

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday, May 20, 2019

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

2. APPOINTMENTS

7:00PM-Chief Cahill, Confiscated Firearms Exchange

7:00PM-Fentons-Kearsarge & Mt. Sunapee Contract

7:30PM-Renewable Energy Committee Candidates:

Joseph Bisson, Keith Chrisman & Don Bettencourt for 3-year Terms

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

•Added Tax Warrant (Good 1st ½ of 2019)

•William Good: Quitclaim Deed

•New Fee Structure

•Use of Facilities-07/13-Friends of Abbott Library Annual Pancake Breakfast,
Safety Services Building

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

•Sestercentennial Balancing Report

•LSPA-Milfoil Grant

•Pignataro Update

•Web Site Timetable

7. UPCOMING MEETINGS:

05/21-5:30PM-Abbott Library Trustees, Abbott Library

05/27-Memorial Day-Town Offices Closed

05/30-5:30PM-Water & Sewer Commission, Town Meeting Room

06/03-6:30PM-Board of Selectmen, Town Meeting Room

Mv Kearsarge

2010	\$9,809.28
1.5 increase for 2011	\$9,956.43
2012	\$9,956.43
2% increase for 2013	\$10,155.56
2014	\$10,155.56
2015	\$10,297.74
2016	\$10,297.74
2017	\$10,297.74
1.9% increase for 2018	\$10,493.40

Mv Sunapee

2010	\$7,429.76
2011	\$7,541.21
2012	\$7,541.21
2013	\$7,692.03
2014	\$7,692.03
2015	\$7,799.72
2016	\$7,799.72
2017	\$7,799.72
1.9% increase for 2018	\$7,947.91

Total paid both docks

2010	\$17,239.04
2011	\$17,497.64
2012	\$17,497.64
2013	\$17,847.59
2014	\$17,847.59
2015	\$18,097.46
2016	\$18,097.46
2017	\$18,097.46
2018	\$18,441.31

1



TOWN OF SUNAPEE Volunteer Interest Form For Town Committees, Boards, and Commission

Name: Bisson, Joseph Date: 5/2/2019
(Last) (First)

Sunapee Registered Voter: Yes () No

Mailing Address: 182 Stagecoach Rd
Sunapee, NH 03782
Street Address (if different): _____

Lived in Sunapee Since: 2016 Home Phone: 603-620-4026 Work Phone _____

E-mail: joseph.bisson1@gmail.com Fax: _____

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

- | | |
|--|--|
| <input type="checkbox"/> Abbott Library Trustee | <input type="checkbox"/> Advisory Budget Committee |
| <input type="checkbox"/> Capital Improvement Committee | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Crowther Chapel Committee | <input type="checkbox"/> Fireward |
| <input type="checkbox"/> Planning Board Alternate | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Thrift Shop | <input type="checkbox"/> Upper Valley Lake Sunapee Regional |
| <input type="checkbox"/> Zoning Board Alternate | <input checked="" type="checkbox"/> Renewable Energy Committee |

2. For consideration:

a. Occupation: Comm Systems Engineer b. Employer: Modern Communication Systems Inc

c. Length of current employment: 6 Months d. Education: BS

e. Relevant Experience: Solar Project Engineer for 2-years, systems engineer for 25-years

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes No

g. Volunteer Time Available 0-2 hours per week (daytime) 2-4 hours per week (evenings)
2-4 hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? Yes No

i. If yes, please indicate Town/Position: _____ / _____ / _____

j. Are you willing to serve as an Alternate? Yes ___ No

k. Are you willing to serve on a Sub-Committee? Yes ___ No

3. Why do you want to serve on this board/committee? To help Sunapee develop a renewable energy plan that will help town identify ways to save money by producing it's own energy.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? _____
My experience with solar power and large systems design would help with technical aspects,
as would my experience with overall planning and scheduling of large technical projects.

5. Your reasons for wanting this/these appointments /appointments are:
My experience with renewable energy has shown me that investments in this technology can have
long range benefits in future savings and in helping our community lower it's dependence of fossil fuels.

I'd like to volunteer to work on a plan that will accomplish this goal without overspending our town's
finite resources.

6. Additional Comments: _____

Joseph Bisson
(Signature)

5/2/2019
(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”

2



TOWN OF SUNAPEE Volunteer Interest Form For Town Committees, Boards, and Commission

Name: CHRISMAN (Last), KEITH (First) Date: 18 Apr 19

Sunapee Registered Voter: Yes No

Mailing Address: P.O. Box 424
Sunapee, NH
Street Address (if different): 60 Rolling Rock Road
Sunapee

Lived in Sunapee Since: July 2011 Home Phone: 763-1259 Work Phone: —
E-mail: chrismankwa@icloud.com Fax: none

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

- Abbott Library Trustee
- Advisory Budget Committee
- Capital Improvement Committee
- Conservation Commission
- Crowther Chapel Committee
- Fireward
- Planning Board Alternate
- Recreation Committee
- Thrift Shop
- Upper Valley Lake Sunapee Regional
- Zoning Board Alternate
- Renewable Energy Cmte.

2. For consideration: Retired Environmental Engr. (Wastewater Program Manager.)
- a. Occupation: Former Electrical Engineer b. Employer: US NAVY, Groton, CT
- c. Length of ~~current~~ ^{former} employment: 28 yrs d. Education: B.A., B.S. (Electrical.) MS (Env. Mgt)
- e. Relevant Experience: Engineering, Program Mngt; interest in building science and renewable energy; PV array owner.
- f. Do you feel there may be any ~~conflict~~ of interest with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes No
- g. Volunteer Time Available 10 hours per week (daytime) — hours per week (evenings)
— hours per week (weekends)
- h. Did you previously serve on any Municipal or School District Board/Committee/Commission? Yes No
- i. If yes, please indicate Town/Position: Essex, CT / volunteer / Essex Citizens for Clean Energy

j. Are you willing to serve as an Alternate? ___ Yes No

k. Are you willing to serve on a Sub-Committee? ___ Yes No

3. Why do you want to serve on this board/committee? See attached Response.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? _____

See attached response.

5. Your reasons for wanting this/these appointments /appointments are:

I want to contribute to Sunapee becoming more environmentally sustainable.

6. Additional Comments: _____

Keith Chasman
(Signature)

18 April 2019
(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”

3. Why do you want to serve on this board/committee?

I believe that climate change is real and its consequences will be catastrophic for future generations, and I would like to help mitigate those consequences. Locally, I want to help my community be more sustainable and have as minimal an impact on our earth as possible. I am gratified to see that the Town of Sunapee has decided to officially investigate the use of alternative energy and I want to help in that effort.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission?

Attributes: I like to listen to other views and find areas of compromise to forge common solutions. I like to problem solve.
Qualifications: my engineering background and my experience with environmental compliance (wastewater in Connecticut) and environmental management (education and job experience).

3



TOWN OF SUNAPEE Volunteer Interest Form For Town Committees, Boards, and Commission

Name: Bettencourt, Don Date: 4/15/19
(Last) (First)

Sunapee Registered Voter: Yes () No

Mailing Address: 101 Fernwood Point Road
Sunapee, NH 03782
Street Address (if different): _____

Lived in Sunapee Since: 2006 Home Phone: 763-4185 Work Phone 763-4185

E-mail: Don.Bettencourt@Gmail.com Fax: _____

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.
(1-First Choice, 2-Second choice, etc.)

- | | |
|--|--|
| <input type="checkbox"/> Abbott Library Trustee | <input type="checkbox"/> Advisory Budget Committee |
| <input type="checkbox"/> Capital Improvement Committee | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Crowther Chapel Committee | <input type="checkbox"/> Fireward |
| <input type="checkbox"/> Planning Board Alternate | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Thrift Shop | <input type="checkbox"/> Upper Valley Lake Sunapee Regional |
| <input type="checkbox"/> Zoning Board Alternate | <input checked="" type="checkbox"/> <u>1</u> Town Renewable Energy Committee |

2. For consideration:

- a. Occupation: Small Business Owner b. Employer: Self
- c. Length of current employment: 36 yrs d. Education: Tufts BS Engineering, Rensselaer MBA
- e. Relevant Experience: 14 yrs in Electric Power Industry as Engineer & Strategic Business Planner
- f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes No
- g. Volunteer Time Available _____ hours per week (daytime) 3 hours per week (evenings)
_____ hours per week (weekends)
- h. Did you previously serve on any Municipal or School District Board/Committee/Commission? Yes No
- i. If yes, please indicate Town/Position: Sunapee - Budget Advisory Committee, Cemetery Commission

j. Are you willing to serve as an Alternate? ___ Yes No

k. Are you willing to serve on a Sub-Committee? Yes ___ No

3. Why do you want to serve on this board/committee? This is a complex issue requiring a deep understanding of technologies, regulations, political issues, and economics. Sunapee citizens deserve a thorough understanding of costs and benefits to make an informed policy decision.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? Thorough understanding of relevant technological and economic issues. I make attending meetings a top priority-- whether or not I'm being paid to attend.

5. Your reasons for wanting this/these appointments /appointments are:
Great opportunity to share my knowledge and skills with town residents.
It's important to make informed decisions about tough issues such as energy economics.

6. Additional Comments: Looking forward to it!

Don Bettencourt

Digitally signed by Don Bettencourt
DN: cn=Don Bettencourt, o=Revolution
Furnishings, LLC, ou, email=Don@RevFurn.com,
c=US
Date: 2019.04.15 15:29:09 -04'00'

4/19/19

(Signature)

(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”

The New London Energy Committee has a mandate to help the town examine issues around energy consumption. We take on energy challenges and try to create opportunities relating to energy for the town's government, our citizens and our businesses and institutions. We also work with area energy committees and other groups to address regional issues.

Here is some of what we've been up to:

Streetlight conversion

In 2016, we converted the town's streetlights to L.E.D. bulbs. Replacing traditional bulbs with light-emitting diodes reduced the annual costs for lighting our streets by 45 percent. The change also slashed the energy consumed by the more than 100 lights around town. L.E.D. bulbs are essentially computer chips that produce light while consuming far less energy than traditional bulbs. The U.S. Department of Energy reports L.E.D. bulbs use 70 to 75 percent less energy than halogen incandescent bulbs and last eight to 25 times as long.

Safety was also a priority: The newer fixtures produce light that helps cut through inclement weather and the bulbs will dim but not burn out as they near the end of their life.

The new bulbs' longer lifespan also will lower New London's maintenance costs. The L.E.D. fixtures will, at minimum, last twice as long as the units they replaced though the actual duration likely will be far greater.

By at least doubling the lifespan of fixtures and lowering the operating costs, the town will save about \$88,000 over 10 years. The energy committee applied for and received a rebate from New London's electric utility, Eversource, to help defray the cost of converting the lights. The energy committee is grateful to the New London Select Board and Eversource for supporting this effort.

Electric vehicle expo

We brought together hundreds of people in New London in fall 2016 to see how electric vehicles from Teslas to motorized bicycles are starting to transform how we all get around. The first New London Electric Vehicle Expo drew vehicle owners, dealers, and people curious to kick the tires on all-electric vehicles. Owners gave rides in electric vehicles from BMW, Chevrolet, Nissan, Tesla as well as China's BYD.

Many people experienced how electric bicycles can give a boost to tired riders. Representatives from solar companies showed how electric vehicle owners can power their ride using the sun.

The educational event took place at the New London Historical Society, a 10-acre village of 19th century buildings. The New London Energy Committee, with support from the Andover Energy Group, organized this inaugural expo. We are grateful to the New London Historical Society for allowing the event to occur at its village. The expo was part of National Drive Electric Week, a series of annual events across the country promoting electric vehicle use.

We donated proceeds from the event to the New London Historical Society and the Kearsarge Lake Sunapee Community Food Pantry, a ministry of area churches.

Solarize Kearsarge

The energy committee, with counterparts in the towns of Wilmot and Andover, worked with the nonprofit organization Vital Communities in 2015 to educate area homeowners about the viability of

solar power. Improved performance and reduced costs have made solar panels a possibility for more homeowners. The buying power of the "Solarize Kearsarge" campaign allowed 38 homeowners throughout Andover, New London and Wilmot to install systems at reduced prices.

The energy committee is grateful to Vital Communities for its leadership on this effort. Vital Communities works to bring together citizens, organizations, and municipalities in the Upper Connecticut River Valley of Vermont and New Hampshire to take on issues where an independent voice and regional approach are essential. The energy committee is also grateful to our partner installer on the campaign, ReVislon Energy.

More to come...

The energy committee continues to look for ways to fulfill its mandate of helping the town examine issues around energy consumption. Contact us with questions or to get involved. Check out our [Facebook page](#) and stay tuned for more updates on what we're pursuing for the town, fellow citizens and businesses and institutions.

30' E, 230'; thence S 70° 00' E, 114'; thence S 44° 00' E, 160'; thence S 23° 30' E, 172' to the northerly sideline of NH Route 103B. Thence S 33° 30' W, 202' along the northerly sideline of NH Route 103B; thence S 24° 30' W, 107' along the northerly sideline of NH Route 103B to the point of beginning. Failed
Yes 436 No 525

Article 36: Are you in favor of prohibiting the construction of the new town library at the Ski Tow Hill location on Route 103B in Sunapee? This article addresses the library location only. Passed Yes 482 No 472
By petition.

Article 37: To see if the Town will go on record in support of effective actions by the President and the Congress to address the issue of climate change which is increasingly harmful to the environment and economy of New Hampshire and to the future well being of the people of Sunapee.

These actions include:

1. Establishment of a national program requiring reductions of US greenhouse gas emissions while protecting the US economy.
2. Creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investment. In addition, the Town of Sunapee encourages New Hampshire citizens to work for emission reductions within their communities, and we ask our Selectmen to consider the appointment of a voluntary energy committee to recommend local steps to save energy and reduce emissions.

The record on the vote of this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States, and to declared candidates for those offices. Passed Yes 671
No 244

By petition

Article 38: To see if the Town will vote to permit the Board of Selectmen to prepare the following ordinance designed to dissolve the current form of governances of the Water and Sewer Department and place that department under the authority of the Board of Selectmen and the Town Manager. A 3/5ths majority of those present and voting is required for this article to pass: Failed Yes 403
No 501

"Pursuant to the authority conferred to the Town of Sunapee by NH Laws 1996, Chapter 91 and as authorized under House Bill 1139 of that date, the Town of Sunapee Ordains as follows:

1. From and after the effective date of this Ordinance, the Board of Selectmen shall have control and direction over the water and sewer systems of the Town and Chapters 39 and 149-1, as well as any special authority conferred by NH Laws 1901, Chapter 197, as amended by NH Laws 1073, Chapter 465. The Water and Sewer Commission created under NH Laws 1973, Chapter 465 is hereby abolished and all authority previously exercised by it is hereby transferred to the Board of Selectmen.

2. The operational management of the Water and Sewer Department shall be conducted by the Superintendent of the Water and Sewer Department, under the

Old Fees

PERMIT FEES

THERE IS NO CHARGE IF THE PROJECT ONLY INVOLVES INTERIOR RENNOVATIONS.

To meet this requirement, the interior renovation may not include adding bedrooms, kitchens or dwelling units.
 NOTE: The Town does not require a permit application for interior renovations under \$25,000. (VIII.8.21)

RESIDENTIAL PROJECTS - (single family and two-family dwellings):

New Home - Including manufactured housing and prefabricated housing, etc. Finished space only.
 Be sure that you also add an additional fee below for each shed, deck, porch or garage.

.....Up to 2000 S/F	\$500	\$	
..... 2000 – 5000 S/F	= \$1000	\$	
..... 5000 S/F	= \$1,500	\$	

Residential Additions or Alterations - This section includes additions, expansion of footprints, or any project that involves the adding of a bedroom, kitchen or dwelling unit.

..... Up to 500 S/F	= \$150	\$	
..... 500 S/F+	= \$300	\$	

Sheds / Decks / Porches\$50 / each \$

Garages \$250 \$

After-the-Fact Zoning Compliance Permit - Residential or other non-commercial projects .. \$275 \$

A regular zoning compliance application must also be submitted with this permit.

COMMERCIAL, INSTITUTIONAL, MULTI-FAMILY RESIDENTIAL (3+ Unit), & MUNICIPAL PROJECTS

(including convalescent homes, nursing home, assisted living and other multi-person dwellings):

New Structures, Accessory Structures and Additions or Alterations

that involve a change of footprint \$200 + \$.50 S/F \$

Alterations that do not involve a change of footprint

(SF will only apply to any additional floor area created by or occupied as a result of the alteration.)

This section includes projects that went to Site Plan, projects that do not involve a change of footprint, or any project that involves the adding of a bedroom, kitchen or dwelling unit.

..... \$100 + \$.50 S/F \$

After-the-fact Zoning Compliance Permit \$275 \$

A regular zoning compliance application must also be submitted with this permit.

OTHER FEES

Alternative Energy Systems: Solar collectors, roof mounted energy producing systems, etc.	\$75	\$	
Alternative Energy Systems: Tower Mounted systems	\$150	\$	
Demolition Permit (unless associated with rebuilding projects).....	\$50	\$	
Driveway Permit	\$50	\$	
Land Disturbance Permit.....	\$50 (plus security)	\$	
Meteorological Tower	\$150	\$	
Permit to Excavate, Highways/Streets	\$50	\$	
Sign Permit.....	\$20	\$	
Special or additional project inspections	\$50	\$	
Telecommunications - Accessory Structures for Telecommunications Use	\$200	\$	
Telecommunications Towers	\$1,000	\$	
Temporary Structures, such as trailers and container boxes used for storage, construction offices, temporary living for use more than 60 consecutive days	\$50 each unit	\$	

TOTAL.....**AMOUNT DUE:** \$

Make check payable to Town of Sunapee.

New Fees

PERMIT FEES

___ THERE IS NO CHARGE IF THE PROJECT ONLY INVOLVES INTERIOR RENNOVATIONS.

*To meet this requirement, the interior renovation may not include adding bedrooms, kitchens or dwelling units.
NOTE: The Town does not require a permit application for interior renovations under \$25,000. (VIII.8.21)*

RESIDENTIAL PROJECTS - (single family and two-family dwellings):

New Home - Including manufactured housing and prefabricated housing, etc. Finished space only.
Be sure that you also add an additional fee below for each shed, deck, porch or garage.

	Up to 2000 S/F \$600	\$ _____
	2000 – 5000 S/F = \$1200	\$ _____
	5000 S/F = \$1,800	\$ _____

Residential Additions or Alterations - This section includes additions, expansion of footprints, or any project that involves the adding of a bedroom, kitchen or dwelling unit.

	Up to 500 S/F = \$180	\$ _____
	500 S/F+ = \$360	\$ _____

Sheds / Decks / Porches\$60 / each \$ _____

Garages \$300 \$ _____

After-the-Fact Zoning Compliance Permit - Residential or other non-commercial projects ... \$300 \$ _____
A regular zoning compliance application must also be submitted with this permit.

COMMERCIAL, INSTITUTIONAL, MULTI-FAMILY RESIDENTIAL (3+ Unit), & MUNICIPAL PROJECTS

(including convalescent homes, nursing home, assisted living and other multi-person dwellings):

New Structures, Accessory Structures and Additions or Alterations
that involve a change of footprint \$240 + \$.60 S/F \$ _____

Alterations that do not involve a change of footprint
(SF will only apply to any additional floor area created by or occupied as a result of the alteration.)
This section includes projects that went to Site Plan, projects that do not involve a change of footprint, or any project that involves the adding of a bedroom, kitchen or dwelling unit.

..... \$120 + \$.60 S/F \$ _____

After-the-fact Zoning Compliance Permit \$330 \$ _____
A regular zoning compliance application must also be submitted with this permit.

OTHER FEES

Alternative Energy Systems: Solar collectors, roof mounted energy producing systems, etc.	\$112.50	\$ _____
Alternative Energy Systems: Tower Mounted systems	\$225	\$ _____
Demolition Permit (unless associated with rebuilding projects).....	\$75	\$ _____
Driveway Permit	\$75	\$ _____
Land Disturbance Permit.....	\$50 (plus security)	\$ _____
Meteorological Tower	\$225	\$ _____
Permit to Excavate, Highways/Streets	\$75	\$ _____
Sign Permit.....	\$30	\$ _____
Telecommunications - Accessory Structures for Telecommunications Use	\$300	\$ _____
Telecommunications Towers	\$1,500	\$ _____
Temporary Structures, such as trailers and container boxes used for storage, construction offices, temporary living for use more than 60 consecutive days	\$75 each unit	\$ _____
Tree Cutting Permit.....	\$25	\$ _____

TOTAL.....AMOUNT DUE: \$ _____

Make check payable to Town of Sunapee.

Town of Sunapee
APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Banstand – Sunapee Harbor – Georges Mills Harbor – Dewey Beach – Coffin Park – Ski Tow Safety Services Building – Town Hall

Name of Organization: Friends of the Abbott Library

This Organization is: Profit - Non Profit - Political - Private - Other _____

Name of Duly Authorized: Caitha Clepp

Mailing Address 169 Burlington Hill Rd.
Sunapee, NH 03782

Daytime Phone: 603-361-2604 Evening Phone: _____

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: 7/13/19 Time From: 5am To: NOON

Please describe the event: Annual Pancake Breakfast
event hours are 7-10 AM

I/We acknowledge understanding the following restrictions:

- (1) The Town of Sunapee enforces the Ordinance for Control and Use of Alcoholic Beverages. If per permitted, please attached a copy of the permit to the application. If approved by the Selectmen, I understand:
 - a. Alcohol will not be sold.
 - b. I will designate a person over the age of 21 who will be responsible for monitoring the event for appropriate alcohol consumption by attendees.
 - c. I will designate two designated drivers who will not consume any alcohol and who will be available until the end of the event.
 - d. I am responsible for terminating the event by midnight.
 - e. I agree that random police checks may be made at any time.
 - f. I understand all relevant State laws must be complied with.
 - g. I under I must obtain liability insurance in the amount of \$300,000 and a copy must be filed with the Board of Selectmen before use of alcohol will be permitted.
- (2) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (3) No equipment or materials may be permanently attached to the building/structure without specific permission from the Board of Selectmen.
- (4) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area (Copy attached).
- (5) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 200 # of people and 25 # of vehicles attending our event.

Caitha G. Clepp
 Signature of Responsible Individual Date 5/13/19

David P. Cohn
 Approved by Chief of Police Date 5-15-19
0 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable) _____ Date _____

[Signature]
 Approved by Fire Chief (if applicable) _____ Date 5/14/19

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) _____ Date _____

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000. In the event that alcoholic beverages permitted shall be required to also furnish to the Selectmen's Office, at least ten (10) days prior to such function, written confirmation that the applicant has secured a liquor liability insurance policy in an amount not less than \$1,000,000.

***Suggested \$50 donation for non-residents**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/14/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945	CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-6521 FAX (A/C, No): E-MAIL ADDRESS: info@theeventhelper.com <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC #</td> </tr> <tr> <td>INSURER A : Evanston Insurance Company</td> <td style="text-align: center;">35378</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Evanston Insurance Company	35378	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Evanston Insurance Company	35378														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
INSURED Friends of Abbott Library c/o Caitlin Clapp PO BOX 314 Sunapee NH 03782															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		3DS5468-M1796949	07/13/2019 12:01 AM	07/14/2019 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Deductible \$ 1,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19.
 Attendance: 250, Event Type: Breakfast.

CERTIFICATE HOLDER**CANCELLATION**

Town of Sunapee 23 Edgemont Road Sunapee NH 03782	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

© 1988-2015 ACORD CORPORATION. All rights reserved.



EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Town of Sunapee
23 Edgemont Road
Sunapee, NH 03782

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

May 14, 2019

To: Donna Nashawaty, Town Manager
From: Sestercentennial Committee
Subject: Sales

This report is to account for the sale of items during the Sestercentennial Celebration.

Arrowhead Ornaments

Purchased: 250 @ \$14.00=\$3500

Sold: 133 @ \$28.00=\$3724.00

Stamped Envelopes

Purchased: 250 for \$170.00

Sold: 140 @ \$2.00=\$280.00

Window Decals

Purchased: 200 @ \$2.00=\$400.00

Sold: 143 @ \$5.00=\$715.00

License Plates

Purchased: 300 @ \$15.00=\$4,500

Sold: 261 @ \$25.00=\$6525.00

Banners

Purchase Price \$7,987.42

Sold: 75 @ \$100.00 \$7,500.00

The Stocker Family have graciously agreed to buy back the remaining 111 Arrowheads for the price they sold them to the town which is \$14.00 each. We have 36 License Plates, 12 Decals, and 94 Envelopes. These items will remain in the Town Clerk's Office and available for sale.

This report should conclude all accounting of the Sestercentennial Committee sales.

Lake Sunapee Protective Association

PO Box 683
Sunapee, NH 03782

Invoice

BILL TO
Attn: Donna Nashawarty Sunapee, Town of 23 Edgemont Rd. Sunapee, NH 03782

DATE	INVOICE #
4/29/2019	19-05

01-4900-19-812

DESCRIPTION	QTY	RATE	AMOUNT
Milfoil Grant		5,000.00	5,000.00
<p>RECEIVED SUNAPEE FINANCE DEPT MAY 03 2019 23 EDGE MONT RD SUNAPEE, NH 03782</p> <p>FYI</p>			

Thank you for your support!	Total	\$5,000.00
-----------------------------	--------------	------------