

SUNAPEE BOARD OF SELECTMEN  
MEETING AGENDA  
6:30PM Town Office Meeting Room  
Monday, November 19, 2018

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID: 0129-0044-0000 5 Old Georges Mills Road, St. Joachims Catholic Church.

2. APPOINTMENTS

6:45PM-Fire Department-Operation & Policies

7:00PM-ABC Committee

- Conservation and Hydro Update
- Next ABC Meeting

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Seasonal and Elected Pay Table Changes-Seasonal Plow Driver
- Use of Facilities-Center for the Arts, Sunapee Harbor

5. CHAIRMAN'S REPORT

Topics Selectman Augustine would like to discuss:

- Compare proposed 2019 town employee pay raise to Social Security pay-out increase and average private sector pay increase
- Vote on 2019 town employee pay increase
- Status update on accepting textiles (i e., clothing) at the transfer station
- Invite recently elected Executive Councilor, State Senator, and State Representatives to an upcoming BOS meeting
- Invite Sullivan County Manager to an upcoming BOS meeting
- Town employee job openings

6. TOWN MANAGER REPORTS

- First Draft/Abbott Library Deed
- List Serve Results on Political Signs

7. UPCOMING MEETINGS:

- 11/20-5:30PM Abbott Library Trustees, Abbott Library
- 11/22 & 11/23-Town Offices Closed for the Thanksgiving Holiday
- 11/26-7:00PM Sestercentennial Committee, Safety Services Building
- 11/27-5:30PM CIP (Capital Improvement Program), Town Meeting Room
- 11/29-5:30PM Water & Sewer Commission, Town Meeting Room
- 12/03-6:30PM Board of Selectmen, Town Meeting Room
- 12/05-7:00PM Conservation Commission, Town Meeting Room
- 12/06-7:00PM Zoning Board, Town Meeting Room

**Town of Sunapee**  
**APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES**

Area (Circle One): BenMere/Banstand – (X)Sunapee Harbor – Georges Mills Harbor – Dewey Beach – Coffin Park – Ski Tow Safety Services Building – Town Hall

Name of Organization: The Center for the Arts

This Organization is: Profit (X) Non Profit – Political – Private – Other \_\_\_\_\_

Name of Duly Authorized: Jean Connolly

Mailing Address 229 Pilothouse Rd New London, NH 03257

Daytime Phone: 603 558 4776 Evening Phone: 603 763 5339

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: July 13th Time From: 8:00 To: 5:00 (Fair is 10-4)

Please describe the event: Art Fair

I/We acknowledge understanding the following restrictions:

- (1) The Town of Sunapee enforces the Ordinance for Control and Use of Alcoholic Beverages. If per permitted, please attached a copy of the permit to the application. If approved by the Selectmen, I understand:
  - a. Alcohol will not be sold.
  - b. I will designate a person over the age of 21 who will be responsible for monitoring the event for appropriate alcohol consumption by attendees.
  - c. I will designate two designated drivers who will not consume any alcohol and who will be available until the end of the event.
  - d. I am responsible for terminating the event by midnight.
  - e. I agree that random police checks may be made at any time.
  - f. I understand all relevant State laws must be complied with.
  - g. I under I must obtain liability insurance in the amount of \$300,000 and a copy must be filed with the Board of Selectmen before use of alcohol will be permitted.
- (2) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (3) No equipment or materials may be permanently attached to the building/structure without specific permission from the Board of Selectmen.
- (4) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area (Copy attached).
- (5) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 100? people browsing at various times throughout the day and 20? artists cars parked behind behind the harbor area of vehicles attending our event.

Signature of Responsible Individual Jean Connolly Date October 19, 2019  
Approved by Chief of Police [Signature] Date \_\_\_\_\_  
# of Officer(s) will be assigned to event at applicant's expense \_\_\_\_\_

Approved by Recreation Director (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

[Signature] 11/5/18  
Approved by Fire Chief (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) \_\_\_\_\_ Date \_\_\_\_\_

**Insurance:** At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000. In the event that alcoholic beverages permitted shall be required to also furnish to the Selectmen's Office, at least ten (10) days prior to such function, written confirmation that the applicant has secured a liquor liability insurance policy in an amount not less than \$1,000,000. Certificate of insurance will be sent by ColbyInsurance Group-New London

**\*Suggested \$50 donation for non-residents**



**"Enriching lives and building community through the Arts!"**

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**Board of Directors**

*Jean Connolly, Chair  
New London*

*Sandy Wells, Secretary  
North Sutton*

*Debbie Lang, Treasurer  
South Sutton*

*Wally Borgen  
New London*

*Donald Cox  
New London*

*Susan Elliott  
New London*

*Barbara Hunting  
New London*

*Robert Kier  
New London*

*Sandra Little  
Newbury*

*Susie Lowe Stockwell  
South Sutton*

*Brenda Rappoport  
New London*

*Angela Tarleton  
Warner*

*Kevin Tarleton  
Warner*

*Elizabeth Tine  
New London*

Town of Sunapee  
October 19, 2019

Re: Application for use of green space in Sunapee Harbor

Art Fair: July 13<sup>th</sup> 10-4

Dear Barb,

The Center for the Arts-Lake Sunapee Region, has hosted "Arts on the Green" on the New London Town Green each year for the past eight years. This has been a well organized and well received event.

Next summer, 2019, we would like to move this to Sunapee Harbor.

We understand the green space is public property and available to all.

We would like permission to have artists set up their tents with artwork for the day, on the green space behind the gazebo, at the base of the gazebo, and near the public marina area, and/or wherever it is allowed.

We are also working with the Sunapee Harbor Riverway to use their green space as well.

We understand the artists will drop off their goods and then park offsite at the Gym or Town Offices for the day.

Our application is attached. The certificate of liability will be sent by Colby-Insurance, New London.

We hope this will be a nice addition to the summer events in Sunapee Harbor!

Please contact me with any questions or if there is anything else you need.

Thank you for your assistance with this application,,

Jean Connolly-chair  
Center for the Arts  
Lake Sunapee Region

[icroninconnolly@gmail.com](mailto:icroninconnolly@gmail.com)

P O Box 872  
New London, NH 03257  
603.526.4444  
info@centerfortheartsnh.org  
www.CenterForTheArtsNH.org



CENTFOR-01

RWALL

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Colby Insurance Group, Inc. 276 Newport Rd Suite 211 New London, NH 03257	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (603) 526-2451      FAX (A/C, No): (603) 526-2903 E-MAIL ADDRESS: insure@colby-group.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: <b>The Hartford</b>	<b>NAIC #</b> 19682
<b>INSURED</b> Center for the Arts Lake Sunapee Region PO Box 872 New London, NH 03257	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			04SBMPZ7348	10/11/2018	10/11/2019	EACH OCCURRENCE \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>2,000,000</b> GENERAL AGGREGATE \$ <b>4,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>4,000,000</b> \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	04WECEK9318	10/05/2018	10/05/2019	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Nonprofit civic organization  
 Deborah Lang, Jean Connolly and Sandra Wells are excluded from Worker's Compensation coverage.  
 Event Date: July 13, 2019

<b>CERTIFICATE HOLDER</b> Town of Sunapee 23 Edgemont Rd Sunapee, NH 03782	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## Business Information

### Business Details

Business Name:	CENTER FOR THE ARTS LAKE SUNAPEE REGION	Business ID:	427811
Business Type:	Domestic Nonprofit Corporation	Business Status:	Good Standing
Business Creation Date:	02/21/2003	Name in State of Incorporation:	Not Available
Date of Formation in Jurisdiction:	02/21/2003		
Principal Office Address:	PO Box 872, New London, NH, 03257, USA	Mailing Address:	NONE
Citizenship / State of Incorporation:	Domestic/New Hampshire		
		Last Nonprofit Report Year:	2015
		Next Report Year:	2020
Duration:	Perpetual		
Business Email:	nycdeb1@yahoo.com	Phone #:	NONE
Notification Email:	NONE	Fiscal Year End Date:	NONE

### Principal Purpose

S.No	NAICS Code	NAICS Subcode
1	OTHER / CHARITABLE AND EDUCATIONAL PURPOSES	

Page 1 of 1, records 1 to 1 of 1

### Registered Agent Information

Name: Not Available

Registered Office Address: Not Available

Registered Mailing Address: Not Available

### Trade Name Information

No Trade Name(s) associated to this business.

**Donna Nashawaty**

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**From:** David Cahill <david.cahill@sunapeepd.com>  
**Sent:** Friday, October 26, 2018 6:51 AM  
**To:** jcroninconnolly@gmail.com  
**Cc:** Donna Nashawaty  
**Subject:** Art Show

Jean, I want to send this email to outline what we spoke about. You wish to hold an art show and we agreed the place to have it is the greenway in Sunapee Harbor next to the Towns bathrooms. You will line the artists tents along the tree line which abuts 15 Lake Ave. and along the edge of Lake Ave as well. You will check with River to use their property in front of the stores.

For delivery your artist may park on Lake Ave to unload and pick only and this should be quick as possible once the vehicle is unloaded the vehicle should then be moved. I will set out cones on Lake Ave for artist to park between, if there is no room then artist will have to wait until there is room. Parking to load/unload will only be on one side. Parking for artists will be River Road as any spots in Sunapee harbor are time sensitive and should be left available for others visiting Sunapee Harbor.

As long as your event can follow the request I do not need to assign an officer and bill your company. However if there becomes an issue that requires an officer to be at the event I will have to send a bill.

My biggest issue will be the parking for loading and unloading and traffic issues please stress to your artists that this needs to be an expedited event for them to spend the least amount time on the roadway.

As I explained to you the first few weeks in July are the busiest of our season for Sunapee Harbor and my staff.

If you have any questions please free to contact me

Please remember that these are my recommendations and the board of selectmen have the ultimate authority to deny or modify this request.

D. Cahill

David P. Cahill  
Chief of Police  
Sunapee Police Department  
P.O. Box 91, 9 Sargent Road  
Sunapee, NH 03782  
Phone (603) 763-5555  
Fax (603) 763-4771  
*"Success through Team work"*

**DRAFT**

THE SPACE ABOVE IS FOR RECORDING INFORMATION

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**WARRANTY DEED**

THE TOWN OF SUNAPEE, a municipal corporation duly organized under the laws of the State of New Hampshire with a mailing address of 23 Edgemont Road, Sunapee, New Hampshire 03782, acting by and through its duly authorized Board of Selectmen ("Town"), for consideration paid, grants to the Sunapee New Hampshire Historical Society, Inc., a non-profit organization duly organized under the laws of the State of New Hampshire with a mailing address of PO Box 501, Sunapee, NH 03782 ("Society"), WITH WARRANTY COVENANTS, the following property located in Sunapee, Sullivan County, New Hampshire:

A certain tract or parcel of land with buildings thereon situated at 542 Route 11 in Sunapee, County of Sullivan, identified in the Town's tax records as Tax Map/Lot 129/77, and bounded and described as follows:

Beginning at the south west corner bound of land of Edward S. Perkins on the north line of highway leading from Sunapee Lower Village to the lake;

Thence westerly on the north line of highway leading from Sunapee Lower Village to the lake;

Thence westerly on north line of highway one hundred forty (140) feet more or less to stone post on town land set in ground;

Thence northerly on Town of Sunapee land ninety (90) feet, more or less to stone set in ground to land of Charles Muzzey;

Thence easterly on said Muzzey's land one hundred ten (110) feet, more or less to land of Edward S. Perkins;

Thence south easterly on land of said Perkins eighty-seven (87) feet, more or less; and

Thence southerly on said Perkin's land one hundred twenty (120) feet, more or less to bound began at.

Meaning and intending to convey all and the same premises described in the deed from George F. and Ella O. Peabody, husband and wife, to the Town of Sunapee, dated October 30, 1923, and recorded in the Sullivan County Registry of Deeds at Volume 213, Page 540.

Reserving to the Town an easement for a time capsule that is presently buried in the front lawn of the subject property; said easement to allow the Town, with two business days notice, when it deems it necessary to enter the subject property to excavate the time capsule, and to re-bury it in the same or similar location; following the excavation and/or possible re-burial, the Town shall repair the property as close as reasonably possible to its pre-excavation or pre-burial condition. The Town shall communicate the location of the time capsule to the Society, and the Society, its heirs and assigns, agrees that no structure on or use of the property herein shall frustrate the purpose of this easement.

The Town conveys the property described herein subject to the following restrictions: no change in either the facade or the landscaping except for modest pruning of the bushes, other routine maintenance, and removal of the "Abbott Library" exterior signage; the red brick with white trim exterior design and appearance shall remain and may be maintained or repaired as needed; the entry portico steps and entry lawn are critical to the architectural design and shall also be maintained and kept in good working order.

The land and buildings conveyed herein were the subject of a certain court action, *Town of Sunapee & Town of Sunapee Library Trustees v. Attorney General, Director of Charitable Trusts*, 5<sup>th</sup> Circuit-Probate Division-Newport, Docket No. 320-2016-EQ-00153. By Notice of Decision dated May 25, 2016, the court granted the requested Petition for Cy Pres.

The Town is exempt from the real estate transfer tax pursuant to RSA 78-B:2, II.



EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 2018.

**TOWN OF SUNAPEE,  
BY ITS BOARD OF SELECTMEN**

\_\_\_\_\_  
Joshua Trow, Chair

\_\_\_\_\_  
Suzanne Gottling, Vice-Chair

\_\_\_\_\_  
Frederick C. Gallup, Selectman

\_\_\_\_\_  
John Augustine, Selectman

\_\_\_\_\_  
Shane Hastings, Selectman

STATE OF NEW HAMPSHIRE  
COUNTY OF SULLIVAN

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2018 by Joshua Trow, Suzanne Gottling, John Augustine, Frederick C. Gallup, and Shane Hastings in their capacity as Selectmen of the Town of Sunapee.

Before me,

\_\_\_\_\_  
Notary Public/Justice of the Peace  
My Commission Expires: \_\_\_\_\_

**Donna Nashawaty**

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**From:** mmanh@googlegroups.com on behalf of Paul Deschaine  
<PDeschaine@StrathamNH.gov>  
**Sent:** Tuesday, November 6, 2018 10:38 AM  
**To:** mmanh@googlegroups.com  
**Subject:** [MMANH] RE: political sign policy or ordinance

Good Election Day Morning,

Stratham practices are the same as Auburn. We tolerate signs in the ROW as long as they do not create a safety hazard. The biggest reason is that many ROW's are not well defined unless a survey is done. No one wants the argument that the sign is on someone's front lawn vs in the ROW. Happy voting.

Paul

Paul R. Deschaine  
Town Administrator  
Town of Stratham  
10 Bunker Hill Avenue  
Stratham, NH 03885  
Voice: (603) 772-7391 ext. 181  
Fax: (603) 775-0517  
[pdeschaine@strathamnh.gov](mailto:pdeschaine@strathamnh.gov)

*"STRATHAM, INSPIRED BY THE PAST, AND COMMITTED TO THE FUTURE"*

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Privacy should not be assumed with emails associated with Town Business. Certain emails are public documents and subject to disclosure unless the subject matter is protected by State or Federal Laws. This electronic message and any attachments may contain information that is confidential and/or legally privileged in accordance with NH RSA 91-A and other applicable laws or regulations. It is intended only for the use of the person and/or entity identified as recipient(s) in the message.

If you are not the intended recipient of this message, please notify the sender immediately and delete the material. Do not print, deliver, distribute, or copy this message, and do not disclose its contents or take any action in reliance on the information it contains unless authorized to do so.

Thank you.

-----  
**From:** mmanh@googlegroups.com <mmanh@googlegroups.com> **On Behalf Of** Bill Herman  
**Sent:** Tuesday, November 06, 2018 9:59 AM  
**To:** Donna Nashawaty <Donna@town.sunapee.nh.us>; mmanh@googlegroups.com  
**Subject:** [MMANH] RE: political sign policy or ordinance

We do not have a policy in Auburn Donna, but the practice is that political signs are not allowed on public property such as Town Hall, parks, etc. We have only had one candidate come in and formally ask the BOS about putting a sign up in front of the Town Hall (which is on a state road, so a wide ROW), and the BOS flat out said no.

It is our practice to remove political signs that appear on Town property (again, Town Hall, Library, parks, Safety Complex, etc.), but not generally from ROW throughout the community.

Our governing boards have long thought they would err on the side of caution to ensure it did not appear the town government was supporting any candidates for office in any election.

*Bill*

Bill Herman, CPM  
Town Administrator  
Town of Auburn  
PO Box 309  
Auburn, NH 03032  
(603) 483-5052, ext. 111



*NOTICE: Privacy should not be assumed with e-mails associated with Town business. Under New Hampshire's Right-to-Know law (RSA 91-A), documents – including e-mail communications – in the possession of public officials or public agencies concerning Town business are classified as public records that may be subject to public disclosure.*

**From:** [mmanh@googlegroups.com](mailto:mmanh@googlegroups.com) [mailto:[mmanh@googlegroups.com](mailto:mmanh@googlegroups.com)] **On Behalf Of** Donna Nashawaty  
**Sent:** Tuesday, November 06, 2018 9:48 AM  
**To:** [mmanh@googlegroups.com](mailto:mmanh@googlegroups.com)  
**Subject:** [MMANH] political sign policy or ordinance

So how appropriate on election day. Our police chief came to the board last night and wants some clarity. Apparently the SOS says most towns should adopt a policy. Section 664:17 is the political advertising statute. It is the ROW part that is the problem. We have town owned properties like the town office, information booth, transfer station that has political signs show up and be placed in the ROW. The statute says the property owner must give permission. The town who would be the property owner for those ROW's has not given permission but it has just happened over time. Now they are getting closer and closer to the entrance of the police station and highway garage and some think it appears that those entities support whoever's sign is placed. I know not a new subject.

However our board asked me to see if other towns had policies/ordinance or did they just allow all the signs if they didn't interfere with traffic on Town owned property ROW's

Thanks  
Donna

*Donna Nashawaty*  
*Town Manager*

Town of Sunapee  
23 Edgemont Road  
Sunapee, NH 03782

603 763-2212

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You received this message because you are subscribed to the Google Groups "Municipal Management Association of New Hampshire." To reduce the number of e-mails sent to MMANH members, please reply only to the original sender of the message unless you believe your response will benefit the majority of readers or you are adding to a group discussion. Please refrain from sending personal messages or well wishes to the entire MMANH group.

Access to this list serve is only available to current full members of MMANH (membership application available at [www.mmanh.org](http://www.mmanh.org)). If you have any other questions, e-mail group administrator Karen Anderson <[KAnderson@greenland-nh.com](mailto:KAnderson@greenland-nh.com)>.

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To post to this group, send email to [mmanh@googlegroups.com](mailto:mmanh@googlegroups.com).

Visit this group at <https://groups.google.com/group/mmanh>.

For more options, visit <https://groups.google.com/d/optout>.

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Access to this list serve is only available to current full members of MMANH (membership application available at [www.mmanh.org](http://www.mmanh.org)). If you have any other questions, e-mail group administrator Karen Anderson <[KAnderson@greenland-nh.com](mailto:KAnderson@greenland-nh.com)>.

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To unsubscribe from this group and stop receiving emails from it, send an email to

[mmanh+unsubscribe@googlegroups.com](mailto:mmanh+unsubscribe@googlegroups.com).

To post to this group, send email to [mmanh@googlegroups.com](mailto:mmanh@googlegroups.com).

Visit this group at <https://groups.google.com/group/mmanh>.

For more options, visit <https://groups.google.com/d/optout>.

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To post to this group, send email to [mmanh@googlegroups.com](mailto:mmanh@googlegroups.com).

Visit this group at <https://groups.google.com/group/mmanh>.

For more options, visit <https://groups.google.com/d/optout>.

**Donna Nashawaty**

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**From:** Arthur Capello <townadmin@farmington.nh.us>  
**Sent:** Tuesday, November 6, 2018 9:57 AM  
**To:** Donna Nashawaty  
**Subject:** Re: [MMANH] political sign policy or ordinance

they do not. The BOS don't really care about that only if it is one town property like a traffic island etc

Thank You

Arthur Capello- Farmington Town Administrator  
356 Main Street  
Farmington, NH 03835  
p. 603-755-2208  
f. 603-755-9934

This message may contain confidential and /or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited

On Tue, Nov 6, 2018 at 9:53 AM Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

So do they get permission from the town in the ROW in front of Town property....that is what the law says. The theory is that the town owns the land underneath the ROW.

Donna

**From:** Arthur Capello <[townadmin@farmington.nh.us](mailto:townadmin@farmington.nh.us)>  
**Sent:** Tuesday, November 6, 2018 9:51 AM  
**To:** Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)>  
**Subject:** Re: [MMANH] political sign policy or ordinance

Good morning

We tired to in farmington but ran into resistance from the ACLU. We decided to just follow the law. we require people to get boards or to put up a sign on town property.

Thank You

Arthur Capello- Farmington Town Administrator

356 Main Street

Farmington, NH 03835

p. 603-755-2208

f. 603-755-9934

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On Tue, Nov 6, 2018 at 9:47 AM Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

So how appropriate on election day. Our police chief came to the board last night and wants some clarity. Apparently the SOS says most towns should adopt a policy. Section 664:17 is the political advertising statute. It is the ROW part that is the problem. We have town owned properties like the town office, information booth, transfer station that has political signs show up and be placed in the ROW. The statute says the property owner must give permission. The town who would be the property owner for those ROW's has not given permission but it has just happened over time. Now they are getting closer and closer to the entrance of the police station and highway garage and some think it appears that those entities support whoever's sign is placed. I know not a new subject.

However our board asked me to see if other towns had policies/ordinance or did they just allow all the signs if they didn't interfere with traffic on Town owned property ROW's

Thanks

Donna

*Donna Nashawaty*

*Town Manager*

Town of Sunapee

23 Edgemont Road

Sunapee, NH 03782

603 763-2212

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**Donna Nashawaty**

---

**From:** Donna Nashawaty  
**Sent:** Tuesday, November 6, 2018 9:59 AM  
**To:** 'Steve Fournier (sfournier@newmarketnh.gov)'  
**Subject:** FW: [MMANH] political sign policy or ordinance

**From:** Todd Selig <tselig@ci.durham.nh.us>  
**Sent:** Tuesday, November 6, 2018 9:52 AM  
**To:** Donna Nashawaty <Donna@town.sunapee.nh.us>  
**Subject:** Re: [MMANH] political sign policy or ordinance

Dear Donna,  
While we do allow such signage in the viatic ROW, so long as it does not create a safety hazard, we do not allow on town property.  
Todd

Todd Selig  
Durham, NH  
Cell: 603.817.0720

Sent from my iPhone.  
~~ Please pardon typographical errors.

On Nov 6, 2018, at 9:47 AM, Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

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*Donna Nashawaty*  
*Town Manager*

Town of Sunapee  
23 Edgemont Road  
Sunapee, NH 03782

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For more options, visit <https://groups.google.com/d/optout>.

**Donna Nashawaty**

---

**From:** Steve Fournier <sfournier@newmarketnh.gov>  
**Sent:** Tuesday, November 6, 2018 10:04 AM  
**To:** Donna Nashawaty  
**Subject:** Re: [MMANH] political sign policy or ordinance

ROW as well. We don't want to look to favor any candidates

*Steve Fournier*  
*Town Administrator*  
*Town of Newmarket, NH*

Sent from my iPhone

On Nov 6, 2018, at 9:57 AM, Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

ROW included adjacent to town property? Todd replied back sending you his response.....

D

---

**From:** Steve Fournier <[sfournier@newmarketnh.gov](mailto:sfournier@newmarketnh.gov)>  
**Sent:** Tuesday, November 6, 2018 9:55 AM  
**To:** Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)>  
**Subject:** Re: [MMANH] political sign policy or ordinance

We don't give permission. so we have them ripped out of on town property and kept at DPW for them to collect. No policy needed

*Steve Fournier*  
*Town Administrator*  
*Town of Newmarket, NH*

Sent from my iPhone

On Nov 6, 2018, at 9:47 AM, Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

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Thanks  
Donna

*Donna Nashawaty*  
*Town Manager*

Town of Sunapee  
23 Edgemont Road  
Sunapee, NH 03782

603 763-2212

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Visit this group at <https://groups.google.com/group/mmanh>.

For more options, visit <https://groups.google.com/d/optout>.

## Donna Nashawaty

---

**From:** Bill Herman <townadmin@townofauburnnh.com>  
**Sent:** Tuesday, November 6, 2018 10:10 AM  
**To:** Donna Nashawaty  
**Subject:** RE: political sign policy or ordinance

Yes, we remove them from the ROW in front of any town building or property. We generally do not get many, but we remove them and hold them for return to the candidates.

---

**From:** Donna Nashawaty [mailto:Donna@town.sunapee.nh.us]  
**Sent:** Tuesday, November 06, 2018 10:01 AM  
**To:** Bill Herman <townadmin@townofauburnnh.com>  
**Subject:** RE: political sign policy or ordinance

I will ask to be clear..... It is our practice to remove political signs that appear on ROW fronting Town property (again, Town Hall, Library, parks, Safety Complex, etc.), but not generally from ROW throughout the community.

---

**From:** Bill Herman <townadmin@townofauburnnh.com>  
**Sent:** Tuesday, November 6, 2018 9:59 AM  
**To:** Donna Nashawaty <Donna@town.sunapee.nh.us>; mmanh@googlegroups.com  
**Subject:** RE: political sign policy or ordinance

We do not have a policy in Auburn Donna, but the practice is that political signs are not allowed on public property such as Town Hall, parks, etc. We have only had one candidate come in and formally ask the BOS about putting a sign up in front of the Town Hall (which is on a state road, so a wide ROW), and the BOS flat out said no.

It is our practice to remove political signs that appear on Town property (again, Town Hall, Library, parks, Safety Complex, etc.), but not generally from ROW throughout the community.

Our governing boards have long thought they would err on the side of caution to ensure it did not appear the town government was supporting any candidates for office in any election.

*Bill*

Bill Herman, CPM  
Town Administrator  
Town of Auburn  
PO Box 309  
Auburn, NH 03032  
(603) 483-5052, ext. 111



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**From:** [mmanh@googlegroups.com](mailto:mmanh@googlegroups.com) [mailto:[mmanh@googlegroups.com](mailto:mmanh@googlegroups.com)] **On Behalf Of** Donna Nashawaty  
**Sent:** Tuesday, November 06, 2018 9:48 AM  
**To:** [mmanh@googlegroups.com](mailto:mmanh@googlegroups.com)  
**Subject:** [MMANH] political sign policy or ordinance

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Thanks  
Donna

*Donna Nashawaty*  
*Town Manager*

Town of Sunapee  
23 Edgemont Road  
Sunapee, NH 03782

603 763-2212

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**Donna Nashawaty**

---

**From:** Donna Nashawaty  
**Sent:** Tuesday, November 6, 2018 10:29 AM  
**To:** 'John Scruton'  
**Subject:** RE: [MMANH] political sign policy or ordinance

That includes the ROW in front of your town buildings?

**From:** John Scruton <barringtonta@gmail.com>  
**Sent:** Tuesday, November 6, 2018 10:11 AM  
**To:** Donna Nashawaty <Donna@town.sunapee.nh.us>  
**Subject:** Re: [MMANH] political sign policy or ordinance

We don't allow them on or in front of any town building/property. We don't try to keep them out of the Right of Way or even fee title roads elsewhere in town.

On Tue, Nov 6, 2018 at 9:47 AM Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

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Town of Sunapee

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--  
John Scruton, Barrington NH Town Administrator  
PO Box 660  
333 Calef Highway (Route 125)  
Barrington, NH 03825  
Phone (603) 664-7395

## Donna Nashawaty

---

**From:** John Scruton <barringtonta@gmail.com>  
**Sent:** Tuesday, November 6, 2018 10:21 AM  
**To:** Donna Nashawaty  
**Subject:** Re: [MMANH] political sign policy or ordinance

Correct, we treat the ROW in front of the buildings as part of the land for the building and forbid signs there as well (including one that is a state highway).

On Tue, Nov 6, 2018 at 10:28 AM Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

That includes the ROW in front of your town buildings?

**From:** John Scruton <[barringtonta@gmail.com](mailto:barringtonta@gmail.com)>  
**Sent:** Tuesday, November 6, 2018 10:11 AM  
**To:** Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)>  
**Subject:** Re: [MMANH] political sign policy or ordinance

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*Donna Nashawaty*

*Town Manager*

Town of Sunapee

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--  
John Scruton, Barrington NH Town Administrator

PO Box 660

333 Calef Highway (Route 125)

Barrington, NH 03825

Phone (603) 664-7395

--  
John Scruton, Barrington NH Town Administrator  
PO Box 660  
333 Calef Highway (Route 125)  
Barrington, NH 03825  
Phone (603) 664-7395

**Donna Nashawaty**

---

**From:** mmanh@googlegroups.com on behalf of Paul Deschaine  
<PDeschaine@StrathamNH.gov>  
**Sent:** Tuesday, November 6, 2018 10:38 AM  
**To:** mmanh@googlegroups.com  
**Subject:** [MMANH] RE: political sign policy or ordinance

Good Election Day Morning,

Stratham practices are the same as Auburn. We tolerate signs in the ROW as long as they do not create a safety hazard. The biggest reason is that many ROW's are not well defined unless a survey is done. No one wants the argument that the sign is on someone's front lawn vs in the ROW. Happy voting.

Paul

Paul R. Deschaine  
Town Administrator  
Town of Stratham  
10 Bunker Hill Avenue  
Stratham, NH 03885  
Voice: (603) 772-7391 ext. 181  
Fax: (603) 775-0517  
[pdeschaine@strathamnh.gov](mailto:pdeschaine@strathamnh.gov)

*"STRATHAM, INSPIRED BY THE PAST, AND COMMITTED TO THE FUTURE"*

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Thank you.

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**Sent:** Tuesday, November 06, 2018 9:59 AM  
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**Subject:** [MMANH] RE: political sign policy or ordinance

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*Bill*

Bill Herman, CPM  
Town Administrator  
Town of Auburn  
PO Box 309  
Auburn, NH 03032  
(603) 483-5052, ext. 111



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Donna

*Donna Nashawaty*  
*Town Manager*

Town of Sunapee  
23 Edgemont Road  
Sunapee, NH 03782

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**Donna Nashawaty**

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**Sent:** Tuesday, November 6, 2018 10:38 AM  
**To:** 'John Scruton'  
**Subject:** RE: [MMANH] political sign policy or ordinance

Thank you

D

**From:** John Scruton <barringtonta@gmail.com>  
**Sent:** Tuesday, November 6, 2018 10:21 AM  
**To:** Donna Nashawaty <Donna@town.sunapee.nh.us>  
**Subject:** Re: [MMANH] political sign policy or ordinance

Correct, we treat the ROW in front of the buildings as part of the land for the building and forbid signs there as well (including one that is a state highway).

On Tue, Nov 6, 2018 at 10:28 AM Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

That includes the ROW in front of your town buildings?

**From:** John Scruton <[barringtonta@gmail.com](mailto:barringtonta@gmail.com)>  
**Sent:** Tuesday, November 6, 2018 10:11 AM  
**To:** Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)>  
**Subject:** Re: [MMANH] political sign policy or ordinance

We don't allow them on or in front of any town building/property. We don't try to keep them out of the Right of Way or even fee title roads elsewhere in town.

On Tue, Nov 6, 2018 at 9:47 AM Donna Nashawaty <[Donna@town.sunapee.nh.us](mailto:Donna@town.sunapee.nh.us)> wrote:

So how appropriate on election day. Our police chief came to the board last night and wants some clarity. Apparently the SOS says most towns should adopt a policy. Section 664:17 is the political advertising statute. It is the ROW part that is the problem. We have town owned properties like the town office, information booth, transfer station that has political signs show up and be placed in the ROW. The statute says the property owner must give permission. The town who would be the property owner for those ROW's has not given permission but it has just happened over time. Now they are getting closer and closer to the entrance of the police station and highway garage and some think it appears that those entities support whoever's sign is placed. I know not a new subject.

However our board asked me to see if other towns had policies/ordinance or did they just allow all the signs if they didn't interfere with traffic on Town owned property ROW's

Thanks

Donna

*Donna Nashawaty*

*Town Manager*

Town of Sunapee

23 Edgemont Road

Sunapee, NH 03782

603 763-2212

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John Scruton, Barrington NH Town Administrator

PO Box 660

333 Calef Highway (Route 125)

Barrington, NH 03825

Phone (603) 664-7395

--

John Scruton, Barrington NH Town Administrator

PO Box 660

333 Calef Highway (Route 125)

Barrington, NH 03825

Phone (603) 664-7395

**Donna Nashawaty**

---

**From:** Bob Belmore <bblmore@somersworth.com>  
**Sent:** Tuesday, November 6, 2018 10:57 AM  
**To:** Donna Nashawaty  
**Subject:** RE: political sign policy or ordinance

we pull the signs per RSA along city ROW roads and property... leave state roads alone

no policy is needed as there is an RSA from my perspective --- "SOS says "should" " have them let the AG write one for us to consider if the state law isn't sufficient 😊

*Bob*

Robert M. Belmore, ICMA-CM  
City Manager  
City of Somersworth, NH  
office 603-692-9503  
direct 603-692-9502

**From:** mmanh@googlegroups.com <mmanh@googlegroups.com> **On Behalf Of** Donna Nashawaty  
**Sent:** Tuesday, November 06, 2018 9:48 AM  
**To:** mmanh@googlegroups.com  
**Subject:** [MMANH] political sign policy or ordinance

So how appropriate on election day. Our police chief came to the board last night and wants some clarity. Apparently the SOS says most towns should adopt a policy. Section 664:17 is the political advertising statute. It is the ROW part that is the problem. We have town owned properties like the town office, information booth, transfer station that has political signs show up and be placed in the ROW. The statute says the property owner must give permission. The town who would be the property owner for those ROW's has not given permission but it has just happened over time. Now they are getting closer and closer to the entrance of the police station and highway garage and some think it appears that those entities support whoever's sign is placed. I know not a new subject.

However our board asked me to see if other towns had policies/ordinance or did they just allow all the signs if they didn't interfere with traffic on Town owned property ROW's

Thanks  
Donna

*Donna Nashawaty*  
*Town Manager*

Town of Sunapee  
23 Edgemont Road  
Sunapee, NH 03782

603 763-2212

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**Town of Fremont NH**  
**Information regarding**  
**Political Advertising Signs**

NH RSA 664:17 Placement and Removal of Political Advertising:

“No political advertising shall be placed on or affixed to any public property including highway rights-of-way or private property without the owner’s consent. The candidate shall remove all political advertising no later than the second Friday following the election unless the election is a primary and the advertising concerns a candidate who is a winner in the primary. Signs shall not be placed on or affixed to utility poles or highway signs. Political advertising may be placed within State-owned rights-of-way as long as the advertising does not obstruct the safe flow of traffic and the advertising is placed with the consent of the owner of the land over which the right-of-way passes.

No person shall remove, deface, or knowingly destroy any political advertising which is placed on or affixed to public property or any private property except the owner of the property, persons authorized by the owner of the property, or a law enforcement officer removing improper advertising. State, City, or Town Maintenance or Law Enforcement Personnel may remove political advertising placed on or affixed to any public property. Political advertising removed prior to election day by state, city, or town maintenance or law enforcement personnel shall be kept for one week at a place designated by the state, city, or town so that the candidate may retrieve the items.

As it pertains to the highway right-of- way provision, the Fremont Board of Selectmen, after consultation with the Fremont Town Clerk and Moderator, has outlined the following guidelines:

1. No political signs shall be placed on Town Property outside of the road right-of- way.
2. Within the road right-of-way [generally 13 feet from the edge of pavement or travel way], signs may only be placed with the direct abutter’s permission. This refers to the abutter on that side of the street.
3. At the polling entrance, unattended political signs may be placed only on the actual polling day during open polling hours [7:00 am to 8:00 pm]; and only in the designated area as determined by the Moderator. The designated area will be appropriately marked and place in an area that will not obstruct or hinder the safe flow of traffic. (This designated area allows the Town of Fremont to abide by the Attorney General’s rules). Signs shall be removed immediately following the election.
4. A candidate or the candidate’s representative must attend all other signs which will be permitted in an area designated by the Moderator in accordance with RSA 659:43.

If you have any polling-related questions, please call the Town Clerk at 603 895 8693.

The Town of Fremont designates the Fremont Safety Complex as the storage location for any political advertising signs removed for improper placement; or those found after having been displaced by wind or weather conditions. Contact the Town Clerk for further information.

Established in accordance with NH Statue for Fremont NH, 2003  
NH RSA Amended June 15, 2006 to become effective August 14, 2006.  
Updated by the Fremont Town Clerk & Board of Selectmen August 24, 2006  
Updated by the Fremont Town Clerk, Board of Selectmen, and Town Moderator 07 October 2010

**Donna Nashawaty**

---

**From:** Heidi Carlson <fremontta@comcast.net>  
**Sent:** Tuesday, November 6, 2018 11:35 AM  
**To:** Donna Nashawaty  
**Subject:** RE: [MMANH] political sign policy or ordinance  
**Attachments:** Political Advertising Signs.doc

Donna,

Fremont's policy attached.

Good luck, this is so much fun!

Heidi Carlson  
Town Administrator  
Town of Fremont  
PO Box 120  
Fremont NH 03044-0120  
V: 603 895 2226 x 301  
F: 603 895 3149  
[www.Fremont.nh.gov](http://www.Fremont.nh.gov)

---

**From:** mmanh@googlegroups.com [mailto:mmanh@googlegroups.com] **On Behalf Of** Donna Nashawaty  
**Sent:** Tuesday, November 06, 2018 9:48 AM  
**To:** mmanh@googlegroups.com  
**Subject:** [MMANH] political sign policy or ordinance

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Thanks  
Donna

*Donna Nashawaty*  
*Town Manager*

Town of Sunapee  
23 Edgemont Road  
Sunapee, NH 03782



603 763-2212

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**Donna Nashawaty**

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**From:** mmanh@googlegroups.com on behalf of Scott Dunn <sdunn@gilfordnh.org>  
**Sent:** Tuesday, November 13, 2018 1:27 PM  
**To:** Bill Herman; MMANH ; Sylvia von Aulock; Nate Miller  
**Subject:** [MMANH] RE: Sign Ordinance Update

We amended our sign regulations (part of the Zoning Ordinance) last year to comply with the Supreme Court decision. The end result is no signs are allowed in the Town's rights-of-ways.

Regards,

Scott J. Dunn, Town Administrator  
Town of Gilford  
47 Cherry Valley Road  
Gilford, NH 03249  
(603) 527-4706

**From:** mmanh@googlegroups.com [mailto:mmanh@googlegroups.com] **On Behalf Of** Bill Herman  
**Sent:** Tuesday, November 13, 2018 1:24 PM  
**To:** MMANH <mmanh@googlegroups.com>; Sylvia von Aulock <SvonAulock@snhpc.org>; Nate Miller <NMiller@snhpc.org>  
**Subject:** [MMANH] Sign Ordinance Update

Good Rainy Tuesday Afternoon –

Auburn's Planning Board Chair has asked that we circulate an inquiry to other municipalities and the regional planning commission to see if anyone has addressed or amended their local sign ordinance as a result of the US Supreme Court's decision affecting the regulating of signs a couple of years ago.

The Auburn Planning Board intends to work on the Town's sign ordinance during the coming year (among other ordinances), but is particularly interested to see what other communities have done in this area before they undertake their efforts.

If you have information or an ordinance you would be willing to share, Auburn would appreciate it.

Thank you!

*Bill*

Bill Herman, CPM  
Town Administrator  
Town of Auburn  
PO Box 309  
Auburn, NH 03032  
(603) 483-5052, ext. 111



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AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4150-10-110	FINANCE-FULL TIME WAGE	\$51,761.00	\$57,613.00	\$58,921.52	\$62,988.00	\$52,909.31	\$67,256.00	Finance Director
01-4150-10-120	FINANCE-PART TIME WAGE	\$15,196.00	\$22,170.00	\$20,095.52	\$24,243.00	\$16,524.07	\$29,292.00	Account Clerk 25.5 hours per week
01-4150-10-130	FINANCE-TREASURER WAGES	\$3,809.00	\$3,808.00	\$3,692.96	\$3,838.00	\$2,769.72	\$3,838.00	
01-4150-10-140	FINANCE-OVERTIME	\$1,000.00	\$1,000.00	\$292.92	\$1,000.00	\$387.38	\$1,000.00	
01-4150-10-209	FINANCE-SICK PAYOUT	\$1,224.00	\$1,359.00	\$0.00	\$1,486.00	\$0.00	\$1,556.00	
01-4150-10-210	FINANCE-GROUP HEALTH INSURANCE	\$19,533.00	\$20,239.00	\$20,239.07	\$16,415.61	\$10,943.68	\$16,349.00	Finance
01-4150-10-215	FINANCE-LIFE & DISAB INSURANCE	\$931.00	\$1,036.00	\$952.44	\$1,133.00	\$933.50	\$1,209.00	
01-4150-10-220	FINANCE-EMPR MEDICARE	\$1,018.00	\$1,204.00	\$1,165.03	\$1,355.00	\$990.39	\$1,466.00	
01-4150-10-221	FINANCE - EMPR FICA	\$4,352.00	\$5,150.00	\$4,990.05	\$5,793.00	\$4,234.77	\$6,268.00	
01-4150-10-231	FINANCE-NH RETIREMENT GEN	\$6,030.00	\$6,762.00	\$6,747.73	\$7,451.00	\$5,359.96	\$7,871.00	Finance
01-4150-10-250	FINANCE-UNEMPLOYMENT COMP.	\$113.00	\$113.00	\$78.87	\$76.00	\$76.39	\$84.00	
01-4150-10-260	FINANCE-WORKERS COMP INSURANCE	\$178.00	\$210.00	\$164.19	\$160.00	\$159.83	\$171.00	
01-4150-10-301	FINANCE-AUDITING	\$20,000.00	\$20,000.00	\$20,000.00	\$20,500.00	\$6,500.00	\$20,500.00	Per Contract 23,500 W & S portion \$3,000 to be moved to their budget as well as single audit cost
01-4150-10-302	FINANCE - BANK CHARGES			\$17.00	\$0.00	\$0.00		
01-4150-10-312	FINANCE-ASSESSING/LUMBER	\$1,500.00	\$1,500.00	\$870.00	\$1,500.00	\$552.50	\$1,500.00	Timbersend Meadowlands
01-4150-10-341	FINANCE-TELEPHONE	\$3,960.00	\$3,960.00	\$4,885.04	\$3,960.00	\$4,072.03	\$3,960.00	Comcast Internet
01-4150-10-342	FINANCE-COMPUTER SVCS/SUPPORT	\$27,954.00	\$29,757.00	\$26,893.37	\$36,210.00	\$10,208.60	\$41,969.00	Competitive Computers 22910, Avitar \$3,340, ERSI \$721 Concurrent License Oct - Oct, AxisGIS 2400, Query Manager 600, Vadar 7725, Quickbooks 870, Website 3,000, Town Hall Streams \$1200,
01-4150-10-343	FINANCE-REGISTRY RECORDING	\$1,000.00	\$1,000.00	\$277.43	\$1,000.00	\$236.20	\$1,000.00	Gross budgeting of collectors deeds & plans etc
01-4150-10-365	FINANCE-EQUIPMENT REPAIR	\$300.00	\$300.00	\$1,733.93	\$300.00	\$1,589.20	\$1,000.00	
01-4150-10-530	FINANCE-TRAVEL/MEALS	\$100.00	\$100.00	\$0.00	\$100.00	\$101.30	\$150.00	
01-4150-10-540	FINANCE-TRAINING	\$200.00	\$200.00	\$330.00	\$200.00	\$0.00	\$200.00	Benefits Seminar, Municipal Budgeting
01-4150-10-555	FINANCE - ADVERTISING			\$0.00	\$0.00	\$0.00		
01-4150-10-560	FINANCE-DUES/SUBSCRIPTION	\$95.00	\$95.00	\$35.00	\$95.00	\$35.00	\$95.00	
01-4150-10-620	FINANCE-OFFICE SUPPLIES	\$7,000.00	\$7,000.00	\$6,660.50	\$7,000.00	\$2,830.35	\$7,000.00	file cabinets - lateral, desk replacements etc.

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4150-10-625	FINANCE-POSTAGE	\$5,326.00	\$5,326.00	\$4,860.36	\$5,326.00	\$1,119.32	\$5,893.00	all postage for Town Hall Admin, assessing mailer
01-4150-10-670	FINANCE - REFERENCE			\$0.00	\$0.00	\$0.00		
01-4150-10-741	FINANCE-OFFICE EQUIP/COMPUTERS	\$4,578.00	\$2,500.00	\$1,058.65	\$2,500.00	\$663.04	\$2,500.00	Replace printer & workstation
<b>Department Totals</b>		<b>\$177,158.00</b>	<b>\$192,402.00</b>	<b>\$184,961.58</b>	<b>\$204,629.61</b>	<b>\$123,196.54</b>	<b>\$222,127.00</b>	

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4195-40-120	CEMETERY-PART TIME WAGES	\$6,319.00	\$6,319.00	\$453.60	\$6,300.00	\$58.80	\$6,418.00	Gross 375 hours
01-4195-40-190	CEMETERY-HEADSTONE REPAIR	\$2,780.00	\$2,780.00	\$1,083.60	\$2,772.00	\$747.60	\$2,822.00	Gross 165 hours
01-4195-40-220	CEMETERY-EMPR MEDICARE	\$132.00	\$132.00	\$163.46	\$132.00	\$130.42	\$134.00	
01-4195-40-221	CEMETERY - EMPLYR FICA	\$564.00	\$564.00	\$698.91	\$562.00	\$503.09	\$573.00	
01-4195-40-250	CEMETERY-UNEMPLOYMENT COMP.INS	\$36.00	\$36.00	\$25.50	\$36.00	\$24.62	\$28.00	
01-4195-40-260	CEMETERY-WORKERS COMP. INS.	\$269.00	\$269.00	\$210.29	\$268.00	\$187.53	\$214.00	
01-4195-40-365	CEMETERY-EQUIP.REPAIR SERVICE	\$750.00	\$750.00	\$541.25	\$750.00	\$0.00	\$750.00	
01-4195-40-520	CEMETERY-INSURANCE	\$530.00	\$530.00	\$0.00	\$530.00	\$0.00	\$530.00	
01-4195-40-630	CEMETERY-MAINT.& REPAIR SUPPLY	\$1,606.00	\$1,606.00	\$660.63	\$1,606.00	\$640.79	\$1,606.00	Includes trimmers, small mowers
01-4195-40-635	CEMETERY-GASOLINE/DIESEL FUEL	\$150.00	\$150.00	\$187.04	\$150.00	\$202.07	\$150.00	
01-4195-40-650	CEMETERY-GROUNDSKEEPING SUPPLY	\$400.00	\$400.00	\$212.55	\$400.00	\$0.00	\$400.00	
01-4195-41-120	CEMETERY-OLD EAST-PART TIME W			\$1,654.80	\$0.00	\$1,528.80		
01-4195-42-120	CEMETERY-G.M.-PART TIME WAGE			\$294.00	\$0.00	\$302.40		
01-4195-43-120	CEMETERY-NEW EAST-PART TIME WA			\$2,494.80	\$0.00	\$3,257.20		
01-4195-44-120	CEMETERY-SOUTH-PART TIME WAGE			\$1,276.80	\$0.00	\$898.80		
01-4195-45-120	CEMETERY-LOWER VILLAGE-PART TI			\$403.20	\$0.00	\$604.80		
01-4195-46-120	CEMETERY-DEXTERS-PART TIME WAG			\$235.20	\$0.00	\$277.20		
01-4195-47-120	CEMETERY-WEIGLE-PART TIME WAGE			\$302.40	\$0.00	\$117.60		
01-4195-49-120	CEMETERY-BURIAL PT WAGE			\$3,074.40	\$0.00	\$1,201.20		175 hours
01-4195-50-120	CEMETERY - CROWTHER CHAPEL			\$0.00	\$0.00	\$0.00		
<b>Department Totals</b>		<b>\$13,536.00</b>	<b>\$13,536.00</b>	<b>\$13,972.43</b>	<b>\$13,506.00</b>	<b>\$10,682.92</b>	<b>\$13,625.00</b>	

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4229-53-120	SSB - PART TIME CUSTODIAL WAGES	\$4,345.00	\$4,571.00	\$4,071.36	\$4,638.00	\$2,998.16	\$4,838.00	5 hours per week
01-4229-53-220	SSB - MEDICARE	\$63.00	\$66.00	\$57.62	\$68.00	\$39.72	\$70.00	
01-4229-53-221	SSB - FICA	\$269.00	\$283.00	\$253.83	\$288.00	\$169.85	\$299.00	
01-4229-53-250	SSB - UNEMPLOYMENT INSURANCE	\$17.00	\$18.00	\$12.81	\$13.00	\$12.59	\$14.00	
01-4229-53-260	SSB - WORKERS COMPENSATION INSURANCE	\$164.00	\$173.00	\$135.17	\$123.00	\$122.65	\$132.00	
01-4229-53-341	SSB - SHARED TELEPHONE LINES	\$2,500.00	\$2,500.00	\$2,763.64	\$3,000.00	\$2,235.16	\$3,000.00	Phone Lines shared by both Departments (Elevator and voice mail line, dispatch lines)
01-4229-53-345	SSB - DISPATCH SERVICES	\$70,162.00	\$63,535.00	\$63,534.56	\$66,483.00	\$66,483.06	\$76,853.00	Dispatch includes Code Red
01-4229-53-360	SSB - CUSTODIAL SERVICES	\$0.00		\$187.80	\$0.00	\$0.00		
01-4229-53-410	SSB - ELECTRICITY	\$16,000.00	\$16,000.00	\$14,516.72	\$16,800.00	\$11,013.94	\$16,800.00	
01-4229-53-411	SSB - HEAT GAS & OIL	\$16,000.00	\$16,000.00	\$8,495.85	\$16,000.00	\$7,759.41	\$16,000.00	Heat & Gas for Generator
01-4229-53-412	SSB - WATER RENT	\$600.00	\$500.00	\$560.00	\$900.00	\$250.00	\$990.00	
01-4229-53-413	SSB - SEWER RENT	\$521.00	\$500.00	\$450.00	\$500.00	\$225.00	\$500.00	10% added for bond for plant upgrade
01-4229-53-430	SSB - BUILDING REPAIR/MAINTENANCE	\$25,000.00	\$25,000.00	\$21,744.19	\$25,000.00	\$14,108.41	\$30,000.00	Alarm Sprinkler, Elevator Furnace Service, replace carpet, Cleaning carpets, Have to replace one air conditioner compressor
01-4229-53-520	SSB - GENERAL INSURANCE	\$4,081.00	\$4,081.00	\$3,118.79	\$3,039.00	\$3,038.66	\$3,039.00	
01-4229-53-640	SSB - CUSTODIAL SUPPLIES	\$500.00	\$500.00	\$636.80	\$1,000.00	\$664.26	\$1,000.00	
01-4229-53-741	SSB - OFFICE FURNITURE	\$3,000.00	\$3,000.00	\$327.06	\$3,000.00	\$1,289.70	\$3,000.00	Upgrade offices
<b>Department Totals</b>		<b>\$143,222.00</b>	<b>\$136,727.00</b>	<b>\$120,866.20</b>	<b>\$140,852.00</b>	<b>\$110,410.57</b>	<b>\$156,535.00</b>	

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4312-55-110	HWY-FULL TIME WAGES	\$402,853.00	\$415,661.00	\$404,081.19	\$451,628.00	\$365,026.98	\$480,603.00	Highway Director, Foreman, Mechanic, 2-Light Equipment Operators, 3 truck drivers, laborer
01-4312-55-120	HWY PART TIME WAGES	\$19,339.00	\$19,393.00	\$22,653.56	\$20,176.00	\$19,731.48	\$24,473.00	Secretary 24 hours per week
01-4312-55-140	HWY-OVERTIME WAGES	\$50,357.00	\$51,958.00	\$53,266.24	\$56,454.00	\$40,603.16	\$60,075.00	12.5% of full time wages
01-4312-55-190	HWY - ON CALL WAGE	\$3,900.00	\$2,600.00	\$0.00	\$2,600.00	\$200.00	\$2,600.00	\$100 per week @26 weeks
01-4312-55-209	HWY-SICK PAYOUT	\$9,312.00	\$9,631.00	\$3,598.55	\$10,518.00	\$0.00	\$10,980.00	
01-4312-55-210	HWY-GROUP HEALTH INSURANCE	\$149,256.00	\$116,551.00	\$108,819.76	\$128,981.00	\$74,465.64	\$140,341.00	
01-4312-55-215	HWY-LIFE & DISABILITY INS.	\$7,218.00	\$7,446.00	\$6,683.01	\$8,091.00	\$6,549.80	\$8,610.00	
01-4312-55-220	HWY-EMPR MEDICARE	\$6,813.00	\$6,972.00	\$6,824.61	\$7,832.00	\$6,601.58	\$8,169.00	
01-4312-55-221	HWY - EMPLYR FICA	\$29,130.00	\$29,811.00	\$29,180.99	\$33,489.00	\$25,370.40	\$34,930.00	
01-4312-55-231	HWY-NH RETIREMENT GENERAL	\$52,099.00	\$54,103.00	\$50,914.89	\$59,312.00	\$42,215.11	\$62,493.00	
01-4312-55-250	HWY-UNEMPLOYMENT COMPENSATION	\$582.00	\$560.00	\$392.32	\$378.00	\$379.98	\$417.00	
01-4312-55-260	HWY-WORKERS COMPENSATION INS.	\$17,890.00	\$18,433.00	\$14,427.00	\$15,189.00	\$15,115.91	\$17,861.00	
01-4312-55-341	HWY-TELEPHONE	\$4,710.00	\$5,000.00	\$6,789.21	\$6,500.00	\$5,187.63	\$6,500.00	Land Line telephones, cell phones and comcast internet
01-4312-55-342	HWY - COMPUTER SERVICE/SUPPORT						\$10,503.00	Computer Support
01-4312-55-350	HWY-MEDICAL SERVICES	\$500.00	\$600.00	\$1,173.94	\$600.00	\$104.00	\$600.00	Annual drug testing & screening for new employees
01-4312-55-364	HWY-VEHICLE REPAIR SERVICE	\$8,000.00	\$20,000.00	\$38,089.10	\$18,500.00	\$30,229.94	\$25,000.00	Vehicle repairs from outside vendor(s), Line item is increased by using funds taken from Line item 630
01-4312-55-365	HWY-EQUIPMENT REPAIR SERVICE	\$17,000.00	\$15,000.00	\$57,148.04	\$15,000.00	\$6,484.56	\$15,000.00	Equipment repairs from outside vendor(s)
01-4312-55-366	HWY-RADIO REPAIR	\$2,500.00	\$2,500.00	\$1,917.00	\$2,500.00	\$4,620.53	\$2,500.00	Install radio in the new truck & vibratory roller
01-4312-55-380	HWY-ROADWAY PAVING SERVICES	\$325,000.00	\$325,000.00	\$406,429.55	\$325,000.00	\$325,000.00	\$400,000.00	Pavement Management Plan - March 2018 voters approved additional \$75,000 to transition from 15 year plan to 10 Year Plan
01-4312-55-381	HWY - SIDEWALK PAVING SERVICES	\$2,500.00	\$2,500.00	\$440.00	\$2,500.00	\$13.31	\$2,500.00	Miscellaneous sidewalk repairs
01-4312-55-390	HWY-OTHER PROFESSIONAL SVCS	\$12,000.00	\$0.00	\$28,708.25	\$10,000.00	\$1,564.43	\$10,000.00	Bulk snow removal assistance from outside vendors and Shoreland permitting assistance for boat launch repairs



AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4312-55-391	HWY - RENTAL EQUIPMENT	\$10,000.00	\$10,000.00	\$20,827.50	\$10,000.00	\$8,727.52	\$10,000.00	Excavator rental for Stagecoach Road and Prospect Hill Rd
01-4312-55-392	HWY - TREE REMOVAL SERVICES	\$5,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	Dead tree removal from Town rights-of-way, and tree pruning Town wide
01-4312-55-393	HWY-ROADWAY SWEEPING/VACUUMING		\$8,500.00	\$8,148.00	\$9,000.00	\$7,740.00	\$9,600.00	Sweeping and vacuuming of village roads in the spring by an outside vendor 80 hours @120/hr
01-4312-55-394	HWY- ROADSIDE MOWING		\$7,500.00	\$3,694.00	\$8,000.00	\$4,566.00	\$6,000.00	Roadside Mowing Town wide with 2 rental mowers for 50 hours @ 120/hour (9% increase but decreased hours)
01-4312-55-395	HWY - CATCH BASIN CLEANING & REPAIR		\$12,000.00	\$9,673.14	\$12,000.00	\$10,513.21	\$11,725.00	CB Cleaning at \$117.25/hr x 10 HR days for 10 Days (22% decrease but decreased time)
01-4312-55-410	HWY-ELECTRICITY	\$5,000.00	\$5,000.00	\$5,454.01	\$6,600.00	\$4,010.76	\$6,600.00	Highway Department Electricity
01-4312-55-411	HWY-HEAT-GAS & OIL	\$10,000.00	\$6,900.00	\$5,519.39	\$7,835.00	\$5,353.44	\$9,487.00	Estimated 3360 gallons #2 Fuel oil @2.689/gallon (Price increase of \$0.60/gallon) (Budget includes 5% contingency)
01-4312-55-430	HWY-BUILDING REPAIR/MAINT.	\$7,000.00	\$7,500.00	\$13,334.82	\$7,500.00	\$8,484.80	\$7,500.00	Annual furnace maintenance, 4 post lift annual service, Fire extinguishers & alarm inspection/maintenance, compressor inspection & maintenance, garage doors maintenance, repair concrete thresholds, pump oil/water/gas/grit separator x 3, pump septic tank,
01-4312-55-440	HWY - GRADER RENTAL	\$36,000.00				\$0.00	\$0.00	
01-4312-55-441	HWY - LEASE ROLLER	\$14,016.00	\$14,679.00	\$14,678.50	\$14,679.00	\$0.00	\$14,679.00	7 Year Lease
01-4312-55-520	HWY-GENERAL INSURANCE	\$13,749.00	\$13,749.00	\$10,507.39	\$10,237.00	\$10,237.44	\$10,237.00	
01-4312-55-530	HWY-TRAVEL/MEALS	\$500.00	\$750.00	\$2,700.41	\$750.00	\$1,211.38	\$750.00	
01-4312-55-540	HWY-TRAINING	\$1,500.00	\$1,500.00	\$1,025.00	\$1,500.00	\$250.00	\$1,500.00	T2 UNH Training seminars for 6 staff members & annual certifications
01-4312-55-555	HWY-ADVERTISING	\$500.00	\$500.00	\$732.40	\$500.00	\$1,341.07	\$750.00	Employment Advertisements, Projects Notifications, & RFP's for Annual projects
01-4312-55-560	HWY - DUES & SUBSCRIPTIONS	\$250.00	\$500.00	\$502.50	\$500.00	\$780.00	\$500.00	APWA and Good Roads
01-4312-55-610	HWY-GENERAL SUPPLIES	\$1,000.00	\$1,500.00	\$576.03	\$1,000.00	\$1,306.88	\$1,000.00	
01-4312-55-612	HWY-SMALL TOOLS & EQUIPMENT	\$4,000.00	\$4,000.00	\$5,780.91	\$4,000.00	\$3,821.56	\$4,000.00	Tools for maintenance of Town vehicles and equipment

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4312-55-615	HWY-BUILDING		\$1,000.00	\$592.28	\$1,000.00	\$171.35	\$1,000.00	Rehab thresholds at all garage door entrances and all concrete floor control joints
01-4312-55-620	HWY-OFFICE SUPPLIES	\$2,000.00	\$2,500.00	\$4,608.24	\$2,500.00	\$1,932.43	\$3,000.00	1 computer, technology fee, paper, etc
01-4312-55-630	HWY-GENERAL MAINTENANCE/REPAIR SUPPL	\$45,000.00	\$50,000.00	\$35,394.53	\$50,000.00	\$30,213.80	\$43,500.00	Parts for vehicle and equipment routine and emergency repairs (excluding major repairs that are completed by outside vendors) \$6,500 removed from this line item and put into line item 364
01-4312-55-631	HWY-TIRES	\$5,000.00	\$8,000.00	\$21,794.98	\$8,000.00	\$3,553.78	\$8,000.00	H-18, H-6, H-11, H-1 & H-2
01-4312-55-632	HWY - WINTER MAINTENANCE REPAIR SUPPLI	\$25,000.00	\$25,000.00	\$26,178.40	\$25,000.00	\$13,407.89	\$25,000.00	Cutting edges, steel plates Dump body chains, sprockets & bearings, hydraulic hoses & misc winter parts
01-4312-55-635	HWY-GASOLINE & DIESEL	\$62,865.00	\$61,000.00	\$46,743.87	\$72,500.00	\$45,676.51	\$66,500.00	Diesel Fuel usage is 23,500 gallons does not include Transfer Station usage. Highway Garage \$2.57/gallon ("Boston Rack Price" for 2019)= \$60,395. Gas 2600 gallons 1,950 gal @ 2.13 & 750 gal @ 2.45 (NHDOT price)=5,991 no contingency has been included.
01-4312-55-636	HWY-EQUIPMENT OIL	\$6,500.00	\$5,650.00	\$1,595.60	\$5,650.00	\$3,223.83	\$5,650.00	Bulk fluids & lubricants
01-4312-55-640	HWY-BLDG. CUSTODIAL SUPPLIES	\$600.00	\$600.00	\$0.00	\$600.00	\$0.00	\$300.00	Paper products, cleaners, cleaning supplies
01-4312-55-641	HWY - COFFEE SUPPLIES	\$500.00	\$1,500.00	\$949.99	\$1,200.00	\$370.75	\$800.00	Coffee, bottled water, cups, etc.
01-4312-55-681	HWY-UNIFORMS/SAFETY EQUIP	\$10,000.00	\$10,610.00	\$11,938.37	\$9,500.00	\$6,226.69	\$9,700.00	Uniforms 52 weeks @\$104/week, boots 10 @ \$150, (gloves, hats, safety jackets, shirts, rain gear) \$2,250, 1st Aid Kit maintenance \$350
01-4312-55-682	HWY-SAND & GRAVEL	\$25,000.00	\$30,000.00	\$62,427.03	\$30,000.00	\$29,841.16	\$30,000.00	1 mile of gravel road improvements (3 inches of 1 1/2" DGA & 3/4" CR) and springtime gravel road repairs j(4% supplier increase)
01-4312-55-683	HWY-WINTER SAND & SALT	\$86,450.00	\$94,780.00	\$138,444.43	\$90,915.00	\$91,967.56	\$90,995.00	Sand 3000 ton @\$7.65/ton, salt 1000 TN @ 66.00 Chip stone 100 TN @ \$20.45,
01-4312-55-684	HWY-BITUMINOUS PRODUCTS	\$10,000.00	\$10,000.00	\$10,726.66	\$9,800.00	\$8,142.50	\$10,000.00	Cold patch and roadway patches,cross-culvert patches and grader shims
01-4312-55-685	HWY-DRAINAGE MATERIALS	\$25,000.00	\$25,000.00	\$80,549.17	\$25,000.00	\$14,930.55	\$25,000.00	Culverts, catch basins, 1000 lf of 12" & 15" HDPE Pipe and 4" PVC PERF underdrain, filter fabric, washed stone, gravel backfill materials, erosion stone, loam, seed & mulch for drainage ditches.

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4312-55-686	HWY-CHEMICALS	\$13,200.00	\$14,400.00	\$4,480.00	\$14,400.00	\$0.00	\$14,400.00	Calcium Chloride liquid for gravel road dust control (12,000 gallons @ \$1.20)- 3 applications per year
01-4312-55-687	HWY-SIGNS	\$2,500.00	\$3,000.00	\$6,125.27	\$5,000.00	\$5,448.12	\$6,000.00	Street and traffic control sign replacement
01-4312-55-688	HWY-BRIDGE & GUARDRAILS	\$7,500.00	\$7,500.00	\$7,450.00	\$7,500.00	\$1,939.38	\$7,500.00	Routine maintenance for wood deck & laminated wood beam bridges and for guardrail repair
01-4312-55-689	HWY - LINE STRIPING	\$2,500.00	\$6,000.00	\$4,498.26	\$6,000.00	\$8,226.12	\$7,500.00	Line striping of roadways (double center yellow line stripe), parking lot striping by outside contractor, and paint materials for our line striping machine
01-4312-55-740	HWY - CAP EQUIP		\$10,000.00	\$9,620.00	\$6,500.00	\$1,980.00	\$7,500.00	Reversible plate compactor & replace black service trailer
01-4312-55-750	HWY-FURNITURE	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,000.00	Breakroom table, microwave and A/C
<b>Department Totals</b>		<b>\$1,560,589.00</b>	<b>\$1,581,337.00</b>	<b>\$1,833,808.29</b>	<b>\$1,656,914.00</b>	<b>\$1,305,060.92</b>	<b>\$1,796,828.00</b>	

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4324-60-110	TS-FULL TIME WAGES	\$156,576.00	\$165,280.00	\$155,090.55	\$172,331.00	\$142,697.78	\$182,472.00	Foreman, Truck Driver, 2 attendants (Attendant 1 & Attendant 2)
01-4324-60-120	TS-PART TIME WAGES	\$8,486.00	\$9,139.00	\$11,742.84	\$9,350.00	\$8,123.20	\$9,350.00	Summer Attendant 640 hrs/year
01-4324-60-140	TS-OVERTIME WAGES	\$6,263.00	\$6,611.00	\$9,501.42	\$6,893.00	\$6,831.47	\$7,299.00	4% of full time
01-4324-60-209	TS-SICK PAYOUT	\$3,635.00	\$3,849.00	\$2,823.26	\$4,013.00	\$0.00	\$4,166.00	
01-4324-60-210	TS-GROUP HEALTH INSURANCE	\$73,069.00	\$75,682.00	\$75,681.96	\$61,553.00	\$42,608.34	\$63,361.00	
01-4324-60-215	TS-LIFE & DISABILITY INSURANCE	\$2,815.00	\$2,972.00	\$2,740.26	\$3,099.00	\$2,569.90	\$3,281.00	
01-4324-60-220	TS-EMPR MEDICARE	\$2,389.00	\$2,524.00	\$2,462.87	\$2,784.00	\$2,226.34	\$2,845.00	
01-4324-60-221	TS - EMPLYR FICA	\$10,214.00	\$10,792.00	\$10,347.93	\$11,906.00	\$9,519.52	\$12,160.00	
01-4324-60-231	TS-NH RETIREMENT GENERAL	\$18,595.00	\$19,815.00	\$18,596.73	\$20,852.00	\$15,370.24	\$21,866.00	
01-4324-60-250	TS-UNEMPLOYMENT COMPENSATION	\$256.00	\$261.00	\$182.54	\$176.00	\$177.38	\$195.00	
01-4324-60-260	TS-WORKERS COMPENSATION	\$7,326.00	\$5,596.00	\$4,379.47	\$4,080.00	\$4,080.18	\$6,076.00	
01-4324-60-341	TS-TELEPHONE	\$2,000.00	\$2,000.00	\$1,698.09	\$1,500.00	\$1,126.75	\$1,500.00	Phone, DSL, Cell
01-4324-60-342	TS - COMPUTER SERVICES & SUPPORT						\$1,565.27	Computer support
01-4324-60-350	T/S-MEDICAL SERVICES	\$200.00	\$200.00	\$40.00	\$200.00	\$181.78	\$200.00	Quarterly drug testing for CDL holders
01-4324-60-364	TS-VEHICLE REPAIR SERVICE	\$2,500.00	\$5,000.00	\$6,825.79	\$5,000.00	\$9,132.30	\$7,500.00	Vehicle repair by outside vendor(s) Trash truck and trailer welding & maintenance.
01-4324-60-365	TS-EQUIPMENT REPAIR SERVICE	\$2,500.00	\$5,000.00	\$4,684.52	\$5,000.00	\$4,538.69	\$5,000.00	Equipment repair by outside vendor(s) Loader repairs, compactor services
01-4324-60-366	TS - RADIO REPAIR	\$2,500.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	Miscellaneous radio repairs
01-4324-60-380	TS - PAVING SERVICES	\$4,000.00	\$4,000.00	\$0.00	\$1,500.00	\$1,047.02	\$1,500.00	Miscellaneous pavement patching around the buildings
01-4324-60-390	TS-OTHER PROFESSIONAL SVCS	\$1,500.00	\$1,500.00	\$3,471.49	\$500.00	\$1,127.90	\$625.00	Landfill mowing
01-4324-60-391	TS - MONITOR LANDFILL SERVICES	\$5,000.00	\$5,500.00	\$560.00	\$5,625.00	\$4,900.00	\$10,500.00	Nobis engineering annual GMP monitoring & reporting per NHDES requirements includes additional sampling per requirements of NHDES
01-4324-60-410	TS-ELECTRICITY	\$3,500.00	\$3,500.00	\$2,945.87	\$4,500.00	\$2,446.00	\$3,500.00	
01-4324-60-411	TS-HEAT-GAS & OIL	\$1,000.00	\$800.00	\$305.97	\$800.00	\$137.66	\$941.00	Propane for furnace in operations (Happy Shack) 600 gallons @ 1.569 gal

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4324-60-417	TS-WASTE DISPOSAL-MSW	\$60,000.00	\$57,300.00	\$57,972.67	\$57,300.00	\$44,585.22	\$59,100.00	1100@53.74 ton ( Line item is offset by Revenue Transfer Station Tickets) (Vendor increase is approximately 2.5%)
01-4324-60-418	TS-WASTE DISPOSAL-C & D	\$34,500.00	\$33,900.00	\$27,973.12	\$33,900.00	\$24,105.47	\$35,000.00	650@53.74/ton (Line item is offset by Revenue Transfer Station Tickets) (Vendor increase is approximately 2.5%)
01-4324-60-420	TS-RECYCLING	\$25,000.00	\$25,000.00	\$11,520.75	\$25,000.00	\$10,402.99	\$25,000.00	Glass 190 @ \$30/tn, Tires 115@ 5, Boxes 600 @ 8, Bulbs 800, Electronics 30,000 @ .30, HHWD 5000, Gases 180@ 15, Wires 500
01-4324-60-430	TS-BLDG REPAIR & MAINTENANCE	\$12,000.00	\$12,000.00	\$8,067.75	\$12,000.00	\$12,188.81	\$12,000.00	Replace existing waste oil storage bunker with new shed, rehabilitate loading ramp and construct waste block storage bins for composting program
01-4324-60-490	TS - OTHER PURCHASED PROPERTY SERVICES			\$0.00	\$0.00	\$0.00		
01-4324-60-520	TS-GENERAL INSURANCE	\$2,638.00	\$2,750.00	\$2,016.09	\$1,965.00	\$1,964.31	\$1,965.00	
01-4324-60-530	T/S-TRAVEL/MEALS	\$400.00	\$400.00	\$487.92	\$400.00	\$438.80	\$400.00	Travel for schools & recertifications
01-4324-60-540	TS-TRAINING	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00	\$200.00	Annual recertifications
01-4324-60-550	TS-PRINTING	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$556.18	\$750.00	Annual Sticker purchase
01-4324-60-555	TS-ADVERTISING	\$200.00	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	HHWD
01-4324-60-560	TS-DUES & SUBSCRIPTIONS	\$250.00	\$250.00	\$385.55	\$400.00	\$435.55	\$400.00	Includes state certification fees
01-4324-60-610	TS-GENERAL SUPPLIES	\$1,000.00	\$1,000.00	\$2,092.43	\$1,000.00	\$2,173.71	\$1,500.00	Miscellaneous Happy Shack & Storage Building supplies
01-4324-60-612	TS-SMALL TOOLS & EQUIPMENT	\$500.00	\$500.00	\$86.89	\$500.00	\$38.24	\$500.00	
01-4324-60-615	TS - BUILDING MAINT & SUPPLIES	\$3,200.00	\$3,200.00	\$1,891.84	\$3,200.00	\$1,512.17	\$3,200.00	Renovate existing bathroom and miscellaneous supplies
01-4324-60-630	TS-VEHICLE MAINTENANCE & REPAIR SUP	\$3,000.00	\$3,000.00	\$4,240.07	\$3,000.00	\$2,863.84	\$3,000.00	In house repairs of Haul Truck & Trailer, Loader & Forklift
01-4324-60-631	TS-TIRES	\$4,600.00	\$4,600.00	\$4,064.28	\$4,600.00	\$4,786.00	\$5,000.00	8 Drive tires & 2 Steer tires (4% increase)
01-4324-60-635	TS-GASOLINE, DIESEL FUEL & PROPANE	\$22,000.00	\$15,000.00	\$15,526.79	\$16,760.00	\$13,204.77	\$18,930.00	Avg usage is 6500 gallons diesel @ 2.572/gallon current "Boston Rack Price" = \$16,718, 700 gallons propane @1.569 per gallon = \$1,100, 100 gallons gasoline @ \$2.13 NHDOT fixed price per gallon = \$213 + 5% contingency

AccountNumb	AccountName	2016 Budget	2017 Budget	2017 Expended	2018 Budget	2018 Expended	2019 Requested	Notes
01-4324-60-636	TS-EQUIPMENT OIL	\$600.00	\$600.00	\$83.58	\$250.00	\$0.00	\$250.00	
01-4324-60-681	TS-UNIFORMS/SAFETY EQUIP.	\$3,500.00	\$4,000.00	\$3,847.62	\$4,000.00	\$3,467.03	\$4,080.00	Uniforms 52 @ \$70, Work Gloves, t-shirts, 1st aid kit, eye wash station, Fire Extinguisher, insect spray 7 repellent, Boot allowance
01-4324-60-682	TS-SAND & GRAVEL	\$500.00	\$500.00	\$0.00	\$2,000.00	\$1,422.20	\$2,000.00	4 loads of hardpak for parking area and north of storage shed
01-4324-60-684	TS-BITUMINOUS PRODUCTS	\$250.00	\$350.00	\$0.00	\$250.00	\$0.00	\$250.00	Patching & Potholes - Linestriping, calcium
01-4324-60-687	TS-SIGNS	\$300.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	
01-4324-60-730	TS-CO/IMPROVEMENTS			\$0.00	\$0.00	\$0.00		
01-4324-60-740	TS-MACHINERY & EQUIPMENT	\$8,500.00	\$8,500.00	\$1,063.84	\$12,400.00	\$0.00	\$12,400.00	Replace 1 existing 30 cubic yard open top container and 1 closed container
<b>Department Totals</b>		<b>\$499,462.00</b>	<b>\$506,571.00</b>	<b>\$455,602.75</b>	<b>\$504,287.00</b>	<b>\$382,987.74</b>	<b>\$533,327.27</b>	



Pay Table 2019 2.2% COLA Applied

Grade	Positions	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18
11	Recreation Director P/T Heavy Equipment Operator Bookkeeper/Accountant Equipment Mechanic Water/Wastewater Plant Operator II Office Manager W & S Prosecutor Buildings Maintenance Full Time Operator Mechanic Zoning Administrator P/T Assessing Technician	\$ 20.29	\$ 20.80	\$ 21.32	\$ 21.85	\$ 22.40	\$ 22.96	\$ 23.53	\$ 24.12	\$ 24.72	\$ 25.34	\$ 25.97	\$ 26.42	\$ 26.88	\$ 27.35	\$ 27.83	\$ 28.32	\$ 28.82	\$ 29.32
12	Foreman Transfer Station Hydro Supervisor Water/Wastewater Control, Chief Operator Buildings Maintenance Supervisor Full Time Police Officer	\$ 21.93	\$ 22.48	\$ 23.04	\$ 23.62	\$ 24.21	\$ 24.82	\$ 25.44	\$ 26.08	\$ 26.73	\$ 27.40	\$ 28.09	\$ 28.58	\$ 29.08	\$ 29.59	\$ 30.11	\$ 30.64	\$ 31.18	\$ 31.73
14	Highway Foreman Asst. Water & Sewer Superintendent Planning Administrator P/T Police Sergeant	\$ 26.05	\$ 26.70	\$ 27.37	\$ 28.05	\$ 28.75	\$ 29.47	\$ 30.21	\$ 30.97	\$ 31.74	\$ 32.53	\$ 33.34	\$ 33.92	\$ 34.51	\$ 35.11	\$ 35.72	\$ 36.35	\$ 36.99	\$ 37.64
15	Combined Town Clerk/Tax Collector Library Director Finance Director	\$ 28.64	\$ 29.36	\$ 30.09	\$ 30.84	\$ 31.61	\$ 32.40	\$ 33.21	\$ 34.04	\$ 34.89	\$ 35.76	\$ 36.65	\$ 37.29	\$ 37.94	\$ 38.60	\$ 39.28	\$ 39.97	\$ 40.67	\$ 41.38
16	Police Lieutenant	\$ 31.51	\$ 32.30	\$ 33.11	\$ 33.94	\$ 34.79	\$ 35.66	\$ 36.55	\$ 37.46	\$ 38.40	\$ 39.36	\$ 40.34	\$ 41.05	\$ 41.77	\$ 42.50	\$ 43.24	\$ 44.00	\$ 44.77	\$ 45.55
18	Water/Wastewater Superintendent Highway Director Police Chief	\$ 38.13	\$ 39.08	\$ 40.06	\$ 41.06	\$ 42.09	\$ 43.14	\$ 44.22	\$ 45.33	\$ 46.46	\$ 47.62	\$ 48.81	\$ 49.66	\$ 50.53	\$ 51.41	\$ 52.31	\$ 53.23	\$ 54.16	\$ 55.11
19	Town Manager	\$ 41.95	\$ 43.00	\$ 44.08	\$ 45.18	\$ 46.31	\$ 47.47	\$ 48.66	\$ 49.88	\$ 51.13	\$ 52.41	\$ 53.72	\$ 54.66	\$ 55.62	\$ 56.59	\$ 57.58	\$ 58.59	\$ 59.62	\$ 60.66



Pay Table 2019 2.2% COLA Applied

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18
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Proposed

**Seasonal**

Assistant Beach Manager/WSI		\$13.00 - 15.00
Beach Manager		\$16.00 - 20.00
Beach Staff - Attendant	6	\$9.00
Boot Camp Instructor		\$15.01
Cemetery Laborer		\$12.50
Crossing Guard		\$12.50
Fire Chief		\$24.86
Information Booth Attendant	3	\$13.99
Library Intern		\$13.03
Lifeguards	6	\$11.00
Senior Lifeguards		\$12.00
Recreation Baseball/Softball Umpire		\$35.00
Recreation Basketball Umpires		\$25.00
Recreation Instructor		\$30.00
Recreation Scorekeepers		\$9.00
Recreation Soccer Referee		\$25.00
Skate Attendant		\$8.57
Summer Custodian		\$14.61
Summer TS Attendant		\$14.61
Senior Summer TS Attendant		\$14.97
Seasonal Water & Sewer Laborer		\$14.61
Trust Fund Secretary		\$24.86
Youth Sailing Instructor		\$12.50
Plow Driver I (no CDL)		\$22.50
Senior Plow Driver I (no CDL)		\$23.50
Plow Driver II ( CDL license)		\$24.50
Senior Plow Driver II (CDL license)		\$25.50

**Elected**

Ballot Clerk	4	\$9.75
Deputy Treasurer		\$145.06
Fire Engineers Points System		\$10.00
Moderator		\$176.24
Selectmen	4	\$3,508.92
Selectmen Chair		\$3,692.94
Supervisor of the Checklist	3	\$10.00
Treasurer		\$3,692.94

Proposed

**2019 General Fund Personnel Cost Comparison**

	<b>Salary</b>	<b>Sick Pay</b>	<b>Dept Head</b>	<b>Health Ins.</b>	<b>Dental</b>	<b>Life Ins</b>	<b>Disability</b>	<b>Unemployment</b>	<b>WC</b>	<b>Fica</b>	<b>Medi</b>	<b>Retirement</b>	<b>Totals</b>
2018 Budget (52 weeks)	2,110,239.87	34,313.28	7,753.20	404,397.27	24,587.01	8,765.69	17,590.04	1,902.83	36,006.11	109,883.72	31,106.31	252,621.41	3,039,166.74
2019 Budget (52 weeks for Comparison purposes)	2,197,483.77	35,806.08	8,194.40	399,072.91	25,980.78	9,168.97	18,399.23	2,093.17	38,335.34	112,339.28	31,759.26	260,822.37	3,139,455.56
Increase from 2018 to 2019 at 52 weeks for comparison purposes	87,243.90	1,492.80	441.20	-5,324.36	1,393.77	403.28	809.19	190.34	2,329.23	2,455.56	652.95	8,200.96	100,288.82
2019 Budget (Year has 53 Tuesdays so budget includes 53 weeks)	2,230,782.48	35,806.08	8,194.40	399,072.91	26,839.37	9,324.54	18,711.40	2,096.19	38,971.25	115,605.43	32,278.08	264,926.09	3,182,608.22
Increase from 52 weeks to 53 weeks 2019 Budget (for comparison purposes)	33,298.71	0.00	0.00	0.00	858.59	155.57	312.17	3.02	635.91	3,266.15	518.82	4,103.72	43,152.66
Increase when direct comparison 2018 Budget to 2019 Budget as proposed	120,542.61	1,492.80	441.20	-5,324.36	2,252.36	558.85	1,121.36	193.36	2,965.14	5,721.71	1,171.77	12,304.68	143,441.48

This is a comparison between the 2018 General Fund Operating Budget Personnel Cost and the 2019 Proposed Budget Personnel Costs. The General Fund is comprised of all Budgets except the Hydro Fund and the Water & Sewer Fund. These are Enterprise Funds, which means that they pay for themselves and do not impact the Tax Rate. When you compare the 2018 Budget to the 2019 Budget with 52 weeks for an apples to apples comparison you find that the total increase is \$100,288.82. This represents the 2.2% COLA the 2.5% or 1.75% Step increases, changes in Census, Changes in rates such as Worker's Compensation Rates and NH Retirement system rates. When you compare the 2018 Budget to the 2019 Proposed Budget which includes 53 pay weeks the Total Increase is \$143,441.48 This includes the extra weeks pay for all employees, 2.2%COLA, Step increase and changes in rates. If you compare the 2019 Proposed General Fund Budget to the same with only 52 pay weeks you find a difference of \$43,152.66. This represents the total cost of the fifty-third pay week. The added wage affects the cost of the other roll ups as well.