

**SUNAPEE BOARD OF SELECTMEN
6:30PM Town Meeting Room
Monday, August 13, 2018**

Present: Chairman Josh Trow, Suzanne Gottling, Vice Chairman, John Augustine and Fred Gallup.
Absent: Shane Hastings and Donna Nashawaty, Town Manager.
Also, Present: See attached sign-in sheet.

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0118-0063-0000 44 Burma Road, Dean & Maura Stetson

Parcel ID: 0226-0017-0000 22 Pine Ridge Road, Hirshberg Family Living Trust

Parcel ID: 0134-0014-0000 235 Lake Ave. Chase Family Realty Trust

BY Selectman Gallup, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID: 0118-0063-0000 44 Burma Road, Dean & Maura Stetson

BY Selectman Gottling, seconded by Selectman Gallup. Unanimous.

MOTION TO APPROVE THE FOLLOWING PERMIT TO EXCAVATE:

Parcel ID: 0133-0022-0000 59 Main Street, Francis & Jacqueline Smith

BY Selectman Gallup, seconded by Selectman Gottling. Unanimous.

MOTION TO APPROVE THE FOLLOWING INTENT TO CUT:

Parcel ID: 0235-0092-0000 Route 103B, Lynne Bell

BY Selectman Gottling, seconded by Selectman Gallup. Unanimous.

MOTION TO APPROVE THE FOLLOWING VETERANS TAX EXEMPTION:

Parcel ID: 0117-0015-0000 116 Marys Road, Catherine Priest

BY Selectman Gallup, seconded by Selectman Gottling. Unanimous.

APPOINTMENTS

7:00PM-Kathy Springsteen-Sestercentennial Requests

1. The Committee requests that the Selectmen approve an expense to the Kearsarge Shopper for \$387.40 for an advertisement of the events in the August 15, 2018 edition.
Motion approve an expense to the Kearsarge Shopper for \$387.40 for an advertisement of the events in the August 15, 2018 edition by Selectman Gallup, seconded by Chairman Trow. Unanimous.
2. The Committee requests that the Selectmen approve an amount of \$266.51 to reimburse Cheryl Meachen for purchase of T-shirts for the Sestercentennial Committee from Customink. The T-shirts will identify Committee members during the event so that they can serve as resources to participants. **Motion approve an amount of \$266.51 to reimburse Cheryl Meachen for purchase of T-shirts for the Sestercentennial Committee from Customlink by Selectman Gottling, seconded by Selectman Gallup. Unanimous.**
3. The Committee requests that the Selectmen approve an amount of \$150 to secure the participation of Leapin' Lena in the parade. **Motion approve an amount of \$150 to secure the participation of Leapin' Lena in the parade by Selectman Gallup, seconded by Selectman Gottling. Unanimous.**

4. The Committee requests that the Selectmen approve an amount of \$500.00 to secure the participation of Warren Farm (horses and wagon) in the parade. The Committee intends to earmark the \$500 donation from Sugar River Bank for this and identify SRB as the sponsors. **Motion approve an amount of \$500.00 to secure the participation of Warren Farm (horses and wagon) in the parade by Selectman Gallup, seconded by Selectman Gottling. Unanimous.**
5. The Committee requests that the Selectmen approve an amount \$150 for start-up cash for the cashbox. **Motion to approve an amount \$150 for start-up cash for the cashbox by Selectman Gallup, seconded by Selectman Gottling. Unanimous.**

If case of rain the fireworks will be moved to Saturday night and the closing ceremony will be moved to Shelburne Gym.

7:10PM-Scott Hazelton-Truck Purchase

The following is a memorandum from Scott Hazelton, Highway Director to the Town Manager regarding the purchase of a 2013 Chevrolet 3500HD with 9-Foot Plow from the Used Equipment Capital Reserve Fund:

“We purchased the blue 2006 Ford F550 from the Water & Sewer Department in 2014. During the last 3 ½ years it has served the Highway and Buildings & Grounds Department well with winter maintenance of our parking lots, and with spring, summer and fall maintenance activities for both departments. It was originally purchased with the intent of decreasing the amount of work that the front-end loader was responsible for during the winter months, and it did that and more. As previously discussed, the truck started costing both department’s a significant amount of money during the 2017 fall and winter seasons. At this time, we continue to be concerned that it likely will not pass inspection this fall without significant repairs and we question its ability to make it through the winter season.

The Town Mechanic and I located another used 2013 Chevrolet 3500HD (see attached photographs) in Tilton, New Hampshire that we would like to purchase to replace the Ford F550 with. Peter Hill, Town Mechanic, inspected and test drove the vehicle on Tuesday August 7th and indicated that the vehicle is in excellent condition with 49,000+/- miles on it. The body wrap that is shown in the attached photograph on the vehicle will be removed and the truck will be detailed by the owner prior to purchasing the vehicle. The sticker price of the Chevrolet is \$25,000 and includes a 9-foot Western Plow. We are seeking authorization from the Board to purchase the truck, and that we not expend more than \$25,000 from the “Used Equipment Capital Reserve Fund” toward the purchase. The balance in the fund is \$28,122. If approved, we have tentatively scheduled to purchase the truck on Tuesday August 14th, 2018. Additionally, we will sell the Ford F550 “As-Is” before the end of the year, the profits of which will be placed back in the General Fund.” **Motion to authorize the purchase of the used 2013 Chevrolet 3500HD with 9-Foot Plow as shown in the photo not to exceed \$25,000 from the Used Equipment Capital Reserve Fund and give authorization to sell the Ford F550 “as-is” in the fall by bids by Selectman Gottling, seconded by Selectman Gallup. Unanimous.**

PUBLIC COMMENTS:

- Chris Whitehouse had a couple of questions regarding the finances of the town.

SELECTMEN ACTION

- 2019-2020 Legislative Policy Recommendations

Chairman Trow nominated Donna Nashawaty to be the town's voting delegate at the NHMA policy conference on September 14th, seconded by Selectman Gottling. Unanimous.

Betty Ramspott would like to discuss the following legislative policy:

12. Appointment of Town Clerks or Town Clerk/Tax Collectors Legislative Body: To see if NHMA will SUPPORT legislation to allow the legislative body to authorize the governing body to appoint town clerks and town clerk/tax collectors

Betty Ramspott is very much opposed to being appointed. She feels the Clerk is a link between the people and the government. Betty Ramspott feels the voters should have the choice to elect that person. She feels a Town Clerk's performance is shown every 3 years and some of her constituents have been voted out of office because of the poor job they have done. Selectman Gallup agrees 100% with Betty Ramspott and Selectman Gottling has never supported appointed Clerks and it doesn't get much support in the House of Representatives either. Chairman Trow thanked Betty Ramspott for her opinion and asked if she had any objections to legislative policy: **# 7. Municipal Departments and MV Information: To see if NHMA will SUPPORT legislation to make it clear that municipalities may obtain information about motor vehicles registered to an individual for all governmental purposes such as verifying asset levels when the individual is applying for general assistance or asset-based tax relief and in order to determine the ownership of vehicles for official purposes.** This would enable accessing motor vehicles records which historically is not allowed. Betty Ramspott has an Executive Board meeting on Wednesday and would like to talk to her Executive Board and DMV to get their ideas or comments before she gives her opinion on this policy.

4. Enforcement of Motor Vehicle Registration Laws

To see if NHMA will SUPPORT amending motor vehicle registration laws to strengthen the enforcement of those laws (through stepping up law enforcement and increasing penalties, including fines) to ensure collection of all state and local registration fees owed by New Hampshire residents.

Explanation: Municipalities are realizing a significant and growing annual revenue loss of motor vehicle permit fees and other fees, due to NH residents registering their automobiles, trucks and all other types of trailers through non-government agents in the State of Maine. Currently, RSA 261:140

only requires a \$100 fine for these violations, an insignificant amount when compared to the much greater savings a resident realizes when obtaining low-cost "multi-year" registrations (up to a 12-year period) through the State of Maine. Municipalities all over the state are vulnerable to online registrations. Businesses with fleets are specifically targeted. Submitted by Portsmouth City Council

Betty Ramspott stated that the Clerks Association has spent a lot of money to hire Lobbyists to help with this issue. This bill would allow residents to register their trailers in Maine for almost nothing. The state is losing revenue and Betty Ramspott and NHMA (New Hampshire Municipal Association) totally oppose this bill.

•Use of Facilities:

08/27-Sunapee Middle High School, Dewey Beach

Motion to approve the Use of Facilities from Sunapee Middle High School to use Dewey Beach on August 27th pending the Police and Fire Chiefs signatures by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

09/02-Indian Cave Landing Association, Safety Services Building

Motion to approve the Use of Facilities from Indian Cave Landing Association to use the Safety Services Building on September 2nd pending Chief Ruggles signature by Selectman Gottling, seconded by Selectman Gallup. Unanimous.

•NHEC Petition and Pole License

Motion to sign NHEC Petition and Pole License as amended by Scott Hazelton by Selectman Gallup, seconded by Selectman Gottling. Unanimous.

•Jessica Dolan Recreation Committee Resignation

Motion to accept the resignation from Jessica Dolan, Recreation Committee by Selectman Gottling, seconded by Selectman Gallup. Unanimous. The Town Manager will send a letter of thanks for her service on the Recreation Committee.

•Work Session-Boat Launch & Town Dock Ordinance

Scott Hazelton went through the recent changes that he made to the document after comments from the last meeting. To summarize basically some of the changes to the ordinance are:

Section 1. Purpose-remains the same

Section 2. Definitions-eliminated some of the words that needed to be defined because they were taken out of the document.

Section 3. Hours of Closing- is the time when the boat launch and town docks are closed, which was recommended a half hour before sunset to a half hour after sunrise.

Section 4. Acts Requiring a Use of Facilities Permit-this was changed to a Boat Launch and Dock Permit and lists the requirements for this permit. The permit may be issued by the BOS (Board of Selectmen) or their designees, which would be the Police Chief, Highway Director or Fire Chief.

Section 5. Acts Prohibited- on B.-remove motor vehicles and construction equipment which is covered in A. Change the wording on C.-power loading of boats to be more suggestive so not to cause destruction to the boat launch/ramp area. E.-docking for period not to exceed, right now the sign states 2 hours which is too long. The minutes should be limited, and 30 minutes was the suggestion. F.-overnight docking-add special exceptions by the BOS or designees.

Section 6. Penalties-pay fine up to ??? dollars. Remove the word permanently. Scott will make the changes, review with the Town Manager and come back with a revised "draft" for the BOS review and discuss.

•Scott Hazelton reported that as of today the Town has hired a new Truck Driver

CHAIRMAN'S REPORT

•Selectman Gottling reported that there was another \$400,000 addition of revenue to the County budget so it will be reduced another one and a half per cent. It was anticipated revenue but by a different amount. The County taxes should go down this year.

•Selectman Gallup said the next CIP (Capital Improvement Program) Committee's next meeting is Thursday, August 16th 5:00PM at Safety Services Building.

TOWN MANAGER REPORTS

•July Months Expense & Revenue Reports

•Follow-up on Summer Town Meeting

Because of health issues the Town Manager did not attend the meeting. If you have any questions please email the Town Manager.

Meeting adjourned at 8:46PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant



Victoria F. Sheehan
Commissioner

**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**

District 2 Office, 8 Eastman Hill Rd., Enfield, NH 03748 (603) 448-2654



William Cass, P.E.
Assistant Commissioner

DRIVEWAY PERMIT

To: Jolyon Johnson
209 Route 103
Sunapee, NH 03782

City/Town: Sunapee
Route/Road: NH 103 (S0000103)
Patrol Section: 213
Tax Map: 232
Lot: 10
Development:

Permit #: **02-435-0006.A1**
District: 02
Permit Date 8/2/2018

Permission is hereby granted to construct (alter) a driveway, entrance, exit or approach adjoining NH 103 (S0000103), pursuant to the location and specifications as described below. Failure to adhere to the standards and engineering drawings previously approved shall render this instrument null and void. Failure to start or complete construction of said facility within one calendar year of the date of this permit shall require application for permit extension or renewal in accordance with the Driveway Access Rules. Facilities constructed in violation of the permit specifications or the rules, shall be corrected immediately upon notification by a Department representative. Any cost by the State to correct deficiencies shall be fully borne by the landowner. The landowner shall defend, indemnify and hold harmless the Department and its duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.

Drive 1

Location: Approximately 1.05 miles south of Newport TL on the east side of NH 103 (S0000103).
SLD Station: 5545 (left) GPS: 43.35987 N 72.11943 W.

Specifications: This permit authorizes a gravel access to be used as a Commercial drive. Any change in use, increase in use or reconstruction of the driveway requires reapplication.

The right-of-way line is located 50 feet from and parallel to the centerline of the highway.
The entrance shall be graded so that the surface of the drive drops 4 inches at a point 8 feet from NH 103 (S0000103) edge of pavement to create a drainage swale.

The driveway shall not exceed 24 feet in width. The entrance of the drive may be flared; typically the flare radius is one half the driveway width.

This permit is to widen the existing access to 24 feet and pave it.

This drive is to access a single family residence & seasonal Ice Cream Stand.

Other Conditions:

No structures, including buildings, permanent or portable signs, lights, displays, fences, walls, etc. shall be permitted on, over or under the Highway Right of Way.

No parking, catering or servicing shall be conducted within the Highway Right of Way.

The applicant shall comply with all applicable ordinances and regulations of the municipality or other State Agencies.

The Department has relied on the title and subdivision information provided by the landowner. The Department has not performed additional title research and makes no warranty or representation concerning landowner's legal right to access. In the event of a dispute about the landowner's legal right to the access provided herein, the landowner will defend and indemnify the Department.

Property Owner shall pre-post the approved and signed NHDOT District 2 Driveway Permit at a location so that it is readily visible from the accessing State roadway during the construction of the driveway.

Property Owner shall re-grade and clean out the existing ditches located on both sides of the driveway as necessary to prevent any stormwater runoff from flowing onto the State of New Hampshire roadway or shoulder, and to follow the intended ditch-line. The grades shall match or drain to a stable existing or field-adjusted ditch-line as applicable.

Property Owner shall grade the driveway limits so that, including during construction, no stormwater

runoff flows onto the State of New Hampshire roadway or shoulders. Site drainage shall not be permitted to cause ponding, ice or ice build-up in the right-of-way.

Property Owner shall not flare the end of the driveway onto the abutting properties.

Property Owner shall install the necessary erosion and sediment control measures during the construction and use of the driveway. All erosion and sediment control measures shall be maintained and remain in place until substantial vegetation growth has occurred.

Upon completion of the construction of the permitted driveway and other priority permanent features, Property Owner shall fine grade the adjacent areas to manage stormwater runoff, apply loam and seed or otherwise permanently stabilize all disturbed surface side areas.

Property Owner shall be responsible for maintaining the driveway permanently and establishing satisfactory adjacent drainage away from the State road and also accomplish and maintain all necessary removal of vegetation including clearing of brush, trees, etc., snow, or other vision obstructing materials, so that the 400 feet minimum sight distances in both directions are not inhibited when entering/exiting the driveway. Property Owner shall not place/store any snow within the State right-of-way. Parking or storing any supplies, equipment and/or vehicles in the State right-of-way shall be prohibited.

Property Owner shall be responsible for the maintenance of driveway, ditches, side slopes and other permanent structures or surface features, and establishing satisfactory adjacent drainage away from the State road . Disturbance, wetting, silting or damage to the roadway is prohibited, including for seasonal factors.

Approved



Assistant District Engineer
For Director of Administration

Copies: District, Town, Patrolman

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
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2. APPOINTMENTS

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7:10PM-Scott Hazelton-Truck Purchase

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

•2019-2020 Legislative Policy Recommendations

•Use of Facilities:

08/27-Sunapee Middle High School, Dewey Beach

09/02-Indian Cave Landing Asso., Safety Services Building

•NHEC Petition and Pole License

•Jessica Dolan Recreation Committee Resignation

- Work Session-Boat Launch & Town Dock Ordinance

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

- July Months Expense & Revenue Reports
- Follow-up on Summer Town Meeting

7. UPCOMING MEETINGS:

8/14-5:30PM Recreation Committee, Town Meeting Room

8/17-8-19-SESTERCENTENNIAL CELEBRATION

8/21-5:30PM Abbott Library Trustees, Abbott Library

8/27-6:30PM Board of Selectmen, Town Meeting Room

8/30-5:30PM Water & Sewer Commission, Town Meeting Room

From: Kathy Springsteen, Sestercentennial Committee

RE: Requested actions for Sunapee Board of Selectmen

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SUNAPEE HIGHWAY DEPARTMENT

621 Route 11

Sunapee, New Hampshire 03782

Phone: (603) 763-5060 Fax: (603) 763-4337

MEMORANDUM (Revised 7.2.18)

FROM: Scott A. Hazelton, Highway Director
TO: Donna Nashawaty, Town Manager
DATE: August 9, 2018
RE: Used Equipment Capital Reserve Fund – Chevrolet 3500HD with 9-Foot Plow

We purchased the blue 2006 Ford F550 from the Water & Sewer Department in 2014. During the last 3 ½ years it has served the Highway and Buildings & Grounds Department well with winter maintenance of our parking lots, and with spring, summer and fall maintenance activities for both departments. It was originally purchased with the intent of decreasing the amount of work that the front-end loader was responsible for during the winter months, and it did that and more. As previously discussed, the truck started costing both department's a significant amount of money during the 2017 fall and winter seasons. At this time, we continue to be concerned that it likely will not pass inspection this fall without significant repairs and we question its ability to make it through the winter season.

The Town Mechanic and I located another used 2013 Chevrolet 3500HD (see attached photographs) in Tilton, New Hampshire that we would like to purchase to replace the Ford F550 with. Peter Hill, Town Mechanic, inspected and test drove the vehicle on Tuesday August 7th and indicated that the vehicle is in excellent condition with 49,000+/- miles on it. The body wrap that is shown in the attached photograph on the vehicle will be removed and the truck will be detailed by the owner prior to purchasing the vehicle. The sticker price of the Chevrolet is \$25,000 and includes a 9-foot Western Plow. We are seeking authorization from the Board to purchase the truck, and that we not expend more than \$25,000 from the "Used Equipment Capital Reserve Fund" toward the purchase. The balance in the fund is \$28,122. If approved, we have tentatively scheduled to purchase the truck on Tuesday August 14th, 2018. Additionally, we will sell the Ford F550 "As-Is" before the end of the year, the profits of which will be placed back in the General Fund.

I look forward to discussing this with you at your next regularly scheduled meeting.





JUN 22 2018

Memorandum

TO: All NHMA Members

FROM: Judy Silva, Executive Director
Cordell A. Johnston, Government Affairs Counsel

DATE: June 20, 2018

RE: 2019-2020 Legislative Policy Process *Important Dates!*

FLOOR POLICIES DUE: August 10 ♦ **POLICY CONFERENCE: September 14**

The NHMA legislative policy process is moving forward! Enclosed with this memo is a copy of the policy recommendations made by NHMA's three policy committees. This document will also be posted on NHMA's website, www.nhmunicipal.org.

The policy recommendations are listed by committee: (1) General Administration and Governance; (2) Finance and Revenue; and (3) Infrastructure, Development, and Land Use. Each committee's recommendations are listed in order of priority, as "action," "priority," or "standing" policy recommendations. Also enclosed is a list of NHMA's Legislative Principles, which will be considered for re-adoption at the Legislative Policy Conference, along with the recommended policies.

We urge each municipality's governing body, prior to the Legislative Policy Conference, to vote a position on the recommendations and floor proposals (see reverse) to provide direction to your voting delegate at the conference. Otherwise, your delegate is free to cast your municipality's vote as he or she chooses. For more information about the legislative policy process and the Legislative Policy Conference, please see the enclosed Questions and Answers document.

NOTE: Please do not send your governing body's vote results or opinions to NHMA. Your governing body's discussions and votes are only for the direction of your voting delegate. The only

way a municipality may vote on these policies is to send a voting delegate to the policy conference on September 14.

Floor Proposals

The deadline for submitting floor proposals is **Friday, August 10**. A floor proposal will be accepted only if it is *approved by a majority vote of the governing body* (board of selectmen, aldermen, or council) of the town or city submitting the proposal, is submitted in writing, and is received **no later than August 10**. We will mail all floor proposals to each municipality so there will be an opportunity to take a position on them before the Legislative Policy Conference. Floor proposals should be in the same format as proposals submitted to the policy committees.

A floor policy proposal form has been included for your convenience, or you may find it on the NHMA website. (Go to www.nhmunicipal.org, click on "Advocacy," scroll down to "NHMA Policy-Setting Process," and click on the link to "2019-2020 floor policy proposal form.") To submit a floor proposal, please send it to NHMA, 25 Triangle Park Drive, Concord, NH 03301, or e-mail it to governmentaffairs@nhmunicipal.org.

Legislative Policy Conference

The 2019-2020 Legislative Policy Conference is scheduled for **Friday, September 14, 2018, at 9:00 a.m. at NHMA's office, 25 Triangle Park Drive in Concord**. We will include with the floor proposal mailing a card for each town or city to return indicating who has been appointed as the municipality's voting delegate.

Please call the Government Affairs Department at 800-852-3358 if you have any questions.

**New Hampshire Municipal Association
Legislative Policy Process 2019-20**

**Final Policy Recommendations for Legislative Policy Conference
September 14, 2018**

General Administration and Governance

Action Policy Recommendations

1. Funding for the Police Standards and Training Council

To see if NHMA will SUPPORT the continued operation of the New Hampshire Police Academy and the high-quality uniform training it provides for all law enforcement officers in the state, including municipal police officers, which aids in the delivery of quality policing services and interagency cooperation to the benefit of all citizens. As part of this, to see if NHMA will SUPPORT continued funding at the state level for the Police Academy and the Police Standards and Training Council. Local law enforcement agencies produce considerable funds through fines and penalty assessment monies which accrue to the State and are used for State purposes. Further, to see if NHMA will OPPOSE any increase in municipal costs for police officers to participate in the training, recognizing that municipalities now pay salary, benefits, and all employment-related costs for trainees while at the Academy, as well as providing staff and instructors at no cost to the Academy. **Existing policy, revised by the committee.**

2. Absentee Voting Expansion

To see if NHMA will SUPPORT allowing absentee voting without requiring a reason.

Explanation: At present, 27 states plus the District of Columbia permit absentee voting without requiring an excuse. Maine and Vermont are among the 27. Why not New Hampshire? People are kept from the polls because they are reluctant to say they are “disabled” (especially when they are just elderly) or otherwise find it difficult to vote in person. Voting should not require having to struggle with one’s conscience over whether they fit into one of the state-approved “legitimate” reasons for an absentee ballot. **Submitted by Gail Cromwell, Co-chair, Temple Select Board.**

3. Electronic Poll Books

To see if NHMA will SUPPORT legislation that would enable the use of electronic poll-books for municipalities, with funding coming from the HAVA funds made available to the New Hampshire Secretary of State by the United States Election Assistance Commission specifically for the purpose of improvement to the administration of federal elections in the state, as well as supporting legislative changes to statutes to make the use permissible under state laws. **Existing policy.**

Priority Policy Recommendations

4. Building Plans Under RSA Chapter 91-A

To see if NHMA will **SUPPORT** an amendment to RSA 91-A:5, IV to specifically add building plans/construction drawings contained within a building permit file and/or building plans/construction drawings submitted as part of a building permit application as an exempt record under the statute. **Existing policy.**

5. Municipal Regulation of Firearms

To see if NHMA will **SUPPORT** legislation that would allow for limited local authority regarding possession and use of firearms on municipal property.

- Legislation that would allow municipalities to regulate or limit the use of firearms on municipal property.
- Legislation that would allow municipalities to regulate the carrying of firearms by employees while they are performing the functions of their office or employment.

Explanation: Local governing bodies are best positioned to determine the most appropriate use of municipal land and the actions of their employees. **Submitted by Joan Dargie, Town Clerk, Milford, and revised by the committee.**

6. Welfare Lien Priority

To see if NHMA will **SUPPORT** legislation to give liens for local welfare payments arising under RSA 165:28 a higher priority position, so that those liens fall immediately after the lien for the first mortgage. **Existing policy.**

7. Municipal Departments and MV Information

To see if NHMA will **SUPPORT** legislation to make it clear that municipalities may obtain information about motor vehicles registered to an individual for all governmental purposes such as verifying asset levels when the individual is applying for general assistance or asset-based tax relief and in order to determine the ownership of vehicles for official purposes. **Existing policy.**

Standing Policy Recommendations

8. SB 2 Adoption Process

To see if NHMA will **SUPPORT** amending RSA 40:14, III, regarding adoption of the official ballot referendum (SB 2) form of town meeting, to provide that the question shall be voted on by ballot at the annual meeting, but shall not be placed on the official ballot.

Explanation: Adoption of the official ballot referendum form of town meeting is a fundamental change in a town's governance. It is an action that should be undertaken only after thorough discussion and debate, with an opportunity for the legislative body to be fully informed. Current law requires that the question be placed on the official ballot, so that it is voted on in the voting booth on election day, with no opportunity for discussion or debate. The statement of the question is simply, "Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the town on the second Tuesday of March?" This provides almost no information about how the SB 2 form of meeting works.

Although the current law does require a public hearing on the question between 15 and 30 days before town meeting, those hearings are poorly attended, so the overwhelming majority of those voting on the question will have heard little or no discussion, and many of them will have a very poor understanding of the issue. Other matters of profound importance to town governance—such as establishing a budget committee and adoption of a tax cap—are voted on at the business session, rather than by official ballot. Adoption of SB 2 is an even more serious step and should be subject to at least a similar level of consideration. Discussion and debate at the business session will help to ensure that voters understand the issues better before voting on the question. **Submitted by Jim Belanger, Moderator, Hollis, and Frank Sterling, Selectman, Jaffrey.**

9. Allowing Towns to Adopt Ordinances Under City Statutes

To see if NHMA will SUPPORT legislation giving towns the same authority to adopt ordinances that cities have under RSA 47:17.

Explanation: State law (RSA 44:2, 47:1) gives cities all of the authority that towns have, but there is no reciprocal statute giving towns the authority that cities have. City councils have broad authority to adopt ordinances under RSA 47:17. Town ordinance authority is governed primarily by RSA 31:39, which grants more limited authority. There seems to be no logical reason for cities to have broader ordinance authority than towns. When towns want to exercise authority that cities already have, it is necessary to amend RSA 31:39 or add a new section in RSA 39. This policy would avoid that necessity and eliminate illogical distinctions between municipal ordinances, which are especially troublesome when a town is unable to adopt the same ordinance that the city next door has adopted. This would not eliminate all distinctions between cities and towns—just the difference between their respective ordinance powers. **Submitted by Tom Irving, Planning Director, Conway.**

10. Public Area "No Smoking" Local Option

To see if NHMA will SUPPORT legislation to authorize the designation of "No Smoking" zones in public areas by local option.

Explanation: Municipalities are charged with the responsibility for provision of the services and to ensure safe secure access to those services. Currently, some services may not be as accessible as they should due to the presence of smoke. There are also the associated costs in keeping areas litter free. The legislation would allow municipalities to define No Smoking zones in a way that meets the community's needs and would include the ability to implement them for health purposes.

Currently New Hampshire permits municipalities to enact ordinances for fire safety and sanitation purposes, but not health purposes, and New Hampshire's state smoking law preempts local

governments from doing so. Access to services is obstructed by the presence of smokers and their associated litter, and that litter might constitute a sanitation issue. The presence of smoke where non-smokers need to pass is objectionable and not supportive of a community's healthy community goal. Each community would have the opportunity for itself to enact local legislation on this issue. Submitted by Andrew Bohanan, Parks, Recreation, and Facilities Director, and Nancy Vincent, Library Director, Keene.

11. Public Notice Requirements

To see if NHMA will SUPPORT legislation to amend all public notice requirements to allow the choice of electronic notification and/or newspaper print, as well as posting in public places, for official public legal notification. Existing policy.

12. Appointment of Town Clerks or Town Clerk/Tax Collectors

Legislative Body: To see if NHMA will SUPPORT legislation to allow the legislative body to authorize the governing body to appoint town clerks and town clerk/tax collectors.

Charter Towns: To see if NHMA will SUPPORT legislation allowing towns that have adopted a charter under RSA chapter 49-D to determine how the town will choose its town clerk.

Existing policy, revised by the committee.

13. Consolidated Policy on Collective Bargaining Items

Evergreen Clause: To see if NHMA will OPPOSE legislation to enact a mandatory so-called "evergreen clause" for public employee collective bargaining agreements.

Binding Arbitration: To see if NHMA will OPPOSE mandatory binding arbitration as a mechanism to resolve impasses in municipal employee collective bargaining.

Right to Strike: To see if NHMA will OPPOSE a right to strike for public employees.

Mandated Employee Benefits: To see if NHMA will OPPOSE any proposals to mandate employee benefits, including any proposal to enhance retirement system benefits that may increase employer costs in future years, for current or future employees.

Contracted Services: To see if NHMA will SUPPORT legislation to give public employers greater flexibility to privatize or use contracted services.

Existing policy, revised by the committee.

14. Maintenance and Policing of State-Owned Property

To see if NHMA will SUPPORT legislation requiring the State to maintain and adequately support operations on state properties so those properties do not place undue burdens on the host municipalities. This would include legislation

- to enable municipalities to recover expenses of providing municipal services on state-owned property, such as policing relative to illegal activities and allowing municipalities to receive reimbursement/compensation from individuals engaged in the illegal activity; and
- to require the state to adequately maintain its property, including the removal/remediation of abandoned, deficient, hazardous, or blighted structures/facilities.

Existing policy, revised by the committee.

15. Independent Redistricting Commission

To see if NHMA will **SUPPORT** the establishment of an independent redistricting commission for the appointment of representative, senatorial, executive council, and congressional districts. **Existing policy.**

Finance and Revenue

Action Policy Recommendations

1. Use of RSA 83-F Utility Values

To see if NHMA will:

- a) **SUPPORT** legislation that clarifies, under RSA 83-F, that no determination of utility value by the Department of Revenue Administration can be used in any way by the utility taxpayer in any application for abatement of tax under RSA 76:16 or any appeal thereof under RSA 76:16-a or RSA 76:17;
- b) **OPPOSE** any mandate that calls for the exclusive use of the unit method of valuation in the appraisal of utility property, by either administrative or legislative action; and
- c) **SUPPORT** the continuing right of municipalities to use any method of appraisal upheld by the courts.

Revised by the committee to combine two existing policies.

2. New Hampshire Retirement System (NHRS)

To see if NHMA will **SUPPORT** the continuing existence of a retirement system for state and local government employees that is strong, secure, solvent, fiscally healthy, and sustainable, that both employees and employers can rely on to provide retirement benefits for the foreseeable future. Further, to see if NHMA will **SUPPORT** continuing to work with legislators, employees, and the NHRS to accomplish these goals.

To that end, to see if NHMA will:

- a) **SUPPORT** legislation that will strengthen the health and solvency of the NHRS, ensure the long-term financial sustainability of the retirement system for public employers, and consider options and alternatives that provide reasonable changes in contribution rates;
- b) **OPPOSE** any legislation that: 1) expands benefits and would result in increases to municipal employer costs; 2) assesses additional charges beyond NHRS board-approved rate changes on employers; or 3) expands the eligibility of NHRS membership to positions not currently covered;
- c) **SUPPORT** the restoration of the state's 35% share of employer costs for police, teachers, and firefighters in the current defined benefit plan and any successor plan;
- d) **SUPPORT** the inclusion of municipal participation on any legislative study committee or commission formed to research alternative retirement system designs and the performance of a complete financial analysis of any alternative plan proposal in order to determine the full impact on employers and employees; and
- e) **OPPOSE** any action to further restrict municipalities' ability to employ NHRS retirees in part-time positions, either through hours restrictions or through imposition of new fees/costs.

Existing policy, revised by the committee.

3. Expansion of Local Authority to Institute Fees

To see if NHMA will **SUPPORT** legislation that allows a municipality to exercise local control of non-property tax revenue streams with local legislative body approval to meet demands for services and/or infrastructure. Examples of such legislation may include such actions as: (a) allowing a municipal to adopt an additional surcharge under the meals and rooms tax on hotel occupancy within the municipality; and (b) allowing a municipality to increase the maximum optional fee for transportation improvements when collecting motor vehicle registration fees. **Existing policy, revised by the committee (existing policy supports a local option meals and rooms tax surcharge).**

Priority Policy Recommendations

4. Enforcement of Motor Vehicle Registration Laws

To see if NHMA will **SUPPORT** amending motor vehicle registration laws to strengthen the enforcement of those laws (through stepping up law enforcement and increasing penalties, including fines) to ensure collection of all state and local registration fees owed by New Hampshire residents.

Explanation: Municipalities are realizing a significant and growing annual revenue loss of motor vehicle permit fees and other fees, due to NH residents registering their automobiles, trucks and all other types of trailers through non-government agents in the State of Maine. Currently, RSA 261:140

only requires a \$100 fine for these violations, an insignificant amount when compared to the much greater savings a resident realizes when obtaining low-cost “multi-year” registrations (up to a 12-year period) through the State of Maine. Municipalities all over the state are vulnerable to online registrations. Businesses with fleets are specifically targeted. **Submitted by Portsmouth City Council.**

5. Lien for Uncollected Ambulance/EMS Billings

To see if NHMA will SUPPORT legislation to ensure the collection of unpaid bills for ambulance and other emergency services.

Explanation: Municipal EMS, unlike hospitals and home health care providers, have no remedy available for the collection of unpaid billing for ambulance service except through a collection agency (@33% fee) or small claims court. These mechanisms do not guarantee the municipality will be made whole and can be punitive to the responsible party when they can least tolerate it. Ambulance service has evolved dramatically from simply transporting individuals to the hospital. Today, early medical intervention significantly increases a patient’s survival probability; therefore municipal EMS is expected to provide costly basic and advanced life support before and during transport. Currently when faced with an unpaid ambulance billing, municipalities have to choose between sending the bill to collections, small claims court, or writing off the bill. Collections or small claims potentially exposes the responsible party to a burden at an inopportune time. To write off the debt unfairly places the financial burden on the taxpayers of the responding municipality. **Submitted by: Barbara Lucas, Town Administrator, and Neil Irvine, Selectman, Town of New Hampton.**

6. Ownership Name Changes

To see if NHMA will SUPPORT legislation requiring entities to file name changes and ownership changes at the registry of deeds to ensure that property taxes are assessed to the proper owner.

Explanation: Presently, name changes and property acquisitions by stockholders are not filed at the registry of deeds. Municipalities don’t know if ownership has changed, resulting in bills and other notices going to improper property owners. **Submitted by: Kathryn Temchack, Director of Real Estate Assessments, City of Concord**

7. Collection of Delinquent Taxes on Manufactured Housing

To see if NHMA will SUPPORT legislation to create a study commission to address municipal concerns regarding delinquent property taxes and/or municipal utility fees on manufactured housing on land of another. Such commission to include appropriate interested stakeholders. **Existing policy.**

8. Tax Exemptions for Charitable Organizations

To see if NHMA will SUPPORT creating a commission to study reimbursement through payments in lieu of taxes (PILOTs) for municipal services provided to exempt charitable properties, including charitable non-profit housing projects under RSA 72:23-k, and **SUPPORT** reimbursement from the state for the costs of municipal services provided to state-owned properties. **Revised by the committee to combine two existing policies.**

9. Clarification of Elderly Exemption, Prorating Disabled, Deaf and Blind Exemptions

To see if NHMA will SUPPORT

- a) Changes in RSA 72:39-a, 72:29, and 72:39-b to define “household income” for elderly exemption qualification consistent with the definition of “household income” used by the state in qualifying residents for the Low & Moderate-Income Homeowners Property Tax Relief Program under RSA 198:56-57 and Rev 1200; and
- b) Legislation prorating the disabled, deaf and blind exemptions under RSA 72:37, 37-b, and 38-b when a person entitled to the exemption owns a fractional interest in the residence, in the same manner as is allowed for the elderly exemption under RSA 72:41.

Revised by the committee to combine two existing policies.

Standing Policy Recommendations

10. Assessment Methodology for Big Box Stores

To see if NHMA will SUPPORT legislation clarifying the assessment methodology for big box stores if used and occupied for the purpose for which they were built. This methodology would not employ comparisons to “dark store” properties abandoned or encumbered with deed restrictions on subsequent use.

Explanation: Large box stores such as Walmart, Lowe’s, Home Depot, Target, etc. have been successful in other states in obtaining large assessment reductions by using comparable sales or rentals of abandoned or deed-restricted properties. **Submitted by:** Kathryn Temchack, Director of Real Estate Assessments, City of Concord.

11. Income Approach on Appeal

To see if NHMA will SUPPORT legislation that prohibits the use of the income approach by a taxpayer in any appeal of value if the taxpayer, after request by the municipality, has not submitted the requested information. **Existing policy.**

12. Charitable Definition and Mandated Property Tax Exemptions

To see if NHMA will OPPOSE legislation that expands the definition of “charitable” in RSA 72:23-4, unless the state reimburses municipalities for the loss of revenue. **Existing policy.**

13. Sale of Tax Deeded Property

To see if NHMA will SUPPORT amending RSA 80:89 to require proof that the municipality *sent* the required notice of impending tax deed rather than proof that the taxpayer actually *received* the notice. **Existing policy.**

14. State Revenue Structure and State Education Funding

To see if NHMA will SUPPORT asking the state to use the following principles when addressing the state's revenue structure in response to its responsibility to fund an adequate education:

- That revenues are sufficient to meet the state's responsibilities as defined by constitution, statute, and common law;
- That revenue sources are predictable, stable, and sustainable and will meet the long-term needs and financial realities of the state;
- That changes to the revenue structure are least disruptive to the long-term economic health of the state;
- That the revenue structure is efficient in its administration;
- That changes in the revenue structure are fair to people with lower to moderate incomes.

Further, to see if NHMA will SUPPORT legislation prohibiting retroactive changes to the distribution formula for adequate education grants after the notice of grant amounts has been given. **Existing policy.**

15. Changes to the Official Ballot Process and Default Budget

To see if NHMA will OPPOSE changes to the official ballot process (SB2) including changes to the calculation of the default budget, unless such changes are a local option presented to the legislative body for approval. **Revised by the committee (existing policy opposed any increase in the 60% bond vote requirement in SB 2 municipalities).**

Infrastructure, Development and Land Use

Action Policy Recommendations

1. Municipal Use of Structures in the Right-of-Way

To see if NHMA will SUPPORT legislation granting municipalities a designated space to use for any purpose, including leasing to a private entity, upon all poles, conduit, and other structures within the rights-of-way without paying make-ready costs. This includes a requirement that the owners of utility poles and conduit do the necessary work to make that space available. **Existing policy, revised by the committee.**

2. Municipal Authority to Adopt More Recent Codes

To see if NHMA will SUPPORT legislation enabling municipalities at their discretion to adopt more recent editions of national/international building and fire codes than the current state-adopted editions.

Explanation: Allowing municipalities to adopt current codes will promote best practices for health, safety, and welfare. **Submitted by Portsmouth City Council.**

3. Municipal Cooperation

To see if NHMA will SUPPORT legislation clarifying that municipalities and other political subdivisions may cooperate to perform together any functions that they may perform individually, including but not limited to providing services, raising revenue, constructing and maintaining infrastructure, and engaging in economic development efforts. **Existing policy.**

Priority Policy Recommendations

4. Regulation of Short-Term Rentals

To see if NHMA will SUPPORT legislation authorizing municipalities to regulate short-term rental of residential properties, including licensing requirements and health and safety protections. This should not be interpreted to limit existing authority to regulate such uses through municipal zoning ordinances and land use regulations.

Explanation: Municipalities across the country are increasingly forced to address problems associated with short-term rental of residential housing units, which are typically facilitated through the online platforms of AirBnB, VRBO, Home Away, and others. Problems arise often in single-family residential neighborhoods, in which transient residential occupancy introduces instability and conflict (e.g., noise complaints with no recourse other than to call the police).

Some jurisdictions have already addressed this through legislation, sometimes accompanied by comprehensive agreements with the online platform operators to submit to regulation. A related issue is whether the state is able to collect meals and rooms tax for such temporary uses, which are similar in some regards to B&B operations and hotels/motels. **Submitted by Ben Frost, Planning Board Chairman, Town of Warner.**

5. Highway Funding

To see if NHMA will SUPPORT a state transportation policy that ensures adequate and sustainable funding for state and municipal highways and bridges to promote safe and reliable transportation and corridors and economic development for the citizens of our state and for the travelling public. The policy should include:

- Maintenance of the proportionate share of the state highway fund that is distributed to cities and towns under current law;

- No further diversion of state highway funds for non-highway purposes; and
- Increased funding, which may include the state road toll, highway tolls, local option fees, user assessments, and other revenue sources as necessary.

Existing policy, revised by the committee.

6. Water Quality and Infrastructure

To see if NHMA will **SUPPORT** legislation that ensures adequate and sustainable investment to maintain or make necessary improvements to the state's critical water infrastructure (public drinking water, wastewater, and stormwater systems, and dams); that works to provide affordable water, wastewater, and stormwater services; that encourages regional and innovative solutions to water, wastewater, and stormwater issues; that supports decisions that rely on science-based standards; that supports local decision making; and that supports economic progress in the state while protecting public health and safety. **Combination of existing policies, revised by the committee.**

7. State Adoption of Building and Fire Codes

To see if NHMA will **SUPPORT** a policy encouraging the state to: (1) adopt updated editions of national/international building and fire codes; (2) streamline the code adoption process while facilitating examination of changes that benefit the state economy; (3) encourage training opportunities for local code enforcement personnel.

Explanation: Multiple versions of codes are confusing for all parties. The state's adoption of updated codes would simplify municipal decision making in scheduling code ordinance updates. The quality of enforcement varies significantly among municipalities due to different levels of experience and training. Better training would lead to more consistent enforcement. **Submitted by Portsmouth City Council.**

Standing Policy Recommendations

8. Current Use

To see if NHMA will **OPPOSE** any legislative attempt to undermine the basic goals of the current use program and **OPPOSE** any reduction in the 10-acre minimum size requirement for qualification for current use, beyond those exceptions now allowed by the rules of the Current Use Board. **Existing policy.**

9. Scientific/Technical Standards for Regulatory Legislation

To see if NHMA will **OPPOSE** regulatory legislation that is not based on relevant scientific and technical standards that are broadly accepted by peer review and feasibly achieved.

Explanation: In the past legislative session, bills were filed that attempted to supersede standards set by regulatory agencies without the applicable deliberation and processes associated with creating regulations. **Submitted by Portsmouth City Council.**

10. Land Use and Environmental Regulation and Preemption

To see if NHMA will **SUPPORT** legislation that (a) recognizes municipal authority over land use and environmental matters, (b) limits the establishment of comprehensive statutory schemes that supersede local regulation, and (c) recognizes that even when local environmental regulation is preempted, compliance with other local laws, such as zoning and public health ordinances and regulations, is still required. **Existing policy.**

11. Energy, Renewable Energy and Energy Conservation

To see if NHMA will **SUPPORT** legislation encouraging state and federal programs that provide incentives and assistance to municipalities to adopt energy use and conservation techniques that will manage energy costs and environmental impacts, promote the use of renewable energy sources, and promote energy conservation, and **OPPOSE** any legislation that overrides local regulation. **Existing policy.**

12. Oppose Statewide Zoning Mandates

To see if NHMA will **SUPPORT** a policy recognizing the legislature's authority to establish statewide priorities in zoning and land use regulation, but **OPPOSE** legislation that limits reasonable local control in implementing those priorities, or that unreasonably mandates specific criteria that municipalities must follow. **Existing policy, revised by the committee.**

13. Conservation Investment

To see if NHMA will **SUPPORT** permanent funding for the Land and Community Heritage Investment Program and **OPPOSE** any diversion of such funds to other uses. **Existing policy.**



Legislative Principles

In addition to the established Legislative Policy positions adopted by the New Hampshire Municipal Association membership, the following principles should guide staff in setting priorities during any legislative biennium:

1. Consider unfunded mandate issues that violate Part 1, Article 28-a of the New Hampshire Constitution to be paramount. Identify them and oppose them.
2. Work to maintain existing revenue streams to municipalities, (i.e. revenue sharing, meals and rooms tax, highway, and other state aid). Be especially watchful of proposals to reduce local aid in order to meet other funding commitments.
3. Advocate to maintain existing local authority.
4. Support issues which provide greater authority to govern more effectively, efficiently and flexibly at the local level, including local option legislation. If the legislature is considering adopting a program that is particularly controversial at the local level, support a requirement that a local legislative body vote is necessary before full implementation of the measure.
5. Support bills proposed by individual municipal members, except when they conflict with these principles or other NHMA policies. Staff should prioritize time and resources when there are competing demands in order to focus on NHMA's broad agenda first.
6. Encourage exemptions from state taxes rather than local property taxes when legislative intent is to preserve statewide resources.
7. Advocate for municipal representation on all state boards, commissions, and study committees which affect municipal government and have non-legislative members.
8. Work cooperatively with other groups and associations to support efforts to improve the delivery of services at the local level.
9. Support municipal efforts toward effective regional cooperation and delivery of municipal services.
10. Support efforts to develop a statewide technology network that fosters increased communication and greater compatibility among levels of government and within and between agencies in all levels of government.

2019-2020 NHMA Legislative Policy Process Questions & Answers

1. What is the purpose of establishing NHMA legislative policy? The New Hampshire Municipal Association (NHMA) is the voice of New Hampshire's cities and towns before the state legislature and state agencies. Adoption of legislative policy allows your municipal voice to be heard through the actions of your organization – NHMA. By adopting legislative policy, local officials can tell elected representatives what they feel are the major concerns of cities and towns.

The NHMA Board of Directors oversees NHMA's advocacy activities. Legislative policy positions direct the board and NHMA staff in representing municipalities before the legislature and state agencies.

2. How are legislative policy recommendations prepared? In the spring of each even-numbered year, NHMA forms legislative policy committees addressing different aspects of municipal government. The three committees this year are:

1. Finance and Revenue;
2. General Administration and Governance; and
3. Infrastructure, Development, and Land Use.

These three policy committees consider issues and problems derived from their own experience as local officials, issues sent in by other members or brought to them by staff, past policy positions, and issues resulting from the most recent legislative session. Each committee holds several meetings during the spring and develops policy recommendations to be voted on by member municipalities at the Legislative Policy Conference.

3. Who votes on adoption, amendment, or rejection of these recommendations, and when? On Friday, September 14, 2018, at 9:00 a.m., the 2019-2020 NHMA Legislative Policy Conference will be held at NHMA offices (25 Triangle Park Drive) in Concord. ***Each member municipality will be asked to appoint a voting delegate to cast its vote at this conference.*** Each member municipality, regardless of size, has one vote on all policy matters.

In the absence of any other designation by the board of selectmen, aldermen, or council, a voting delegate card will be issued at the door (in order of priority determined by the NHMA Municipal Officials Directory) to:

Mayor/Chair of Board of Selectmen/Council Chair

OR

Mayor Pro Tem/Vice or Assistant Mayor/Council Vice Chair

OR

Selectman/Alderman/Councilor

OR

City or Town Manager/Town Administrator/Administrative Assistant

4. Will other policy proposals be voted on at the conference? Yes, municipalities will have the opportunity to submit floor policy proposals for consideration at the conference. Each floor policy proposal must be approved by the governing body of the municipality submitting it, but the

proposals will not be reviewed or recommended by NHMA's legislative policy committees. Floor policy proposals will be voted on separately at the conference.

5. How does our voting delegate determine a position on these recommendations? We urge each municipality's governing body to discuss the recommendations in advance of the Legislative Policy Conference and vote to take a position on each one, in order to give direction to the voting delegate. Otherwise, your voting delegate is free to cast your municipality's vote as he or she desires. *You do not need to notify NHMA of your positions on the policy recommendations; just provide that information to your voting delegate.*

6. How are the policy recommendations presented and voted on at the Legislative Policy Conference? The chair of the board of directors, as the presiding officer of the Legislative Policy Conference, introduces the entire set of recommendations of each policy committee, one committee at a time, as a slate. The chair and vice chair of each committee will be available to address questions. Any voting delegate may ask that a recommendation be set aside to be debated and voted on separately. The remaining recommendations are voted upon as a slate. After the slate from each policy committee has been voted, the voting delegates will return to those items set aside for separate debate and vote. It is at this time that individual items can be killed, amended, passed over, laid on the table, etc. Votes are by a display of voting delegate cards.

7. Are policies adopted by a simple majority vote? No. NHMA's by-laws require a two-thirds affirmative vote of those members present and voting for approval of any NHMA legislative policy.

8. Why is the Legislative Policy Conference separate from the November annual meeting? The Legislative Policy Conference must be held before the annual conference to meet the legislative deadlines for the filing of new bills. The staff needs time after adoption of policies to draft bills and secure sponsors.

9. How will I know what policies are adopted if I don't go to the Legislative Policy Conference? The final 2019-2020 NHMA Legislative Policies will be printed as a supplement in the November/December 2018 issue of *Town & City* magazine. We will also post them on NHMA's web site at www.nhmunicipal.org.

10. What happens if an issue that is not covered by any of these policies comes before the legislature? The NHMA Board determines the position that the staff will advocate on issues not covered by specific NHMA legislative policies. The policy conference also endorses a set of Legislative Principles, which augment the specific legislative policy positions by setting forth general principles that guide staff in their advocacy efforts.



**New Hampshire Municipal Association
2019-2020 Legislative Policy Process**

Floor Policy Proposal

Submitted by (name) _____ Date _____

City or Town _____ Title of Person Submitting Policy _____

Floor Policy Proposal approved by vote of the governing body on (date) _____

To see if NHMA will SUPPORT/OPPOSE:

Municipal interest to be accomplished by proposal:

Explanation:

A sheet like this should accompany each proposed floor policy and should record the date of the governing body approving the proposal. It should include a brief (one or two sentence) policy statement, a statement about the municipal interest served by the proposal, and an explanation which describes the nature of the problem or concern from a municipal perspective and discusses the proposed action which is being advocated to address the problem. Mail to 25 Triangle Park Drive, Concord, NH 03301; or email to governmentaffairs@nhmunicipal.org. Must be received by August 10, 2018.

Town of Sunapee
APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Banstand – Sunapee Harbor – Georges Mills Harbor – Dewey Beach – Coffin Park – Ski Tow Safety Services Building – Town Hall

Name of Organization: Sunapee Middle High School

This Organization is: Profit – Non Profit – Political – Private – Other _____

Name of Duly Authorized: Meagan Reed, Asst Principal

Mailing Address: 10 North Rd
Sunapee, NH 03782

Daytime Phone: 763-5615 Evening Phone: 381-7053

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: 8.27.18 Time From: 12:30 To: 2:30

Please describe the event: Students will be doing an activity on shore, with only about 20 students going in the water.

I/We acknowledge understanding the following restrictions:

- (1) The Town of Sunapee enforces the Ordinance for Control and Use of Alcoholic Beverages. If per permitted, please attached a copy of the permit to the application. If approved by the Selectmen, I understand:
 - a. Alcohol will not be sold.
 - b. I will designate a person over the age of 21 who will be responsible for monitoring the event for appropriate alcohol consumption by attendees.
 - c. I will designate two designated drivers who will not consume any alcohol and who will be available until the end of the event.
 - d. I am responsible for terminating the event by midnight.
 - e. I agree that random police checks may be made at any time.
 - f. I understand all relevant State laws must be complied with.
 - g. I under I must obtain liability insurance in the amount of \$300,000 and a copy must be filed with the Board of Selectmen before use of alcohol will be permitted.
- (2) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (3) No equipment or materials may be permanently attached to the building/structure without specific permission from the Board of Selectmen.
- (4) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area (Copy attached).
- (5) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and ^{staff} attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 300 # of people and 5 # of vehicles attending our event. *(Students will be bused.)*

Signature of Responsible Individual: Meagan Reed Date: 8.9.18

Approved by Chief of Police _____ Date _____
 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable): [Signature] Date: 8/13/18

Approved by Fire Chief (if applicable) _____ Date _____

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) _____ Date _____

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000. In the event that alcoholic beverages permitted shall be required to also furnish to the Selectmen's Office, at least ten (10) days prior to such function, written confirmation that the applicant has secured a liquor liability insurance policy in an amount not less than \$1,000,000.

***Suggested \$50 donation for non-residents**

Town of Sunapee
APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Banstand – Sunapee Harbor – Georges Mills Harbor – Dewey Beach – Coffin Park – Ski Tow
~~Safety Services Building – Town Hall~~

Name of Organization: INDIAN CAVE LANDING OWNER'S ASSOCIATION

This Organization is: Profit – Non Profit – Private – Other _____

Name of Duty Authorized: ARTHUR MELVILLE

Mailing Address: INDIAN CAVE LANDING, UNIT 7A
SUNAPEE NH 03782

Daytime Phone: 203.470.0170 Evening Phone: 203.470.0170

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: 9/2/2018 Time From: 8:30 AM To: 11:30 AM

Please describe the event: ANNUAL OWNER'S MEETING FOR ASSOCIATION

I/We acknowledge understanding the following restrictions:

- (1) The Town of Sunapee enforces the Ordinance for Control and Use of Alcoholic Beverages. If per permitted, please attached a copy of the permit to the application. If approved by the Selectmen, I understand:
 - a. Alcohol will not be sold.
 - b. I will designate a person over the age of 21 who will be responsible for monitoring the event for appropriate alcohol consumption by attendees.
 - c. I will designate two designated drivers who will not consume any alcohol and who will be available until the end of the event.
 - d. I am responsible for terminating the event by midnight.
 - e. I agree that random police checks may be made at any time.
 - f. I understand all relevant State laws must be complied with.
 - g. I under I must obtain liability insurance in the amount of \$300,000 and a copy must be filed with the Board of Selectmen before use of alcohol will be permitted.
- (2) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (3) No equipment or materials may be permanently attached to the building/structure without specific permission from the Board of Selectmen.
- (4) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area (Copy attached).
- (5) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 40 # of people and 30 # of vehicles attending our event.

Signature of Responsible Individual: [Signature] Date: 8.3.2018

Approved by Chief of Police: [Signature] Date: 8-8-18

of Officer(s) will be assigned to event at applicant's expense. _____

Approved by Recreation Director (if applicable) _____ Date _____

Approved by Fire Chief (if applicable) _____ Date _____

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) _____ Date _____

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000. In the event that alcoholic beverages permitted shall be required to also furnish to the Selectmen's Office, at least ten (10) days prior to such function, written confirmation that the applicant has secured a liquor liability insurance policy in an amount not less than \$1,000,000.

***Suggested \$50 donation for non-residents**

Barbara Vaughn

From: Scott Blewitt
Sent: Friday, August 10, 2018 7:05 PM
To: Barbara Vaughn
Cc: clarivee.osborne@gmail.com; Donna Nashawaty
Subject: Rec resignation from Jessica Dolan

FYI

Thank you! Scott

Begin forwarded message:

From: Jessica <jess.giberson@yahoo.com>
Date: August 10, 2018 at 6:55:55 PM EDT
To: recreation@town.sunapee.nh.us
Subject: Rec resignation

Hi Scott,

So I've done a lot of thinking. As much as I want to be part of the rec committee I'm seeing that I really can't volunteer much. As long as I have young children and my husband works long hours, and even my job has weekend hours, it's just not possible and obviously that is important being on the rec committee. So I'm going to have to leave the committee. I'm sorry about that.

Best,
Jessica

Sent from my iPhone



DRAFT #2 - Discussion Only

Town of Sunapee

BOAT LAUNCH & TOWN DOCK ORDINANCE

SECTION 1. PURPOSE.

The purpose of this ordinance shall be to promote harmonious use of the Town boat launch and docking facilities by everyone who visits them. This includes Town residents, tax payers, visitors, commercial users, recreational organizations, and organized tournament users. It is important to the Town of Sunapee that we maintain a positive relationship with individuals and groups that regularly launch from the Town boat launch and/or that utilize the Town docks. It is equally important to create a positive relationship with new users. It is for both purposes that we offer this ordinance.

SECTION 2. DEFINITIONS. In this ordinance:

- A. *Boat Launch* means real property abutting the waters of Lake Sunapee and owned and maintained by the Town of Sunapee for the purpose of launching boats.
- B. *Boat* shall mean any craft or vehicle which is used for travel on water.
- C. *Commercial* shall mean any enterprise conducted for financial gain or benefit by reason of the sale of goods or services.
- D. *Dock* shall mean any Town-owned structure or other facility used in connection with water access, including, but not limited to, wharf, landing, launch, ramp and boat slips.
- E. *Operator* shall mean any person who shall have physical control of a motor vehicle, including but not limited to a boat, boat trailers and barges.
- F. *Parking Lot* shall mean any facility used for the convenience of motor vehicles (including boats) in such a way as to provide for non-permanent storage, temporary abandonment, stationary visitation or operator access to nearby facilities including the boat launch and docks.

SECTION 3. HOURS OF CLOSING.

The boat launch and Town docks shall be closed between the hours of ? :00 P.M. and ? :00 A.M., except as provided below:

- A. Any person or commercial business may apply for a Boat Launch & Dock Permit from the Board of Selectmen to use of the boat launch, Town docks and adjacent parking area during these times. Said permit may be issued by Board of Selectmen or its designee when it is in the public interest to do so.

SECTION 4. ACTS REQUIRING A USE OF FACILITIES PERMIT.

No permit is required for residents, tax payers, or visitors to launch or haul out pleasure boats at the Town's boats launches.

- A. Commercial operators seeking to use the boat launch, Town docks, or adjacent parking areas shall obtain a Boat Launch & Dock Permit from the Board of Selectmen or its designee.
- B. Boat Launch & Dock Permit applications shall include a description of the proposed use, the inclusive dates and times of use, the anticipated impacts on residents, visitors, and other users, a statement that the commercial operator shall be responsible for any damage that they or their subcontractors do to the facility, and shall include a copy of the commercial operator's insurance certificate with the Town named as additionally insured.
- C. The Board of Selectman or its designee may issue commercial operator a one-time Boat Launch & Dock Permit, or a seasonal Boat Launch & Dock Permit after they have reviewed the application and when they feel that circumstances warrant a specific type of permit.
- D. The Board of Selectmen retain the option to require commercial operator's to post a bond for the proposed use.
- E. A Boat Launch & Dock Permit must be in the commercial operator's possession before using the boat launch, dock or adjacent parking lots.
- F. No commercial operator shall preclude others from using the boat launch for a prolonged period of time, and they shall not exceed the time limit proposed to and accepted by the Board of Selectmen.

SECTION 5. ACTS PROHIBITED

- A. No motor vehicles, wheeled or tracked construction equipment, skateboards, bicycles, scooters, roller blades or the like shall be permitted on Town docks.
- B. No motor vehicles, construction equipment, construction materials or supplies shall be parked or stored on the Town docks.
- * C. No power loading of boats onto boat trailers will be allowed at Town boat launch ramps.*
- D. No boats shall be docked in the area reserved for the MV Mount Sunapee or MV Kearsarge boats, and no boats shall be docked such that they impede the path of the MV Mount Sunapee or the MV Kearsarge boats.
- E. No boats shall dock in the slip closest to any public launching ramp except that docking for a period not to exceed ?? minutes shall be allowed for purposes of loading and unloading only.
- F. No overnight docking shall be permitted.
- G. No swimming or playing in the water of Sunapee Harbor including the boat launch is permitted.

SECTION 6. PENALTIES

- A. Violation of any provision of this ordinance shall constitute a violation, and anyone so convicted may be required to pay a fine of up to ??? dollars for the first offense. Future or repeated violations of any provision of this ordinance may result with additional fines and/or being denied use of the boat launch and Town docks permanently.

SECTION 7. ENFORCEMENT.

This ordinance shall be enforced by the Board of Selectmen, its designees, and by the Town of Sunapee Police Department or any other police agency having jurisdiction within the Town of Sunapee in the manner prescribed for enforcement of violations of law by New Hampshire Statute.

*Exceptions
1hr 24mins
K*

*Boat
Launches*

Monthly Budget Through July 2018

	Budget	PaymentToDate	EndingBalance	% Remaining
Executive	\$309,568.00	\$156,691.96	\$152,876.04	49.38%
TCTC	\$204,948.00	\$104,875.98	\$100,072.02	48.83%
Elections	\$11,753.00	\$5,102.17	\$6,650.83	56.59%
Finance	\$204,629.61	\$88,300.25	\$116,329.36	56.85%
Assessing	\$110,000.00	\$52,027.15	\$57,972.85	52.70%
Legal	\$18,000.00	\$12,666.10	\$5,333.90	29.63%
Personnel Benefits Mgmt	\$1,000.00	\$56.25	\$943.75	94.38%
Planning/Zoning	\$51,957.00	\$23,902.25	\$28,054.75	54.00%
General Govt-B&G	\$170,920.25	\$80,029.28	\$90,890.97	53.18%
Cemetery	\$13,506.00	\$6,068.07	\$7,437.93	55.07%
Insurance	\$7,540.00	\$7,539.99	\$0.01	0.00%
Information Booth	\$13,911.00	\$5,111.62	\$8,799.38	63.25%
Other General Govt	\$30,205.00	\$14,557.78	\$15,647.22	51.80%
Police	\$813,923.00	\$471,869.87	\$342,053.13	42.03%
Ambulance	\$57,222.00	\$57,222.00	\$0.00	0.00%
Fire	\$200,325.00	\$86,748.50	\$113,576.50	56.70%
SSB	\$140,852.00	\$100,153.78	\$40,698.22	28.89%
Emergency Management	\$200.00	\$0.00	\$200.00	100.00%
Highway	\$1,656,914.00	\$1,087,453.03	\$569,460.97	34.37%
Street Lights	\$16,800.00	\$6,621.63	\$10,178.37	60.59%
Transfer Station	\$504,287.00	\$241,214.82	\$263,072.18	52.17%
Health Officer	\$5,133.00	\$281.94	\$4,851.06	94.51%
Animal Control	\$500.00	\$0.00	\$500.00	100.00%
Health Services	\$15,176.00	\$9,376.00	\$5,800.00	38.22%
Welfare	\$43,677.00	\$7,483.01	\$36,193.99	82.87%
Recreation	\$151,659.00	\$83,059.45	\$68,599.55	45.23%
Library	\$379,760.08	\$205,825.14	\$173,934.94	45.80%
Memorial Day	\$200.00	\$34.94	\$165.06	82.53%
Patriotic/Band Concerts	\$5,000.00	\$5,000.00	\$0.00	0.00%
Conservation Commission	\$3,550.00	\$1,376.00	\$2,174.00	61.24%
Debt - Principal	\$262,156.00	\$247,479.53	\$14,676.47	5.60%
Debt - Interest	\$65,566.00	\$38,962.97	\$26,603.03	40.57%
Debt - TAN	\$1,000.00	\$0.00	\$1,000.00	100.00%
Sum	\$5,471,837.94	\$3,207,091.46	\$2,264,746.48	41.39%

Monthly Budget Through July 2018

	Budget	PaymentToDate	EndingBalance	% Remaining
Hydro	\$113,113.00	\$25,135.32	\$87,977.68	77.78%
Sum	\$113,113.00	\$25,135.32	\$87,977.68	77.78%

2018 Revenue Report through July 31, 2018

AccountNumber	AccountName	2018 Estimated	2018 Actual
01-3110-01-900	PROPERTY TAXES-CURRENT		\$0.00
01-3110-01-901	TAX REDEMPTIONS		\$0.00
Sum			\$0.00
01-3120-01-901	LAND USE CHANGE		\$0.00
Sum Land Use Change			\$0.00
01-3185-01-900	YIELD TAX		\$0.00
Sum Yield Tax			\$0.00
01-3186-01-900	EXCAVATION TAX		\$0.00
Sum Excavation Tax			\$0.00
01-3190-01-902	INTEREST & COSTS	\$60,000.00	\$48,842.30
01-3190-01-903	Returned Check Fee		\$75.00
Sum Interest and Penalties on Delinquent Taxes		\$60,000.00	\$48,917.30
01-3210-01-910	UCC FILING	\$500.00	\$1,224.00
Sum Licenses, Permits and Fees		\$500.00	\$1,224.00
01-3220-01-807	Snowmobile and ATV Fees	\$0.00	
01-3220-01-906	AUTO REGISTRATIONS	\$750,000.00	\$500,095.06
Sum Motor Vehicle Permit Fees		\$750,000.00	\$500,095.06
01-3230-01-908	SUBDIVISION FEES		\$1,150.00
01-3230-01-909	SITE PLAN REVIEW FEES		\$800.00
01-3230-01-910	CERTIFICATE OF COMPLIANCE FEES	\$48,000.00	\$17,382.50
Sum Building Permits		\$48,000.00	\$19,332.50
01-3290-01-320	Landlord's Filing Fee	\$0.00	\$4.00

AccountNumber	AccountName	2018 Estimated	2018 Actual
01-3290-01-902	REDEMPTION COSTS		\$1,235.90
01-3290-01-907	BOAT REGISTRATIONS/FEES	\$36,000.00	\$8,961.28
01-3290-01-912	DOG LICENSES/FEES		\$6,586.50
01-3290-01-915	VITALS-BIRTH & DEATH		\$2,250.00
01-3290-01-917	TOWN CLERK FEES		\$9,503.00
01-3290-01-919	WETLANDS APPLICATIONS		\$6.50
Sum		\$36,000.00	\$28,547.18
01-3311-01-841	FEDERAL FEMA FUNDS		\$0.00
Sum	From Federal Government		\$0.00
01-3351-01-927	SHARED REVENUE		\$0.00
Sum	Shared Revenues		\$0.00
01-3352-01-840	STATE OF NH-ROOMS/MEALS TAX	\$177,168.00	\$0.00
Sum	Meals and Rooms Tax Distribution	\$177,168.00	\$0.00
01-3353-01-928	HIGHWAY BLOCK GRANT	\$122,211.00	\$111,536.93
Sum	Highway Block Grant	\$122,211.00	\$111,536.93
01-3354-01-794	STATE OF NH-SEWER GRANT		\$0.00
Sum	Water Pollution Grant		\$0.00
01-3354-01-795	STATE OF NH - WATER GRANT	\$5,308.00	\$2,632.47
01-3359-01-741	PD GRANT INCOME	\$2,200.00	\$0.00
01-3359-01-927	State of NH Treatment Plant Road Bridge		\$0.00
01-3359-01-927	STATE NH HIGH ST BRIDGE GRANT		\$0.00
Sum	Water Pollution Grant	\$7,508.00	\$2,632.47
01-3379-01-935	TOWN OF SPRINGFIELD-TS		\$51,145.50
Sum	From Other Governments		\$51,145.50
01-3401-01-150	PD - SPECIAL DETAIL INCOME		\$0.00

AccountNumber	AccountName	2018 Estimated	2018 Actual
01-3401-01-320	FIREWORKS PERMIT FEE		\$400.00
01-3401-01-321	PHOTOCOPY INCOME		\$41.75
01-3401-01-581	RECYCLING MAGAZINES		\$0.00
01-3401-01-584	RECYCLING INCOME-STEEL CANS		\$819.29
01-3401-01-586	RECYCLING INCOME-ALUMINUM		\$7,455.17
01-3401-01-587	RECYCLING CARDBOARD		\$5,582.15
01-3401-01-588	RECYCLING NEWSPAPER		\$806.72
01-3401-01-589	RECYCLING SCRAP METAL		\$7,050.30
01-3401-01-592	RECYCLING PLASTIC		\$7,859.52
01-3401-01-593	RECYCLING INCOME-BATTERIES		\$0.00
01-3401-01-937	MISC. GENERAL GOV'T INCOME		\$4,624.85
01-3401-01-940	INSURANCE REPORTS		\$0.00
01-3401-01-948	MISC. TOWN OFFICE INCOME		\$0.00
01-3401-01-949	REGULATIONS SOLD		\$0.00
01-3401-01-950	ZBA INCOME		\$1,500.00
01-3401-01-951	TOWN OFFICE POSTAGE		\$83.32
01-3401-01-953	REPORTS/LABELS/DISKS SOLD		\$172.75
01-3401-01-958	HIGHWAY PARTS		\$0.00
01-3401-01-959	HWY-MATERIALS SOLD		\$0.00
01-3404-01-940	SUNAPEE T/S TICKET SALES	\$80,000.00	\$25,840.50
01-3404-01-941	SPRINGFIELD T/S TICKET SALES		\$0.00
01-3404-01-950	Sunapee Beautification Donations		\$0.00
Sum	Income from Departments	\$80,000.00	\$62,236.32
01-3409-01-965	SALE OF CEMETERY LOT	\$2,000.00	\$0.00
01-3409-01-966	BURIAL INCOME		\$0.00

AccountNumber	AccountName	2018 Estimated	2018 Actual
Sum	Other Charges	\$2,000.00	\$0.00
01-3501-01-965	PD-SALE OF CRUISER		\$0.00
01-3501-01-966	SALE OF TOWN OWNED PROPERTY	\$2,000.00	\$0.00
01-3501-01-968	SALE OF HIGHWAY EQUIPMENT		\$600.00
Sum	Sale of Municipal Property	\$2,000.00	\$600.00
01-3501-01-970	Checking Account Interest Earned	\$30,000.00	\$19,856.13
01-3502-01-972	INVESTMENT INTEREST INCOME		
Sum	Interest on Investments	\$30,000.00	\$19,856.13
01-3503-01-936	RENTS/LEASES & SERVICES	\$30,000.00	\$0.00
01-3503-01-938	OLD ABBOTT LIBRARY Rent	\$0.00	\$4,000.00
01-3504-01-938	DOG FINES		\$50.00
01-3504-01-939	PARKING FINES		\$1,160.00
01-3504-01-940	PD FALSE ALARM FINES		\$0.00
01-3504-01-941	REPLACEMENT TRANSFER STATION TAGS		\$400.00
01-3504-01-944	PD STATE WITNESS FEES		\$1,200.00
01-3504-01-945	PD COURT RESTITUTION		\$0.00
01-3504-01-946	PD Discovery		\$275.00
01-3506-60-260	Revenue from Other Agency		\$0.00
01-3509-01-950	WELFARE MISC. REVENUE		\$152.00
Sum	Other	\$30,000.00	\$7,237.00
01-3912-01-800	Operating Transfer from Special Revenue Funds		
Sum	From Special Revenue Funds		
01-3914-01-000	Enterprise Funds Sewer		
Sum	From Enterprise Funds: Sewer		
01-3914-01-001	Enterprise Funds Water		

AccountNumber	AccountName	2018 Estimated	2018 Actual
Sum From Enterprise Funds: Water			
01-3914-01-002	Enterprise Funds Electric		
Sum From Enterprise Funds: Electric			
01-3915-01-650	CAPITAL RESERVE-HWY		\$0.00
Sum From Capital Reserve Funds			\$0.00
01-3915-01-651	CAP RESERVE - LIBRARY		\$0.00
Sum From Capital Reserve Funds			\$0.00
01-3915-01-652	CAP RESERVE - BRIDGES		\$0.00
Sum From Capital Reserve Funds			\$0.00
01-3915-01-653	CAP RESERVE - POLICE EQUIP		\$0.00
Sum From Capital Reserve Funds			
01-3915-01-654	CAP RESERVE - DIRT ROAD PAVING		
Sum From Capital Reserve Funds			
01-3915-30-962	TRANSFER FROM EXP TRUST FUND		\$0.00
Sum From Capital Reserve Funds			\$0.00
01-3934-01-800	Proceeds from Long Term Bonds & Notes		
Sum Proceeds from Long Term Bonds and Notes			
Grand Total		\$1,345,387.00	\$853,360.39

