

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Meeting Room
Monday, October 2, 2017

Present: Suzanne Gottling, Vice Chairman, John Augustine,
Fred Gallup, and Donna Nashawaty, Town Manager.
Absent: Josh Trow, Chairman and Shane Hastings
Vice-Chairman Gottling opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC'S:

Parcel ID: 0210-0002-0000 Trow Hill Road, Hideaway Hills, LLC.

Parcel ID: 0127-0010-0000 143 Lake Avenue, Gayle Pinkowski

Parcel ID: 0129-0062-0000 31 Central Street, Jim & Bridgett Borelli

Parcel ID: 0209-0013-0000 41 Coventry Drive, Todd & Joanna Drummond

Parcel ID: 0106-0047-0000 750 Jobs Creek Road, Judith McKenna

Parcel ID: 0148-0002-0000 7 Hamel Road, Michael & Jennifer Correa

Parcel ID: 0145-0006-0000 26 Bay Road, Preston & Barbara Richardson

Parcel ID: 0133-0010-0000 26 High Street, Josh & Patty Brown

Parcel ID: 0210-0058-0000 100 Trow Hill Road, Robert & Kathy Maticotta

By Selectman Gallup, seconded by Selectman Augustine. Unanimous.

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0210-0002-0000 Trow Hill Road, Hideaway, Hills LLC.

By Selectman Gallup, seconded by Selectman Augustine. Unanimous.

MOTION TO APPROVE THE FOLLOWING SIGN PERMIT:

Parcel ID: 0129-0031-0000 14 Pleasant Place, Towne Office Complex, LLC

Parcel ID: 0129-0043-0011 14 Sargent Road, Les & Wendy Dunnells

By Selectman Gallup, seconded by Selectman Augustine. Unanimous.

MOTION TO APPROVE THE FOLLOWING INTENT TO CUT:

Parcel ID: 0218-0026-0000 242 North Road, Robert & Susan Vigneault

Parcel ID: 0238-0077-0000 218 Nutting Road, Eijk Van Otterloo

Parcel ID: 0238-0029-0000 Nutting Road, Eijk Van Otterloo

By Selectman Gallup, seconded by Selectman Augustine. Unanimous.

APPOINTMENTS

7:00PM-Public Hearing on Accepting Firefighters Grant in the amount of \$52,096.

The Fire Department applied and was approved for a federal grant from the Department of Homeland Security in the amount of \$52,096. As a condition of this award, there is a cost match in the amount of \$2,604, which the Firefighters Association will pay. The grant is for a compressor, filling station and various pieces of equipment for filling the SCBA (Self Contained Breathing Apparatus) that are located on the Fire Trucks. **Motion to accept and expend the donation from the Sunapee Firefighters Association, in the amount of \$2,604 by Selectman Gallup, seconded by Selectman Augustine. Unanimous. Motion to accept and expend the grant from the Department of Homeland Security in the amount of \$52,096 by Selectman Gallup, seconded by Selectman Augustine. Unanimous.**

7:15PM-Public Hearing on Proposed No through Trucking Ordinance on Central Street
Public Hearing Opened at 7:22PM Donna Nashawaty stated that the Board of Selectmen (BOS) was presented with a possibility of adopting an ordinance based on some of the complaints the Police had received due to the traffic on Central Street. Chief Cahill did some research based on the traffic patterns and has come up with some suggestions. Any ordinance that the BOS adopts requires a public hearing. At the last BOS meeting a public hearing was set for tonight and duly noticed. Chief Cahill asked that the Board consider a “No through Trucking Ordinance” for the whole town, not just Central Street. That could set criteria for future roads that could fall under the same problems as Central Street. The Board received a sample of the ordinance in their meeting packet. Selectman Gottling asked if there would be signs and where they would be put on the road. Chief Cahill replied that all the current signs would be removed and replaced with signs that are legible, new and reflective, so there is no question when someone is stopped that they should not have been on that road. Donna Nashawaty read the two (2) statutes that Chief Cahill provided that refer to this ordinance and the definitions of a “light truck”. Chief Cahill would suggest that the Town adopt wording in the ordinance that reads something about gross vehicle weight, which is the vehicle and a combined weight with a trailer attached to it. In Chief Cahill’s opinion, Truck Drivers pay attention to signs that have weights attached to them. Jim Borelli, 31 Central Street, thanked Chief Cahill, Scott Hazelton and the BOS for listening to the residents and spending time to try and resolve this issue. John Chesson came to the meeting because Sargent Road, the part that is a dirt road has the same issue and would like that Board to consider a “No through Trucking Ordinance” there. Rob Messenger just wanted to echo what Jim Borelli had to say and appreciates the Board’s openness on trying to work towards a solution to this issue. After some more discussion, the public hearing was closed at 7:59PM. Donna Nashawaty will propose a draft ordinance for review and discussion at the next BOS meeting

7:40PM-Steve Schneider, UVLSRPC-Route 11 Corridor
Steve Schneider came to the meeting tonight to update and get some feedback from the Board on the Route 11 streetscape proposal. The Planning Commission made a proposal earlier this year to NH DOT (Department of Transportation) about doing a Streetscape project for Route 11 based on safety concerns, that Sunapee doesn’t have a traditional downtown and Route 11 cuts right through what might be considered the core part of the village of Sunapee. The Planning Commission has a contract with DOT that supports special projects and can fund a lot of the early planning work. There is a scope that identifies a bunch of meetings, that would take place later next year, so we get the full community support. A lot of this work will get covered by money from NH DOT. Michael Marquise, Town Planner said that this started back in 2007 when the Planning Board was writing the 2010 Master Plan. There was a Design Charrette for downtown improvements. The Charrette was well-attended at the Safety Services Building to discuss a community design portion of the Master Plan. Out of this discussion came some drawings/sketches that showed ways to do traffic calming, improve safety, better align parking and general beautification. This idea got incorporated into the Master Plan. Donna Nashawaty said some of the other players are the School and Recreation Committee. Charlene Osborne, Recreation Chairman gave some details of what the Recreation Committee would like to do in the project.

Steve Schneider said the next step is to get the active parties, school and the banks, who would be affected by the project in a room and get their feedback. The plan is to do that later this fall/winter and then bring the public in May to comment on the project.

SELECTMEN ACTION

•Name Resident to Lake Sunapee Public Boat Access Development Commission

Where efforts to construct a public boat access at the Wild Goose property at Lake Sunapee has met with significant local opposition, The Governor has established the Lake Sunapee Public Boat Access Development Commission. The Commission will research and evaluate both potential alternative opportunities for development of the Wild Goose property and expansion of public boat access at Lake Sunapee. Selectman Gottling is interested in participating on the Commission. Selectman Augustine asked the Town Manager if she had gotten interest from anyone else. The Town Manager replied she received an email from LSPA recommending Selectman Gottling or Charlie Hirschberg. **Motion to appoint Sue Gottling to be the Town Representative to the Lake Sunapee Public Boat Access Development Commission by Selectman Gallup, seconded by Selectman Augustine. 2 in Favor, Selectman Gottling Abstained.**

•Use of Facilities-09/29/17-SMHS Bonfire, Sunapee Harbor (Need Motion)

Motion to authorize the Chairman to sign the Use of Facilities form from the SMHS to hold their annual bonfire in the Harbor on 09/29/17 by Selectman Gallup, seconded by Selectman Augustine. Unanimous. Selectman Gallup stated that this is not the first time that the school had an issue with getting this application in on time. Selectman Gallup thinks it would be important to stress to them that this is an annual event and that the permit should be submitted in the appropriate amount of time. Selectman Gallup thinks it's a wonderful event, but feels the school needs to be timelier regarding their permit. Selectman Gallup feels the Town Manager should draft a letter to voice the Selectmen's concern. The consensus of the Board was for the Town Manager to send a letter to the school.

•Sign David & Jill Paul Deed

Donna Nashawaty presented the David and Jill Paul deed for the Board to sign. The Pauls' bought the town-owned property on Fernwood South. **Motion to sign the deed to David and Jill Paul by Selectman Gallup, seconded by Selectman Augustine. Unanimous.**

•Discussion about MS434 Revenues (Tax Rate Time)

Donna Nashawaty has done all the revenues which she believes is how the year will end up. Donna Nashawaty went over the details of the 2017 tax rate estimated computation. One scenario used \$300,000 of fund balance to reduce taxes, the estimated tax rate would be \$3.345. The other scenario used \$400,000 of fund balance to reduce taxes, the estimated tax rate would be \$3.263. The Board discussed the percentage to keep in unreserved fund balance and the dollar amount that they would like to use to reduce the tax rate. **Motion to use \$400,000 from the unreserved fund balance to offset the 2017 tax rate by Selectman Augustine, seconded by Selectman Gallup. 1 in Favor, 2 opposed.** Selectman Gallup would like to split the difference and go with \$350,000. **Motion to use \$350,000 from the unreserved fund balance to offset the 2017 tax rate by Selectman Gallup, seconded by Selectman Gottling Unanimous.**

- Request to change a Seasonal Pay Rate for Election Workers

Donna Nashawaty said with the adjustments made last year to the pay table, a certain group; Seasonal, Elected or Appointed were left off the new pay table. You didn't need a pay table to award a step for a position that may not be occupied by the same person on an annual basis. Two of the positions are the Supervisors of the Checklist and the Ballot Clerks, who haven't had an increase in a while and their responsibilities have changed. The Town Clerk has proposed that the Supervisors hourly wage be increased from \$9.39 to \$10 and the Ballot Clerks hourly wage be increased from \$9.00 to \$10. **Motion that effective January 1, 2018 the pay rates for the Supervisors of the Checklist is raised to \$10 from \$9.39 and the Ballot Clerks to \$9.75 from \$9.00 by Selectman Gallup, seconded by Selectman Augustine.**

Unanimous.

CHAIRMAN'S REPORT

- Review & Approve Prior Meeting's Minutes

Selectman Augustine would like to start approving the prior meeting minutes. **Motion to approve the minutes of the September 18, 2017 Board of Selectmen minutes by Selectman Augustine, seconded by Selectman Gallup. Unanimous**

- Amount of Unreserved Fund Balance to Apply to Offset 2017 Taxes

This subject was covered earlier in the meeting.

- Sullivan County 2017 Tax Rate

Selectman Augustine asked if we have a number for the 2017 Sullivan County Tax Rate. Donna Nashawaty replied that you will get that when DRA (Department of Revenue) set the tax rate. The difference is because it is based on your equalized assessed value and your percentage of apportionment for Sullivan County.

- Invitation to Sullivan County Manager and Sullivan County Commissioners to Attend an Upcoming Sunapee BOS meeting

Selectman Augustine would like to invite the Sullivan County Manager and/or the County Commissioners to come to an upcoming BOS meeting to talk about the County budget. Selectman Gottling would like to delay that decision until all the Board members are in attendance. It will be put on the next agenda for discussion.

- Update on Storm-related Road Repairs and Related Cost

Selectman Augustine asked for an update on road repairs and final cost. Scott Hazelton all repairs have been completed and the final cost was \$231,000.

- Update on Phase One of Cold Storage Building Construction

The cold storage building is completely up. The Highway Department is in the process of installing a garage door and they are already moving items in.

- Hydroelectricity Plant Major Repair/Renovation Plan for 2017

Donna Nashawaty reported that an inspection was due by the state the beginning of August, the results came back last Friday. Bob Collins will review and get back to the Board with what needs to be done.

- Town Employee Job Vacancies

Donna Nashawaty is not aware of all vacancies. Selectman Augustine asked the status of Joint Zoning Administrator position. Donna Nashawaty replied that the interview process is completed, the search has been narrowed down and considering salary requirements. On the crest of making an offer to one of the candidates.

TOWN MANAGER REPORTS

- Email Regarding Police Program

Donna Nashawaty read the email from Chief Cahill regarding the Sunapee Police Restorative Justice Program. The Police Department has met with the School and the Greater Sullivan County Public Health Network to look at creating such a program. Chief Cahill will comeback in February 2018 to update the Board.

- Report to AG for Cypres

The Town Attorney sent the annual update regarding the Old Abbott Library, as required by the Cypres order issued by the court to the Library Trustees Attorney and NH Charitable Trust Division of the Attorney General.

- County Apportionment for 2017

The Sullivan County Apportionment is up about fourteen cents.

- September Month End Report

The Board reviewed the September monthly report.

ABC Committee Members

Donna Nashawaty asked the Board knew of anyone that would like to be on the ABC committee. The Board did not.

Motion to adjourn by Selectman Gallup, seconded by Selectman Augustine. Unanimous.

Meeting adjourned at 9:22PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant