

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, May 2, 2016

Present: Josh Trow, Chairman, Suzanne Gottling, Vice Chairman, John Augustine,
Fred Gallup, and Donna Nashawaty, Town Manager

Absent: Shane Hastings

Chairman Trow opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0132-0024-0000 55 Winn Hill Road Kathleen Higgins Doolan

Parcel ID: 0133-0094-0001 34A River Road Peter & Diane Edwards

Parcel ID: 0149-0025-0000 727 Route 103 Michael & Jennifer McLaughlin

Parcel ID: 0234-0021-0000 85 Hansen Chase Road Michael & Erin Terry

Parcel ID: 0144-0040-0000 308 Edgemont Road Dan & Crystal Bonin

Parcel ID: 0149-0012-0000 699 Route 103 Lynn Pietro (Mountain View Tavern)

By Selectman Gottling, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING EXCAVATION TAX

ASSESSMENT:

Parcel ID: 0211-0011-0000 Route 11 Michael & Elizabeth Lemieux

By Selectman Gallup, seconded by Selectman Gottling Unanimous

MOTION TO APPROVE THE FOLLOWING SIGN PERMIT:

Parcel ID: 0133-0093-0000 36 River Road Soo-Nipi Realty Trust

By Selectman Gallup, seconded by Selectman Augustine Unanimous

APPOINTMENT

7:00PM-Lake Sunapee Protective Assoc. (LSPA) Watershed Compliance Discussion
June Fichter, Executive Director of LSPA and Nancy Marashio, Chairman of the
Watershed Committee came to talk to the Board at the request of the Planning Board
regarding the compliance idea; enforcement, the process and the education of
homeowners and contractors. LSPA has now met with the Sunapee, Newbury, New
London, Springfield Selectmen and Planning Boards. LSPA understands that the Town of
Sunapee now has a process involving several of the departments that get together to
evaluate pending plans, the goal is to enforce the land use regulations to protect water
resource. LSPA asked how Sunapee was looking at the compliance idea. Selectman
Augustine asked if LSPA believes the current process is not working adequately, LSPA
replied yes. LSPA believes the reason it isn't being done is that it requires an inspection
or regular oversight.

Donna Nashawaty stated that part of the process is that the Town has the permitting process, which it follows, and Sunapee, in good faith went forward and set-up a committee called Peer Review, where after the Planning Board applications received all of the departments; Police, Fire, Highway, Water & Sewer and Conservation review all the pending projects to see if there are any issues and talk about any past compliance issues. In addition, the Town went out to get an Engineer of record, who the Town could call on in order to make sure the Applicant was following what they said they would do in the plan. It was made clear that this discussion is about is the watershed, this is not the lake front properties and not only Lake Sunapee. It's people who have streams or brooks on their property that have not culverted them correctly and redirecting them back onto town roads. LSPA is glad the Town is on this issue and thanked the Town for the progress they're making.

7:15PM-School/Town BAC Relationship: Carroll/Nashawaty

Donna Nashawaty, Town Manager and Shaun Carroll, Chairman of the Sunapee School Board wanted to talk about what worked and didn't work with the Budget Advisory Committee (BAC) and change the process for the upcoming year. There were some issues that both do not want to see repeated this year. The guidelines are pretty straight forward, but somehow went awry this year. Donna Nashawaty would like the Board of Selectmen (BOS) to consider starting all over again; maybe having members from different geographical locations. Shaun Carroll thinks what the Town voted in years ago works fine, but kind of went sideways this year. Both agreed that the BAC should submitted a written report with suggestions to the BOS, after the Town and School budget public hearings. Shaun Carroll feels that the School and the Town employees do a great job managing the both town governments. He felt this year was very contentious because the BAC made some recommendations and wanted change; such as the payroll system (ADP), it was look at and checked it out, it doesn't work, but how many times do you have to say no. These are not the arguments that should be taking place with the BAC. It created undue tension in the community that didn't need to be there. Selectman Augustine asks how some boundaries were put on the rapidly increasing tax bill. Donna Nashawaty replied that that's the BOS's decision, not the staff. The staff upholds the policies that the BOS has established. The staff is providing the services the BOS wants to provide to the community. Selectman Gottling wanted to make one comment, one of the problems we get into is the definition of "rapidly increasing", when stated, may be very different from different points of view. But the kind of language that you use when you're dealing with these issues is really important. Selectman Gallup doesn't disagree with anything that has been said here, it was a very tumultuous process this past year and the year before and through actions of the BAC the Town ended up with a default budget, it was a bit of a hardship, but the Town came through it. Shaun Carroll said at the end of each budget hearing the BAC should hand in a report to the BOS and that's it, there is no seat at the Deliberative Session, their duty is over. After some discussion, Chairman Trow asked what guideline adjustments do we have so far.

Donna Nashawaty said she has to firm up the BAC and how requests are made for information, earlier dates on #2 & #3, #5 replace BAC will give input to BOS and School Board only, #7 BAC to keep open line of communication to the BOS, School Board, Town Manager and Superintendent, BAC to give written report to BOS & School Board prior to budget public hearing and duties complete after budget hearings. BAC minutes should reflect the discussion and questions they want to ask as a group, not as a single person. Donna Nashawaty will produce a “draft” for Russ Holden to review and present to the BOS at the next meeting. Selectman Gallup suggested that the BOS and School Board have a joint meeting to make sure everyone’s on the same page. Donna Nashawaty asked if the BOS wanted her to send out a letter to current BAC members. The Board wanted the letter to explain that they are reevaluating the structure of the Budget Advisory Committee to make it a more positive experience for all involved. The term of service was discussed, but the BOS will think about the length of term at the next meeting.

SELECTMEN ACTION

•Consideration of the Aldrich Request to Waive Building Permit Fee

The Board received a letter from Derek Durbin, Attorney for Dustin Aldrich requesting a waiver of the building permit fee paid to the Town of Sunapee of \$598. According to the letter, Mr. Aldrich acquired the property after the prior owner had let it go to foreclosure. He believed he was purchasing a 5-bedroom single home, but the home was completed and configured by the prior owner as a two-family dwelling with six bedrooms. The septic system approved by DES was for 5 bedrooms. After some discussion, the Board decided to reduce the cost per square foot which was charged at \$.30 per square foot for new construction to the \$.20 that is used for renovations. The difference is \$174.20. **Motion to charge the \$.20 per square foot and process a check for Mr. Aldrich for the difference by Selectman Gottling, seconded by Selectman Augustine. Unanimous.**

CHAIRMAN’S REPORT

•Selectman Gallup has been contacted to have a meeting with Steve Jesseman and Tom Broom, as a liaison to help make things better between Mt. Royal Academy and the Town.

•Selectman Gallup asked if there was more information about the Gregory Meadow sign at Wendall Marsh. The sign was put up by Joylon Johnson, who is coming in for a sign permit.

•Selectman Augustine went to the Water & Sewer Department presentation on the Phragmites (Reed) eradication at the Sewer Treatment Plant. It was reported that there are smaller patches around town, including between the Town Hall and the Information Booth. The warrant article was in the amount of \$50,000 and it was thought that this year’s treatment would be \$6,500, could money from the warrant article be used for treatment of the other patches around town. Donna Nashawaty replied that the warrant article states for control on the Sunapee Wastewater Treatment Plant property. The Town Manager will talk with the Water & Sewer Department to see if next year they would consider treating the other patches with new warrant article money.

•Selectman Augustine has a sense if the Old Abbott Library does not go to the Historical Society, the look of the building will be different and he thought it was agreed upon that whomever buys the building, the exterior and green space will look the same. The Board did discuss five or six things, but nothing was finalized.

TOWN MANAGER REPORTS

•Sullivan County Nutrition Services

The Town received a request for funding for the Meals-on-Wheels program. The amount requested was \$3,082, which is based on meals provided to citizens in the community. This program has been level-funded at \$2,100 for the last 2 years. Since it is not necessary to fund the Community Alliance Diversion program, which had \$2,500 in the budget, the County has taken the over the program, Donna Nashawaty asked if the Board would like to increase this to the \$3,082. To fully fund the program, it would be \$982 more. **Motion to reimburse Sullivan County Nutrition Services for the amount requested in their letter, \$3,082 by Selectman Gottling, seconded by Chairman Trow. Unanimous.**

•Sample Capital Improvements Program (CIP)

The Board received the sample Capital Improvements Program (CIP) for the discussion at the May 16th meeting

•Cy-Pres Status

The final draft of the Cy-Pres was signed by Chairman Trow and Terri White, Chairman of the Library Trustees and notarized by Betty Ramspott, Town Clerk.

•Primex Application

The Town Manager completed the Primex Liability insurance application and is waiting for the quote.

•Tax Deeded 4 Properties

The Town tax deeded 4 properties, 2 with houses on them.

•Harbor House Livery (HHL) Clean Out Day

Today was the HHL clean out day.

•Tour of Old Abbott Library

Last Wednesday the Town Manager, Historical Society and Thrift Shop Committee Members toured the Old Abbott Library to envision how things might be laid out.

•Division of Historical Resources (DHR)

The Town received a letter from the DHR stating it has reviewed the inventory form prepared for the Old Abbott Library and determined that it is eligible for listing in the New Hampshire State Register of Historic Places, but need more information to complete the nomination for the State Historic Resource Council to review. The Town Manager will follow-up to make sure there are no restrictions or requirements for the building.

•Southwestern Community Thank You Letter

The Town received a letter from Southwestern Community thanking the Town for their financial support.

•Department of Revenue Administration (DRA) Letter

The Town received the final report from the DRA on the 2015 cyclical update. Selectman Gottling asked that it be noted that the Assessing Department did a great job with compliance.

Chairman Trow and Selectman Gallup received an email from a concerned resident regarding target practice within a 1-mile radius of the town center. The Town Manager will bring in maps for discussion at the next meeting and find out from the Police Chief if there are other complaints.

Meeting adjourned at 10:02PM

Submitted by,

Barbara Vaughn

Administrative Assistant