

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, January 11, 2016

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine,
Fred Gallup and Donna Nashawaty, Town Manager

Absent: Emma Smith

Chairman Trow opened the meeting at 7:00PM

REVIEW OF ITEMS FOR SIGNATURE: CZC's

Parcel ID: 0140-0029-0000: 18 Burkehaven Terrace; John C McCrillis Revoc. Living Trust

Parcel ID: 0146-0063-0000: 351 Bay Point Rd; Daniel & Lorie Donnelly

**Motion was made by Selectman Augustine, seconded by Selectman Gottling, Unanimous
VETERANS EXEMPTION APPLICATION:**

Parcel ID: 0104-0080-0000: 1298 Otter Hill Rd; Otter Square Realty Trust

Parcel ID: 0218-0050-0000: 26 Sunapee Heights Court; Joseph & Joyce Cioffi

Motion was made by Selectman Augustine, seconded by Selectman Gottling, Unanimous

SELECTMEN ACTION

7:00 PM: Chief Cahill spoke on Officer Lantiegne's behalf. Thanked him for his service, and said he will be missed. The Board of Selectmen presented Officer Lantiegne with a plaque with his badge on it, as well as his service firearm.

Warrant Articles were discussed:

- Article 11: Are you in favor of the Town raising and appropriating the sum of \$260,000 to purchase a new Grader for the Highway Department and to fund this appropriation by authorizing the withdrawal of up to \$260,000 from the Hydroelectric Revenue Fund and authorizing the trade-in or sale of the current grader to reduce the amount withdrawn from said fund?
Motion to recommend made by Selectman Gallup, seconded by Selectman Gottling, Unanimous
- Article 12: Are you in favor of the Town raising and appropriating the sum of \$115,000 to be added to the Fire Apparatus Capital Reserve Fund?
Motion to recommend by Chair Trow, seconded by Selectmen Gallup, Unanimous
- Article 13: Are you in favor of the Town raising and appropriating the sum of \$40,000 to be added to the Town Buildings Maintenance Capital Reserve Fund?
Motion to recommend made by Selectman Gallup, seconded by Selectman Gottling, Unanimous
- Article 14: Are you in favor of the Town raising and appropriating the sum of \$40,000 to be added to the Highway and Transfer Station Equipment Capital Reserve Fund
Motion to recommend made by Selectman Gallup, seconded by Selectman Gottling, Unanimous
- Article 15: Are you in favor of the Town raising and appropriating the sum of \$16,000 to be added to the Town Bridges Capital Reserve Fund?
Motion to recommend by Selectman Gallup, seconded by Selectmen Gottling, Unanimous
- Article 16: Are you in favor of the Town raising and appropriating the sum of \$9,000 to be added to the Used Highway Equipment Capital Reserve Fund?
Motion to recommend by Selectman Gallup, seconded by Selectmen Gottling, Unanimous

- Article 17: Shall the Town vote to establish an Employee Health Insurance Expendable Trust Fund for the purpose of employee health insurance deductibles and to raise and appropriate the sum of \$43,500 to be placed in this fund, and to authorize the transfer of said sum from the December 31, 2015, Unexpended Fund balance?
- **Motion to recommend by Selectman Gallup, seconded by Selectmen Gottling, Unanimous**
- Article 18: Are you in favor of the Town raising and appropriating the sum of \$5,000 to be placed in the Milfoil Control Non-Capital Reserve Fund?
- **Motion to recommend by Selectman Gottling, seconded by Selectmen Gallup, Unanimous**
- Article 19: Are you in favor of the Town raising and appropriating the sum of \$55,000 to be placed in the Conservation Commission Fund, to be used for conservation purposes accordance with RSA 36-A?
- **Motion to recommend by Selectman Gallup, seconded by Chair Trow, Selectman Augustine opposed.**
- Article 20: Are you in favor of establishing a Computer System Upgrade Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing software, technology upgrades to include computer items, telecommunication items and similar products; and to raise and appropriate the sum of \$10,000 to be placed in this fund, and appoint the Board of Selectmen as agents to expend?
Motion to recommend by Selectman Gottling, seconded by Selectmen Gallup, Selectman Augustine opposed.
- Article 21: Are you in favor of the Town raising and appropriating the sum of \$50,000 for control of the invasive species of reed, Phragmites, on the Sunapee Wastewater Treatment Plant property; and to fund this appropriation by authorizing the withdrawal of up to \$50,000 from existing Sewer Department fund balance and authorizing the use of any available grant monies or payments from New London to defray the total cost of said control? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2021, whichever occurs first.
Motion to recommend by Selectman Gallup, seconded by Selectmen Gottling, abstained by Chair Trow
- Article 22: Are you in favor of the Town raising and appropriating the sum of \$3,600 to be added to the Cemetery Expendable Trust Fund for the general maintenance and care of burial lots of the Cemeteries, and to authorize the transfer of said sum from the December 31, 2015, Unexpended Fund balance?
Motion to recommend by Selectman Gallup, seconded by Selectmen Gottling, Unanimous
- Article 23: Are you in favor of changing the purpose of the 2001 capital reserve fund titled "Town Road Bridges Capital Reserve" from evaluating, designing, repairing and/or constructing only those Town road bridges that are on the state's "red list" to evaluating, designing, repairing and/or constructing *all* Town road bridges?
No vote needed as no funds are being used.

Discussion on the Abbott Library, going to add a warrant article to establish an Old Abbott Library Capital Reserve Fund that would be funded by gross rents of the building; for the purpose of funding maintenance and repairs on the Old Abbott Library building and to utilize funds to help defray the donor's interest in the building; and appoint the Board of Selectmen as agents to expend.

Motion to recommend by Selectman Gottling, seconded by Selectmen Gallup, Selectman Augustine opposed.

APPOINTMENTS:

- Discussion on the numbering of the Warrant Articles.
- Discontinuance of Portions of Old NH Route 11:
The State has waived their desire to have any ownership or rights to portions of Old Route 11, adjacent to Trow Hill, on both sides, the Town has to determine if it is worth keeping it, or sell it, or give it to the owners, and get rid of the easement. The Highway Safety Committee Chair (Scott Hazelton) stated that there isn't much use for it. Discussion followed. The board instructed the Town Manager to inform DOT that the town has no occasion for use of this right of way and wishes it to be discontinued back to the property owners.
Motion was made by Selectman Gallup, seconded by Chair Trow, Unanimous
- Board consideration for Angley property on Nutting Road, to accept taxes on tax deed with a Quick claim deed to property owner
- **Motion was made by Selectman Gallup, seconded by Selectman Gottling, Unanimous**
- Release of Lien, and to accept funds and interest and to authorize, in the name of Berton Murray, 107 North Road
- **Motion was made by Selectman Gallup, seconded by Selectman Gottling, Unanimous**
- Town Report & Dedication – discussion followed. A person was chosen for the dedication and three people were chosen for in memorial of. A cover photo was discussed.

PUBLIC COMMENTS

- A woman in the audience had questions about the employee's health benefits. She would like to see more information explaining the benefits to the public.
- A gentleman in the audience asked to have the articles show existing funds? Chair Trow replied that the DRA doesn't allow it. There will be a flyer mailed out to every citizen as well as the Town Report. Capital Reserve balances are included.

SELECTMEN'S ACTION

- Selectman Gallup mentioned that the citizens of Sunapee need to read the warrant articles and review the budget so that they are informed when it comes time to vote. Selectman Gallup compared numerous towns to Sunapee and he thinks the Town does a great job at all the services the town offers.
- Selectman Augustine spoke on the operating budget, at least three departments have a fuel line item, each department uses a different average price per gallon. Selectman Augustine recommends pick one number and use that across the departments. Scott Hazelton explained the costs and usage of diesel and/or gas. The State has locked municipalities in at a certain price. Another question Selectman Augustine asked was about the Recreation revolving account. Scott Hazelton spoke on the recycling budget. Donna Nashawaty stated that she starts the public hearing by explaining that it is the Board of Selectmen's responsibility in regards to the town portion of the tax rate, what Capital reserve is, why the town has Capital reserve. Donna Nashawaty talks about changes from year to year. The details won't be discussed but every department head will be present. Selectmen Augustine asked about the overtime for the first week of January. Discussion followed.
- Selectman Augustine stated for the record that he is sympathetic with the Conservation Commission and their request for \$55,000 was higher than he is comfortable with. He would support a lower number.

TOWN MANAGER REPORTS

- Donna Nashawaty asked if anyone have any questions about the review of 2014 comparisons? Donna Nashawaty stated that she would know more about the 2015 review by the deliberative session. Discussion followed.
- Capital Improvement items – Donna Nashawaty did some research on other towns CIP's she referred to Moultonborough and Bow, she will send the Board the links to each of these towns. Selectman Augustine asked if a warrant article is needed to form a CIP committee. Donna Nashawaty replied yes, as was discussed at the last Selectman's meeting. If a warrant article is to be added in regards to the CIP committee, the deadline for a signed warrant is Monday, January 25th, 2016. Chair Trow asked if this is a Planning Board function, Donna Nashawaty replied that it is. This committee would need a representative from each department. Discussion followed.
- **Selectman Augustine made a motion that the Board of Selectman instruct the Town Manager create a warrant article to form a CIP program. Seconded by Selectman Gallup, Unanimous**
- Donna Nashawaty stated that the funds brought in from the tax deeding and lien discussed earlier tonight in the amount of \$14,702 & \$10,000 is revenue in the 2016 budget, this amount is not taken into consideration, the revenues will include \$25,000 that was not anticipated for the 2016 budget.
- Donna Nashawaty stated that the Board has until the night of the 25th of January to reduce any item on the budget, cannot go higher, only lower. Selectman Gallup asked if there was a limit on how big of an amendment a citizen could bring in to cut the budget? Could it be cut to zero? Donna Nashawaty replied that line items cannot be changed just the bottom line in the warrant article, the default number does not get changed.
- Donna Nashawaty explained the default budget – with the handouts, discussion followed.

Meeting adjourned at 9:53 PM

Submitted by,

Linda Jackman (filling in for Barb Vaughn)

Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Emma Smith