

SUNAPEE BOARD OF SELECTMEN  
MEETING AGENDA  
6:30PM Town Office Meeting Room  
Monday, May 6, 2019

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID: 0149-0015-0000 37 Riverside Drive, Marc & Emily Duffy

VETERAN'S PROPERTY TAX CREDIT:

Parcel ID: 0209-0013-0000 41 Coventry Drive, George & Susan Taylor

2. APPOINTMENTS

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Advisory Budget Committee Reappointments-Linda Tanner and Chris Whitehouse
- Abbott Library Trustee Alternate Appointment-Suzanne Tether
- Municipal Clerks Week Proclamation
- Sign 2019 First Half Tax Warrant

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

- Energy Committee Update
- Meeting Table Update
- Rocco Pignataro Update
- April Revenue & Expense Reports (not available at press time)

7. UPCOMING MEETINGS:

05/09-7:00PM-Planning Board, Town Meeting Room

05/14-5:30PM-Recreation Committee, Town Meeting Room

05/15-7:00PM-Fire Wards, Safety Services Building

05/20-6:30PM-Board of Selectmen, Town Meeting Room



**TOWN OF SUNAPEE  
Volunteer Interest Form  
For Town Committees, Boards, and Commission**

Name: TANNER (Last), LINDA (First) Date: 4/19/19

Sunapee Registered Voter:  Yes  No

Mailing Address: PO B 267  
GEORGES MILLS  
Street Address (if different): 84 Prospect Hill Rd

Lived in Sunapee Since: 1985 Home Phone: 603-763-4471 Work Phone \_\_\_\_\_

E-mail: Reptanner@gmail.com Fax: \_\_\_\_\_

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.  
(1-First Choice, 2-Second choice, etc.)

- |  |   |
|--|---|
| <input type="checkbox"/> Abbott Library Trustee        | <input checked="" type="checkbox"/> Advisory Budget Committee |
| <input type="checkbox"/> Capital Improvement Committee | <input type="checkbox"/> Conservation Commission              |
| <input type="checkbox"/> Crowther Chapel Committee     | <input type="checkbox"/> Fireward                             |
| <input type="checkbox"/> Planning Board Alternate      | <input type="checkbox"/> Recreation Committee                 |
| <input type="checkbox"/> Thrift Shop                   | <input type="checkbox"/> Upper Valley Lake Sunapee Regional   |
| <input type="checkbox"/> Zoning Board Alternate        |   |

2. For consideration:

- a. Occupation: STATE Representative b. Employer: STATE OF NH
- c. Length of current employment: 3RD TERM d. Education: B.S. E. Stroudsburg U. (PA) MALS DARTMOUTH
- e. Relevant Experience: SERVED ON ABC-FARMER DEPT. HEAD AT KEARSARGE H. S.
- f. Do you feel there may be any conflict of interest with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees?  Yes  No
- g. Volunteer Time Available \_\_\_\_\_ hours per week (daytime) \_\_\_\_\_ hours per week (evenings)  
\_\_\_\_\_ hours per week (weekends)
- h. Did you previously serve on any Municipal or School District Board/Committee/Commission?  Yes  No
- i. If yes, please indicate Town/Position: ABC 1 1

j. Are you willing to serve as an Alternate? \_\_\_ Yes  No

k. Are you willing to serve on a Sub-Committee?  Yes \_\_\_ No

3. Why do you want to serve on this board/committee? I WANT to be involved in  
the COMMUNITY AND ITS GOVERNANCE. ABC HAS GIVEN ME  
INSIGHT TO ISSUES IN LOCAL GOVERNMENT THAT I CAN BRING TO THE STATE  
LEVEL

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? I KEEP AN OPEN MIND TO ISSUES; WILL DO THE HOMEWORK FOR STUDYING  
THE BUDGET; KNOW RULES AND PROCEDURES FOR PUBLIC MEETINGS

5. Your reasons for wanting this/these appointments /appointments are:  
TO SERVE THE COMMUNITY AND TO BE INVOLVED IN LOCAL  
GOVERNANCE.

6. Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
(Signature)

4/19/19  
(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

“considered public information and may be distributed or copied”



**TOWN OF SUNAPEE**  
**Volunteer Interest Form**  
**For Town Committees, Boards, and Commission**

Name: Whitehouse, Christian Date: 4/22/2019  
(Last) (First)

Sunapee Registered Voter: (X) Yes ( ) No

Mailing Address: 40 Winn Hill Rd Street Address (if different): \_\_\_\_\_  
Sunapee NH 03782 \_\_\_\_\_

Lived in Sunapee Since: 2001 Home Phone: 603-223-7575 Work Phone 603-309-6384

E-mail: cdw17c@yahoo.com Fax: \_\_\_\_\_

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.  
 (1-First Choice, 2-Second choice, etc.)

- |  |   |
|--|---|
| <input type="checkbox"/> Abbott Library Trustee        | <input checked="" type="checkbox"/> Advisory Budget Committee |
| <input type="checkbox"/> Capital Improvement Committee | <input type="checkbox"/> Conservation Commission              |
| <input type="checkbox"/> Crowther Chapel Committee     | <input type="checkbox"/> Fireward                             |
| <input type="checkbox"/> Planning Board Alternate      | <input type="checkbox"/> Recreation Committee                 |
| <input type="checkbox"/> Thrift Shop                   | <input type="checkbox"/> Upper Valley Lake Sunapee Regional   |
| <input type="checkbox"/> Zoning Board Alternate        |   |

2. For consideration:

a. Occupation: Coating Sales b. Employer: Benjamin Moore Co.

c. Length of current employment: 21 years plus d. Education: High School

e. Relevant Experience: Managed several fortune 500 businesses.

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees?  Yes  No

g. Volunteer Time Available \_\_\_\_\_ hours per week (daytime)  hours per week (evenings)  
 hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission?  Yes  No

i. If yes, please indicate Town/Position: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

j. Are you willing to serve as an Alternate? \_\_\_ Yes  No

k. Are you willing to serve on a Sub-Committee?  Yes \_\_\_ No

3. Why do you want to serve on this board/committee? In order to give back to my community. As well as make  
sure our tax dollars are being spent wisely.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? \_\_\_\_\_  
Several years of being accountable for financial responsibility. In multiple large companies, on multiple levels. You  
say you can't run a government the same way you run a business. I would say they run very similarly....

5. Your reasons for wanting this/these appointments /appointments are:

\_\_\_\_\_  
Contribute to the better good of my community.

6. Additional Comments: \_\_\_\_\_

Christian D Whitehouse

(Signature)

4/22/2019

(Date)

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Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)*

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**TOWN OF SUNAPEE**  
**Volunteer Interest Form**  
**For Town Committees, Boards, and Commission**

Name: Tether (Last) Suzanne (First) Date: 4/9/2019

Sunapee Registered Voter:  Yes ( ) No

Mailing Address: 11 Heritage Drive  
Sunapee, NH 03782  
 Street Address (if different): \_\_\_\_\_

Lived in Sunapee Since: 2004 Home Phone: 763-6147 Work Phone: —

E-mail: Sjtether@aol.com Fax: \_\_\_\_\_

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.  
 (1-First Choice, 2-Second choice, etc.)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Abbott Library Trustee | _____ Advisory Budget Committee          |
| _____ Capital Improvement Committee                        | _____ Conservation Commission            |
| _____ Crowther Chapel Committee                            | _____ Fireward                           |
| _____ Planning Board Alternate                             | _____ Recreation Committee               |
| _____ Thrift Shop  | _____ Upper Valley Lake Sunapee Regional |
| _____ Zoning Board Alternate                               |  |

2. For consideration:

- a. Occupation: Retired Educator b. Employer: College of New Rochelle, NY  
 c. Length of current employment: — d. Education: B.A. Skidmore College Eng. Lit.  
M.Ed. College of New Rochelle - Sp. education  
 e. Relevant Experience: \_\_\_\_\_

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees?  Yes  No

g. Volunteer Time Available 3 hours per week (daytime) 3 hours per week (evenings)  
 \_\_\_\_\_ hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission?  Yes  No

i. If yes, please indicate Town/Position: Sunapee 1 Alternate Library Trustee

j. Are you willing to serve as an Alternate?  Yes \_\_\_ No

k. Are you willing to serve on a Sub-Committee?  Yes \_\_\_ No

3. Why do you want to serve on this board/committee? The Sunapee Library is an important part of the community. Serving as an alternate trustee is a chance to serve the town and the library.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? I have been a Board member of many non-profit organizations, and bring experience and a level head.

5. Your reasons for wanting this/these appointments /appointments are:

I love the Abbott Library and what it provides for the Town of Sunapee. This is a chance for me to give back to the Library and the Town.

6. Additional Comments:

Suzanne Tether  
(Signature)

4/9/2019  
(Date)

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**C. NHLTA Spring Conference**

The NHLTA Spring Conference is May 29, 2019. Members of the Board are encouraged to attend. Trustees are to have their applications in to Mindy by May 3<sup>rd</sup>.

**D. Application for Alternate**

Suzanne Tether has completed the application to be re-appointed as an Alternate to the Abbott Library Board of Trustees.

*Jane made a motion to recommend Suzanne Tether to the Town of Sunapee Selectmen for re-appointment as an Alternate for the Abbott Library Trustees. Terri seconded the motion and it was unanimously approved.*

**VII. Report from the Abbott Library Foundation**

The Abbott Library Foundation did not meet since the last meeting of the Abbott Library Board of Trustees.

**VIII. Report from the Friends of the Abbott Library**

The Friends of the Abbott Library are gearing up for the July pancake breakfast. They are also planning for their annual meeting in October. At the end of May, the Friends will conduct their annual appeal.

Mindy reiterated how excited everyone is for the programs the Friends are sponsoring and supporting next week during the Sunapee School vacation. It appears it will be a great week of very interesting learning activities.

**IX. Policy Committee – Policy Approval**

**1. By-Laws**

A number of suggestions were made for edits to the By-Laws. Questions raised will be researched and the outcome will be discussed at the May Trustee meeting. A request was made to have the insurance carrier, Primex, meet with the Trustees to clarify what coverage exists for signatories.

**2. Public Records Policy**

*Terri made a motion, seconded by Suzanne, to approve the Public Records Policy for the Abbott Library, as amended. The motion passed unanimously.*

**3. Weapons Policy**

*Terri made a motion, seconded by Jessica, to approve the Weapons Policy, as submitted. The motion passed unanimously.*

**X. Old Abbott Library – Update on Fund Status – Terri White**

Terri indicated that the attorney has asked for additional information (ex., donation records). More research needs to be done before the attorney reviews the information with the Charitable Trust Office. Terri will continue to stay on top of this topic.



**PROCLAMATION  
MUNICIPAL CLERKS' WEEK  
MAY 5 – 11, 2018**

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community

Whereas, Municipal Clerks continually serve to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, county and professional organizations.

Whereas, It's most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, We the Board of Selectmen of Sunapee, NH do recognize the week of May 5 through May 11, 2019, as Municipal Clerks Week and further extend appreciation to our Municipal Clerk, Betty H. Ramspott and her Deputy Melissa Heino and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the Communities they represent.

Dated this 6<sup>th</sup> day of May, 2019, By the Board of Selectmen of Sunapee, NH:



## Town of Sunapee, New Hampshire

2019  
FIRST HALF TAX  
COUNTY OF SULLIVAN  
STATE OF NEW HAMPSHIRE

To: Betty H. Ramspott, Collector of Taxes

For the Town of Sunapee in said County:

In the name of the State of New Hampshire, you are hereby directed to collect property taxes in the list herewith committed to you, amounting in all to the sum of \$9,646,246.00 and with interest at eight percent (8%) per annum after Monday, July 1, 2019 thereafter on all sums not paid on or before that day.

A tax collector shall remit all money collected to the town treasurer, or to the town treasurer's designee as provided by RSA 41:29, VI, at least on a weekly basis, or daily whenever tax receipts total \$500 or more.

Given under our hands and seal at the Town of Sunapee, New Hampshire, this 6th day of May, 2019.

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Joshua Trow, Chairman

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Suzanne Gottling, Vice-Chairman

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John Augustine

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Frederick Gallup

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Shane Hastings