

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Meeting Room
Monday, September 18, 2017

Present: Josh Trow, Chairman, Suzanne Gottling, Vice Chairman, John Augustine, Fred Gallup, and Donna Nashawaty, Town Manager.

Absent: Shane Hastings

Chairman Trow opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC'S:

Parcel ID: 0147-0063-0000 58 Hamel Road, William Spears/Robin Macilroy

Parcel ID: 0225-0064-0000 61 Route 11, Chris Harrington

Parcel ID: 0146-0031-0000 95 Upper Bay Road, Steve Healey

Parcel ID: 0144-0032-0000 130 Bay Road, Fisher Bay Community Assoc.

Parcel ID: 0134-0026-0000 275 Lake Avenue, Marybeth & Michael Carroll

Parcel ID: 0121-0051-0000 28 Fernwood South, Robert & Sara D'Alelio

Parcel ID: 0129-0031-0000 14 Pleasant Place, Bernard Towne

by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMITS:

Parcel ID: 0203-0007-0013 Granite Ridge Road, Stephen & Lisa Vingerhoet

Parcel ID: 0297-0011-0001 North Road, Brian & Cheryl Culloty

Parcel ID: 0121-0051-0000 28 Fernwood South, Robert & Sara D'Alelio

with approval from Highway Director by Selectman Gottling, seconded by Selectman Gallup. Unanimous.

MOTION TO APPROVE THE FOLLOWING SIGN PERMIT:

Parcel ID: 0129-0032-0000 541 Route 11, Sugar River Bank

by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING DEMO PERMIT:

Parcel ID: 0225-0008- & 0225-0009-0000 15 Route 103, McDonough Family Properties

by Selectman Gottling, seconded by Selectman Gallup. Unanimous.

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BONDS:

Parcel ID: 0144-0032-0000 130 Bay Road, Fisher Bay Community Assoc.

Parcel ID: 0134-0026-0000 275 Lake Avenue, Marybeth & Michael Carroll

Parcel ID: 0121-0051-0000 28 Fernwood South, Robert & Sara D'Alelio

by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

2. APPOINTMENTS

7:00PM-Chief David Cahill-Change of Position

Chief Cahill asked the Board if at the first of the year he could fill the Lieutenant position, which is currently a vacant position on the Town Organizational Chart. It is not adding a new employee, but moving an employee from the Sergeant position to the Lieutenant position. In addition, there is an existing job description. The Board had no problem with the change.

4. SELECTMEN ACTION

•Crowther Chapel Reappointments-Wenda Nolin and Frances Nolin, Three-Year Term
Motion to reappoint Wendy and Skip Nolin to the Crowther Chapel for a three-year term by Selectman Gottling, seconded by Selectman Gallup. Unanimous.

•Crowther Chapel Appointment-Helen Hagan, Two-Year Term
Motion to appoint Helen Hagan to the Crowther Chapel for a two-year term by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

•Recreation Appointment-Megan Oxland, Three-Year Term
Motion to appoint Megan Oxland to the recreation Committee for a three-year term by Selectman Gottling, seconded by Selectman Gallup. Unanimous.

•Use of Facilities-09/24, Cub Scouts, Safety Services Building
Motion to approve the Use of Facilities from the Cub Scouts to use the Safety Services Building on September 24th pending sign-off from Chief Ruggles by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

•Set Public Hearing Firefighters Grant
Motion to set a public hearing on October 2nd at 7:00Pm to accept a grant for the Fire Department for equipment by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

•Set Public Hearing on Proposed Ordinance “No Through Trucking” on Central Street
Chief Cahill stated that there were residents from Central Street in the audience, who are passionate and interested in what is happening on their street. Chief Cahill has been in touch with almost every resident on Central Street, through calls, emails, or meetings, regarding the traffic issues. A couple of issues have been identified and all have agreed that taking issues one at a time would be the more appropriate measure to do. One of the issues is speed, so Chief Cahill put a traffic counter on the street. In a 4-day period there were 2,018 vehicles that traveled Central Street, which averages to 500 vehicles a day. The speed average was 21.18 miles per hour, the highest speed was 37 miles per hour. In Chief Cahill’s opinion, Trucks are using Central Street as a short-cut to construction sites on Lake Avenue. Chief Cahill stated that Main Street should be the main thoroughfare. There are far less children and residents on Main Street. Chief Cahill and the Central Street residents would like the Board to consider a “No Through Trucking” ordinance on Central Street. After some discussion, the Board set a public hearing on October 2nd at 7:15PM for the proposed “No Through Trucking” ordinance.

Motion to set a public hearing on the proposed “No Through Trucking” ordinance on October 2nd at 7:00PM by Chairman Trow, seconded by Selectman Gottling. Unanimous.

6. TOWN MANAGER REPORTS

•Crowther Chapel Committee

Skip Nolin, Chairman of the Crowther Chapel Committee said there were issues of getting people to serve on the committee. It’s difficult to get a quorum and he wondered if the Board could waive the resident requirement, so that non-residents could serve on the committee.

Donna Nashawaty’s opinion is if you’re spending Trustee of the Trust Fund or town money you should be a town resident. Donna Nashawaty gave the details of how the committee was formed, the membership and their terms. With the appointments that will be done tonight, the committee is only short 1 “citizen at large” opening. Donna Nashawaty also suggested that Scott Hazelton interact with Craig Heino for the town representative position.

- 2018 Pay Adjustments

As requested by the Board Donna Nashawaty brought back the pay adjustment information from 2016 to the Board for discussion.

- Assessing Software

Donna Nashawaty summed up the search for the Town's new Assessing Software, Avitar is the chosen vendor. Cost in a 3-year period would be less than Vision projection.

- Raft Update

Peggy Chalmers was the winner of the Surplus Beach dock drawing. There were three entries.

- MS535

The Board reviewed the MS535, which is the financial report for the period ending December 31, 2016 of the Town Budget. **Motion to sign the MS535 by Selectman Gottling, seconded by Selectman Gallup. Unanimous.**

- Personnel Update

Scott Hazelton said that Duane Abbott is retiring after 40 years of service to the Town at the end of September. Duane Abbott has done a great job and Scott Hazelton thoroughly appreciates the things he has done for the Highway department. Kevin Callanan, will be promoted to the new Highway Foreman effective October 5th. There were 2 internal candidates that applied for the Highway Foreman position. The Town Manager and Chief Cahill assisted in the interview process. Kevin Callanan was promoted from Light Equipment Operator, which will be filled by one of the current Truck Drivers. Beyond that, as of today the 2 Truck Drivers positions have been filled, which will bring the Highway Department to full staff. Scott Hazelton stated that he had the best responses to the positions, which he credits to the recent change from 20 minutes to 30 minutes in the mandatory response time.

Meeting adjourned at 9:00PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant