

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, May 16, 2016

Present: Josh Trow, Chairman, Suzanne Gottling, Vice Chairman, John Augustine, Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

Chairman Trow opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0238-0005-0000 163 Jeffrey Drive Mark Brunelle

Parcel ID: 0135-0007-0000 19 Lovejoy Lane Jamie Miller

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING SIGN PERMIT:

Parcel ID: 0131-0011-0000 Route 11 Jolyon Johnson

By Selectman Gottling, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID: 0121-0034-0000 101 Fernwood Point Don & Jan Bettencourt

By Selectman Hastings, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING ELDERLY TAX EXEMPTION

Parcel ID: 0103-0018-0000 56 Oakridge Rd Melodie M Lessard & Heidi Emanuel

By Selectman Gallup, seconded by Selectman Hastings Unanimous

APPOINTMENT

7:00PM-Public Hearing to Accept the \$81,990 Donation to Pave Woodland Road
Chairman Trow opened the public hearing at 7:00PM. Donna Nashawaty stated that about six (6) months ago, there was talk that a private individual wanted to pave a road in Sunapee. About six (6) weeks ago, the Town was approached about paving Woodland Road with private donations. Scott Hazelton requested bids for the 2016 Road Paving Program from several companies, which included a price of \$81,990 to pave Woodland Road. The Board set the public hearing to accept the donation of \$81,990 and asked the Town Manager to send a letter to all residents notifying them of the hearing. The Town has received four (4) letters to date from; Lake Sunapee Protective Association (LSPA), Merle Hochman, 72 Woodland Road, Craig Ferguson, 52 Woodland Road and Bruce Ferguson 56 Woodland Road. Ralph Sweetland, 74 Woodland Road, feels one of the arguments in favor of paving the road is to improve the drainage situation and thereby improve the health of Lake Sunapee. The group feels the environmental base of this argument is the strongest argument they have. The materials that are applied every year, in some cases two (2) or three (3) times a year, which include chemicals to keep the dust down, in some cases find their way into the lake and impair the quality of the water in the lake. After a heavy rain or regrading residents have observed silt plumes in Jobs Creek, which is evidence that the water is rushing down and eventually finding its way into the creek.

Ralph Sweetland is told that there is a significant amount of cost and labor on the part of the town to maintain roads of this type, particularly this one because it's heavily used and he thinks if the road were paved and properly treated that would be a significant cost-savings to the town, saving resources that could be used somewhere else. Ralph Sweetland said that he knows LSPA has not expressed an official opinion, but he has seen their letter and believes it is supportive of their case and he read one sentence from the LSPA letter; "In discussions with several highway departments, we have agreed that long-term impacts can be decreased by paving a dirt road and that long-term maintenance costs of the road surface are lower for a paved road." He believes the findings are on their side in this case and ask the Board to consider these findings. Dan Schneider, 79 Woodland Road and Mark Begor, 68 Woodland Road support paving Woodland Road. In addition, Mark Begor would like the Town to consider posting a speed limit of 20 or 25 miles per hour on the road. After some discussion, the public hearing was closed at 7:45PM.

Motion to accept the generous donation of \$81,990 from the residents of Woodland Road to pave Woodland Road by Selectman Gallup, seconded by Selectman Gottling. Unanimous

7:30PM-Scott Blewitt, Recreation Director

•Transfer from Revolving Funds.

Scott Blewitt presented a list of bills made a requested to the Board to make a motion to repay the general fund from the special recreation revolving fund in the amount of \$19,772.55.

Motion to repay the general fund from the special recreation revolving fund in the amount of \$19,772.55 by Selectman Gallup, seconded by Selectman Hastings. Unanimous

•Accept the following donations for the Veterans Field Building Improvements.

Scott Blewitt received the following donations; \$2,000 donation from the Byrne Foundation, \$500 donation from the Dewey Family and a \$500 donation from The Thrift Shop. The donations total \$3,000, which he would like to use towards Veterans Field Building Improvements. **Motion to accept the donations totaling \$3,000 and earmark it for the Veterans Field Building Improvements by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

•The Summer newsletter will be out by the end of the week.

7:40PM-Chief David Cahill: Ruger Handguns Donation \$4,000 value

Chief Cahill is requesting that the Board of Selectmen (BOS) accept twelve (12) duty pistols that have been donated by Ruger Firearms. The value of the donation is \$4,000. These pistols will be replacing the current Sig Sauer pistols, which are 14 years old and need to be replaced. In addition, Chief Cahill would like to trade the ten (10) Sig Sauer pistols, with an estimated trade value of \$250-\$300 per pistol for ammunition holsters.

Motion to accept the Ruger donation of twelve (12) new duty pistols and authorize Chief Cahill to take the ten (10) old pistols to trade-in for ammunition and holsters by Selectman Gottling, seconded by Selectman Hastings. Unanimous.

Chairman Trow asked if the new rifle sights had been received. Chief Cahill replied that they just took inventory of all the new rifle sights and sold them back and received a \$2,710 credit, which they ordered five (5) more sights.

7:50PM-Scott Hazelton-Leaf Vacuum

Scott Hazelton has found two (2) used 2008 ODB leaf vacuums for sale, one on Ebay and when Hazelton contacted the seller he told him about a second leaf vacuum. One sold for \$10,200 and the other one is for sale needs a clutch, which would be \$1,800 for the part. The owner has agreed to sell the leaf vacuum “as is” to the Town for \$9,000 or he will put the clutch in and the price would be \$12,500. Scott Hazelton would like authorization to purchase the leaf vacuum for a cost of \$9,000, purchase the clutch for \$1,800 and the cost to transport from Illinois \$1,000 to \$1,500, which is a verbal estimate, from the Used Equipment Capital Reserve. The total in the Used Equipment Capital Reserve is \$25,019. In Scott Hazelton’s opinion, this would significantly improve the efficiency of his department and would improve the process of leaf removal for the Town. **Motion to approve Scott Hazelton continuing to work towards the purchase of the leaf vacuum, with the cost not to exceed \$12,300 from the Used Equipment Capital Reserve by Selectman Gallup, seconded by Selectman Hastings. Unanimous.** Scott Hazelton informed the Board that the Catch Basin Cleaning bid was awarded to Hartigan and the Tree Management Contract was awarded to Gallagher Tree Service.

SELECTMEN ACTION

•Use of Facilities:

◇**Motion to authorize American Post #25 to use Veterans Field and Sunapee Harbor on May 27th for the Memorial Day Exercises by Selectman Gallup, seconded by Selectman Gottling. Unanimous.**

◇**Motion to authorize SCES to use Dewey Beach on June 9th for the 5th Graders Beach Day by Selectman Hastings, seconded by Selectman Gallup. Unanimous.**

◇**Motion to authorize Project Sunapee to use Sunapee Harbor on July 9th for the Annual Teddy Bear Picnic by Selectman Gottling, seconded by Selectman Gallup. Unanimous.**

◇**Motion to authorize LSPA to use Sunapee Harbor on August 14th for the Antique Boat Parade by Selectman Gallup, seconded by Selectman Hastings. Unanimous.**

•Sunapee Lions Club Raffle Permit

The Sunapee Lions Club will be holding a raffle for the Rubber Duck Race. The race will be at the bridge behind the Livery. The race and raffle drawing will be on August 21st.

Motion to approve the Lions Club Raffle permit by Selectman Gallup seconded by Selectman Gottling. 4 in Favor Selectman Hastings Abstained

•Land Lease Agreement for Radio Repeater

Chief Dan Ruggles stated that the land lease agreement between Robert Bell and the Sunapee Fire Department for the radio repeater is up for renewal. The land is located on Trow Hill. This agreement is good for ten (10) years rent free from the date of signature.

Motion to enter into a land lease agreement with Robert Bell for the Fire Department radio repeater and authorize the Town Manager as the agent to sign by Selectman Gallup, seconded by Selectman Hastings. Unanimous.

•New Hampshire Division of Historical Resources (DHR)-Old Abbott Library

At the last meeting, the Board received a letter from the DHR stating it has reviewed the inventory form prepared for the Old Abbott Library and determined that it is eligible for listing in the New Hampshire State Register of Historic Places.

The application has been completed and needs the signature of Chairman Trow, in order to list the property on the New Hampshire State Registry. Terri White, Chairman of the Abbott Library Trustees said that her Board discussed this at their April meeting before the eligibility was determined, and will have further discussion at their May 19th meeting. Some Trustees had a concern on what this designation might do to the value of the building so far as restricting that and understands from the criteria that it won't. Looking at the Cy-pres, which has moved from the Attorney General office to Probate Court, the next step, if approved by the Probate Court, it that the Town would speak to a Commercial Real Estate Agent about the marketability of the building. Terri White asked if there had been any discussion with a Real Estate Agent about what, good or bad, this type of designation might have on the marketability of the building. Donna Nashawaty replied that the Town has not gotten to that process yet. Selectman Gottling wanted to comment, depending on what the BOS would decide regarding restrictions, it wouldn't be any different from getting that designation. Chairman Trow read a paragraph from the DHR application regarding restrictions or requirements from the property owners and noted that the property owner upon request could undo the designation. Selectman Gallup stated at this point he doesn't see the Library losing anything, the only entity that might lose anything is the Town, if it ends up being a regular commercial sale. Selectman Gallup and Gottling do not see any reason for not going forward with this application.

Motion to authorize Chairman Trow to sign on the Board's behalf the NH DHR Determination of Eligibility by Selectman Gottling, seconded by Selectman Gallup. Unanimous

•2016 First Issue Tax Warrant

Motion to sign the 2016 First Half Tax Warrant in the amount of \$8,999,369 by Selectman Gallup, seconded by Selectman Hastings. Unanimous

•Target Practice Ordinance Discussion

Chairman Trow said at the last meeting the Board has a discussion regarding gunfire or target practice, which was occurring at various locations in town. The discussion was prompted by an email that Chairman Trow and Selectman Gallup received from resident, Rick Mastin. Chief Cahill said because he sits below the Mastins, and because of the trees and ledge, he doesn't hear the gunfire from the same area as the Mastins, but does hear it from Central Street. The shooting on Central Street doesn't last as long in time as say the North Road area. The North Road area was a resident who did a lot of shooting, but have since moved to Arizona. Chief Cahill stated that the challenge is that Mr. Mastin has never call the police station with this complaint. When Chief Cahill did hear about it he asked that they call the station if there is an issue. All the officers respond to noise complaints for gunfire, one to verify that it is target practice and nothing else is going on, and that they identify where it is. Chief Cahill ran a report from January 2015 until today and they have had sixteen (16) complaints of shots fired. Selectman Gallup replied that with just sixteen (16) complaints over a year and a half, he really does not think there is an issue, but feels as a Selectman when something such as this is received, it should at least be brought to the Board to discuss. Selectman Gallup doesn't feel this needs to be taken any further. The Board will take no further action.

- Capital Improvement Program (CIP) Committee Discussion

Chairman Trow not sure what the Board wants to go through tonight. He read through the Moultonborough CIP guidelines and felt they were pretty straight forward. Donna Nashawaty asked if the Board would like her to take the Moultonborough CIP and put it in our content and bring it back to the Board, who can then edit. Selectman Augustine thought that the Moultonborough CIP didn't have as many members of the public involved as he would like. Selectman Augustine feels having only one (1) or two (2) local experts, instead of three (3) or four (4) would be a disservice. Chairman Trow replied that he doesn't think it stops the committee for asking for additional input, it's the actual committee itself. Chairman Trow said that you could have thirty-five (35) people on a committee or go as big as you want, but getting a quorum and getting everyone together would be hard. Whereas a committee of seven (7) or nine (9) member committee, you could get a quorum. It's a question of the committee being feasibly operational. Selectman Gallup said that the idea behind the CIP program is broader than just concentrating on equipment. It's upgrading or replacing municipal buildings, water or sewer lines, roads or where the town might to promote development. Donna Nashawaty will put together a "draft" CIP guideline specific to Sunapee for the Board to review.

- Laborer- Seasonal

Selectman Augustine had a question from a resident regarding the rate of pay for the part-time seasonal laborer. Scott Hazelton went over the job description and responsibility. After some discussion, the Board agreed the rate of pay was within the town pay table.

- Gasoline Budget vs Actual

Selectman Augustine said there are line items in each budget and he would like to see how much excess is in the fuel line, so the money isn't spent on other things. Selectman Gallup stated that in all the years on the BOS he has never felt there was manipulation of the budget that the Board was not aware of. Donna Nashawaty stated that one line might be overspent knowing that another line would be less. Donna Nashawaty continued by saying the Department Head would come to the Board if there's any spending that would need to be done based on any savings and it wouldn't be until the end of the year and at that point it's the decision of the Board if it makes good business sense or not.

- Minutes of Board Meetings (legal requirement & expectation)

Selectman Augustine asked what the legal requirement was for making the minutes available to the public. Donna Nashawaty replied that the minutes have to be available five (5) business days after the meeting, which could be in "draft" form.

TOWN MANAGER REPORTS

- April Monthly Budget Reports

The Board received the April Monthly budget report for their review.

- Phragmites (reeds) update from last meeting discussion

Donna Nashawaty found out that the money that Water & Sewer has is from the Sewer Capitol Replacement Fund, which is their maintenance fund, contributions from New London are in this fund, so it would be inappropriate to spend for the reeds around town.

•Cary Farm Road vs Carey Farm Road

The Town received an email from the grandson of Bernard Carey, who is objecting that a few years back the town changed Carey Farm Road to Cary Farm Road. Chairman Trow suggested sending a letter to the residents to ask if they objected to changing the name back to Carey Farm Road. Donna Nashawaty will write a letter to the residents.

•Donna Nashawaty went to a conference last week and attended a seminar on Drones.

•Last Friday the NHMA subcommittee, that Donna Nashawaty chairs concluded the general government revenues for the policy session. The Board will vote on all policy statements in September.

Meeting adjourned at 10:23PM

Submitted by,

Barbara Vaughn

Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Shane Hastings