

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Meeting Room
Monday, March 20, 2017

Present: Suzanne Gottling, Vice Chairman, John Augustine,
Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager
Absent: Josh Trow, Chairman
Vice-Chairman Gottling opened the meeting at 6:30PM

The Board decided to put off the elections of Officers and the committee assignments until the April 3rd BOS (Board of Selectmen) meeting.

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID:0104-0003-0000 6 Holmes Lane, Left Branch Realty

Parcel ID:0215-0003-0001 24 Sunny Lane Elizabeth Woodley

Parcel ID:0238-0037-0000 155 Nutting Road Eugene Sadonsky

Parcel ID:0133-0051-0018 11A Indian Cave Debra Forsyth

Parcel ID:0145-0016-0000 34 Upper Bay Road Wendi & Dave Obuchowski

Parcel ID:0129-0032-0000 541 Route 11 Sugar River Bank

Parcel ID:0128-0070-0000 11 Clearwater Drive Joseph & Helen Bouscaren

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Parcel ID:0102-0002-0000 118 Palazzi Pond Rd. Otter Pd. Yacht Club-Owens

By Selectman Hastings, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID:0128-0070-0000 11 Clearwater Drive Joseph & Helen Bouscaren

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING CZC and DEMO PERMIT and waive the fee on: Parcel ID:0129-0077-0000 542 Route 11 Town of Sunapee (Waive Fee)

By Selectman Hastings, seconded by Selectman Gallup Unanimous

SELECTMEN ACTION

•March 14th Election Recap

Selectman Augustine wanted to have a conversation about the process that went into deciding that Sunapee would continue with the election on Tuesday, when many other towns did not. Selectman Gallup replied that the Town Meeting is under the control of the Moderator, it's his meeting and his decision to make. The Board of Selectmen have nothing to do with the decision. Selectman Augustine was concerned about public safety. Vice-Chairman Gottling replied that far more towns went ahead with their elections. Obviously, there is a difference of opinion, but it is not the Board's to decide. Vice-Chairman Gottling did think the Highway Director went out of his way to make sure the main road and parking lot were kept as clear as possible. Selectman Augustine asked if there was any feedback, comments or complaints from voters because the election was held on Tuesday and they didn't get the opportunity to vote. Donna Nashawaty replied she received one (1) email at 6:52pm. Vice-Chairman Gottling received one, but they did come and vote. Selectman Augustine thinks the email should be attached to the minutes.

Donna Nashawaty stated that she replied to the resident and copied the Town Clerk, who's the Election Official. After some discussion on the warrant articles that didn't pass, the Board moved on to the next action.

- Springfield Transfer Station Recycling Agreement

The Town of Springfield agrees to pay the Town of Sunapee \$104,054 in four quarterly payments of \$26,013.50. The total sum is 25% of the 2017 Transfer Station operating budget of \$506,571 (\$126,643) less \$22,589, which is 25% of the \$90,355 (2016 Revenue) received from the sale of recycled items and the sale of open-top tickets. **Motion to approve the agreement for the use of the Transfer Station Recycling Facility owned by the Town of Sunapee, by the residents and taxpayers of Springfield by Selectman Gallup, seconded by Selectman Hastings. Unanimous**

- Adopted Pay Table with .8% COLA (Seasonal & Elected)

Motion to adopted the pay table with the .8% COLA and the Seasonal/Elected pay table by Selectman Gallup, seconded by Selectman Hastings. Unanimous

- Use of Facilities:

Motion to approve the use of facilities form from Lake Sunapee United Methodist Church To use the Gazebo on April 16th for the Easter Sunrise service by Selectman Gallup, seconded by Selectman Hastings Unanimous

Motion to approve the use of facilities form from Indian Cave Owners Association to use the Safety Services Building on May 27th and September 2nd for Homeowners meetings by Selectman Gallup, seconded by Selectman Hastings Unanimous

Motion to approve the use of facilities form for the McLean/Powers Wedding to use the Gazebo on July 1st by Selectman Hastings, seconded by Selectman Gallup. Unanimous

- Street Light Plan

Donna Nashawaty was approached by a vendor, who became aware that the Sunapee street lights qualify for a rebate program if the street lights were changed to LED street lights. In exchange, the amount of electricity the LED lights would use pays part of the installation and purchase price. Both Newbury and New London are participating in the program. Newbury used the vendor, Efficient LED Lighting Systems, who approached the Town of Sunapee. New London had a bid process, there were two (2) vendors, one was Efficient LED, who did not win the bid. Currently, the school is using Efficient LED to change to LED within the school properties. The Owner of Efficient LED is a Sunapee resident. Donna Nashawaty met with Eversource, who assured Donna Nashawaty that the program was working throughout the state and couldn't understand why some of the towns didn't pick up and go with it. Six years ago, the Town participated in the "smart start" program, which changed all the street lights to a lower energy use fixture. The 2017 budget for street lights is \$36,750, to change out the lights the cost after rebates would be \$16,391. Normally the policy of the BOS is to get two (2) bids, but Donna Nashawaty would like to do this ASAP. After some discussion regarding the town bidding policy, the Board asked the Town Manager to get further information from Newbury and New London on the bids they received. **Motion that the Board instruct the Town Manager to contact Newbury and New London to find out what their other two (2) bids were and to compare the differences and decide at the April 3rd meeting by Selectman Gallup, seconded by Selectman Hastings. Unanimous**

- Report of Impending Deeding

Donna Nashawaty stated there is a legal requirement that the Tax Collector give you at least thirty (30) days' notice on impending deeds. The list that was given to the Board will dwindle down, the closer it gets to the deeding date of April 24th.

CHAIRMAN'S REPORT

- Donna Nashawaty reported that UVLSRPC named its new Executive Director and it's Steve Schneider, who was the Town Manager of Enfield.

- Vice-Chairman Gottling reported that Derek Ferland will be the new County Manager.

- Vice-Chairman Gottling received information entitled Approach to Your Town, from Carolyn Sweet, who is an Economic Development person working with the county extension, which she passed on to Scott Hazelton.

TOWN MANAGER REPORTS

- Policy Discussion on Streaming Meetings-Need to Develop Policy

Donna Nashawaty was looking for some input from the Board regarding developing a policy relative to streaming the Town meetings. The assumption was that every public meeting held in the Town Office Meeting Room will be filmed and there are other meeting places in town that a Board could hold their meetings if they didn't want to be filmed. Donna Nashawaty is looking into a satellite system so the other meeting locations could have the option of being filmed. Selectman Gallup doesn't think that they have to make sure every single meeting is televised. Selectman Gallup feels the other Boards should be encouraged to film their meetings, but it doesn't have to be done all at once. After some discussion, Donna Nashawaty will write up a rough draft and present to the Board.

- Process for Public Hearing on Beech Street

Donna Nashawaty told the Board that a letter was sent to the Beech Street residents inviting them to come to a public hearing on Monday, April 3rd at 7:00PM at the Town Office Meeting Room to discuss or have any questions answered by Town Staff members regarding the project.

- Update on Historical Society Lease and Thrift Shop Move

Donna Nashawaty and Scott Hazelton meet with the Thrift Shop Committee last Monday and the meeting went great. The committee took the list of supplies needed for the bathroom to see if they could get items donated from local companies. The committee voted to take \$2,000 from the committee account to pay for some of the items, if needed. In addition, the committee decided to shut-down for six (6) weeks after their winter sale, which is March 23rd and reopen in the downstairs of the Old Abbott Library on May 1st. The Historical Society meeting also went well. The Historical Society was worried about the ADA requirements for a retail store, which Donna Nashawaty found under Title 3 (public accommodations) that there are alternate provisions. There are plans to put in the complete sidewalk this fall. Scott Hazelton has spoken with Mark Usko regarding the stairway and will reach out to Shawn Carroll regarding the sidewalk. The contract is still with the Attorney.

- Trustee of Trust Fund Positions

Donna Nashawaty reported that Steve White wants to turn the reins over to Lena, the only remaining member of the Trustees of the Trust Fund, but would rather turn over to a group. Donna Nashawaty contacted the two (2) banks in town to see if there were any Sunapee residents who would like to serve on the committee. Donna Nashawaty asked the Board to put their thinking caps on and they will discuss at the next meeting.

- Property on Fernwood Point Road-Sale of Tax Deeded Property

Donna Nashawaty was approached by an abutter interested in buying the town-owned property located on Fernwood Point Road. The property was taken by tax deeding in 1996 and has an assessment value of \$90,200. Selectman Gallup would like to look at the two (2) abutting properties, to see how they are assessed and have the Assessor give his thoughts on the value of the property. Donna Nashawaty stated that they may receive more bids on the property from other surrounding abutters. Donna Nashawaty will talk to the Assessor and get back to them.

- Fire Department Structure-What does BOS want for Information/Next Step

Donna Nashawaty said as we've been told there needs to be a structure voted on by the legislative body. According to the NHMA Attorney, the BOS should be putting a warrant article this next coming year regarding this matter. Donna Nashawaty's suggestion to the Board would be to invite the Fire Engineers Board to a meeting to discuss their process for a structure. After some discussion, the Board will have the Town Manager set-up a meeting with the Fire Engineers to get their thoughts, a meeting with the residents who originated the petitioned warrant article and a copy of the statute.

- Personnel

Donna Nashawaty reported that Melissa Pollari's husband was in a serious accident last Friday. The Board wished Melissa and her family the best.

There is a truck-driver position opening in the Highway Dept. for due to someone leaving.

- Elderly Exemption Flyer

Since the warrant article passed for the Elderly Exemption, a flyer has been done to get the word Out. It was posted around town, put on website and will be announce at the next Seniors meeting.

9:10PM-Motion to enter non-public session under RSA 91-A:3, II(a)-Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to be present at that meeting and requests that the meeting be open, in which case the request be granted by Selectman Gallup, seconded by Selectman Hastings Roll Call Unanimous

9:40PM-The Board came out of the non-public session. Motion to seal the minutes by Selectman Gallup, seconded by Selectman Hastings. Roll Call Unanimous

Meeting adjourned at 9:41PM
Submitted by,
Barbara Vaughn
Administrative Assistant

Approved: _____

Joshua Trow, Chairman Suzanne H. Gottling, Vice Chairman

John Augustine Frederick Gallup

Shane Hastings