

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday, September 24, 2018

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

SIGN PERMIT:

Parcel ID: 0106-0021-0000 1250 Route 11, H.K. Sunapee Cove

INTENT TO CUT:

Parcel ID: 0234-0008-0000 Harding Hill Road, RH Webb Forest Preserve, LLC.

2. APPOINTMENTS

7:00PM-Chief Dan Ruggles, Accept Donation-Thermal Imaging Camera

7:10PM-SCES Facility Sub Committee, Addition/Renovation & New Egress

7:45PM-Scott Hazelton, FEMA Update

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

•Approve McCarthy Subdivision Street Name

•Use of Facilities:

09/29-SMHS Homecoming Bonfire, Sunapee Harbor

10/06-Blancha Wedding, Gazebo

5. CHAIRMAN'S REPORT

Topics Selectman Augustine would like to discuss:

•Town employee job openings

•Estimate 2018 compensation dollars budgeted but not spent due to job vacancies and discuss plan for unspent funds

•Update on unreserved fund balance amount (i.e., rainy day fund)

•Discuss whether to invite NH Department of Revenue (DOR) expert to an upcoming meeting to discuss DOR 5% to 17% unreserved fund balance guidelines

•Discuss BOS input for 2019 budget development (e.g., employee contribution percentage toward health insurance premium cost, employee contribution percentage toward health insurance deductible, town website upgrade, technology specialist, solar energy committee, potential other new initiatives)

6. TOWN MANAGER REPORTS

7. UPCOMING MEETINGS:

09/27-5:30PM Water & Sewer Commission, Town Meeting Room

10/03-7:00PM Conservation Commission, Town Meeting Room

10/03-7:00PM Sestercentennial Committee, Safety Services Building

10/04-7:00PM Zoning Board, Town Meeting Room

10/08-Columbus Day Holiday-Town Office Closed
10/08 7:00PM Fire Engineers, Safety Services Building
10/09-6:30PM Board of Selectmen, Town Office Meeting Room

Town of Sunapee
23 Edgemont Road
Sunapee, NH 03782

STREET NAME APPLICATION

Applicant: Bruce & Mary McCarthy Date: 9/13/18
Mailing Address: 2132 Page T Circle Parcel ID: 0136-0018-0000
Naples, FL. 34112.
Sub-division Name: McCarthy Subdivision Approval Date _____

Proposed Street Name(s):
A) Patriots Hill
B) Hammond Hill
C) Homestead Hill

Planning Board Approval
[Signature] Chairperson

Select Board Approval

Fire Chief Approval [Signature]

Recorded-Town Clerk

Date: _____

CC:
Police Dept.
Fire Dept.
Master Road Book

192 Mr. Marquise said that the case can be continued to the next meeting; the main concerns are the traffic
193 study and the Department Head signoffs.

194 Mr. Marquise asked about toxic waste and hazardous waste. Mr. Vincent said that it is a gas station so
195 there will be underground storage tanks, which are taken care of through DES; there may be oil sales.
196 Mr. Souliotis said that there is a delivery around 5:00 am every day, however, there is no fryer with oils.
197 The paper goods order comes once per week.

198 Mr. Butler asked and it was explained that Pizza Chef was not open in the mornings.

199 Catherine Todd, 1002 Lake Ave, said that there is a soccer field that is currently full of people and there
200 is a police officer there now. It is a very active area and she thinks that they may create a new social
201 area for after athletic events and people will cross the road in the dark. Ms. Todd continued that would
202 like to see some effort on the part of Dunkin Donuts to have less plastic straws, covers, cups, etc. and
203 have things that are recyclable. She feels that this will increase the amount of junk along the sides of
204 the roads in the Town of Sunapee. Mr. Souliotis said that he will pass Ms. Todd's concerns to the
205 franchisee.

206 Acting Chair Osborne said that the case will be continued to the next meeting, pending a traffic study
207 and Department Head sign offs.

208 **CONTINUATION: PARCEL ID: 0148-0025-0000: SUBDIVISION / ANNEXATION, LANCE & CRISTINA**
209 **HARBOUR, HAMEL RD.**

210 Mr. Marquise said that he has received another request for an extension for this case. Mr. Harbour has
211 asked for 90 days but Mr. Marquise said that he recommends 60 days, or to the November meeting,
212 because they will start to get into new Zoning Amendments. He does not see a reason not to extend the
213 case as things are coming together with the abutter, Mountain View Tavern.

214 Mr. Hastings made a motion to continue Parcel ID: 0148-0025-0000: subdivision / annexation, Lance
215 and Cristina Harbour, Hamel Rd, for 65 days. Mr. Butler seconded the motion. The motion passed
216 unanimously.

217 **REVISION TO AGENDA**

218 Mr. Marquise said that Bruce and Mary McCarthy have submitted proposed street names for their three
219 lot subdivision on Lake Ave. The three proposals are Patriots Hill, Hammond Hill, and Homestead Hill;
220 none of which are objectionable in terms of being duplicates. Mr. Marquise recommended approving all
221 three names and allowing the choice to the McCarthys and Selectmen.

222 Mr. Butler made a motion to for Parcel ID: 0136-0018-0000, the following three names: Patriots Hill,
223 Hammond Hill, and Homestead Hill, be forwarded to the Board of Selectmen. Mr. Furlong seconded the
224 motion. The motion passed unanimously.

225 **MISCELLANEOUS**

226 Mr. Marquise said that the next meeting, in two weeks, will hopefully have some Zoning members in
227 attendance. He has some written Amendments to discuss and will hopefully get more.

Town of Sunapee
APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Banstand - Sunapee Harbor - Georges Mills Harbor - Dewey Beach - Coffin Park - Ski Tow Safety Services Building - Town Hall

Name of Organization: Sunapee Middle High School

This Organization is: Profit - Non Profit - Political - Private - Other Student Council

Name of Duty Authorized: Sean Maynihan, Amanda Barten, Kirk Plamink

Mailing Address: 10 North Road, Sunapee NH

Daytime Phone: (603) 763-5615 Evening Phone: _____

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: 9/28/18 Time From: 6 pm To: 9pm

Please describe the event: Honoring Bonfire

I/We acknowledge understanding the following restrictions:

- (1) The Town of Sunapee enforces the Ordinance for Control and Use of Alcoholic Beverages. If per permitted, please attached a copy of the permit to the application. If approved by the Selectmen, I understand:
 - a. Alcohol will not be sold.
 - b. I will designate a person over the age of 21 who will be responsible for monitoring the event for appropriate alcohol consumption by attendees.
 - c. I will designate two designated drivers who will not consume any alcohol and who will be available until the end of the event.
 - d. I am responsible for terminating the event by midnight.
 - e. I agree that random police checks may be made at any time.
 - f. I understand all relevant State laws must be complied with.
 - g. I under I must obtain liability insurance in the amount of \$300,000 and a copy must be filed with the Board of Selectmen before use of alcohol will be permitted.
- (2) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (3) No equipment or materials may be permanently attached to the building/structure without specific permission from the Board of Selectmen.
- (4) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area (Copy attached).
- (5) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 200 # of people and 40 # of vehicles attending our event.

Signature of Responsible Individual: [Signature] Date: 9/17/18

Approved by Chief of Police: [Signature] Date: 9-18-18
 # of Officer(s) will be assigned to event at applicant's expense: _____

Approved by Recreation Director (if applicable) _____ Date _____

Approved by Fire Chief (if applicable) _____ Date _____

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) _____ Date _____

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000. In the event that alcoholic beverages permitted shall be required to also furnish to the Selectmen's Office, at least ten (10) days prior to such function, written confirmation that the applicant has secured a liquor liability insurance policy in an amount not less than \$1,000,000.

***Suggested \$50 donation for non-residents**



TOWN OF SUNAPEE

Town of Sunapee

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

-Gazebo

Area (Circle One): BenMere/Banstand - Sunapee Harbor - Georges Mills Harbor - Dewey Beach - Coffin Park - Ski Tow Safety Services Building - Town Hall

Other:

Name of Organization: Resident - Edward T. Blancha

This Organization is: Profit - Non Profit - Political - Private - Other

Name of Duly Authorized: Edward T. Blancha

Mailing Address: 23 Longview Rd, Sunapee, N.H 03782 (711 10/13) 32 N Lakeside Dr W, Medford, NJ 08055

Daytime Phone: 609-654-8913 Evening Phone: 4:30 PM

I/We hereby apply for permission to use the above circled Town facility on: Event Date: October 6, 2018 Time From: 4 P.M To: 6 P.M

Please describe the event: Wedding Vows - Party of 13

- I/We acknowledge understanding the following restrictions: (1) The Town of Sunapee enforces the Ordinance for Control and Use of Alcoholic Beverages... (2) If this event will likely bring more than 50 people or 20 cars to the area... (3) No equipment or materials may be permanently attached... (4) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance... (5) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents and representatives harmless...

I/We plan on 13 # of people and 5-6 # of vehicles attending our event. Signature of Duly Authorized: Edward T. Blancha Date: 9/14/2018

Approved by Chief of Police # of Officer(s) will be assigned to event at applicant's expense. Date: 9/14/18

Approved by Recreation Director (if applicable) Date: 9/14/18

Approved by Fire Chief (if applicable) Date:

Application for use of this facility has been APPROVED/DENIED. If denied, reason for denial:

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) Date Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$500,000.

Date Received