

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday, September 10, 2018

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

2. APPOINTMENTS

- 7:00PM-Bridge Jumping Ordinance Public Hearing**
- 7:20PM-Kathy Springsteen, Sestercentennial Committee Requests
- 7:30PM-Chief Cahill PD Statistics/Longevity of Police
- 8:00PM-Scott Hazelton, Draft-Boat Launch & Town Dock Ordinance**
& FEMA Update

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Gardeners Proclamation
- UVLSRPL TAC (Transportation Advisory Committee) Appointment,
Scott Hazelton TOO (Term of Office) **
- Summer Town Meeting Questions

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

- August Monthly Revenue & Expense Reports
- IT Support

7. MISCELLANEOUS:

8. OLD BUSINESS

9. UPCOMING MEETINGS:

- 09/11-5:30PM Recreation Committee, Town Meeting Room
- 09/12-5:30PM Trustees of the Trust Fund, Town Meeting Room
- 09/13-7:00PM Planning Board, Town Meeting Room
- 09/18-5:00PM CIP (Capital Improvement Program), Town Meeting Room
- 09/18-5:30PM Abbott Library Trustees, Abbott Library

**Document Attached

Town of Sunapee
PROHIBITING BRIDGE JUMPING ORDINANCE

ARTICLE I – No jumping from bridge in Town of Sunapee

Section 1 – Restricted access:

It shall be prohibited to jump, dive or leap from any bridge within the Town of Sunapee. This shall mean jumping, diving or leaping for recreational purposes.

Section 2 – Waivers:

It is the intent of this ordinance to avoid the potential risk of serious bodily injury, damage to Town property and reduce the civil liability of the Town of Sunapee. The Board of Selectmen shall have the authority to grant permission for special exceptions. Such permission shall be written to an applicant who applies for deviation from the provisions of this ordinance. The applicant shall demonstrate that the circumstances are unique and that safety precautions are addressed. The Board, Fire Chief or Police Chief shall have the authority to attach such conditions to the permission, as it deems prudent and necessary.

Section 3– Penalty:

Any person who violates this ordinance shall be subject to a violation and result in a warning or a fine of \$25.00 for a first offence, \$100.00 for second offence and \$250.00 for each subsequent offence. Payment shall be paid at the Sunapee Police Department within 72 hours of violation.

Section 8 – Effective Date

Having held a duly noticed public hearing on XXXXXXX the Board of Selectmen by majority vote adopted this Ordinance on XXXX which shall be the effective date hereof.

Approved as amended by the Sunapee Board of Selectmen on XXXX
Board of Selectmen,



DRAFT #3 – For Discussion Only

Town of Sunapee

BOAT LAUNCH & TOWN DOCK ORDINANCE

SECTION 1. PURPOSE.

The purpose of this ordinance shall be to promote harmonious use of the Town boat launches and docking facilities by everyone who visits them. This includes Town residents, tax payers, visitors, commercial users, recreational organizations, and organized tournament users. It is important to the Town of Sunapee that we maintain a positive relationship with everyone that regularly launch from the Town boat launches and/or that utilize the Town docks. It is equally important to create a positive relationship with new users. It is for both purposes that we offer this ordinance.

SECTION 2. DEFINITIONS. In this ordinance:

- A. *Boat Launch* means real property abutting the waters of Lake Sunapee and owned and maintained by the Town of Sunapee for the purpose of launching boats.
- B. *Boat* shall mean any craft or vehicle which is used for travel on water.
- C. *Commercial* shall mean any enterprise conducted for financial gain or benefit by reason of the sale of goods or services.
- D. *Dock* shall mean any Town-owned structure or other facility used in connection with water access including but not limited to all dock structures, the boat launch ramp and the boat launch loading/unloading areas.
- E. *Operator* shall mean any person who shall have physical control of a motor vehicle, including but not limited to a boat, boat trailers, barges .
- F. *Parking Lot* shall mean any facility used for the convenience of motor vehicles (including boats) in such a way as to provide for non-permanent storage, temporary abandonment, stationary visitation or operator access to nearby facilities including the boat launch and docks.

SECTION 3. HOURS OF CLOSING.

The boat launches and Town docks shall be closed between the hours of a half hour before sunrise and one half hour after sunset, except as provided below:

- A. Any commercial business may apply for a Boat Launch & Dock Use Permit from the Board of Selectmen to use of the boat launches, Town docks and adjacent parking areas during closed times. Said permit may be issued by Board of Selectmen or its designee when it is in the public interest to do so.
- B. Residents, tax payers or visitors may use the boat launches and/or Town docks at any time of the day or night for pleasure boating purposes only provided that said activities are not in conflict with other Town ordinances.
- C. This section does not apply to all Police, Fire and Highway Department activities that may be necessary for public safety.

SECTION 4. ACTS REQUIRING A BOAT LAUNCH & DOCK USE PERMIT.

No permit is required for residents, tax payers, or visitors to launch or haul out pleasure boats at the Town's boat launches.

- A. Commercial operators seeking to use the boat launches, Town docks, or adjacent parking areas shall obtain a Boat Launch & Dock Use Permit from the Board of Selectmen or its' designee.
- B. Boat Launch & Dock Use Permit applications are available at the Town Office and shall include a description of the proposed use, the inclusive dates and times of use, the anticipated impacts on residents, visitors, and other users, a statement that the commercial operator shall be responsible for any damage that they or their subcontractors do to the facility, and shall include a copy of the commercial operator's insurance certificate with the Town named as additionally insured.
- C. The Board of Selectman or its designee may issue a one-time Boat Launch & Dock Use Permit, or a seasonal Boat Launch & Dock Use Permit, after they have reviewed the application and when they feel that circumstances warrant a specific permit type.
- D. The Board of Selectmen retain the option to require commercial operators to post a bond for their proposed use.
- E. A Boat Launch & Dock Use Permit must be in the commercial operator's possession before using the boat launches, docks or adjacent parking lots.
- F. No commercial operator shall preclude others from using the boat launches for a prolonged period of time, and they shall not exceed the time limit proposed to and accepted by the Board of Selectmen on the Boat Launch & Dock Use Permit.

SECTION 5. ACTS PROHIBITED

- A. No motor vehicles, wheeled or tracked construction equipment, construction materials or supplies, skateboards, bicycles, scooters, roller blades or the like shall be permitted on Town docks.
- B. Power loading of boats onto boat trailers at Town boat launch ramps is strongly discouraged. Damage that is caused to the boat launch ramp as a result of power loading by any person(s), and that is observed by any Town official or employee, shall be repaired by the person(s) causing the damage at no expense to the Town.
- C. No boats shall be docked in the areas that are reserved for the MV Mount Sunapee or MV Kearsarge boats.
- D. No boats shall dock in the slip closest to any public launching ramp except that docking for a period not to exceed 20 minutes shall be allowed for purposes of loading and unloading only.
- E. No overnight docking shall be permitted.
- F. No swimming or playing in the water of Sunapee Harbor including the boat launch is permitted.

SECTION 6. PENALTIES

- A. Violation of any provision of this ordinance shall constitute a violation, and anyone so convicted may be required to pay a fine of up to one hundred dollars for the first offense. Future or repeated violations of any provision of this ordinance may result with additional fines and/or being denied use of the boat launches and Town docks.

SECTION 7. ENFORCEMENT.

This ordinance shall be enforced by the Board of Selectmen, its designees, and by the Town of Sunapee Police Department or any other police agency having jurisdiction within the Town of Sunapee in the manner prescribed for enforcement of violations of law by New Hampshire Statute.

SECTION 8. EXCEPTIONS

The Police Department, Fire Department and Highway Department shall be exempt from this ordinance for the purpose of conducting routine Town business and/or to respond to emergencies.

In the event of an emergency that involves and/or requires the use of the boat launches or Town docks, residents, tax payers, visitors, operators and/or commercial users may be granted a verbal exception from this ordinance by the Board of Selectmen, Town of Sunapee Police Department, Town of Sunapee Fire Department or the Town of Sunapee Highway Department.

10 Water Street, Suite 225
Lebanon, NH 03766
Tel: 603.448.1680
Fax: 603.448.0170

SITE SEARCH



TAC Members

- CHARLESTOWN** - Vacant
- CLAREMONT** - Scott Sweet
- CORNISH** - William Lipfert
- GRANTHAM** - Don Nicholas, Jay Buckey (Alt.)
- ENFIELD** - Scott Osgood/Jim Taylor
- HANOVER** - Peter Kulbacki
- LEBANON** - Karen Liot Hill
- LYME** - Richard Jones- **Vice Chair**
- NEW LONDON** - Richard Lee
- NEWBURY** - Dennis Pavlicek
- ORFORD** - Paul Carreiro
- PLAINFIELD** - Steve Halleran
- SPRINGFIELD** - George McCusker
- SUNAPEE** - Vacant
- SULLIVAN COUNTY** - Vacant
- ADVANCE TRANSIT** - Van Chesnut- **Chair**
- SOUTHWEST COMMUNITY SERVICES** - Terri Paige
- VITAL COMMUNITIES** - Bethany Fleishman, Paige Heverly

- NH DEPARTMENT OF TRANSPORTATION** - William Rose, Doug King, Lucy St. John
- UVLSRPC** - Meghan Butts

TAC Bylaws

[UVLSRPC TAC Bylaws](#)

Transportation Advisory Committee

TEN-YEAR TRANSPORTATION IMPROVEMENT PLAN

[2019-2028 Approved Ten-Year Plan](#)

[2019-2028 Ten-Year Plan Regional Priorities](#)

2017-2026 Ten-Year Plan

[2017-2026 Ten-Year Plan Regional Priorities](#)

2015-2024 Ten-Year Plan

[2015-2024 Ten-Year Plan Regional Priorities](#)

[More Information on the Ten-Year Plan](#)

TRANSPORTATION PROGRAM PRIORITIES

Safe Routes to School (SRTS) Program:

[SRTS Round 6 Regional Priorities](#)

[SRTS Round 5 Regional Priorities](#)

[SRTS Round 4 Regional Priorities](#)

[SRTS Round 3 Regional Priorities](#)

[SRTS Round 2 Regional Priorities](#)

[SRTS Round 1 Regional Priorities](#)

Transportation Alternatives (TAP)

Program:

[2014 TAP Round Regional Priorities](#)

2011 TE Round (Canceled by NHDOT)

[2009 TE Round Regional Priorities](#)

2018 TAC MEETINGS

September 25, 2018

[Agenda](#)

August 28, 2018

[Agenda](#)

[DRAFT Minutes](#)

[Presentation Materials](#) from J.B. Mack from SWRPC

July 10, 2018

[Agenda](#)

[Mobility Checklist](#)

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Transportation Advisory Committee

Sullivan County Regional Coordination Council

Sullivan County Solid Waste Leadership Forum

Grafton Household Hazardous Waste Committee

Upper Valley Household Hazardous Waste Committee

Member / Community Services

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SUMMER TOWN MEETING QUESTIONS

BOARD OF SELECTMEN QUESTIONS

a.) Is it true that the Board of Selectmen does not intend to set any percentage guidelines or limits on spending for Town Departments when they develop their 2019 budget proposal?

Yes, there is no official number or percentage guidelines being applied to the 2019 budget proposal.

b.) Can you explain why this approach is in the taxpayers' best interest?

It's because the Board is asking the Department Heads to provide the services for the town that they have been and whatever they think is a reasonable expansion upon it where necessary. The Board is not asking them to do their same tasks within a 0% or 1% increase.

The Board is asking them what they feel they need to provide what the residents have anticipated or become accustomed to.

SCHOOL QUESTIONS

a.) Why does the Sunapee School Board meet so infrequently? The Hopkinton School Board, for example, meets every two weeks as do Sunapee's Selectmen. The school board meets once a month and has the ability to meet more often if needed, as an example, during the budget months they have budget meeting before regularly scheduled monthly meetings. The board also has sub-committees that meet as needed: facilities, policy, negotiations, CIP. They report back to the board at monthly meetings.

b.) Is it true that the School Board has not met since early June and has no plans to meet until sometime in September? The Board meets the first Wednesday of each month. In the past based on vacation we pushed the August meeting off to the third or fourth Wednesday in August. This year due to schedules the Board opted to forego the late August meeting and start in September.

c.) If so, did the board grant power to the Superintendent to make decisions on behalf of the Board during this 3-month period? The Board gives the Superintendent the ability to hire over the summer as they do each year. Outside of that we have not been faced with any decision that the Superintendent is not able to make. If needed the Superintendent can reach out to the Board.

d.) Do Board members receive a flat annual fee for serving on the Board, or is it based on the number of meetings they each attend. If not

the latter, how is that in taxpayers' and the children's best interest? Board members receive \$1200 flat stipend regardless of number of meetings attended.

e.) In light of voters' 433-233 (65% majority) mandate last March, does the School Board plan to hold contract negotiations with the teachers union in public session this year or will it ignore the voters' wishes?

That answer would have to come from the Board, I will say that the question was not binding, and with the advice from the School Board's attorney was to not head in that direction. Also, legally the Board could not force the STA to negotiate in that format.

f.) Have these negotiations for the next contract renewal already begun in private?

Not officially, they are scheduled for October. The Board's negotiation subcommittee members and STA members have listened to a presentation from Health Trust regarding health insurance plans earlier in June.

WATER & SEWER QUESTIONS

a.) Why are Sunapee residents not metered for sewer usage and wouldn't usage-based fees be fair for all consumers? -Pay by the gallon-

The Water & Sewer Commission has investigated the possible use of metered sewer charges and has determined that the large cost of installing meters on everyone's wells (over \$200,000) that are not on the Town Water system would not be advantageous because very similar to the water usage fees Sunapee would still need to maintain a flat fee for sewer because such a large percentage of the users (approximately 70%) are seasonal.

b.) Is it true the original scope of the Perkins Pond Sewer project was completed for nearly \$1 million under budget but the Town chose to spend all or most of that savings rather than returning it to America's taxpayers because the additional spending was funded by federal money?

Any remaining Perkins Pond Grant money was utilized to either purchase equipment to maintain the sewer system or upgrade aging existing sewer pump stations.

c.) If so, does the Sewer department make decisions like that under the guidance of the Selectmen or Tow Manager? How was it possible to spend so much of taxpayers' money without consulting taxpayers via a warrant article?

The Perkins Pond Sewer Project was presented to the taxpayers via 2012 warrant article #3 which passed with the required 3/5 majority.

POLICE DEPARTMENT QUESTION

a.) "I admire all the innovative programs and devices that Sunapee PD has embraced – e-ticketing, plate readers, coffee with the Chief – Bravo! It's interesting that we are the only town with e-ticketing and second town in the state with plate reading. Why haven't other towns and cities kept up with this technology. It sounds inexpensive – what's the catch?"

Thank you for the question and I appreciate the kind words and recognition of our constant effort to keep up with evolving technology.

Regarding e-ticketing, and to set a bit of the foundation as to why we have e-ticketing, the Sunapee Police Department was a pilot agency connecting to the State of NH's SPOTS (State Police On-Line Telecommunications System), through which we connect to the FBI's NCIC's (National Crime Information Center), database. This required internet security via a VPN connection. Previously, this connection could only be provided by a T1 direct line to a dispatch center. Having this connection allows us to run criminal histories and other NCIC information. Previous requests for Criminal Histories came at an expense as we were charged for them through our dispatch center, as well as, travel to the dispatch center to retrieve them. They are now run in house. Having successfully been a part of their pilot program provided us with secure internet connections that not all agencies have. The e-ticketing program has been discussed for several years as becoming available for local agencies. Chief Cahill's tenacity in obtaining the program and already having the security to transmit the data here in Sunapee, led to us being first in line. The NH State Police's IT personnel worked long and hard on making sure all of the connections were working as they should. We then tested the program for months, having every officer produce samples warning and citations that would then be routed to the DMV and the courts. Fortunately, NHSP IT personnel were with us every step and made the program successful. Regarding cost, there was substantial time involved in developing the

program. It does run on computers that were already in the vehicles. Specialized printers did have to be installed in the cruiser for printing the warning and citations. Now the system proves to be a time saver. Time on motor vehicles stops is reduced as we scan license and registrations instead of typing them in and print the complaint instead of handwriting it. Also, at the end of a shift, officers transmit their warning and citations electronically which saves additional paper handling and postage for the Town of Sunapee, NH DMV and the Courts. Since the Summer Town Meeting I have followed up with NHSP and found there are 4 other agencies in the state that are transmitting tickets electronically but not through the same software. They are expecting a new release of that software next month that will fix a lot of the problems they've encountered, and, in turn, they expect more agencies to start transmitting tickets electronically. Regarding the license plate readers (LPRs). They are a result of the hard work of the NH Association Chiefs of Police and again, the tenacity of Chief Cahill. Over the past several years there have been bills introduced and discussed regarding the use of the readers. The first bill was not passed by the NH Legislature. A bill has now been passed and made into law, NH RSA 261:75-b, which allows the use of license plate readers with certain restrictions, some of which are to protect the privacy of motorists. The bill also includes a "sunset" stipulation in which the law expires in 10 years from its passing if not revisited. The license plate readers are expensive, at a cost of approximately \$12,000. Additional equipment is also required such as the computers and internet connections that, due to our other technological efforts, were already in place. Fortunately, with the assistance of the Sunapee Police Benevolent Association and private donations, as well as tax payer funds, the Sunapee Police Department was able to purchase the license plate readers. Chief Cahill has been involved in the legislation throughout the process of bringing this technology to New Hampshire for the safety and security of our citizens and officers. Lincoln Police currently hold the server on which the license plate readers communicate. I believe other agencies will be adopting the technology in New Hampshire. Please feel free to contact me at the station at 763-5555 or email me at e.neill.cobb@sunapeepd.com if you have further questions or if you'd like to see a demonstration of e-ticketing or the LPRs. I'm also at most of the Coffee with the Chief events and would be happy to discuss or demonstrate them.