0133-0051-0008 1B Indian Cave Landing Robert Bryan Trainor
By Selectman Gottling, seconded by Selectman Hasting Unanimous
MOTION TO APPROVE THE FOLLOWING 2015 DENIED TAX
ABATEMENTS:
Parcel ID: 0136-0071-0000 373 Lake Ave. Jennifer S. Montgomery Trust
Parcel ID: 0130-0026-0000 NH Electric Cooperative Utility Property
Parcel ID: 0136-0055-0000 58 Birch Point William McLaughlin & Jerrienne
Seger
Parcel ID: 0135-0012-0000 26 Lovejoy Lane Kevin & Linda Brown
Parcel ID: 0231-0028-0000 & 0231-0030-0000 Pine Ridge Rd. Alan Peterson
By Selectman Hastings, seconded by Selectman Gottling Unanimous

2. APPOINTMENTS

7:00PM-Jim Beard-NH Senate Candidate

Jim Beard, Republican candidate for the State Senate District 8 and to introduce Himself to the Board.

7:10PM-Scott Hazelton-Road Paving & Bridge Update

Road Paving

Scott Hazelton reported that the new grader should be here any day. The John Deere grader that has been seen around town is a rental. Based on the condition of the town's existing grader, Scott Hazelton chose to negotiate a one-month rental of a grader to get through the spring. John Deere gave the town the grader for a month for the cost of a two (2) weeks rental, which was \$6,600. He did not want to use the existing grader in fear of something happening and losing its trade value. Donna Nashawaty stated that the town had been receiving phone calls from residents who live on gravel roads expecting the grader to be out doing the roads. Scott Hazelton received emails regarding the issue. The Roadway Management Plan is in its third year and this year the Highway Department was able to reconstruct the east end of Jobs Creek Road, beginning at Route 11 and ending just past Westwood Road. In addition, the west end of Jobs Creek Road was overlaid from Route 11 to Grandliden, and Garnet Hill Road was overlaid. The paving on Woodland Road was also completed.

Bridge Update

Scott Hazelton sent the Bradford Road bridge out to bid for design and received two (2) bids, but the bid that wasn't received was from the Engineer who actually gave us a price last year, there was an error in his office. Unfortunately, the two (2) bids that were received were quadruple the price we received from the Engineer that didn't submit a bid this year. Scott Hazelton came up with a method he has done in the past, which is called a design built project, where the Engineer will design the contract, HEB and the bridge contractor, Hansen, will construct it.

The price to design the bridge is \$16,500 and \$475 in reimbursement expenses. The following warrant article was established last year, to include town bridges, but the agent to expend, which was already the Board of Selectman is required to be on the restated article.

“Article 22: Are you in favor of changing the purpose of the 2001 capital reserve fund titled “Town Road Bridges Capital Reserve” from evaluating, designing, repairing and/or constructing only those Town road bridges that are on the state’s “red list” to evaluating, designing, repairing and/or constructing *all* Town road bridges? 2/3 majority vote required, RSA 35:16.”

This warrant article will go back before the voters in March of 2017. Scott Hazelton has a proposal that needs to be signed and Donna Nashawaty’s suggestion would be to take it out of the overall budget. If we don’t engineer the bridge, we’re on stand-by until after the March voting. Selectman Augustine stated that the issue is where the \$16,500 is going to come from? Donna Nashawaty replied yes. Selectman Augustine replied that there was still a chunk of money from the grader lease line that was talked about a few meetings ago, and part of that money was going toward the annual maintenance plan on the new grader. Donna Nashawaty said the Town did rent a grader for two (2) weeks out of the grader lease line. Selectman Augustine said there was money to lease a grader for six (6) months to one (1) year, in the event the article failed. Selectman Gallup asked how soon this expense going to come. Scott Hazelton replied it wouldn’t come until October or November, but the contract needed to be signed. Selectman Gallup replied that the expense itself wasn’t going to come until later in the year, so the Board has the option of pulling it out of the budget, but by October the Board will have a much better idea of where there is money left. The Board was in agreement with the process that was suggested.

Harbor Bathrooms

Scott Hazelton has hired someone to clean the harbor bathrooms.

3. PUBLIC COMMENTS:

No public comments

4. SELECTMEN ACTION

•Use of Facilities:

Motion to approve the use of facilities from Lake Sunapee United Methodist Church to use the Gazebo on various days by Selectman Hastings, seconded by Selectman Gallup. Unanimous

Motion to approve the use of facilities from Lake Sunapee Yacht Club to use Dewey Beach on July 4th, before 8am to load fireworks on barge by Selectman Gallup, seconded by Selectman Gottling. Unanimous

Motion to approve the use of facilities from the Friends of Abbott Library to hold their Annual Pancake Breakfast at the Safety Services Building on July 9th by Selectman Gallup seconded by Selectman Hastings. Unanimous

Motion to approve the use of facilities from Project Sunapee to hold Riverfest 2016 on, River Rd. between Maple & High St. on July 31st by Selectman Gallup seconded by Selectman Gottling. Unanimous

Motion to approve the use of facilities from COA to use Dewey Beach on September 9th for outdoor recreation for seniors by Selectman Gottling, seconded by Selectman Hastings. Unanimous

•Motion to waive the Town of Sunapee Fireworks Permit Fee for the town fireworks by Selectman Gallup seconded by Selectman Gottling. Unanimous

•Discuss Capital Improvement Program (CIP)

The Board reviewed the “draft” CIP presented by the Town Manager. After some discussion, the Town Manager will make the suggested changes and bring back to the July 11th BOS meeting for approval.

•Historical Society MOU

Donna Nashawaty stated that she received the realtor contract, for the sale of the old Abbott Library, which she had the Town Attorney review, with the Historical Society MOU, and expects to drop the signed contract off at Country Houses tomorrow. Donna Nashawaty has done some research and if the Board wants to accept a lease/purchase agreement with the Historical Society, which would include putting the Thrift Shop in the basement. It would cost roughly \$26,000 to provide handicap accessibility to the lower level and \$15,000 for a new bathroom. There was discussion regarding the missing numbers on the MOU, the necessary upgrades to building and the Thrift Shop financials. Selectman Augustine asked if Donna Nashawaty could find out what other towns have a “town” supported Thrift Shop, and if so, what level of investment the town has. Donna Nashawaty stated that in order to move forward the Board needs to have a very important conversation as to whether or not they support the Thrift Shop in its present state. Donna Nashawaty will get more factual information regarding the Thrift Shop and some numbers from the Historical Society regarding the lease/purchase of the Old Abbott Library for the next meeting.

•Non-Public RSA 91-A:3, II(c) Reputation

8:30PM-A motion was made by Selectman Gallup to go into non-public session under RSA 91-A:3, II (c) reputation. The motion was seconded by Selectman Gottling and roll call vote approved unanimous.

9:40PM-The Board returned from non-public session.

Motion to sign the minutes by Selectman Hastings, seconded by Selectman Gallup And roll call vote approved unanimous.

5. CHAIRMAN’S REPORT

•Chairman Trow stated he is Vice Chairman of UVRPC.

•Selectman Augustine asked when the wage & salary study list of comparison towns would be presented to the Board. Donna Nashawaty replied that it was the next project on her list and has already received salary studies from several towns.

6. TOWN MANAGER REPORTS

•The Town Manager and Finance Director attended a new policyholder information session for Primex.

•The BOS approved the BAC Letter.

- Discrepancies between Library Trustees and the Trustees of the Trust Funds. Donna Nashawaty told the BOS there was one in the past with transfers, they are working on it.
- 2017-2018 NHMA Legislative Policy Process discussion will be July 25th.

7. MISCELLANEOUS:

8. OLD BUSINESS

Meeting adjourned at 9:56PM

Barbara Vaughn

Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Shane Hastings