

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, May 20, 2019

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine, Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

REVIEW OF ITEMS FOR SIGNATURE:

INTENT TO CUT:

Parcel ID:0238-0041-0000 Nutting Road, Peter & Tina Blythe

By Selectman Gallup, seconded by Selectman Gottling. Unanimous.

DRIVEWAY PERMIT:

Parcel ID:0209-0014-0000 Coventry Drive, Lance & Michelle Boucher

By Selectman Hastings, seconded by Selectman Gottling. Unanimous.

APPOINTMENTS

7:00PM-Chief Cahill, Confiscated Firearms Exchange

Chief Cahill came to the Board to request permission to trade some firearms the department acquired from the arrest of a convicted felon who possessed (14) firearms, which is against the law. Twelve of the firearms are of no use to the department. Chief Cahill would like to take those (12) firearms and negotiate with a licensed FFL Sporting Dealership to trade them for ammunition and other equipment the department could use. The value of the trade is \$8,600.

Motion to authorize the Police Department to trade to a licensed FFL Sporting Dealership (12) firearms for equipment by Chairman Trow, seconded by Selectman Gallup. Unanimous.

7:05PM-Fentons-Kearsarge & Mt. Sunapee Contract

Donna Nashawaty said in November of 2017 the Fentons came in to discuss the 2018 boat contracts with the Board. The contract on the Mt. Sunapee is an annual contract and the contract for the MV Kearsarge is a 3-year contract with the payment being annually renewed. The last active contract is for the 2015, 2016 and 2017. This contract ended on December 1, 2017. Donna Nashawaty thinks at the meeting that there was a long discussion on what the rate was going to be 2018 that they forgot about renewing the "guts" of the contract. Donna Nashawaty would look at the Board to assume that the contract renewed last year and to ask the Town Manager to draw up a new contract, with the correct dates, as if it were an ongoing contract. So, tonight's discussion would be to assess the 1-year pricing. The 3-year lease would be for 2018, 2019 and 2020. Payments were made to the Town in 2018. **Motion to approve the lease, which was discussed in November of 2017, but was neglected to be voted on, for the 2018, 2019 and 2020 seasons for the MV Kearsarge by Selectman Gallup, seconded by Selectman Gottling. Unanimous.** The Fentons asked if the expiration date of the contract could be pushed out to December 30th. After some discussion, the Board agreed to the expiration of the lease on November 30th. Chairman Trow looked to the Board for their thoughts on the contract pricing. The Fentons stated that they were very appreciative to have the dock space. They try very hard to support local endeavors, be stewards of the community and bring business into the area. But when looking at the price change, it is not typical that dock prices go up every year.

The point where their pricing is at now when you look at the percentages, the percentages add a couple hundred to five hundred per year, which adds up quickly. The Fentons would like to ask the Board if they could lock-in a price for as long as they are able. Selectman Gottling asked if their tickets prices have increased. The Fentons replied that they just increased them this year after being locked-in for well over three years. Chairman Trow agreed that the Fentons are very strong supporters of the local area but do have the only commercial sized dock on the lake and for the entire boating season. It is good for the town because the boats draw people to the harbor. There is an upside for both parties. Chairman Trow has no problem reviewing the contract yearly and keeping it the same as the last year, but he does not want to go three, four or five years out. Selectman Gallup doesn't have a problem with making it an annual meeting but doesn't feel the need to raise the pricing every single year. Selectman Gallup said the town has a pretty good working relationship with the Fentons and he feels comfortable leaving it level for another season. **Motion to hold the price from last year to this year for both boats for the season by Selectman Gallup, seconded by Selectman Gottling. Unanimous.**

7:30PM-Renewable Energy Committee Candidates:

Joseph Bisson, Keith Chrisman & Don Bettencourt for 3-year Terms

The Board met with Mr. Bettencourt and Mr. Chrisman. Mr. Bisson had emailed the Town Manager stating he would not be able to make the meeting tonight. Donna Nashawaty spoke with Mr. Chrisman earlier in the day who thought the 3-year term was longer than he thought he wanted to serve. To officially start the committee and see how it works the terms will be for 1-year. Chairman Trow asked the candidates what they're drive or goals to get out of this committee. Mr. Chrisman asked if the Board was going to put together a mission statement or will the committee put one together and present to the Board. Chairman Trow said it was his understanding from previous meetings that most likely that would be the first thing the new committee would do as its own step. Whether the committee steals New London's mission statement or works on their own. Mr. Chrisman would like a mission statement that could guide the group to look on specific issues. Chairman Trow said from previous conversation that was only for the town, but his intent is for it to serve the town and its residents. Selectman Augustine looks at it as an energy committee not an environmental sustainably effort. The committee might review what the neighboring towns have learned so far, come up with a mission statement for the committee and work with the Department Heads or Town Manager to document what the town is utilizing now in terms of sources. Selectman Gallup said maybe the committee could start out with just the local government buildings and services and then expand it to make it convenient for the residents to get help to become more energy efficient. Selectman Gottling stated that there is some money out there right now for individual homeowners. Selectman Gallup said he's not sure how many people realize that there's money out there, maybe come up with an ad campaign to make them aware. Mr. Bettencourt asked what problem they were trying to solve. Selectman Augustine said he sees it as more of an opportunity to at least investigate it. He doesn't see it as a problem, just a chance to find out if the town is paying more or less than what the town could be paying. Mr. Bettencourt asked how the interface between the Board and the Energy Committee work? How can the committee help the Board? Would the Energy Committee make recommendations to the Board or put together marketing campaigns and have them reviewed by the Board? Selectman Augustine replied that it would be like putting together a business case as to should the town invest resources to convert our current energy practices to something else.

Selectman Gottling thinks it would be helpful for someone looking more than one or two years ahead, someone looking further into the future. She is interested in longer term interests. Chairman Trow said he would assume most things would basically go through the Board because there is no funding attached to this committee. If something came out of it and the committee thought a flyer or public forums would be helpful to get information to the residents and the Board agreed, funding could be arranged. Mr. Bettencourt asked how active the Board thought this committee would be. Chairman Trow replied that it would be up to the members of the Board. After some discussion, Donna Nashawaty said the meetings are public, need to have a quorum, their agenda posted, and minutes need to be taken and posted. **Motion to appoint Joe Bisson, Keith Chrisman and Don Bettencourt to 1-year terms on the Sunapee Energy Committee by Selectman Gallup, seconded by Selectman Hastings. Unanimous.**

PUBLIC COMMENTS:

•Chris Whitehouse said he didn't know what the value of the two docks were but maybe the town should figure out the value and charge the Fentons what the property taxes would be. Donna Nashawaty said that was how the pricing did start. In addition, according to Chris Whitehouse the town changed to LED lights and the power costs have gone down, but the budget has not. Chairman Trow replied part of that was the way it was budgeted. It was agreed to keep it at the rate the town was paying, which was more than the cost of electricity, but basically to pay off the installation costs, which was two to four years for each building. A reduction should be seen by the end of this year.

•Don Bettencourt wondered if the taxpayers should be subsidizing a business run by nice people. The taxpayer's taxes go up every year, they don't get subsidized.

SELECTMEN ACTION

•Added Tax Warrant (Good 1st ½ of 2019)

The property was tax deeded to the Town of Sunapee before the 2019 first issue billing occurred and did not have a bill produced for the first issue. Therefore, the owners need to pay the first issue 2019 tax bill. **Motion to approve the added Tax Warrant by Selectman Gallup seconded by Selectman Gottling. Unanimous.**

•William and Jane Good: Quitclaim Deed

Motion to authorize the Board to sign the Quitclaim Deed back to the Goods for their property located at 56 Skijor Steppe by Selectman Gallup, seconded by Selectman Hastings. Unanimous.

•New Fee Structure

Donna Nashawaty said that in 2017 after Roger Landry, former Zoning Administrator retired, the permit fees were adjusted to make calculating a permit price easier. The fees worked, but might have been adjusted to low. Donna Nashawaty asked the Zoning Administrator and Town Planner to review and adjust the fee structure. The Board reviewed the permit fees, corrected some typos and suggested the new fee structure would be effective July 1, 2019. **Motion to adopted the new fee schedule effective July 1, 2019 by Selectmen Gallup, seconded by Selectman Gottling. Unanimous.**

•Use of Facilities-07/13-Friends of Abbott Library Annual Pancake Breakfast,
Safety Services Building

Motion to approve the Use of Facilities from the Abbott Library to hold their annual Pancake Breakfast at the safety Services Building on 07/13 by Selectman Gallup, seconded by Selectman Hastings. Unanimous.

CHAIRMAN'S REPORT

•Selectman Augustine said there was discussion last year regarding the boat launch and charging fees. He thought it was going to be revisited around this time. Is it a future agenda item? Donna Nashawaty replied yes, the public hearing is scheduled for Monday, June 3rd at 7:00PM in the Town Meeting Room.

•Selectman Augustine asked if there was an update on Representative Lucas coming to a meeting. Donna Nashawaty replied that there was no update.

TOWN MANAGER REPORTS

•Sestercentennial Balancing Report

Donna Nashawaty told the Board to throw out the Sestercentennial Report that they received in their packet and passed out a revised report. There is a disclaimer on the bottom of the revised report stating that this is not a financial report from the Finance Department. Donna Nashawaty stated there were (5) basic items that were sold. The accounting doesn't match and there are missing items here and there. The big picture is that the Sestercentennial committee brought in at least as much as the items cost the committee to buy. At one time Selectman Gallup asked if the intention was to make money or to have souvenirs of the event. Donna Nashawaty would like to close the trust fund and have the remaining money go back into fund balance. Donna Nashawaty would like the Board to direct her to give back the remaining arrowhead ornaments to the Stocker family with an invoice showing the amount the ornaments were sold to the committee. The Stocker Family has offered to buy back the ornaments. Donna Nashawaty does not need the Board to vote, just a consensus. The remaining Sestercentennial items would be donated to the Sunapee Historical Society. There was a suggestion to keep one of the license plate to hang in the Town Hall lobby. The Board was in favor of donating the remaining items to the Historical Society.

•LSPA-Milfoil Grant

Motion to spend the \$5,000 in the Milfoil Fund by Selectman Gallup, seconded by Selectman Trow. Unanimous.

•Pignataro Update

The town received \$750 from Rocco Pignataro today.

•Web Site Timetable

Donna Nashawaty and Barbara Vaughn have been working on the new website with the Company, there will be training next week and the "go-live" date is Friday, June 7th.

•Right to Know Workshop

Donna Nashawaty had the Town Attorneys do the annual workshop on the Right-to -Know law and only seven people showed up. She thinks it was quite an expense for seven people and said that NHMA offers a free annual webinar that might be a better choice to offer new committee or board members. She will look into when the next webinar is going to be held.

•A letter was sent to each Board member from a resident regarding a complaint. The Town Manager will gather all the correspondence for the next Board of Selectmen's meeting for the Board to discuss.

Meeting adjourned at 9:18PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

SIGN-IN SHEET

BOARD OF SELECTMEN MEETING

DATE: 5/20/19

Jan + Dan Bennett

Bonnie Wilson

Peter M Fenton

Peter S. Fenton

Tim Fenton

Keith Chrisman

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
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Monday, May 20, 2019

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DRIVEWAY PERMIT:

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2. APPOINTMENTS

7:00PM-Chief Cahill, Confiscated Firearms Exchange

7:00PM-Fentons-Kearsarge & Mt. Sunapee Contract

7:30PM-Renewable Energy Committee Candidates:

Joseph Bisson, Keith Chrisman & Don Bettencourt for 3-year Terms → *make agenda item for 1 year*

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

•Added Tax Warrant (Good 1st ½ of 2019)

•William Good: Quitclaim Deed

•New Fee Structure

•Use of Facilities-07/13-Friends of Abbott Library Annual Pancake Breakfast,
Safety Services Building

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

•Sestercentennial Balancing Report

•LSPA-Milfoil Grant

•Pignataro Update

•Web Site Timetable

7. UPCOMING MEETINGS:

05/21-5:30PM-Abbott Library Trustees, Abbott Library

05/27-Memorial Day-Town Offices Closed

05/30-5:30PM-Water & Sewer Commission, Town Meeting Room

06/03-6:30PM-Board of Selectmen, Town Meeting Room

LEASE

Town of Sunapee Dock – East Side

THIS LEASE is made as of the 6th day of April, 2015, between the Town of Sunapee, of 23 Edgemont Road, Sunapee, New Hampshire (the "Lessor") and Appleseed Cruise Property, LLC, and MV Kearsarge Restaurant LLC owner/operator respectively of Bradford, New Hampshire (the "Lessees").

RECITALS

Lessees are the owner and operator respectively of the MV Kearsarge dinner boat (the "Boat").

Lessees desire to lease from, and Lessor desires to lease to, Lessees a portion of the Lessor's Town Dock (the "Dock") in Sunapee Harbor, Sunapee, New Hampshire.

Therefore, the parties agree as follows:

Article 1 – Leased Premises and Use

The Lessor agrees to lease to the Lessees, and the Lessees accept the lease of portions of the Dock as follows: Premises – the mooring space on the east side of the east leg of the Dock, for the purpose of docking the Boat and loading and unloading of passengers

Article 2 – Term

(a) The term of this Lease shall extend from April 20, 2015 to November 1, 2017.

(b) The Lessor and the Lessees shall meet on or about October 1, of each year of the lease to discuss the Summer boating season, and to assess whether a one year notice for non-continuance of lease by either party is desirable. In addition, the parties should discuss the annual increase in the lease amount. At the end of the lease term, however, the parties shall not be under any obligation to enter into a new Lease, and neither this provision nor Article 21 shall be interpreted to the contrary.

Article 3 – Parking

(a) In order to assist the Town of Sunapee in alleviating the parking issues in the harbor, the Lessees, it's guests, and invitees shall be encouraged to park in any public spaces that may be in the two dirt Ben Mere parking lots available.

(b) The Lessees have installed an electrical panel in the control area of the Town's restroom facilities located in the harbor, and run an underground power line from control room to dock under the direction of the Town Road Agent. The Lessees are responsible for the bill that is charged to the Town of Sunapee out of the meter attached to the restrooms, fully understanding that the electricity used by the facilities is included.

(c) The Lessees agree to pay for the water bill for usage through the faucet in the stepped garden in the harbor area. The bill to be calculated for water usage through a flow meter provided by the Town and shall include the share of the water bond that every other water customer pays.

Article 4 – Rent

The Lessees shall pay the Lessor annual rent of Ten thousand two hundred ninety seven dollars and seventy four cents (\$10,297.74), in three (3) equal installments of \$3,432.58 on the following dates:

- July 1, 2015
- September 1, 2015
- October 1, 2015

The annual rent for the 2016 and 2017 season shall be increased as agreed by the parties in October of each prior year, failing which agreement this Lease shall automatically terminate and be of no further force or effect.

Article 5 – Additional Rent

Lessees shall pay, as Additional Rent, all taxes, costs, assessments, or other expenses incurred by Lessor with respect to, or as a result of this Lease.

Article 6 – No Alcohol

No alcohol shall be served or allowed on the Dock or on the Premises.

Article 7 – Signs

The Lessees may place signs as necessary for the safety of the public, on the Dock and Premises. Any signs to be placed for advertising shall be applied for under the Town of Sunapee Zoning Ordinance sign permit application process.

Article 8 – Utilities

All utilities and services required for the operation, use, or maintenance of the Boat, or for the convenience of Lessees' clientele, shall be paid by the Lessees.

Article 9 – Maintenance, Repairs, and Improvements

(a) The Lessees agree to keep the Premises and all adjacent Dock areas and Lessor's land clean, and shall not commit waste. The Lessees shall dispose of all trash and garbage properly, but may not use public trash receptacles on or adjacent to the Dock. The Lessor agrees to provide normal maintenance of the Dock at its expense, such as deck board replacements. The Lessor has the right to enter the Premises whenever necessary or appropriate to carry out such inspections and maintenance as may be required. Lessees shall repair all damage to the Dock that is caused by Lessees' use of the Premises.

(b) Prior to docking the Boat at the Premises before the start date of this lease term, Lessees shall hire a qualified professional, chosen by the lessor, to investigate and examine the Dock on behalf of Lessor, and to provide recommendations as to the changes, upgrades, enhancements, or additions to the Dock or Dock structure that are necessary to safely use the Dock for the purposes intended by Lessees. Lessees shall make all improvements to the Dock, as may be reasonably required by Lessor or Lessor's insurer, to accommodate the use of the Dock by the Boat. These improvements shall include the installation of necessary pilings to moor the Boat and to absorb pressure from the docking and storage of the Boat. Lessees shall pay all costs of such improvements, but no such improvements shall be made without Lessor's advance written consent. The acquisition of any permits required for such installation shall be the sole responsibility of the Lessees. Any improvements made by the Lessees shall be left in place at the end of this Lease, without cost to the Lessor, and shall become the property of the Lessor.

Article 10 – Insurance

The Lessees shall procure and maintain public liability insurance with respect to Premises, and naming the Lessor as an additional insured in the amount of \$1.5/\$3 million. Proof of this insurance policy must be provided to the Lessor prior to the commencement of the use of the Premises by the Lessees. If the liability insurance policy does not include coverage for damage to the Dock, the Lessees shall procure an additional policy to provide property damage coverage in the same amounts. The policies shall prohibit cancellation without thirty (30) day advance written notice to Lessor.

Article 11 – Permits and Applications

Lessees shall obtain, at their sole cost, all Federal, State, and local permits and applications necessary to use the Premises as contemplated by this Lease.

Article 12 – No Interference

Lessees' use of the Premises shall not restrict or interfere with the use of the rest of the Dock by the members of the public or by other Lessees.

Article 13 – Liability/Indemnity

The Lessees shall indemnify and save the Lessor harmless from all losses, costs, damages, and claims, including attorneys' fees suffered by Lessor for which the Lessor may be held liable, arising from the use of the Premises by the Lessor, its representatives, agents, clients, or invitees, and not due to the Lessor's willful misconduct or gross negligence. The Lessor shall not be liable to the Lessees or any third party for any type of loss, cost, damage, or harm that occurs in connection with the Premises, except for harm resulting from the Lessor's willful misconduct or gross negligence.

Article 14 – Assignment

The Lessees shall not assign the Lease or sublet the Premises without the Lessor's prior written consent, which consent may be withheld in the Lessor's sole discretion.

Article 15 – Damage to Premises

If fire or other casualty damages the Premises, or any portion, so as to make the Premises unfit for use by the Lessees, either the Lessor or the Lessees may terminate this Lease.

Article 16 – Default

Upon the Lessees' default under this Lease, the Lessor (a) may, at any time, terminate the Lease without giving up any rights under this Lease; and (b) shall have all rights available to it at law or in equity.

Article 17 – Waiver

The Lessor's consent or inaction as to any breach of the Lease shall not constitute a waiver of any prior or succeeding breach. Acceptance of rent with knowledge of a breach shall not constitute a waiver.

Article 18 – Governing Law

This Lease shall be governed by New Hampshire law.

Article 19 – Severability

If any provision of this Lease is contrary to law or is held invalid, the remaining provisions shall remain effective. If the law changes and affects rights under the Lease, the Lease shall be read to comply with or include such laws.

Article 20 – Good Faith and Fair Dealing

Unless expressly stated otherwise in this Lease, whenever a party's consent or approval is required under this Lease, or whenever a party shall have the right to give an instruction or to request another party to act or to refrain from acting under this Lease, or whenever a party must act or perform before another party may act or perform under this Lease, such consent, approval, instruction, request, act, or performance shall be reasonably made or done, or shall not be unreasonably withheld, as the case may be.

EXECUTED as of the day and year first written above.

LESSOR:

Donna Nashawaty
Representative, Town of Sunapee

STATE OF NEW HAMPSHIRE
COUNTY OF SULLIVAN

The foregoing instrument was acknowledged before me this 21 day of April, 2015, by Donna Nashawaty, a duly authorized representative of the Town of Sunapee, New Hampshire, on behalf of the Town.

Betty H. Ramspott
Notary Public/Justice of the Peace
My Commission Expires:

BETTY H. RAMSPOTT
Notary Public, State of New Hampshire
My Commission Expires June 22, 2016

LESSEES:

Peter Fenton

Peter Fenton,
Appleseed Cruise Property, LLC

Peter Fenton

Peter Fenton,
MV Kearsarge Restaurant LLC

STATE OF NEW HAMPSHIRE
COUNTY OF SULLIVAN

May The foregoing instrument was acknowledged before me this 14th day of April, 2015, by Peter Fenton, a duly authorized representative of the Appleseed Cruise Property, LLC, and MV Kearsarge Restaurant LLC.

Melissa D Heino

Notary Public/Justice of the Peace

My Commission Expires: _____

MELISSA D HEINO
Notary Public, State of New Hampshire
My Commission Expires Sept 3, 2019



TOWN OF SUNAPEE
23 Edgemont Road
Sunapee, New Hampshire 03782
Phone: (603) 763-2212 Fax: (603) 763-4925

ANNUAL AGREEMENT FOR THE USE OF THE TOWN OF SUNAPEE DOCK

This agreement is made between the Town of Sunapee and Appleseed Cruise Property, LLC, owner of Sunapee Cruises, Inc. and the MV Mt. Sunapee II excursion boat.

The purpose of this agreement is to rent dock space at Sunapee Harbor to Appleseed Cruise Property, LLC for docking the MV Mt. Sunapee II and the loading and unloading of passengers.

It will be the responsibility of the Town of Sunapee to maintain the dock in a proper and safe condition.


It will be the responsibility of Appleseed Cruise Property, LLC to provide liability insurance to cover the loading and unloading of the passengers on the MV Mt. Sunapee II, and to provide a certificate of insurance covering this liability each year this agreement is in effect.

Appleseed Cruise Property, LLC will pay \$7,799.72 to the Town of Sunapee for the rental of this dock for the 2017 season, which begins on May 1 and ends October 31, 2017.


This agreement will be renewable on January first of each year and Appleseed Cruise Property, LLC will have first option for the rental of this dock for the 2018 season. If the MV Mt. Sunapee II stops using the Town Dock, it is the intent of the present Board of Selectmen to stop commercial use of the Town Dock and not lease the space to any other commercial operation.

This agreement does not authorize the use of the Town Dock by the MV Kearsarge or any boats other than the MV Mt. Sunapee II.

Per Order of Sunapee Board of Selectmen at the meeting of May 15, 2017



Peter Fenton
MV Mt. Sunapee II



Donna Nashawaty
Town Manager

Date 6/14/17



TOWN OF SUNAPEE
Post Office Box 717
23 Edgemont Road
Sunapee, New Hampshire 03782-0717
Phone: (603) 763-2212 Fax: (603) 763-4925

COPY

March 11, 2016

Mr. & Mrs. Peter Fenton
Appleseed Cruise Property, LLC
PO Box 774
Bradford, NH 03221

Dear Mr. & Mrs. Fenton:

I have reviewed the lease that exists between Appleseed Cruise Property, LLC, MV Kearsarge Restaurant LLC, owner/operator respectively of Bradford, NH and the Town of Sunapee for the use of the Town Dock. As you know, the only item in the lease that needs annual review is Article 4 – Rent. The Board of Selectmen agreed to keep the same amount as 2015 for 2016 and 2017.

Based on last year's lease amount of \$10,297.74 and 0% COLA increase, the annual lease due from Appleseed Cruise Property, LLC, MV Kearsarge Restaurant LLC is \$10,297.74 and will be made in three payments due on the following dates:

- July 1, 2016 & 2017 \$3,432.58
- September 1, 2016 & 2017 \$3,432.58
- October 1, 2016 & 2017 \$3,452.58

If you have any questions or concerns, please feel free to contact me. The current 3-year lease covers thru November 1, 2017. We should schedule a meeting in October to work out the lease renewal with the Board of Selectmen. Also, the renewal for the insurance should be sent to me as well.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Donna Nashawaty".

Donna Nashawaty
Town Manager

SUNAPEE BOARD OF SELECTMEN
5:30PM Safety Services Building
Monday, November 13, 2017

Present: Suzanne Gottling, Vice Chairman, John Augustine,
Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager.
Chairman Trow opened the meeting at 5:30PM

•Advisory Budget Committee

Establish Advisory Budget Committee (ABC) Chairman

Chief Cahill nominated Ron Kulpa for Chairman of the ABC Committee. Ron Kulpa nominated Chief Cahill for Vice-Chairman. Ron Kulpa said he could do it for the month of November but feels it would be difficult when he's out of town. Chief Cahill asked if Linda Tanner would be available to take over as Chairman. Linda Tanner said that last year she was Chairman of the School Advisory Budget Committee and would not like to be Chairman of both. Kevin Cooney volunteered to be the School's Chairman, so Linda Tanner agreed to be the co-Chairman with Ron Kulpa. Ron Kulpa will be Chairman and Linda Tanner will be Vice-Chairman, which was unanimously approved by the committee. Selectmen Chairman Trow turned the meeting over to Chairman Kulpa. Chairman Kulpa stated that the committee had a few weeks to look over the book and asked if there were any issues, comments or proposals to get further information. Ron Kulpa has some comments on the Welfare budget regarding electric and heat amounts and the Southwest Community Services Fuel Assistance Program. Linda Tanner wanted to know how the Hydro and Water and Sewer effects the overall budget, is it a wash. Donna Nashawaty replied that she plugs in a number that's equivalent to the expenses on the revenue side of both, which doesn't raise tax dollars. Chief Cahill has some concern regarding his overtime budget and the three (3) day 250th Celebration in August that might generate overtime. Will there be a contingency budget for items not covered in the department budgets for this event? Donna Nashawaty does not have a contingency budget, but this should be left on the table until the Board has the chance to hear what the Sestercentennial Committee is doing with the money they received from last year, requesting another \$15,000 warrant article for this year and if after the expenses are paid will have any leftover money to use towards budget items. Scott Hazelton brought up the discussion of the LED lighting for his building and the Safety Services Building. The discussion was to use hydro funds for this project. Scott Hazelton only has an estimate for his building. Scott Hazelton will get an estimate for the Safety Services building and Town Office building for the 2018 ABC report. Ron Kulpa believes the 2017 verbiage and updated numbers would work to start the report. Does the committee feel comfortable with the report that came out last year or do they want it redesigned? Donna Nashawaty offered to take last year's report, insert the new numbers and email to committee for their review before the next meeting. The committee agreed that would be fine.

◊Review Budget Presentation Notes and Warrant Articles

Donna Nashawaty went over the comments/notes she took at the Town Manager's presentation to the BOS/ABC on November 3rd, 2017. Donna Nashawaty went over the updated/amended 2018 Warrant Article Summary and the Comparative Statement of Expenditures with the committee. There was discussion on what the amount should be of the preservation of records warrant article. Betty Ramspott reported that the total cost of the project is \$200,000.

The suggested amount for the warrant article was \$10,000, which would cover preserving the older documents. Donna Nashawaty went over the updated/amended 2018 Warrant Article Summary and the Comparative Statement of Expenditures with the committee. The committee had many questions regarding if the \$10,000 warrant article amount for was enough, how many years would it take to get caught up, what do we get done for that amount, and should \$10,000 be used last year and then amount be incorporated into operating budget. Selectman Gallup said that there is a \$10,000 placeholder and the committee has expressed their thoughts and comments, so Betty Ramspott can go back look over her numbers that were given to her from the Preservationist, then come back to the committee with two (2) or three (3) options at the next meeting. **Motion to send Betty Ramspott back with what she heard tonight and have her refine what she feels would be the appropriate dollar amount for a warrant article by Selectman Gallup, seconded by Selectman Cooney. Unanimous.** The ABC part of the meeting was adjourned at 6:57PM.

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID: 0104-0052-0000 59 Springfield Road, Penny Latva Revoc. Trust

Parcel ID: 0232-0016-0000 258 Stagecoach Road, Augustine Real Estate

Parcel ID: 0133-0019-0000 45 Main Street, 350 Enterprises, LLC

Parcel ID: 0145-0008-0000 369 Edgemont Road, Douglas Grout

By Selectman Gottling, seconded by Selectman Hastings. 3 in Favor. Selectmen Augustine abstained from the 258 Stagecoach Road Permit.

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID: 0128-0054-0000 Lake Avenue, Lake Sunapee Partnership

By Selectman Hastings, seconded by Selectman Gallup. Unanimous.

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0128-0054-0000 Lake Avenue, Lake Sunapee Partnership

By Selectman Gallup, seconded by Selectman Hastings. Unanimous.

MOTION TO APPROVE THE FOLLOWING PERMIT TO EXCAVATE:

Parcel ID: 0134-0028-0000 276 Lake Avenue, Steven & Elaine Bernier

By Selectman Hastings, seconded by Selectman Gottling. Unanimous.

APPOINTMENTS

7:00PM-Chief Cahill-Swearing New Officer

Chief Cahill introduced Officer Nick Boisvert to the Board. After Chief Cahill introduced Officer Boisvert, Betty Ramspott sworn Officer Boisvert in as the new part-time Sunapee Police Officer.

7:10PM-Fentons-Mt. Kearsarge 3-Year Contract

Donna Nashawaty stated that the Mt. Kearsarge has a three (3) year lease contract, which was up on November 1st. Chairman Trow said that in his opinion, it's been good having the boats as a draw to attract people to the harbor and enjoy the lake. Chairman Trow asked if the dredging was completed and done. The Fentons replied that they had three (3) years on the permit to get it done.

The dredging was done at their expense, but everything that was dredged has filled back in. Selectman Gottling asked if they knew what all the sediment was coming from. The Fentons hope moving the drain from the front of the boat will help reduce the sediment amount. Scott Hazelton feels it's a combination of wave action, the boat backing up and the drainage attribute to the sediment to the boat. In the most two (2) recent storms Scott Hazelton didn't see a large sediment discharge with the redirection of the drainage. He saw part of a channel in the beach, but stabilized it with rip-wrap so it shouldn't happen again. Donna Nashawaty asked if there was still an issue with a broken pole. The Fentons replied that the pole at the end of the dock has been broken off, but they are trying to find someone to do the work and aren't having much luck with the contractors. Donna Nashawaty said this leads her to Article 9b of the lease that states,

"Prior to docking the Boat at the Premises before the start date of this lease term, Lessees shall hire a qualified professional, chosen by the lessor, to investigate and examine the Dock on behalf of Lessor, and to provide recommendations as to the changes, upgrades, enhancements, or additions to the Dock or Dock structure that are necessary to safely use the Dock for the purposes intended by Lessees. Lessees shall make all improvements to the Dock, as may be reasonably required by Lessor or Lessor's insurer, to accommodate the use of the Dock by the Boat. These improvements shall include the installation of necessary pilings to moor the Boat and to absorb pressure from the docking and storage of the Boat.

Lessees shall pay all costs of such improvements, but no such improvements shall be made without Lessor's advance written consent. The acquisition of any permits required for such installation shall be the sole responsibility of the Lessees. Any improvements made by the Lessees shall be left in place at the end of this Lease, without cost to the Lessor, and shall become the property of the Lessor."

Donna Nashawaty would be interested in finding a qualified person that both parties could agree on, at the Fentons expense, to get an updated report. The Fentons asked if there was anyone the Town would be satisfied to deal with. Donna Nashawaty replied anybody that was used to dealing with boats that size and tie-downs, which she doesn't think would be found over this way. The Fentons asked what credentials the Town would be looking for. Donna Nashawaty replied that they would have a history dealing with bigger boats and be a Certified Engineer. Most dock companies have one on staff. Scott Hazelton thinks a Marine Engineer would be sufficient. Donna Nashawaty stated that she thinks the Cianbro Company would have a Marine Engineer on staff. The company is out of Maine, but travel all over New England. Donna Nashawaty stated that if a company has credentials of a marine base on larger vessels that the Town would be happy with them. A small marina with twenty (20) foot boats does not qualify. Chairman Trow asked where do we stand with what is available and what is proposed for this renewal in terms of numbers. Donna Nashawaty went over the terms of the lease agreement, which include a 1.9% COLA increase. The Fentons asked if the wording on the lease could be changed to read one (1) boat can be left in the water, instead of saying the Kearsarge would be left in the water. Donna Nashawaty will change the lease to say, "a boat" can be left in the water. Selectman Augustine asked if there was a clause in the three (3) year lease regarding stopping commercial use of the town dock if the operator no longer want to do it, it's in the one (1) year lease. Selectman Augustine doesn't understand why the Town put that in the lease. Donna Nashawaty replied that initially, the Town put it in the lease because the Sunapee was owned by someone else and it was very controversial at the time, until the warrant article was voted on and passed by the residents. It was only on the one (1) year lease.

The Fentons asked if the lease amount could stay the same as last year because they have to do the inspection, which will probably be expensive. The Fentons feel that they bring a lot of people to the harbor and pay almost \$18,000 for the two (2) boats, plus do the dock maintenance and are required to pay for the marine engineer inspection. Selectman Augustine noted that the Fentons charge people to go on their cruises and if the Town applies the 1.9% COLA to the new lease amount, then they would have the choice to raise their ticket amount by 1.9%. Chairman Trow agrees that it has been a good thing for both parties, but the lease amount has been held the same for the past three (3) years. Scott Blewitt, Recreation Director, stated that every year the Fentons donate a boat and Captain for the fireworks cruise, with the proceeds going back to the offset some of the fireworks cost. The Fentons gave \$2,100 back this year. Chief Cahill stated the two (2) boys have been very cooperative with the Town and a pleasant to work with. Chairman Trow said that he needed a motion with the 1.9% COLA and amended language. The Fentons asked if the Board would be able to do anything with the lease amount for this year, Chairman Trow replied after holding the amount for three (3) years, but the cost of everything goes up over time, we would go with the COLA for this year and then readjust next year as needed. **Motion to add the 1.9% COLA to the three (3) year lease amount this year and then readjust next year as needed by Selectman Gottling, seconded by Selectman Gallup. Unanimous. Motion to add the 1.9% COLA to the one (1) year lease amount this year and strike the line regarding stopping commercial use by Selectman Gottling, seconded by Selectman Hastings. Unanimous.**

7:30PM-Sestercentennial Committee Update

Kathy Springsteen, Chairman of the Sestercentennial Committee went over the details of what the committee has been working on. The 250th Celebration is Friday, August 17th thru Sunday, August 19th, 2018. The Board received a "draft" calendar of scheduled community events. The Committee approved the following commemorative items license plates, decals, arrowhead ornaments and banners, which could be sold to support the activities. These items would be for sale starting in January. The committee is working on how to get the word out and community groups involved. Donna Nashawaty attended the last Sestercentennial Committee meeting where she went over the rules and details on how the money is spent from the warrant article. The money in the Sestercentennial Trust Fund needs the approval of the Board of Selectmen before it can be spent. There is a fireworks contract that needs to be signed by March 2, 2018, which gives the committee some time to raise some money. The license plates should be available for sale by the first of the year. Sunapee residents will be allowed to supplement the regular front license plate with the 250th plate from January 1st, 2018 to December 31, 2018.

The 250th website will be set-up with a PayPal account for residents to pay for the commemorative items or make a donation. The website will also advertise the events.

The cost is \$204, which is for the hosting. The design work is being donated. Chairman Trow asked where the license plates would be sold. The plates will be sold at the Police Department and Town Clerk's office. All the events would either run through the town committee, where waivers were done or have a Use of Facilities form if it's an outside company. The committee voted to ask the Board of Selectmen to approve the following expenditures; decals \$300, ornaments \$3,500, license plates \$3,000 and the website \$204 for a total of \$7,005, which would come out of the Sestercentennial Trust Fund. The committee has also asked for another warrant article in the amount of \$15,000, which the Board agreed too. **Motion to authorize the expenditure of \$7,004 from the Sestercentennial Expendable Trust Fund by Chairman Trow, seconded by Selectman Gottling. Unanimous.**

SELECTMEN ACTION

•Petition and Pole License Two (2) Poles on Pine Ridge Road in Sunapee.

Motion to approve the (2) Pole License requests contingent upon the Road Agent's approval of their location by Selectman Gallup, seconded by Selectman Gottling.

Unanimous.

•Award of Contract-Sewer

The Town reviewed and accepted the recommendation from their Engineer to award the base bid for the pump replacement and electrical improvements to Pump Station #9-#12 to Neil H.

Daniels, Inc. **Motion to authorize the Town Manager to sign the Authorization to Award letter from Selectman Gottling, seconded by Selectman Hastings. Unanimous.**

•Fernwood Trust Lot Merger

Donna Nashawaty reported at the last Board of Selectmen's (BOS) meeting, the BOS voted to approve the Fernwood Trust building permit, if the Lot Merger was approved at the November 2nd Planning Board meeting. The Planning Board approved the Lot Merger, but the Lot Merger application had the prior owners name on it. The Lot merger will not be accepted by the Sullivan County Registry. This is a technical glitch and will have to go before the Planning Board again. Donna Nashawaty stated that the house has been demolished and would ask that the Board approve the building permit now.

It is only a name correction and the Planning Board has already supported the lot merger request. **Motion to approve the Fernwood Trust building permit by Selectman Gallup, seconded by Selectman Hastings. Unanimous.**

•Bonanno Building Permit Approval

Donna Nashawaty said this was the second building permit that was pulled at the last BOS meeting. This is the property that had a 1996 building permit application for a new two (2) bedroom house, but the property already had an existing house. The BOS granted the building permit as long as the existing house was converted to a non-dwelling by removing the kitchen. The new house was built with a full kitchen, but the Town doesn't know what happened to removing the kitchen from the existing house. The house was sold, and the new owners applied for a building permit to renovate the guest house. The renovations included some new windows, drywall ceilings, laundry room and the kitchen. The Town of Sunapee does not have an occupancy permit or interior inspections, so we don't know if the kitchen was ever taken out. Donna Nashawaty researched what the definition of a kitchen was and read her findings to the Board. Donna Nashawaty would like to see something done in the future as to what defines a kitchen. Selectman Augustine said it sounds like the Planning Board or Zoning Board need to come up with a definition of what is a kitchen. Selectman Hastings asked if this would fall under the accessory dwelling unit. It would not because it is not attached to the main house. After some discussion, the Board will sign the building permit contingent on completely removing the kitchen from the dwelling according to the 1996 building permit. Donna Nashawaty will call the resident regarding the Board's decision and if they agree to the terms, will call the Board to come in and sign the permit.

CHAIRMAN'S REPORT

•BOS Minutes

Selectman Augustine had previously asked that the Board review and approve of prior minutes and thought it would be a standard agenda item under Selectmen's Action, but it is not. If it is not going to be done that way Selectman Augustine would like to know, and will put under the Chairman's Report section. Selectmen Augustine just wants clarification. Chairman Trow replied that if Selectmen Augustine has specific questions on the minutes it could be brought up in this section, but as a standing item, once they're written they're official and Chairman Trow doesn't see a need to specifically add them to the agenda.

•Harbor House Livery Clock 3hr 23mins-25mins

Selectman Augustine said it was his understanding even after paying to replace the clock twice on the Harbor House Livery there is still money left in that fund, if so, and the building has been transferred to the new owners, wouldn't we want a warrant article in 2018 to put the money in the general fund. Could we put on as an agenda item to discuss what we are going to do about it.

•No Thru Trucking Ordinance

Selectman Augustine would like an update on the No Thru Trucking Ordinance. Donna Nashawaty replied the Police Chief and Highway Director are working on it and will be presented at a future meeting.

•Sullivan County Manager

Selectman Augustine asked if the Sullivan County Manager had been invited to a BOS Meeting? Donna Nashawaty replied yes, The Sullivan County Manager will be at the November 27th meeting.

TOWN MANAGER REPORTS

The Board reviewed the October Monthly Budget report.

Meeting adjourned at 9:04PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

Mv Kearsarge

2010	\$9,809.28
1.5 increase for 2011	\$9,956.43
2012	\$9,956.43
2% increase for 2013	\$10,155.56
2014	\$10,155.56
2015	\$10,297.74
2016	\$10,297.74
2017	\$10,297.74
1.9% increase for 2018	\$10,493.40

Mv Sunapee

2010	\$7,429.76
2011	\$7,541.21
2012	\$7,541.21
2013	\$7,692.03
2014	\$7,692.03
2015	\$7,799.72
2016	\$7,799.72
2017	\$7,799.72
1.9% increase for 2018	\$7,947.91

Total paid both docks

2010	\$17,239.04
2011	\$17,497.64
2012	\$17,497.64
2013	\$17,847.59
2014	\$17,847.59
2015	\$18,097.46
2016	\$18,097.46
2017	\$18,097.46
2018	\$18,441.31

PROPERTY TAX ADDED

Town of Sunapee, New Hampshire

TO THE TAX COLLECTOR OF THE TOWN OF SUNAPEE:


BY VOTE OF THE SELECTMEN, AN ADDED PROPERTY TAX IS ISSUED TO:

<u>Name</u>	<u>Parcel ID</u>	<u>Tax Year</u>	<u>Amount</u>
William J & Jane S Good, III 580 E 8 th Street South Boston, MA 02127	0119-0046-0000	2019	\$2164.00


Reason for Added Tax: The property was tax deeded to the Town of Sunapee before the 2019 first issue billing occurred and did not have a bill produced for the first issue. Therefore, the owners need to pay the first issue 2019 tax bill.

PER ORDER OF THE BOARD OF SELECTMEN THIS 20th DAY OF MAY, 2019.


Joshua Trow, Chairman


Suzanne Gottling, Vice-Chairman


John Augustine


Frederick Gallup


Shane Hastings

THE SPACE ABOVE IS FOR RECORDING INFORMATION

DEED WITH NO COVENANTS

THE TOWN OF Sunapee, a municipal corporation duly organized under the laws of the State of New Hampshire with a mailing address of 23 Edgemont Road, Sunapee, NH 03782, acting by and through its duly authorized Board of Selectmen, for consideration paid, grants to **William J. Good III and Jane S. Good, Sunapee, NH.** with a mailing address of 580 E. 8th Street, South Boston, MA. with **NO COVENANTS**, the following property located in Sunapee, NH, Sullivan County, New Hampshire:

Description of Property

Certain real estate described in the Town's invoice books as **Map 0119, Lot 0045, 0000** located at **56 Skijor Steppe Lower, Sunapee, NH**, and consisting of **.030** acres of land, including any buildings thereon.

Meaning and intending to convey all and the same premises described in the Town of Sunapee's Tax Collector's Deed to the Grantor herein, dated **April 22, 2019** and recorded in the Sullivan County Registry of Deeds at **Book 2068, Page 634, and Document #1901939.**

This conveyance is made pursuant to the repurchase provisions of RSA 80:89 et seq. Pursuant to RSA 80:89, IV this conveyance is subject to any liens of record against the property as of the time of the tax deed to the Town of Sunapee, and subject to any leases, easements, or other encumbrances as may have been granted or placed on the property by the Town of Sunapee.

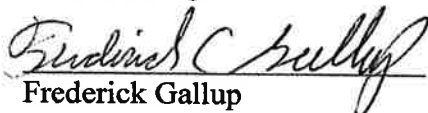
This conveyance is exempt from the real estate transfer tax pursuant to RSA 80:89, VI.

EXECUTED this 20th day of May 2019.

**TOWN OF SUNAPEE,
BY ITS BOARD OF SELECTMEN**

Joshua Trow, Chairman

Jonathan Augustine


Frederick Gallup

Suzanne H. Gottling, Vice Chairman


Shane Hastings

STATE OF NEW HAMPSHIRE
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 2019 by _____, _____, and _____ in their capacity as Selectmen of the Town of _____.

Before me,

Notary Public/Justice of the Peace
My Commission Expires: _____

1



TOWN OF SUNAPEE Volunteer Interest Form For Town Committees, Boards, and Commission

Name: Bisson, Joseph Date: 5/2/2019
(Last) (First)

Sunapee Registered Voter: Yes () No

Mailing Address: 182 Stagecoach Rd
Sunapee, NH 03782
Street Address (if different): _____

Lived in Sunapee Since: 2016 Home Phone: 603-620-4026 Work Phone _____

E-mail: joseph.bisson1@gmail.com Fax: _____

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

- | | |
|--|--|
| <input type="checkbox"/> Abbott Library Trustee | <input type="checkbox"/> Advisory Budget Committee |
| <input type="checkbox"/> Capital Improvement Committee | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Crowther Chapel Committee | <input type="checkbox"/> Fireward |
| <input type="checkbox"/> Planning Board Alternate | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Thrift Shop | <input type="checkbox"/> Upper Valley Lake Sunapee Regional |
| <input type="checkbox"/> Zoning Board Alternate | <input checked="" type="checkbox"/> Renewable Energy Committee |

2. For consideration:

a. Occupation: Comm Systems Engineer b. Employer: Modern Communication Systems Inc

c. Length of current employment: 6 Months d. Education: BS

e. Relevant Experience: Solar Project Engineer for 2-years, systems engineer for 25-years

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes No

g. Volunteer Time Available 0-2 hours per week (daytime) 2-4 hours per week (evenings)
2-4 hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? Yes No

i. If yes, please indicate Town/Position: _____ / _____ / _____

j. Are you willing to serve as an Alternate? Yes ___ No

k. Are you willing to serve on a Sub-Committee? Yes ___ No

3. Why do you want to serve on this board/committee? To help Sunapee develop a renewable energy plan that will help town identify ways to save money by producing it's own energy.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? _____
My experience with solar power and large systems design would help with technical aspects,
as would my experience with overall planning and scheduling of large technical projects.

5. Your reasons for wanting this/these appointments /appointments are:
My experience with renewable energy has shown me that investments in this technology can have
long range benefits in future savings and in helping our community lower it's dependence of fossil fuels.
I'd like to volunteer to work on a plan that will accomplish this goal without overspending our town's
finite resources.

6. Additional Comments: _____

Joseph Besson
(Signature)

5/2/2019
(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”

2



TOWN OF SUNAPEE Volunteer Interest Form For Town Committees, Boards, and Commission

Name: CHRISMAN (Last), KEITH (First) Date: 18 Apr 19

Sunapee Registered Voter: Yes No

Mailing Address: P.O. Box 424
Sunapee, NH
Street Address (if different): 60 Rolling Rock Road
Sunapee

Lived in Sunapee Since: July 2011 Home Phone: 763-1259 Work Phone: —
E-mail: chrismankwa@icloud.com Fax: none

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

- Abbott Library Trustee
- Advisory Budget Committee
- Capital Improvement Committee
- Conservation Commission
- Crowther Chapel Committee
- Fireward
- Planning Board Alternate
- Recreation Committee
- Thrift Shop
- Upper Valley Lake Sunapee Regional
- Renewable Energy Cmte.
- Zoning Board Alternate

2. For consideration: Retired Environmental Engr. (Wastewater Program Manager.)
- a. Occupation: Former Electrical Engineer b. Employer: US NAVY, Groton, CT
- c. Length of ~~current~~ ^{former} employment: 28 yrs d. Education: B.A., B.S. (Electrical.) MS (Env. Mgt)
- e. Relevant Experience: Engineering, Program Mngt; interest in building science and renewable energy. PV array owner.
- f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes No
- g. Volunteer Time Available 10 hours per week (daytime) _____ hours per week (evenings)
_____ hours per week (weekends)
- h. Did you previously serve on any Municipal or School District Board/Committee/Commission? Yes No
- i. If yes, please indicate Town/Position: Essex, CT / volunteer / Essex Citizens for Clean Energy

j. Are you willing to serve as an Alternate? ___ Yes No

k. Are you willing to serve on a Sub-Committee? ___ Yes No

3. Why do you want to serve on this board/committee? See attached Response.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? _____

See attached response.

5. Your reasons for wanting this/these appointments /appointments are:

I want to contribute to Sunapee becoming more environmentally sustainable.

6. Additional Comments: _____

Keith Chasman
(Signature)

18 April 2019
(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”

3. Why do you want to serve on this board/committee?

I believe that climate change is real and its consequences will be catastrophic for future generations, and I would like to help mitigate those consequences. Locally, I want to help my community be more sustainable and have as minimal an impact on our earth as possible. I am gratified to see that the Town of Sunapee has decided to officially investigate the use of alternative energy and I want to help in that effort.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission?

Attributes: I like to listen to other views and find areas of compromise to forge common solutions. I like to problem solve.

Qualifications: my engineering background and my experience with environmental compliance (wastewater in Connecticut) and environmental management (education and job experience).

3



TOWN OF SUNAPEE
Volunteer Interest Form
For Town Committees, Boards, and Commission

Name: Bettencourt, Don Date: 4/15/19
(Last) (First)

Sunapee Registered Voter: [X] Yes () No

Mailing Address: 101 Fernwood Point Road
Sunapee, NH 03782
Street Address (if different):

Lived in Sunapee Since: 2006 Home Phone: 763-4185 Work Phone 763-4185

E-mail: Don.Bettencourt@Gmail.com Fax:

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

- Abbott Library Trustee
Advisory Budget Committee
Capital Improvement Committee
Conservation Commission
Crowther Chapel Committee
Fireward
Planning Board Alternate
Recreation Committee
Thrift Shop
Upper Valley Lake Sunapee Regional
Zoning Board Alternate
1 Town Renewable Energy Committee

2. For consideration:

- a. Occupation: Small Business Owner b. Employer: Self
c. Length of current employment: 36 yrs d. Education: Tufts BS Engineering, Rensselaer MBA
e. Relevant Experience: 14 yrs in Electric Power Industry as Engineer & Strategic Business Planner
f. Do you feel there may be any conflict of interest with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes No [X]
g. Volunteer Time Available hours per week (daytime) 3 hours per week (evenings)
hours per week (weekends)
h. Did you previously serve on any Municipal or School District Board/Committee/Commission? Yes [X] No
i. If yes, please indicate Town/Position: Sunapee - Budget Advisory Committee, Cemetery Commission

j. Are you willing to serve as an Alternate? ___ Yes No

k. Are you willing to serve on a Sub-Committee? Yes ___ No

3. Why do you want to serve on this board/committee? This is a complex issue requiring a deep understanding of technologies, regulations, political issues, and economics. Sunapee citizens deserve a thorough understanding of costs and benefits to make an informed policy decision.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? Thorough understanding of relevant technological and economic issues. I make attending meetings a top priority-- whether or not I'm being paid to attend.

5. Your reasons for wanting this/these appointments /appointments are:
Great opportunity to share my knowledge and skills with town residents.
It's important to make informed decisions about tough issues such as energy economics.

6. Additional Comments: Looking forward to it!

Don Bettencourt

Digitally signed by Don Bettencourt
DN: cn=Don Bettencourt, o=Revolution
Furnishings, LLC, ou, email=Don@RevFurn.com,
c=US
Date: 2019.04.15 15:29:09 -04'00'

4/19/19

(Signature)

(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”

The New London Energy Committee has a mandate to help the town examine issues around energy consumption. We take on energy challenges and try to create opportunities relating to energy for the town's government, our citizens and our businesses and institutions. We also work with area energy committees and other groups to address regional issues.

Here is some of what we've been up to:

Streetlight conversion

In 2016, we converted the town's streetlights to L.E.D. bulbs. Replacing traditional bulbs with light-emitting diodes reduced the annual costs for lighting our streets by 45 percent. The change also slashed the energy consumed by the more than 100 lights around town. L.E.D. bulbs are essentially computer chips that produce light while consuming far less energy than traditional bulbs. The U.S. Department of Energy reports L.E.D. bulbs use 70 to 75 percent less energy than halogen incandescent bulbs and last eight to 25 times as long.

Safety was also a priority: The newer fixtures produce light that helps cut through inclement weather and the bulbs will dim but not burn out as they near the end of their life.

The new bulbs' longer lifespan also will lower New London's maintenance costs. The L.E.D. fixtures will, at minimum, last twice as long as the units they replaced though the actual duration likely will be far greater.

By at least doubling the lifespan of fixtures and lowering the operating costs, the town will save about \$88,000 over 10 years. The energy committee applied for and received a rebate from New London's electric utility, Eversource, to help defray the cost of converting the lights. The energy committee is grateful to the New London Select Board and Eversource for supporting this effort.

Electric vehicle expo

We brought together hundreds of people in New London in fall 2016 to see how electric vehicles from Teslas to motorized bicycles are starting to transform how we all get around. The first New London Electric Vehicle Expo drew vehicle owners, dealers, and people curious to kick the tires on all-electric vehicles. Owners gave rides in electric vehicles from BMW, Chevrolet, Nissan, Tesla as well as China's BYD.

Many people experienced how electric bicycles can give a boost to tired riders. Representatives from solar companies showed how electric vehicle owners can power their ride using the sun.

The educational event took place at the New London Historical Society, a 10-acre village of 19th century buildings. The New London Energy Committee, with support from the Andover Energy Group, organized this inaugural expo. We are grateful to the New London Historical Society for allowing the event to occur at its village. The expo was part of National Drive Electric Week, a series of annual events across the country promoting electric vehicle use.

We donated proceeds from the event to the New London Historical Society and the Kearsarge Lake Sunapee Community Food Pantry, a ministry of area churches.

Solarize Kearsarge

The energy committee, with counterparts in the towns of Wilmot and Andover, worked with the nonprofit organization Vital Communities in 2015 to educate area homeowners about the viability of

solar power. Improved performance and reduced costs have made solar panels a possibility for more homeowners. The buying power of the "Solarize Kearsarge" campaign allowed 38 homeowners throughout Andover, New London and Wilnot to install systems at reduced prices.

The energy committee is grateful to Vital Communities for its leadership on this effort. Vital Communities works to bring together citizens, organizations, and municipalities in the Upper Connecticut River Valley of Vermont and New Hampshire to take on issues where an independent voice and regional approach are essential. The energy committee is also grateful to our partner installer on the campaign, ReVision Energy.

More to come...

The energy committee continues to look for ways to fulfill its mandate of helping the town examine issues around energy consumption. Contact us with questions or to get involved. Check out our [Facebook page](#) and stay tuned for more updates on what we're pursuing for the town, fellow citizens and businesses and institutions.

30° E, 230'; thence S 70° 00' E, 114'; thence S 44° 00' E, 160'; thence S 23° 30' E, 172' to the northerly sideline of NH Route 103B. Thence S 33° 30' W, 202' along the northerly sideline of NH Route 103B; thence S 24° 30' W, 107' along the northerly sideline of NH Route 103B to the point of beginning. Failed

Yes 436 No 525

Article 36: Are you in favor of prohibiting the construction of the new town library at the Ski Tow Hill location on Route 103B in Sunapee? This article addresses the library location only. Passed Yes 482 No 472
By petition.

Article 37: To see if the Town will go on record in support of effective actions by the President and the Congress to address the issue of climate change which is increasingly harmful to the environment and economy of New Hampshire and to the future well being of the people of Sunapee.

These actions include:

1. Establishment of a national program requiring reductions of US greenhouse gas emissions while protecting the US economy.
2. Creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investment. In addition, the Town of Sunapee encourages New Hampshire citizens to work for emission reductions within their communities, and we ask our Selectmen to consider the appointment of a voluntary energy committee to recommend local steps to save energy and reduce emissions.

The record on the vote of this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States, and to declared candidates for those offices.

By petition

Passed Yes 671
No 244

Article 38: To see if the Town will vote to permit the Board of Selectmen to prepare the following ordinance designed to dissolve the current form of governances of the Water and Sewer Department and place that department under the authority of the Board of Selectmen and the Town Manager. A 3/5ths majority of those present and voting is required for this article to pass: Failed

Yes 403
No 501

"Pursuant to the authority conferred to the Town of Sunapee by NH Laws 1996, Chapter 91 and as authorized under House Bill 1139 of that date, the Town of Sunapee Ordains as follows:

1. From and after the effective date of this Ordinance, the Board of Selectmen shall have control and direction over the water and sewer systems of the Town and Chapters 39 and 149-1, as well as any special authority conferred by NH Laws 1901, Chapter 197, as amended by NH Laws 1073, Chapter 465. The Water and Sewer Commission created under NH Laws 1973, Chapter 465 is hereby abolished and all authority previously exercised by it is hereby transferred to the Board of Selectmen.

2. The operational management of the Water and Sewer Department shall be conducted by the Superintendent of the Water and Sewer Department, under the

Old Fees

PERMIT FEES

THERE IS NO CHARGE IF THE PROJECT ONLY INVOLVES INTERIOR RENNOVATIONS.

To meet this requirement, the interior renovation may not include adding bedrooms, kitchens or dwelling units.

NOTE: The Town does not require a permit application for interior renovations under \$25,000. (VIII.8.21)

RESIDENTIAL PROJECTS - (single family and two-family dwellings):

New Home - Including manufactured housing and prefabricated housing, etc. Finished space only.

Be sure that you also add an additional fee below for each shed, deck, porch or garage.

.....Up to 2000 S/F	\$500	\$	
..... 2000 – 5000 S/F	= \$1000	\$	
..... 5000 S/F	= \$1,500	\$	

Residential Additions or Alterations - This section includes additions, expansion of footprints, or any project that involves the adding of a bedroom, kitchen or dwelling unit.

..... Up to 500 S/F	= \$150	\$	
..... 500 S/F+	= \$300	\$	

Sheds / Decks / Porches\$50 / each \$

Garages \$250 \$

After-the-Fact Zoning Compliance Permit - Residential or other non-commercial projects ..\$275 \$

A regular zoning compliance application must also be submitted with this permit.

COMMERCIAL, INSTITUTIONAL, MULTI-FAMILY RESIDENTIAL (3+ Unit), & MUNICIPAL PROJECTS

(including convalescent homes, nursing home, assisted living and other multi-person dwellings):

New Structures, Accessory Structures and Additions or Alterations

that involve a change of footprint \$200 + \$.50 S/F \$

Alterations that do not involve a change of footprint

(SF will only apply to any additional floor area created by or occupied as a result of the alteration.)

This section includes projects that went to Site Plan, projects that do not involve a change of footprint, or any project that involves the adding of a bedroom, kitchen or dwelling unit.

..... \$100 + \$.50 S/F \$

After-the-fact Zoning Compliance Permit \$275 \$

A regular zoning compliance application must also be submitted with this permit.

OTHER FEES

Alternative Energy Systems: Solar collectors, roof mounted energy producing systems, etc. \$75 \$

Alternative Energy Systems: Tower Mounted systems \$150 \$

Demolition Permit (unless associated with rebuilding projects)..... \$50 \$

Driveway Permit \$50 \$

Land Disturbance Permit..... \$50 (plus security) \$

Meteorological Tower \$150 \$

Permit to Excavate, Highways/Streets \$50 \$

Sign Permit..... \$20 \$

Special or additional project inspections \$50 \$

Telecommunications - Accessory Structures for Telecommunications Use \$200 \$

Telecommunications Towers \$1,000 \$

Temporary Structures, such as trailers and container boxes used for storage, construction offices, temporary living for use more than 60 consecutive days \$50 each unit \$

TOTAL.....**AMOUNT DUE:** \$

Make check payable to Town of Sunapee.

New Fees

PERMIT FEES

THERE IS NO CHARGE IF THE PROJECT ONLY INVOLVES INTERIOR RENNOVATIONS.

*To meet this requirement, the interior renovation may not include adding bedrooms, kitchens or dwelling units.
NOTE: The Town does not require a permit application for interior renovations under \$25,000. (VIII.8.21)*

RESIDENTIAL PROJECTS - (single family and two-family dwellings):

New Home - Including manufactured housing and prefabricated housing, etc. Finished space only.
Be sure that you also add an additional fee below for each shed, deck, porch or garage.

..... Up to 2000 S/F	\$600	\$ _____
..... 2000 – 5000 S/F	= \$1200	\$ _____
..... 5000 S/F	= \$1,800	\$ _____

Residential Additions or Alterations - This section includes additions, expansion of footprints, or any project that involves the adding of a bedroom, kitchen or dwelling unit.

..... Up to 500 S/F	= \$180	\$ _____
..... 500 S/F+	= \$360	\$ _____

Sheds / Decks / Porches\$60 / each \$ _____

Garages \$300 \$ _____

After-the-Fact Zoning Compliance Permit - Residential or other non-commercial projects ... \$300 \$ _____
A regular zoning compliance application must also be submitted with this permit.

COMMERCIAL, INSTITUTIONAL, MULTI-FAMILY RESIDENTIAL (3+ Unit), & MUNICIPAL PROJECTS

(including convalescent homes, nursing home, assisted living and other multi-person dwellings):

New Structures, Accessory Structures and Additions or Alterations
that involve a change of footprint \$240 + \$.60 S/F \$ _____

Alterations that do not involve a change of footprint
(SF will only apply to any additional floor area created by or occupied as a result of the alteration.)

This section includes projects that went to Site Plan, projects that do not involve a change of footprint, or any project that involves the adding of a bedroom, kitchen or dwelling unit.

..... \$120 + \$.60 S/F \$ _____

After-the-fact Zoning Compliance Permit \$330 \$ _____
A regular zoning compliance application must also be submitted with this permit.

OTHER FEES

Alternative Energy Systems: Solar collectors, roof mounted energy producing systems, etc.	\$112.50	\$ _____
Alternative Energy Systems: Tower Mounted systems	\$225	\$ _____
Demolition Permit (unless associated with rebuilding projects).....	\$75	\$ _____
Driveway Permit	\$75	\$ _____
Land Disturbance Permit.....	\$50 (plus security)	\$ _____
Meteorological Tower	\$225	\$ _____
Permit to Excavate, Highways/Streets	\$75	\$ _____
Sign Permit.....	\$30	\$ _____
Telecommunications - Accessory Structures for Telecommunications Use	\$300	\$ _____
Telecommunications Towers	\$1,500	\$ _____
Temporary Structures, such as trailers and container boxes used for storage, construction offices, temporary living for use more than 60 consecutive days	\$75 each unit	\$ _____
Tree Cutting Permit.....	\$25	\$ _____

TOTAL.....**AMOUNT DUE:** \$ _____

Make check payable to Town of Sunapee.

Town of Sunapee
APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Banstand – Sunapee Harbor – Georges Mills Harbor – Dewey Beach – Coffin Park – Ski Tow Safety Services Building – Town Hall

Name of Organization: Friends of the Abbott Library

This Organization is: Profit (Non Profit) Political – Private – Other _____

Name of Duly Authorized: Caitlin Clapp

Mailing Address: 169 Burkheaven Hill Rd.
Sunapee, NH 03782

Daytime Phone: 603-361-2604 Evening Phone: _____

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: 7/13/19 Time From: 5am To: NOON

Please describe the event: Annual Pancake Breakfast
event hours are 7-10 AM

I/We acknowledge understanding the following restrictions:

- (1) The Town of Sunapee enforces the Ordinance for Control and Use of Alcoholic Beverages. If per permitted, please attached a copy of the permit to the application. If approved by the Selectmen, I understand:
 - a. Alcohol will not be sold.
 - b. I will designate a person over the age of 21 who will be responsible for monitoring the event for appropriate alcohol consumption by attendees.
 - c. I will designate two designated drivers who will not consume any alcohol and who will be available until the end of the event.
 - d. I am responsible for terminating the event by midnight.
 - e. I agree that random police checks may be made at any time.
 - f. I understand all relevant State laws must be complied with.
 - g. I under I must obtain liability insurance in the amount of \$300,000 and a copy must be filed with the Board of Selectmen before use of alcohol will be permitted.
- (2) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (3) No equipment or materials may be permanently attached to the building/structure without specific permission from the Board of Selectmen.
- (4) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area (Copy attached).
- (5) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 200 # of people and 25 # of vehicles attending our event.

Caitlin G Clapp Signature of Responsible Individual Date 5/13/19

Don P. Chiu Approved by Chief of Police Date 5-15-19
 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable) _____ Date _____

[Signature] Approved by Fire Chief (if applicable) Date 5/14/19

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) _____ Date _____

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000. In the event that alcoholic beverages permitted shall be required to also furnish to the Selectmen's Office, at least ten (10) days prior to such function, written confirmation that the applicant has secured a liquor liability insurance policy in an amount not less than \$1,000,000.

***Suggested \$50 donation for non-residents**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/14/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Will Maddux	
East Main Street Insurance Services, Inc.		PHONE (A/C, No, Ext): (530) 477-6521	FAX (A/C, No):
Will Maddux		E-MAIL ADDRESS: info@theeventhelper.com	
PO Box 1298			
Grass Valley CA 95945			
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Evanston Insurance Company	NAIC # 35378
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED	CERTIFICATE NUMBER:	REVISION NUMBER:
Friends of Abbott Library c/o Caitlin Clapp PO BOX 314 Sunapee NH 03782		

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		3DS5468-M1796949	07/13/2019 12:01 AM	07/14/2019 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> Host Liquor Liability						MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/> Retail Liquor Liability						PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							
<input checked="" type="checkbox"/> POLICY	<input type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
OTHER:						PRODUCTS - COMP/OP AGG \$ 1,000,000	
AUTOMOBILE LIABILITY						Deductible \$ 1,000	
<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$	
<input type="checkbox"/> OWNED AUTOS ONLY		<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$	
<input type="checkbox"/> HIRED AUTOS ONLY		<input type="checkbox"/> NON-OWNED AUTOS ONLY				BODILY INJURY (Per accident) \$	
<input type="checkbox"/> AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$	
						\$	
UMBRELLA LIAB						EACH OCCURRENCE \$	
<input type="checkbox"/> OCCUR						AGGREGATE \$	
EXCESS LIAB						\$	
<input type="checkbox"/> CLAIMS-MADE						\$	
DED		RETENTION \$					
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		<input type="checkbox"/> Y/N		N/A		OTHER	
If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$	
						E.L. DISEASE - EA EMPLOYEE \$	
						E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19.
 Attendance: 250, Event Type: Breakfast.

CERTIFICATE HOLDER	CANCELLATION
Town of Sunapee 23 Edgemont Road Sunapee NH 03782	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Will Maddux</i>



EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Town of Sunapee
23 Edgemont Road
Sunapee, NH 03782

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

May 20, 2019

To: Donna Nashawaty, Town Manager
From: Sestercentennial Committee
Subject: Sales

This report is to account for the sale of items during the Sestercentennial Celebration.

Arrowhead Ornaments

Purchased: 250 @ \$14.00=\$3500

Sold: 133 @ \$28.00=\$3724.00

Stamped Envelopes

Purchased: 250 for \$170.00

Sold: 140 @ \$2.00=\$280.00

Window Decals

Purchased: 200 @ \$2.00=\$400.00

Sold: 143 @ \$5.00=\$715.00

License Plates

Purchased: 400 @ \$15.00=\$6,000

Sold: 361 @ \$25.00=\$9025.00

Banners

Purchase Price \$7,987.42

Sold: 75 @ \$100.00 \$7,500.00

The Stocker Family have graciously agreed to buy back the remaining 111 Arrowheads for the price they sold them to the town which is \$14.00 each. We have 36 License Plates, 12 Decals, and 94 Envelopes.

This report should conclude all accounting of the Sestercentennial Committee sales.

Disclaimer: Please note that the above accounting of the items sold does not include shipping costs or PayPal fees that were charged. It does, however, indicate an overall sense of accomplishment of the committee to sell items of interest that did not create a loss during our Sestercentennial Celebration.

Lake Sunapee Protective Association

PO Box 683
Sunapee, NH 03782

Invoice

BILL TO
Attn: Donna Nashawaty Sunapee, Town of 23 Edgemont Rd. Sunapee, NH 03782

DATE	INVOICE #
4/29/2019	19-05

01-4900-19-812

DESCRIPTION	QTY	RATE	AMOUNT
Milfoil Grant		5,000.00	5,000.00
<p>RECEIVED SUNAPEE FINANCE DEPT MAY 03 2019 23 EDMONT RD SUNAPEE, NH 03782</p> <p><i>FYI</i></p>			

Thank you for your support!	Total	\$5,000.00
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