1	TOWN OF SUNAPEE
2	PLANNING BOARD
3	JUNE 2, 2016
4 5	<b>PRESENT</b> : Peter White, Chair; Richard Osborne; Joseph Furlong; Donna Davis Larrow, Vice Chair; Shane Hastings, ex-officio member; Joseph Butler, Alternate; Randy Clark, Alternate Michael Marquise, Planner
6	ABSENT: Kurt Markarian
7	See attached sign in sheet
8	Chairman White called the meeting to order at 7:00 pm.
9 10	Chairman White appointed Mr. Clark to sit in for Mr. Markarian and Mr. Butler to sit in for the currently empty position.
11 12	CONTINUATION: PARCEL ID: 0148-0025-0000: SUBDIVISION / ANNEXATION; LANCE & CHRISTINA HARBOUR, HAMEL RD.
13 14 15 16	Mr. Marquise said that he has a letter from Mr. Harbour dated May 6 <sup>th</sup> asking for a waiver of the 65-day limitation for Board consideration and for an additional 90 days, through the month of September, 2016 (see attached). Mr. Marquise explained that the time limit is for the applicant's benefit and doesn't affect the Board as the only issue would be changes in laws, which will not happen until next year.
17 18 19	Mr. Osborne made a motion to allow the 90-day continuation on Parcel ID: 0148-0025-0000: subdivision / annexation of Lance and Christina Harbour. Mr. Hastings seconded the motion. The motion passed unanimously.
20 21	PARCEL ID: 0225-0060-0000: SITE PLAN REVIEW: OPTOMETRY MEDICAL OFFICE WITH SALE OF GLASSES. 6 POST OFFICE RD, JENNIFER LEWIS & STEVEN CONANT.
22 23	Chairman White explained the process of accepting the application as complete and then moving on to hearing the merits of the case.
24 25 26 27 28 29 30 31	Mr. Marquise said that the application was filed in advance, abutters were notified, notices were posted, and fees were paid. The application falls under Article V of the Site Plan Review Regulations for completeness. There are a few items that the Board could decide to waive, which are: a full perimeter boundary survey; and the plans for hazardous waste and toxic waste materials. There are also some items that do need to be addressed, which are: the basic site utilities; a lighting plan; outside storage; and fire alarms and sprinklers; otherwise, the application is complete. Mr. Marquise continued that he has received comments from all of the Department Heads, which he can go over during the discussion of the merits.
32 33 34 35	Mr. Osborne made a motion to accept as complete the application for Site Plan Review for Parcel ID: 0225-0060-0000, with a waiver of the boundary survey, and hazardous waste and toxic materials, for the optometry medical office with sale of glasses at 6 Post Office Rd, Jennifer Lewis and Steven Conant. Mr. Clarke seconded the motion. The motion passed unanimously.

- 36 Tina Smrkovski presented the merits of the case on behalf of the applicants. Ms. Smrkovski explained
- 37 that Reed Optical on Route 103 in Newbury has outgrown their building and they would like to move
- somewhere bigger. They do contact lenses, medical care, and glasses. Chairman White asked and Ms.
- 39 Smkovski explained that they are originally out of Claremont and expanded to the second location and
- 40 they are not affiliated with Dr. Donna Reed, who owns Apple Tree Optical in New London.
- 41 Chairman White asked and Ms. Smrkovski explained that at their medical optometry office they do not
- 42 do surgery. They do routine eye care as well as treatment of eye disease using drops. As they do not do
- 43 surgeries they do not have any toxic waste.
- 44 Chairman White asked and Ms. Smrkovski confirmed that there will be four employees, including
- 45 herself. The days / hours will be Monday, Tuesday, Thursday, and Friday 8:30 am to 5:00 pm and
- 46 Saturday from 8:30 am to 1:00 pm.
- 47 Chairman White asked and Ms. Smrkovski confirmed that the property does not have any access to
- 48 Route 11, just Post Office Rd. Chairman White asked and Mr. Marquise explained that the business will
- 49 need 9 parking spaces and it looks like they can fit them. Chairman White asked and Ms. Smrkovski
- 50 explained that they will be adding the parking area, permeable paving, to the side of the property by the
- 51 State property. They are currently pending the Shoreland Permit as they are in the overlay of the Sugar
- River, it has been 30 days but the State is running behind.
- 53 Mr. Marquise said that the only Department Head he did not receive a signoff from was Highway. Mr.
- 54 Hazelton had concerns about runoff going onto Post Office Rd as they have had some problems because
- of the State shed. Mr. Marquise asked and Ms. Smrkovski said that they do have some existing parking
- and anything new will be permeable. Ms. Smrkovski said that they should have a net decrease of runoff
- 57 because they are also adding a storm drain to the roof so that water will be collected in basins. The
- 58 existing walkway is also going to be removed and leveled out and they will be permeable pavers.
- 59 Mr. Marquise said that the property is in the Mixed Use District.
- 60 Mr. Butler asked and Ms. Smrkovski confirmed that the property will not be used as a dwelling unit, just
- as an optometry office.
- 62 Mr. Marquise asked about outdoor lighting. Ms. Smrkovski said that they have not discussed lighting
- 63 but she assumes that they will need to have something on the garage facing the new parking lot. She
- 64 believes that there is already lighting on the front of the building, which will not change. They will also
- 65 light the sign, though she didn't know if the Board would prefer it lit from above or below. Mr.
- 66 Marquise said that he does not think that the Board has a preferred way, the only danger is that
- 67 sometimes if the lights are on the ground they will shine into oncoming traffic. Chairman White asked
- 68 and it was confirmed that the sign is indicated on the plan. Chairman White asked if the walkway will be
- 69 lit with post lights or anything. Ms. Lewis said that the porch has two lights on it and the garage has an
- 70 outdoor flood light on the front and a double floodlight in the back. The small porch has two side lights.
- 71 There is also a street light on one of the telephone poles in the area. Ms. Smrkovski said that it seems
- 72 like there will be ample lighting considering they close at 5:00. Ms. Lewis said that they may need to
- 73 add one light to the side of the garage for the parking lot. Chairman White said that if they find that
- 74 they need to add lights beyond what is existing they should check back with Mr. Landry. Chairman

- 75 White said that the Board always encourage applicants to put everything that may come up in the future
- on the application and Site Plan so that they don't have to continuously come back before them.
- 77 Chairman White asked and Ms. Smrkovski confirmed that the only new lighting will be for the sign, all
- 78 the other lighting is existing; the only other light that she believes they would want to add would be a
- motion light on the far side of the garage for the parking lot for people going to their cars at night. Ms.
- 80 Lewis said that there is also lighting from the State garage so that might not be needed.
- 81 Mr. Butler said that the boundary plan has been waived, but if they are doing extensive work he does
- 82 recommend that they do a survey as they are doing quite a bit of site work. Ms. Smrkovski asked and
- 83 Mr. Marquise said that he does not believe that the plan is an actual survey. Ms. Lewis said that they
- 84 did find the pins. Mr. Marquise suggested doing a marking if not an actual survey. Ms. Lewis said that
- the pins were found by a surveyor from Croydon. Ms. Smrkovski said that she believes that they are
- staying 10 ft from the property line. Mr. Butler said that the lines need to be defined. Mr. Marquise
- 87 said that the survey that was done was a topographical survey, not a boundary survey; what Mr. Butler
- is suggesting is to have the surveyor put a couple of stakes along the line so that they know where it is
- so that they are not encroaching on the neighbor's property.
- 90 Chairman White asked if anything will be stored outside and Ms. Smrkovski said no.
- 91 Chairman White asked if they do any online business and Ms. Smrkovski said that they do not but they
- 92 do get a UPS delivery truck every day.
- 93 Ms. Smrkovski was asked what they average for customers per day and said that she only sees patients
- 94 part time so currently they have approximately five patients three days per week and then they have
- 95 people picking things up. They have only run out of parking at their current location, which has a total
- of six spaces, maybe a few dozen times over the past year; adding the spaces should cover them.
- 97 Mr. Butler asked if the glasses are ground onsite or if they are subbed out. Ms. Smrkovski explained that
- 98 is done offsite at the company that produces the lenses, though they are debating bringing that in
- 99 sometime in the future.
- 100 Ms. Smrkovski asked if they will have a showroom for glasses and explained that the current kitchen and
- dining room will be converted to a showroom; the bedroom on the first floor will be an exam room, the
- area that used to be the doll shop will be the waiting area, and upstairs will be used as office space.
- 103 Vice Chair Larrow asked about the water and sewer on the property. Ms. Smrkovski said that there is
- 104 Town Sewer and a well for water; they do not anticipate that they will be increasing the demand on the
- resources as they will not have anyone living there.
- 106 Mr. Marguise asked if they will have a dumpster onsite. Ms. Smrkovski said that she takes the trash
- 107 home and puts it in their dumpster in Claremont.
- 108 Vice Chair Larrow asked about sprinklers and fire alarms. Ms. Smrkovski said that they did not address
- sprinklers as Mr. Landry did not feel as though they were necessary without having a residence. They do
- 110 plan on getting a security alarm system, which would include fire alarms. Mr. Marquise said that he
- does have a signoff from Fire Chief Ruggles with no comments.

112 113 114 115	Joe Nelson of 45 Route 11, said that the property has deeded rights to the dug well that the properties mutually share and was verifying that the access will be maintained. Ms. Smrkovski confirmed that it will be but she thought that Mr. Nelson did not use it. Mr. Nelson said that they do not use it, it is capped on both sides, but it is still piped into the house if they need to use it.
116 117	Chairman White asked if Ms. Smrkovski wants to include Wednesday as a possible day for flexibility in the future. Ms. Smrkovski said that would be fine as she is typically at the business on Wednesday,
118 119	though she doesn't see customers. Ms. Smrkovski was asked and said that she does not believe that they would hold meetings at the property as they have a conference center in their Claremont office.
120 121	Chairman White asked and there were no further questions for the applicant so he closed the public input part of the meeting.
122 123 124 125 126	Mr. Furlong made a motion to accept the optometry medical office with sale of glasses at 6 Post Office Rd, Jennifer Lewis and Steven Conant, Parcel ID: 0225-0060-0000. Mr. Butler seconded the motion. Mr Furlong amended his motion to accept Parcel ID: 0225-0060-0000 for the optometry medical office 6 Post Office Rd with receipt of the Shoreland Permit and a signoff from the Highway Department. Mr. Furlong seconded the amendment. The motion passed unanimously.
127 128	PARCEL ID: 0133-0087-0000: SITE PLAN REVIEW: DELI RESTAURANT ON $1^{ST}$ FLOOR, APARTMENT ON $2^{ND}$ FLOOR. 72 MAIN ST, SUNAPEE HARBOR RIVERWAY.
129 130	Peter Hill presented the case on behalf of Sunapee Harbor Riverway. They are hoping to tear the building down and rebuild it. They are currently asking to turn the one apartment into two.
131 132 133	Mr. Hill said that there were two submittals from CLD Engineers, one was the Permit by Notification which he got back from the State and submitted. There was further discussion regarding the paperwork and plans submitted.
134 135 136 137	Mr. Hill said that he was before the Zoning Board a few months ago and the case was dismissed because there was an erroneous judgement made saying that the deli was considered a domicile which affected the lot loading. He then went to the Zoning Board and was told that he did not need to be there, so they needed to start over again. Mr. Hill continued that they are asking to turn the one apartment on
138	the second floor into two apartments. Chairman White asked and Mr. Hill confirmed that the only thing
139 140	the Board would be addressing at this point is adding the apartment and the impact on parking. Mr. Hill said that parking is limited and has been an issue with the Riverway since their inception in 1992. Two
141	parking spots will be situated on an adjacent lot, which Sue Mills has addressed in a letter to the Board.
142 143	Mr. Marquise said that the application was submitted in advance, fees were paid, abutters were notified, and notices were posted. The application falls under Article V of the Site Plan Review
144	Regulations and there are a couple of items lacking that need to be addressed. These items include: the
145	signature block for the Department Heads; water supply lines shown on the plans; exterior lighting; and
146 147	signs; otherwise the application is complete. Mr. Hill said that the signage and lighting is on the plans; everything is changing as the building will be torn down and rebuilt. They already have permission to
148	rebuild the building from the State with the Permit by Notification, including additional drainage.

- 149 Vice Chair Larrow made a motion to accept the application as complete for Parcel ID: 0133-0087-0000,
- 150 for a deli restaurant at 72 Main St, Sunapee Harbor Riverway, subject to the following: the signature
- 151 block for the Water and Sewer, Police Chief, Road Agent, Conservation and Fire Department; a
- conversation about the water supply, exterior lighting plan, and a review of the proposed signs. Mr.
- 153 Osborne seconded the motion. The motion passed unanimously.
- 154 Chairman White White asked and Mr. Hill explained that nothing is changing until they get the permits
- and then they will tear down and rebuild the building. They want to change the one big apartment
- upstairs into two apartments; nothing will be changed now, just when they do the rebuild.
- 157 Mr. Hill said that the new building will be 5 ft smaller than what is existing as they cannot put the double
- porch up because they have to be 10 ft away from the primary line.
- 159 Chairman White asked if the building complies with Zoning. Mr. Hill said that he has met with Mr.
- 160 Landry and that he did go to the Zoning Board for a Variance for lot loading because he was told that the
- deli was considered a domicile. The Zoning Board disagreed with that and the case was dismissed. Mr.
- Butler asked if because they are tearing the building down if they have to meet Zoning Regulations. Mr.
- 163 Marquise explained that there are two Zoning issues: one is use, and this is an allowed use in the
- District. The other issue is density but Zoning allows one dwelling unit for every 10,000 sq ft and the lot
- is 22,000 sq ft. Chairman White asked and Mr. Marquise confirmed that the proposed building meets
- Zoning for use and density and he believes that setbacks are met as the building is getting smaller. Mr.
- Hill said that it is also staying in the same footprint, just shrinking, which was a big deal with the State as
- it is next to the river.
- 169 Mr. Butler asked and Mr. Hill explained that there will be a partial basement for mechanicals and
- storage. Currently there is a dirt floor and they will be pouring concrete at different levels to strengthen
- what is there and keep the moisture out.
- 172 Vice Chair Larrow asked how many parking spaces are needed. Mr. Hill said that he believes that they
- 173 need to add two. Mr. Marquise confirmed that they need two for the additional unit but the property
- has exceeded the parking allowances. However, Riverway has always counted other spaces in the area
- towards this building. Mr. Marquise continued that Sue Mills wrote a letter stating that the unit will use
- other spaces, though the Board may want something more definitive to show how the spaces are
- allotted. Mr. Hill said that the lot that is right above this lot, which was subdivided a few years ago,
- currently has two spots that they use for overflow for staff and what they are hoping to do is to put the
- two additional parking spots for this apartment there as well as it is another property that is owned by
- the Riverway. Mr. Hill asked if the Board would like a letter of intent from Riverway rather than just a
- note from Ms. Mills. Mr. Marquise said that the Police Chief said that he is concerned as he gets a lot of
- calls in the Harbor and that he the feels that there is a parking issue. He wants to make sure that if the
- use increases parking is properly allocated. Mr. Marquise said that if there are specific parking spaces
- allocated in the other lot he believes that it would help satisfy the concerns of the Board and the Police
- 185 Chief as he thinks that the spaces tend to be double counted. Mr. Hill said that he thinks that there are
- many people who park in that lot, but that it is often consumers, not people employed by the businesses
- in the Riverway buildings. Chairman White asked and Mr. Hill confirmed that the house property is
- owned by the Riverway. Chairman White asked if the parking is labeled as private parking, other than
- the one that says that it is for the apartment. Mr. Hill said that it is not labeled as private. Chairman

- 190 White asked if that parking area has been allocated for use for any of the other area buildings. Mr.
- 191 Marquise said that he believes that there was a parking allocation done years ago, but he can't
- remember exactly when it was done; though there is still a negative. Mr. Hill said that the seating will
- be reduced in this building as it is shrinking, though he does not know by how much; right now it is
- allocated at 40 seats. Chairman White said that it is key to have the four parking spaces for the units
- 195 allocated with a sign.
- 196 Mr. Butler asked if there are two means of egress for the apartments. Mr. Hill said that the front porch
- is a means of egress per the State of NH and then there are back stairs. Sunapee does not have a Code
- 198 Enforcement Officer so many things defer to the State and he also got a signoff from Fire Chief Ruggles.
- 199 There was further discussion regarding this issue.
- Vice Chair Larrow asked and Mr. Marquise confirmed that Fire Chief Ruggles did not have any comments
- and he did get signatures from all the Department Heads.
- 202 Mr. Furlong asked about the current structural integrity of the building. Mr. Hill said the building is
- structurally sound per a structural engineer. They did some work on the building a few years ago and it
- 204 has been worked on so many times and leaks in so many spots that it is just a matter of time before
- there are issues.
- Vice Chair Larrow asked and Mr. Hill confirmed that the building is on Town Water and Town Sewer.
- Vice Chair Larrow asked about the exterior lighting plan. Mr. Hill said that it is on the Site Plan.
- 208 Mr. Butler asked about the Quack Shack. Mr. Hill explained that it is on the same lot, but the Quack
- 209 Shack and Fenton's Landing are two different entities.
- 210 Mr. Furlong asked about the trees that say they are in poor condition. Mr. Hill said that they have been
- 211 removed.
- 212 Mr. Butler asked if the existing foundation is rubble. Mr. Hill said that it is 10" poured concrete. Mr.
- Butler asked if it is right next to the river. Mr. Hill said that it is 3 or 4 ft away. Mr. Hill was asked if the
- ice cream shop was going to stay and confirmed that it will as the buildings are not attached.
- 215 Chairman White asked and Mr. Marquise confirmed that the Board will need an updated drawing,
- including the signoff block, the water line, and a notation about the parking space. Chairman White said
- that it would be nice to have the spots allocated on the final site plan. Mr. Hill was asked and said that
- 218 he does know where the water line is located.
- 219 Chairman White asked and Mr. Hill confirmed that the only signage is the Fenton's Landing sign on the
- 220 building.
- 221 Mr. Butler asked and Mr. Hill confirmed that the apartments will both be one bedroom units.
- Mr. Hill said that the Riverway wants to tear down the building in October. Mr. Butler asked if there is a
- time limit. Mr. Hill said that the Permit by Notification is good for four years and the Building Permit is
- 224 good for a year. Chairman White said that the Board likes to give a time frame so that it is not open
- 225 ended.

226 227	Mr. Osborne asked and Chairman White confirmed that the only thing the Board is approving is the second apartment in the building.
228 229 230 231	Mr. Hill said that all of the plans are subject to inspection from the State because it is Mixed Commercial and Residential. The person at the State Fire Marshall's Office said that they needed signoff from Fire Chief Ruggles. The Structural Engineer also needs to sign off on everything before they get a Building Permit.
232 233 234 235 236 237	Vice Chair Larrow made a motion to accept the Site Plan for Parcel ID: 0133-0087-0000 for the deli restaurant on the first floor and two apartments on the second floor at 72 Main St, Sunapee Harbor Riverway, with the following conditions: the Board will get an updated Site Plan with the water lines noted; the parking spaces allocated with signage; and a signature block; and that there will be a one year time limit to get the Building Permit. Mr. Furlong seconded the motion. The motion passed unanimously.
238 239	PARCEL ID: 0106-0021-0000: SITE PLAN REVIEW: EXPANSION – BUILDING ADDITION FOR MEMORY CARE FACILITY. 1250 ROUTE 11, HK SUNAPEE COVE, LLC.
240 241 242 243 244 245 246	Mr. Marquise explained that the applicant had already received approval for this proposal but was given a time limit of a year to get the Building Permit and had not done so. It is an amendment to a Site Plan, and the Board would be agreeing to an extension of the original approval. The only change is a gazebo has been added to the Plan, which can be discussed. Mr. Marquise said that he thinks the Board can just discuss extending the approval and they do not need to go over everything again. Chairman White asked and it was confirmed that there are no changes to the layout of the addition, the number of beds, etc.
247	Mr. Marquise said that he does have signoffs from all the Department Heads with no issues raised.
248	Brian Vincent of CLD Engineers and Caroline Caranci of HallKeen presented the case.
249 250	Mr. Butler asked and Mr. Vincent said that they would like an extension of one year from the time the approval expired, which would be April of 2017.
251 252 253 254 255	Vice Chair Larrow asked about the gazebo. Mr. Vincent said that the gazebo is on the site now, the proposal is to move it to a location that is adjacent to a pervious walkway 20 ft from the waterfront. The location was originally planned to be a sitting area and the gazebo takes the place of that area. The roof runoff will be handled by stone infiltration. It was sent to State Shoreland as an amendment to the permit and was approved and has also been approved by the Zoning Board.
256 257	Chairman White asked about the green area for fire access around the back of the building. Ms. Caranci confirmed that it has not changed. The new walkway and gazebo do not affect that area at all.
258 259 260 261	Mr. Marquise said that if the extension goes until 2017, the building permit would be good until 2018, and asked if there are any State approvals or other approval that would expire before that. Mr. Vincent said that there would not be as the Shoreland Permit expires in 2020 and there is no Wetland Permit or AOT Permit.

262	Chairman White asked and Ms. Caranci confirmed that they would like to start the work this fall. They			
263	have submitted to the Fire Marshall's Office as well as DHHS and they are reviewing the plans. Mr.			
264	Butler asked how long the construction will last. Ms. Caranci said that they are expecting the			
265	construction to take between 18 and 24 months.			
266	Chairman White asked if there were any other questions or comments and there were none.			
267	Mr. Butler made a motion for Parcel ID: 0106-0021-0000: to grant a one year extension to April 2017			
268	for the Site Plan Review, expansion building addition for memory care facility, at Sunapee Cove. Mr.			
269	Osborne seconded the motion. Mr. Butler amended his motion to add that the one year extension is to			
270	get the building permit. Mr. Osborne seconded the amendment. The motion passed unanimously.			
271	OTHER BUSINESS – CONSULTATION			
272	Clayton Platt of Pennyroyal Hill Surveyors presented the proposal.			
273	Mr. Platt explained that John McCrillis and Sally Eldredge own three parcels of land on Burkehaven Lane.			
274	The family is looking to reconfigure the properties so that the McCrillis family and the Eldredge family			
275	can both have certain properties. There are seasonal cottages on each of the three lots and there are			
276	two boathouses total. Mr. Platt said that the ultimate goal is to get one cottage and one boathouse to			
277	be owned by one family and the other boathouse and a cottage to be owned by the other, just by			
278	changing the property lines and without changing the density of the lots.			
279	Mr. Platt explained the first option to the Board which is to have the lot with the cottage and the lot			
280	with the boathouse be subdivided but not be contiguous. Mr. Platt showed the Board the way that			
281	would work. Vice Chair Larrow asked about getting from the cottage to the boathouse. Mr. Platt said			
282	that there is a deeded easement to use Burkehaven Terrace.			
283	Mr. McCrillis explained the usage of the property by the families to the Board.			
284	Mr. Butler asked if both options would meet Zoning Regulations. Mr. Platt said that they would need a			
285	Variance to reduce the shorefront on one of the lots as well as a Variance for the lot size.			
286	Chairman White explained that a consultation does not mean that the Board is voting on anything, nor			
287	are they indicating approval of anything.			
288	Mr. Platt explained that Option 2 is have lots that are contiguous by having a small strip of land between			
289	the two lots, however, it is not really what the family wants to do.			
290	There was further discussion regarding which family uses which boathouse as well as the deeded rights			
291	to the lake. There was a discussion regarding the lot sizes with both options.			
292	Vice Chair Larrow asked and Mr. Marquise said that Option 2 doesn't make as much sense as the same			
293	thing can be created with easements rather than an odd strip of land.			

## MISCELLANEOUS

294

- 295 There were various discussions regarding the Dunkin Donuts that is said to be going into where Pizza
- 296 Chef is currently located as well as when Pizza Chef will be moving.

297 298	<u>Changes to the Minutes from the April 7, 2016 meeting:</u> Mr. Clark said that he was at the meeting, though he was listed as absent.			
299 300	Mr. Osborne made a motion to approve the minutes with the correction. Mr. Hastings seconded the motion. The motion passed with six in favor and one abstention.			
301	Changes to the Minutes from the May 6, 2016 meeting:			
302 303	Mr. Butler made a motion to approve the minutes from May 6, 2016. Mr. Osborne seconded the motion. The motion passed with five in favor and two abstentions.			
304	MISCELLANEOUS			
305 306 307	Mr. Marquise said that he went back to the approval for the new Pizza Chef building from before Pizza Market was there and with indoor and outdoor seating, there was an approval for 51 or 52 seats, which is why Pizza Chef is expanding the seating over what Pizza Market had in the building.			
308 309 310	Mr. Marquise said that the meeting for July is scheduled for the 7 <sup>th</sup> , which is a vacation week for many people, and wanted to see if the Board wanted to change the date of the meeting. The Board decided to keep the meeting on the 7 <sup>th</sup> .			
311 312	Mr. Hastings made a motion to adjourn at 9:18 PM. Mr. Butler seconded the motion. The motion passed unanimously.			
313	Respectfully submitted,			
314	Melissa Pollari			
315				
316				
<ul><li>317</li><li>318</li></ul>	Planning Board			
319 320	Peter White, Chairman	Donna Davis Larrow, Vice Chair		
321 322	Kurt Markarian	Richard Osborne		
323 324	Joseph Furlong	Joseph Butler		
325	Shane Hastings, ex-officio member	Randy Clark, Alternate Member		