

**SUNAPEE BOARD OF SELECTMEN
6:30PM Town Meeting Room
Monday, December 17, 2018**

Present: Chairman Josh Trow, Suzanne Gottling, Vice Chairman, John Augustine,
and Donna Nashawaty, Town Manager.
Absent: Fred Gallup and Shane Hastings
Also, Present: See attached sign-in sheet.

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0133-0051-0000 15B Indian Cave Landing, Thomas & Susan Garrity

Parcel ID: 0123-0006-0000 23A Fairway Drive, Granliden Community Assoc.

Parcel ID: 0104-0006-0000 1008 Main Street, GM, Susan Kent

Parcel ID: 0149-0024-0000 725 Route 103, Michael Mclaughlin

Parcel ID: 0147-0071-0000 34 Hamel Road, Steven Freedman 2007 Trust

Parcel ID: 0133-0032-0000 71 Main Street, Sunapee Harbor Riverway

Parcel ID: 0211-0002-0000 973 Route 11, Robert Sammon Trust

by Selectman Gottling, seconded by Selectman Augustine. Unanimous.

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0106-0005-0000 1002 Main Street, George & Susan Neuwirt

by Selectman Gottling, seconded by Selectman Augustine. Unanimous.

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID: 0104-0006-0000 1008 Main Street, GM, Susan Kent

Parcel ID: 0149-0024-0000 725 Route 103, Michael Mclaughlin

by Selectman Gottling, seconded by Selectman Augustine. Unanimous.

MOTION TO APPROVE THE FOLLOWING AFTER THE FACT:

Parcel ID: 0104-0006-0000 1008 Main Street, GM, Susan Kent

by Selectman Gottling, seconded by Selectman Augustine. Unanimous.

MOTION TO APPROVE THE FOLLOWING DEMO PERMIT:

Parcel ID: 0149-0024-0000 725 Route 103, Michael Mclaughlin

by Selectman Gottling, seconded by Selectman Augustine. Unanimous.

MOTION TO APPROVE THE FOLLOWING YIELD TAX:

Parcel ID: 0104-0051-0000 45 Springfield Road, Mitchell & Penny Latva

Parcel ID: 0104-0052-0000 59 Springfield Road, Mitchell & Penny Latva

by Selectman Gottling, seconded by Selectman Gottling. Unanimous.

APPOINTMENTS

6:45PM-Sunapee Fire Department Postponed until January 28, 2019

6:45PM-Sestercentennial Committee

1. The Committee requests that the Selectmen approve an expense not to exceed \$100 to reimburse Kathy Springsteen for shipping banners to owners. (October 24, 2018 Sestercentennial Meeting Minutes) **Motion to approve an expense not to exceed \$100 to reimburse Kathy Springsteen for shipping banners to owners by Selectman Augustine, seconded by Selectman Gottling. Unanimous.**

2. The Committee requests that the Selectmen approve an amount of \$893.03 to Stone Vault for engraving of stone being placed over the time capsule. (December 10, 2018 Sestercentennial Meeting Minutes) **Motion approve an amount of \$893.03 to Stone Vault for engraving of stone being placed over the time capsule. Unanimous.**

3. The Committee requests that the Selectmen approve an amount of \$30.00 to returned to Megan Leo for non-delivery of license plate. **Motion approve an amount of \$30.00 to returned to Megan Leo for non-delivery of license plate by Selectman Augustine, seconded by Selectman Gottling. Unanimous.**

7:00PM-ABC (Advisory Budget Committee) Committee

Chairman Trow turned the ABC portion of the meeting over to ABC Chairman Tanner. The committee reviewed and made the final changes to the revised 2019 ABC Budget Recommendations. The motions to accept the budget as presented were made by the following committee members;

Public Works-Scott Blewitt and seconded by Chief Cahill. Unanimous.

Public Safety-Kevin Cooney and seconded by Chief Ruggles. Unanimous

General Government- Chief Cahill and seconded by Scott Hazelton. Unanimous.

Public Service-Scott Ritzman and seconded by Kevin Cooney. Unanimous.

Public Debt-Mindy Atwood and seconded by Chief Ruggles. Unanimous.

Enterprise Funds-Aaron Warkentien and seconded by Scott Ritzman. Unanimous.

Warrant Articles-Kevin Cooney and seconded by Scott Blewitt. Chris Whitehouse and Selectman Augustine opposed the motion. The following sentence will be added to the recommendation after the warrant articles section. The Budget Advisory Committee recognizes and appreciates the efforts of all the associations within the community that do contribute to offset tax dollars.

7:45PM-Scott Blewitt, Special Recreation Fund Transfer

Scott Blewitt is here tonight to ask the BOS for approval to transfer \$37,957.34 from the Special Recreation Revolving fund to the General fund. **Motion to authorize the transfer of \$37,957.34 from the Special Recreation Revolving fund to the General Fund by Selectman Trow, seconded by Selectman Gottling. Unanimous.**

SELECTMEN ACTION

•Vote on Encumbrances for 2018

Donna Nashawaty has three (3) encumbrances for the Board. The first item is under Highway, the paving funds in the amount of \$17,397.31, which will be put towards next year's paving projects. The second item is under the Town Clerk/Tax Collector, funds that were left over from the Article 12 warrant article (Records Preservation), in the amount of \$5,775 that will be used in early 2019. The last item is under Finance Office Equipment in the amount of \$3,200 that will be used for a new phone system for the Town Office. **Motion to authorize and encumber the amounts described for the Departments listed from the 2018 budget to the 2019 budget by Selectman Trow, seconded by Selectman Gottling. Unanimous.**

•Highway/Transfer Station Motion

Scott Hazelton stated that he has run into an issue this year with equipment repairs. There are two outstanding repairs which might result in over expending his bottom line budget for the Highway Department. Scott Hazelton would like to ask the Board to transfer funds from the Transfer Station budget to the Highway Department budget. Unfortunately, due to the vendors not being able to give him a quote because they couldn't come up due to the weather, he doesn't have a number for the Board. The repair on the backhoe is potentially \$10,000 to \$14,000 and the loader roughly \$4,000 to \$8,000. **After some discussion, there was a motion to transfer up to \$25,000, if needed, from the Transfer Station budget to the Highway Department budget and if necessary, encumber that same \$25,000 to the Highway budget to do the repairs on the backhoe and loader by Selectman Augustine seconded by Selectman Gottling. Unanimous.**

•Road Paving

The Board and Scott Hazelton received a letter from Sharon Knapp regarding her road which will be discussed at the January 14th BOS meeting.

•Authorization to Process Boat Registrations

Chairman Trow read the letter addressed to the Department of Safety-Division of Motor Vehicle, Boat Division granting the Sunapee Town Clerk and Deputy Town Clerk authority to process boat registrations for the year 2019. **Motion to authorize the Town Clerk and Deputy Town Clerk to be able to process boat registrations by Selectman Gottling, seconded by Selectman Augustine. Unanimous.**

•Sign Eversource Petition for Pole License on Woodland Road

The Board received (2) Eversource Petition for Pole License on Woodland Road which Scott Hazelton reviewed and approved. After reviewing the Board determined there were duplicate copies and there were only (1) Pole License to be signed. **Motion to approve the Eversource Pole License on Woodland Road by Selectman Gottling, Seconded by Chairman Trow. Unanimous.**

TOWN MANAGER REPORTS

•Historical Society Deed Update

Donna Nashawaty stated that the deed has made its rounds and made its edits. At this point there is a settlement agreement that the Attorneys are drawing up with the dollar amounts. After some discussion, the closing will take place on January 14th 6:45PM at the regular BOS meeting.

•Lake Ave./Main St., GM Name Change Update

Donna Nashawaty gave the Board a copy of the letter which would be sent to the property owners on Main Street and Lake Avenue in Georges Mills regarding the street names and numbers. The Board reviewed and after making some changes the letter will be sent out after the holidays.

•Default Budget

Donna Nashawaty reviewed the 2019 Default Budget with the Board. The Default Budget and the Operating Budget are separated by \$105,139. The breakdown of the difference is as follows \$67,000 is the 2.2 COLA, \$10,500 is the highway computer, \$8,500 is for the recreation poison ivy issue, \$6,000 for the Finance computer services and the general library expenses is \$5,800. These (5) items total \$97,848 of the \$105,139, which leaves \$7,000 for a variety of line items that were increased. Donna Nashawaty said Water, Sewer and Hydro have been updated, but she didn't understand the Water line item and will investigate it. The Default budget shouldn't be that much more of a difference from the Operating budget and discuss with them.

Meeting adjourned at 9:37PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday, December 17, 2018

1. REVIEW OF ITEMS FOR SIGNATURE:

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AFTER THE FACT:

Parcel ID: 0104-0006-0000 1008 Main Street, GM, Susan Kent

DEMO PERMIT:

Parcel ID: 0149-0024-0000 725 Route 103, Michael Mclaughlin

YIELD TAX:

Parcel ID: 0104-0051-0000 45 Springfield Road, Mitchell & Penny Latva

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2. APPOINTMENTS

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7:00PM-ABC Committee

7:45PM-Scott Blewitt, Special Recreation Fund Transfer

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Vote on Encumbrances for 2018
- Highway/Transfer Station Motion
- Authorization to Process Boat Registrations
- Sign (2) Eversource Petition for Pole License on Woodland Road

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

- Historical Society Deed Update
- Lake Ave./Main St., GM Name Change Update

7. UPCOMING MEETINGS:

12/18-5:30PM Abbott Library Trustees, Abbott Library

12/19-Employee Christmas Party

12/24 & 12/25-Town Offices Closed-MERRY CHRISTMAS!!

12/27-5:30PM Water & Sewer Commission, Town Meeting Room

01/08-7:00PM Town Budget Public Hearing, Town Meeting room

01/09-7:00PM School Bond & Budget Public Hearing, SMHS Music Room

SIGN-IN SHEET

BOARD OF SELECTMEN MEETING

DATE: 12/17/18

Bobby Lyford

Sam Mueller

Subject: 2019 Advisory Budget Committee (ABC) Budget Recommendations

The proposed 2019 Operating Budget that was submitted to the Town Manager totals \$7,648,681. The proposed budget is an increase of \$352,378, or 4.8%, more than the approved 2018 Operating Budget. Note: this includes 53 weeks of Payroll at a cost of \$43,152.66 for the additional week.

The proposed 2019 General Government Budget totals \$5,767,436. The proposed budget is an increase of \$295,598, or 5.4% more than the approved 2018 General Government Budget.

The primary components of the General Govt Budget include:

- **Public Works** which includes the Highway & Transfer Station and that comprises 40.69% of the Operating Budget. The proposed Public Works budget totals \$2,346,955. This is an increase of \$168,954 or 7.8% over the 2018 approved budget (this increase contains \$75,000 added to the paving budget line from Warrant article 23 of the 2018 Town Meeting);
- **Public Safety** which includes the Police, Fire, Ambulance, EMS, & Safety Services Building and that comprises 21.95% of the Operating Budget. The proposed Public Safety Budget totals \$1,265,835. This is an increase of \$53,313 or 4.4% over the 2018 approved budget;
- **General Government** which includes Executive, Finance, Government Buildings, Town Clerk, and other smaller departments, and that comprises 20.75% of the Operating Budget. The proposed General Government budget totals \$1,196,818. This is an increase of \$48,880 or 4.3% over the 2018 approved budget;
- **Public Service** which includes the Library, Recreation, Welfare, and various annual events, and that comprises 11.02% of the Operating Budget. The proposed Public Service budget totals \$635,466. This is an increase of \$30,811 or 5.1% over the 2018 approved budget;
- **Debt Service** comprises 5.9% of the Operating Budget. The proposed Debt Service budget totals \$322,362. This is a decrease of \$6,360 or 1.91% under the 2018 approved budget.

The Enterprise Funds include the Water and Sewer Department and the Hydroelectric Plant, and are managed by the Water and Sewer Commission and the Board of Selectman respectively. The Commission and Board are responsible for setting rates to offset spending.

- The proposed Water Department budget is \$531,090. This is an increase of \$19,481 or 3.8% over the 2018 approved budget.
- The proposed Sewer Department budget is \$1,116,243. This is a increase of \$36,500 or 3.4% more than the 2018 approved budget.
- The proposed Hydroelectric Plant budget is \$233,912. This is an increase of \$799 or .3% more than the 2018 approved budget.

2019 Town Warrant Articles Summary

Article	Description	Amount	New Tax dollars raised in 2019	Not Recommended	Revenue Offset/No increase to tax rate
	Records preservation Town Clerk	\$10,000	\$10,000		
	Purchase new voting booths	\$8,659	\$8,659		
	Add to Highway & Transfer Station Equipment Capital Reserve	\$135,000	\$135,000		
	Purchase and equip new Highway Dump Truck with plow and sanding apparatus CR H-4	\$184,000			\$184,000
	Phase 3 Cold Storage Building(funds from Hydro)	\$69,000			\$69,000
	Add to Used Highway Equipment Capital Reserve	\$25,000	\$25,000		
	Add to Town Buildings Capital Reserve Fund	\$40,000	\$40,000		
	Add to Fire Equipment Capital Reserve	\$115,000	\$115,000		
	Fire Quick Response Vehicle CR	\$125,000			\$125,000
	Add to Bridges Capital Reserve	\$50,000	\$50,000		
	Capital Reserve for Software/Technology	\$10,000	\$10,000		
	Capital Reserve Fund Buy Trustes equity in Old Abbott Library	\$50,000	\$50,000		
	Conservation Fund **	\$55,000	\$55,000		
	Add to Milfoil Control Non-Capital Reserve Fund	\$5,000	\$5,000		
	Cemetery Trust from Fund Balance				
	Police Dept Full Time Secretary Position	\$21,520	\$21,520		
	Sewer Pump Stations Upgrade (Sewer Funds)	\$370,000			\$370,000
	Refurbish the Water & Sewer Dept 2003 CAT Backhoe (W&S Funds)	\$30,000			\$30,000
	TOTALS:	\$1,303,179	\$525,179		\$778,000

\$15,000 trade Net \$169000

**not Reduced by Land Use Change Tax Revenue

***\$ 105,000 new tax dollars raised in 2015**

***\$ 250,000 new tax dollars raised in 2016**

***\$ 485,000 new tax dollars raised in 2017**

***\$ 600,000 new tax dollars raised in 2018**

The Proposed 2019 Recommendations:

>**Public Works:** This budget affects all residents who travel over our Town roads and bridges, use the Town boat launch and parking facilities, or use the Town transfer station including participating in the annual household hazardous waste days. Funding the Highway Department goes towards maintaining, repairing, and/or resurfacing the Town's fifty-one plus miles of paved and gravel roads including maintaining the storm water system. Additionally, the Highway Department services and maintains all of the Town's vehicles and equipment including Sunapee School District's school buses. The budget contains petroleum products within it that are subject to the volatility of commodity pricing which an increase in cost is expected. ABC recommends the Transfer Station continue to explore methods to decrease the amount of solid waste that is processed through the Town's facility like the Take-it or Leave-it shop. The shop has been very successful in removing and repurposing solid waste items that would have cost the taxpayers money. ABC recommends the Transfer Station launch a pilot project in conjunction with the New Hampshire Department of Environmental Services (NHDES) for composting yard and leaf waste and in the future food waste. ABC recommends accepting the budget as presented.

>**Public Safety:** This budget provides funding for the protection and preservation of life and property to Sunapee residents, businesses and the Town. In addition, it provides protection for the town's public safety employees in the performance of their duties. ABC encourages our public safety departments to research state and federal programs to bring funds to our community where it's practical. ABC recommends accepting the budget as presented.

>**General Government:** This budget ensures the Town Office personnel and the Town Clerk/Tax Collector have the equipment, software, and means to maintain the tax base, collect the taxes, and track spending. Funds in the budget provide for the maintenance, repairs and/or improvements at the Town Office, and for other municipal buildings. All major repairs and/or improvements are completed in accordance with the Building Maintenance Capital Reserve Plan. ABC recommends town officials continue to upgrade technology to improve accessibility and ensure security, increase efficiencies, as well as provide town information for all residents. The Town should continue to address strategies for energy savings and implement new programs for efficiencies. ABC further recommends the protection and preservation of official Town records. ABC recommends accepting the budget as presented.

>**Public Service:** This budget funds Library programs and facilities, Recreation and Welfare programs for all town residents. ABC recommends that current services and programs be maintained through the budget in relationship to what the residents want and are requesting. ABC recommends coordination of services with outside agencies and other Town departments. ABC recommends accepting the budget as presented.

>**Public Debt:** Public debt is incurred by 60% voter approval of prior town warrant articles for town buildings and infrastructure as an investment in the community. ABC Committee recommends pursuing any available options to reduce public debt.

>**Enterprise Funds:** The Town of Sunapee has three (3) enterprise funds, which are supported by the revenue they generate. Water and Sewer is supported by user fees and the Hydroelectric Power Plant is supported by the revenues it generates. Enterprise funds submit their budgets to the Board of Selectmen and they are incorporated into the overall budget. The net effect to the tax rate is zero. ABC acknowledges the Enterprise Funds' budgets as presented.

>**Warrant Articles:** Sincere efforts have been made to work on warrant articles that meet the needs of the town. Each warrant article is discussed and reviewed individually before being considered for approval. ABC recommends that the Board of Selectmen consider drawing funds from the Hydroelectric Power Plant, Capital Reserve Funds and Undesignated Fund Balance when funding request are within the guidelines. ABC recommends continuing this practice.

Respectfully submitted:

Advisory Budget Committee

Due to General Fund from Special Recreation

6/8/2018 Sunapee Pizza Chef	\$181.63
6/8/2018 Coca-Cola Northern New England	\$367.15
6/8/2018 J. Polep Distribution Services	\$1,251.41
7/6/2018 Atlas PyroVision Entertainment	\$6,250.00
7/13/2018 Newport Recreation	\$697.00
7/13/2018 Pioneer Manufacturing Co	\$2,470.00
7/13/2018 Rebecca Vendt	\$64.16
7/13/2018 Coca-Cola Northern New England	\$123.30
7/13/2018 Treasurer State of NH	\$100.00
7/20/2018 Kathryn Plouffe	\$15.69
7/20/2018 Rebecca Vendt	\$22.15
7/27/2018 Coca-Cola Northern New England	\$263.26
7/27/2018 J. Polep Distribution Services	\$667.64
8/3/2018 Eastern Fat Tire Association	\$312.50
8/3/2018 Newport Motel	\$299.75
8/3/2018 Treasurer State of NH	\$600.00
8/3/2018 Fine Productions Inc.	\$3,000.00
8/17/2018 Pathways Consulting LLC	\$6,174.25
8/17/2018 J. Polep Distribution Services	\$399.77
8/31/2018 J. Polep Distribution Services	-\$71.17
8/31/2018 J. Polep Distribution Services	\$796.42
8/31/2018 J. Polep Distribution Services	-\$124.69
9/7/2018 Rebecca Vendt	\$48.49
9/7/2018 Kaeser and Blair Inc.	\$1,180.32
9/7/2018 Rebecca Vendt	\$37.03
9/14/2018 Coca-Cola Northern New England	\$302.53
10/12/2018 All Sports Timing & Event	\$1,200.00
10/19/2018 Pinnacle Timing LLC	\$500.00
10/19/2018 Pinnacle Timing LLC	\$500.00
10/22/2018 KDL Construction	\$990.00
11/16/2018 Paint n'Place	\$3,105.00
11/16/2018 Newport Motel	\$81.75
11/23/2018 All Sports Timing & Event	\$3,425.00
11/23/2018 Scott Blewitt	\$300.00
12/7/2018 Paint n'Place	\$1,328.00
6/29/2018 Paint n'Place	\$1,099.00
Due to General Fund	\$37,957.34



TOWN OF SUNAPEE
23 Edgemont Road
Sunapee, New Hampshire 03782-0717
Phone: (603) 763-2212 Fax: (603) 763-4925

December 17, 2018

To: Department of Safety- Division of Motor Vehicle, Boat Division

From: Town of Sunapee

Re: Authorization for Town Clerk & Deputy Town Clerk

This letter is to grant Betty H. Ramspott, Town Clerk & Tax Collector and Melissa D. Heino Deputy Town Clerk & Tax Collector authority to process boat registrations for the Town of Sunapee and the State of New Hampshire for the year 2019.

This agreement is entered into in agreement with RSA 72-A:3.

Signed this 17th day of December 2018:

Joshua Trow, Chairman

Suzanne Gottling, Vice Chair

John Augustine

Frederick Gallup

Shane Hastings

ACKNOWLEDGMENT OF LEASE

Agreement made this ___ day of _____, 20___, between The Sunapee New Hampshire Historical Society, Inc and the Town of Sunapee .

WHEREAS, the Historical Society and the Town entered into a Lease/Option to Purchase Agreement, dated ____, 2017 in which the Historical Society was given the option to purchase the Abbott Library building at 542 Route 11, Sunapee, New Hampshire.

WHEREAS, the Historical Society has exercised the Option to Purchase;

WHEREAS, pursuant to the terms of the Lease/Option to Purchase Agreement the parties negotiated the terms of a lease for a portion of the premises by the Town in the event that the Historical Society purchased the Library building.

WHEREAS, the terms of the lease are fully detailed in the Lease/Option to Purchase Agreement.

WHEREAS, the Town wishes to rent the portion of the Abbott Library building as contemplated in the Lease/Option to Purchase Agreement.

WHEREFORE, the parties agree that upon the conveyance of the premises to the Historical Society the parties will be bound by the terms of the Lease as described in Paragraph II. B. of the Lease/Option to Purchase Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement the ___ day of _____ 201__.

In the presence of:

TOWN OF SUNAPEE

By _____

Date _____

THE SUNAPEE NEW HAMPSHIRE
HISTORICAL SOCIETY, INC.

By _____

Its _____

Date _____

THE SPACE ABOVE IS FOR RECORDING INFORMATION

WARRANTY DEED

THE TOWN OF SUNAPEE, a municipal corporation duly organized under the laws of the State of New Hampshire with a mailing address of 23 Edgemont Road, Sunapee, New Hampshire 03782, acting by and through its duly authorized Board of Selectmen ("Town"), for consideration paid, grants to the Sunapee New Hampshire Historical Society, Inc., a non-profit organization duly organized under the laws of the State of New Hampshire with a mailing address of PO Box 501, Sunapee, NH 03782 ("Society"), WITH WARRANTY COVENANTS, the following property located in Sunapee, Sullivan County, New Hampshire:

A certain tract or parcel of land with buildings thereon situated at 542 Route 11 in Sunapee, County of Sullivan, identified in the Town's tax records as Tax Map/Lot 129/77, and as more accurately described in the plan entitled "Boundary Survey, Abbott Library, Town of Sunapee", dated May 5, 2014, prepared by Clifford Richer, and recorded in the Sullivan County Registry of Deeds (SCRD) at Drawer 5, Plan No. 96, as follows:

Beginning at the north west corner at a set railroad spike in pavement at a calculated point as described in the deed recorded SCR Volume 597, Page 145, thence running S 87 degrees 12 E, 76.86 feet more or less, to a found bent over iron pipe below grade held base;

Thence running N 86 degrees 36 E, 45.74 feet more or less, to a set iron pipe at edge of pavement below grade;

Thence running S 16 degrees 21 W, 134.00 feet more or less, to a found iron pipe 0.2 feet below grade and 0.75 feet west of edge of driveway;

Thence running N 56 degrees 12 W, 86.80 feet more or less to a point along the northerly side of Main Street;

Thence along a curve toward the north and east with a Radius of 35.00 feet and a Length of 43.46 feet;

Thence running N 14 degrees 56 E, 39.01 feet more or less, to the point of beginning.

Meaning and intending to convey a portion of the premises described in the two deeds from George F. and Ella O. Peabody, husband and wife, to the Town of Sunapee, the first dated April 18, 1892, and recorded in the Sullivan County Registry of Deeds at Book 156, Page 333, and the second dated October 30, 1923, and recorded in the Sullivan County Registry of Deeds at Book 213, Page 540.

Reserving to the Town an easement for two time capsules that are presently buried next to each other in the front lawn of the subject property; said easement to allow the Town, with two business days notice, when it deems it necessary to enter the subject property to excavate a time capsule, and to re-bury it in the same or similar location; following the excavation and/or possible re-burial, the Town shall repair the property as close as reasonably possible to its pre-excavation or pre-burial condition. The Town shall communicate the location of the time capsules to the Society, and the Society, its heirs and assigns, agrees that no structure on or use of the property herein shall frustrate the purpose of this easement.

The Town conveys the property described herein subject to the following restrictions: no changes, except for maintenance and repair, will be made to the facade of the building, to include the red brick with white trim exterior design and appearance and the entry portico steps and entry. Further, the lawn and landscaping will be maintained as reasonably practicable allowing for judicious pruning, removal of dead or dying plants, replanting along the south side where shrubs were removed for accessible walkway construction, and possible construction of an accessible walkway connected to the existing wooden ramp to the upper level.

The land and buildings conveyed herein were the subject of a certain court action, *Town of Sunapee & Town of Sunapee Library Trustees v. Attorney General, Director of Charitable Trusts*, 5th Circuit-Probate Division-Newport, Docket No. 320-2016-EQ-00153. By Notice of Decision dated May 25, 2016, the court granted the requested Petition for Cy Pres.

The Town is exempt from the real estate transfer tax pursuant to RSA 78-B:2, II.

EXECUTED this _____ day of _____, 2018.

**TOWN OF SUNAPEE,
BY ITS BOARD OF SELECTMEN**

Joshua Trow, Chair

Suzanne Gottling, Vice-Chair

Frederick C. Gallup, Selectman

John Augustine, Selectman

Shane Hastings, Selectman

STATE OF NEW HAMPSHIRE
COUNTY OF SULLIVAN

The foregoing instrument was acknowledged before me this _____ day of _____, 2018 by Joshua Trow, Suzanne Gottling, John Augustine, Frederick C. Gallup, and Shane Hastings in their capacity as Selectmen of the Town of Sunapee.

Before me,

Notary Public/Justice of the Peace
My Commission Expires: _____

To: Property owners that live on Main Street and Lake Avenue in Georges Mills:

From: Sunapee Board of Selectmen

RE: Street Names and Numbers

It has come to our attention that property owners in Georges Mills that live on Main St. and Lake Ave. have some delivery carrier's that have confusion with the streets with the same names in Sunapee and this has increasingly become more of an issue for the residents of Georges Mills. The State of NH, department of Safety has guidelines in their publication "Addressing Standards Guide" that directly relates to a State Statute governing this process.

The guide outlines under Street Naming that each street within a municipality should be given its own unique road name to prevent confusion on the part of emergency responders. And further state that in the case of existing road names which are identical or confusingly similar, recommend that the municipality rename on or more of these roads to eliminate the potential confusion in responding to an emergency at these locations. The municipality is not bound by the statutes to make any changes to road names that were assigned before August 14th, 2005.

Since Main St and Lake Ave were in existence prior to 2005, a compromise was made back then, that the house numbers would start with 1000, distinguishing the address from the other Lake Ave and Main Street in Sunapee. That appears to have worked for the past 17 years as our emergency personnel have attested to. Based on the above information the number and Street names would stay as is or a new street name altogether would be issued.

The Board of Selectmen have been asked to address this issue, in order to get as much information as possible we are sending this postcard for you to respond with. Please reply by January 31, 2018.

To the best of your knowledge, Do you have mail or deliveries that are delayed because of confusion with your location in Georges Mills?

If you were given a choice to rename your street, would you want it renamed.

If yes, Road Name Suggestion _____

Please mail to Selectmen, 23 Edgemont Road, Sunapee NH 03782 or email your comments to the Town Manager with "Georges Mills" in the subject line to at manager@town.sunapee.nh.us