

Chair's Report  
May 14, 2010  
RE: May 18, 2010 Board of Trustees' Meeting

#### APPOINTMENT OF ALTERNATES

Congratulations and welcome to Jean Molloy and Anne Nilsen as Alternate Trustees. Both were unanimously approved by the Board of Selectmen on May 3, 2010.

#### MEETINGS ATTENDED

I attended the Selectmen's Meeting on May 3. Issues concerning the library were appointment of our alternates and also the Harbor Riverway Lease. The Harbor Riverway Lease is to be discussed again at the May 17 Selectmen's Meeting and I will be in attendance that evening as well.

A motion was made by the Selectmen to support the Library Trustees' decision to terminate the contract to purchase the Harbor Hotel site for the new library between the Town and the Riverway Corporation with appropriate notice by letter from the Board of Selectmen to the Riverway. The vote was 2/favor 2/opposed 1 abstention.

It was agreed that Donna Nashawaty would obtain copies of the P/S Agreement for Selectmen to review and this item would be placed on their 5/17/10 agenda.

On Wednesday, May 5<sup>th</sup>, I attended the Friends' Meeting which was held at the Library. John will report on this in greater detail in his report; however, I would like to express my thanks for the willingness of the Friends' to fund items which enhance library programming and services.

At the Friends' Meeting, Mindy Flater, Treasurer, reported that she had been approached by Rhonda Gurney in March asking for a refund to the Capital Campaign in the amount of \$10,000. In review of the Campaign records, Rhonda outlined to Mindy that \$100,000 was refunded and records indicate that only \$90,000 was received from the Friends.

As I understand the situation, it has been difficult to reconcile this discrepancy given the available records and new players which were not involved at the time the monies were donated or refunded. The Friends also expressed a concern on why this issue is coming to light 3 years after the fact.

At the present time, Mindy and Dick Katz are researching their records and it was suggested that others might be contacted who were involved with this first hand in 2007. I have asked Mindy to be sure and keep in touch with me and to let me know if we might be of any assistance.

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#### FOLLOW UP WITH DONNA NASHAWATY

At last month's Board Meeting, the Trustees asked that I follow up with Donna Nashawaty regarding the proposed Hiring Policy. Attached with this report is a copy of an e-mail which she sent to me for discussion purposes on Tuesday evening.

#### JOHN'S PERFORMANCE EVALUATION

Attached with this report is a blank copy of the Town of Sunapee Supervisory Performance Evaluation Form. It would be helpful if you could all review the form and make note of your thoughts/comments which will then aid us when we complete the form as a group. I will have a copy of John's last completed evaluation with me for the meeting; however, due to the sensitivity of this confidential information it will not be sent out electronically and will not be distributed at the meeting.

We will be adjourning to non-public session, without John in attendance, and reviewing his self-evaluation and completing the evaluation form together as a group which will then be reviewed with him at our June meeting when we conduct his review.

#### PENDING ITEMS FROM APRIL 20, 2010 MINUTES

Pending items were noted in the April 20, 2010 Minutes. John and I reviewed these items and you will find that he is reporting on these items in his report with the exception of the CLIF Grant Re-Application as that has a date in August.

John and I also reviewed the Maintenance Schedule in our Monthly Meeting and agreed that we will place that item on the June agenda.

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NON-PUBLIC SESSIONS

We are noticed for 2, non-public sessions for next week's meeting. We have new trustees on the board, but I think it is also helpful to those of us who have served previously to be reminded that anything discussed in or used for a non-public discussion cannot be shared publicly in any manner.

I would ask that the alternates sit in on the non-public sessions.

FUTURE MEETINGS

6/15/10	6:30 P.M.	Town Hall Meeting Room
7/20/10	6:30 P.M.	Town Hall Meeting Room
8/17/10	6:30 P.M.	Town Hall Meeting Room

Respectfully submitted,

Terri Jillson White