

**Town of Sunapee
Board of Fire Wards
April 16, 2019**

Present: Josh Trow & Austin Brown
Absent: Fred Gallup

Also, present: Chief Dan Ruggles & Town Manager Donna Nashawaty

Josh Trow opened the meeting at 8:08am.

Chief Ruggles reported on the following:

Organizational Chart & Job Descriptions: Chief Ruggles shared the Chief, Assistant Chief and Administrative Assistant job descriptions. Josh Trow asked how much of the Chief's job description is what you cover today, and Chief Ruggles indicated it is about the same. Chief Ruggles stated that he is very fortunate that his employer allows him to go to calls during working hours. Donna Nashawaty inquired if availability will come into play when the Chief selects an Assistant Chief. Her opinion is that as you are building the new structure it is imperative that Assistant Fire Chief should be available to respond to calls. Josh Trow cautioned that statement saying if we had someone apply and they had all other credentials we should not dismiss that individual because of availability. He went onto say if two people applied with same credentials and one was available more than another then we should look at that. Josh Trow noted within a short period of time we will need a full time chief and that should take care of availability issues. Austin Brown expressed it may be a need full time Fire Fighter and a part time Chief, and Donna Nashawaty agreed with this. A review of the job descriptions took place. Austin Brown inquired where these job descriptions came from that Chief Ruggles used for a guide. Chief Ruggles replied from another small on call department. A few changes were made to the job descriptions and they will be approved at the next meeting along with the organizational chart. Donna Nashawaty stated that the behind the scene website usage is being worked on at this time and should be up and running in conjunction with our new website. See Attached Job Descriptions after updates.

Truck Committee – Chief Ruggles reported that two meetings have taken place with the truck committee of five individuals and they seem to be coming to a consensus about what the truck should look like. Josh Trow asked if the goal was to have mobile pump truck, and Chief Ruggles replied it will be either a 450 or 550 diesel crew cab, four wheel drive, flat bed with an aluminum tool box. It will be equipped with lighting, a winch and some forestry tools. Chief Ruggles said on May 2 at 7:00pm a representative will be at their truck meeting to discuss lighting on the truck.

Runs – April 2-April 15 runs were as follows:

- **8 Medical Calls**

- **2 CO Calls**
- **3 First Alarms**
- **1 Chimney Fire**
- **1 Wires Down**

Josh Trow asked if we get a call a day and Chief Ruggles indicated it is all over the place.

Ambulance- Chief Ruggles had nothing to report from New London Ambulance as it had been only two weeks since his meeting with Tim Monahan from New London Ambulance. He hopes to have something by next meeting. Chief Ruggles noted that on Saturday April 13 the ambulance was not in Sunapee all day and he will inquire about that. Donna Nashawaty mentioned again that they should be able to track where their ambulances are and readily share that information with New London Dispatch. Austin Brown asked if Tim Monahan mentioned anything about software that was installed in Ambulance 4. Chief Ruggles does not remember discussing this. A dialog took place and all agreed that Active 911 works very well and they should be able to obtain something like this to assist them in tracking.

Budget - Chief Ruggles provided the Fire Wards copies of the Fire Department and Safety Services Building budgets and expenditures year to date.(Attached) Josh Trow asked a questioned about a few line items including one on the Fire Department electric that is overspent. It was noted that the Safety Services electric was posted in error to the Fire Department line. Chief Ruggles will make arrangements to get this corrected. Chief Ruggles indicated that dispatch and maintenance are the two biggest expenditures for the Safety Services Building. Josh Trow questioned if the telephone lines includes Ipads in the trucks and Chief Ruggles said yes. Chief Ruggles shared with the Fire Wards that when the Safety Services Building was being constructed they estimated that the electricity and heat would be about \$1,600 each per month and that is what it has been running. Chief Ruggles said the Water Bill will be coming due soon, this is to pay for our hydrant system.

Policies Update- Chief Ruggles spoke to Firefighter John Gosselin who has been keeping the policies updated and he is working on them and will have them available on a thumb drive. Donna Nashawaty spoke to Primex about a risk assessment and they will be in touch with Chief Ruggles to arrange a meeting.

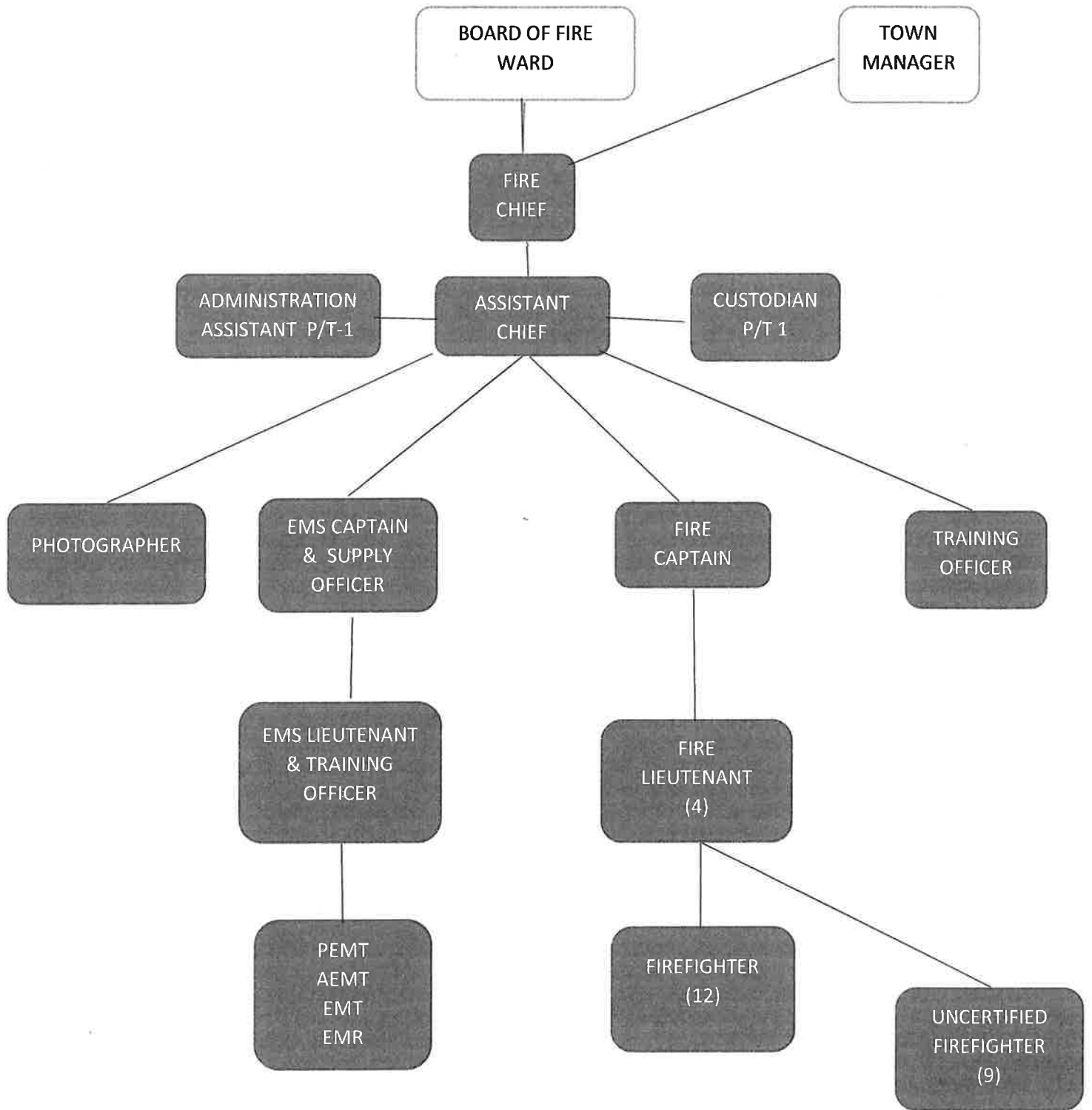
Donna Nashawaty reported that she made a request to the Department of Labor to enable the Fire Department to be paid on a monthly basis and it has been granted.(See Attached) This will be effective with the April payroll.

The next meeting is scheduled for April 30, 2019 at 8:00am at the Safety Services Building.

The meeting was adjourned 9:45am.

Submitted by:

Betty H. Ramspott



Town of Sunapee, NH

POSITION: Fire Chief

DEPARTMENT: Fire Department

FLSA STATUS:

REPORTS TO: Board of Fire Wards

LABOR GRADE:

DATE: April 2019

GENERAL SUMMARY

Performs a variety of technical, administrative, and supervisory work in planning, organizing, directing and implementing fire prevention, suppression and emergency medical services to prevent or minimize the loss of life and property by fire and emergency medical conditions

ESSENTIAL DUTIES AND RESPONSIBILITIES

Plans, coordinates, supervises and evaluates Fire and EMS operations.

Establishes policies and procedures for Fire and EMS Departments in order to implement directives from the Board of Fire Wards.

Plans and implements Fire and EMS programs for the Town in order to better carry out the policies and goals; reviews Departmental performance and effectiveness; formulates programs or policies to alleviate deficiencies.

Supervises and coordinates the preparation and presentation of an annual budget for Fire and EMS Departments; directs the implementation of the Departments' budgets; plans for and reviews specifications for new or replaced equipment.

Responds to alarms and may direct activities at the scene of major emergencies.

Supervises the inspection of buildings and other properties for fire hazards and enforces fire prevention ordinances.

Directs the operation of departmental in service training activities.

Controls the expenditure of departmental appropriations.

Handles grievances, maintains Departmental discipline and the conduct and general behavior of assigned personnel.

Prepares and submits monthly reports to the Fire Wards regarding the Departments' activities and prepares a variety of other reports as appropriate including the annual report of activities.

Plans departmental operation with respect to equipment, apparatus, and personnel; supervises the implementation of such plans.

Assigns personnel and equipment to such duties and uses as the service requires.

Evaluates the need for and recommends the purchase of new equipment and supplies in absence of the Assistant Fire Chief.

OTHER DUTIES AND RESPONSIBILITIES

Meets with elected or appointed officials, other Fire/EMS officials, community and business representatives and the public on all aspects of the Departments' activities.

Attends conferences and meetings to keep abreast of current trends in the field; represents the Town Fire/EMS Departments in a variety of local, county, state and other meetings.

Performs the duties of command personnel as needed and fulfills obligations as required.

Serves as a member of various employee committees.

SUPERVISORY CONTROLS

Supervises the Assistant Fire Chief, Administrative Assistant and Custodian directly, and other department staff through these subordinate officers.

COMPLEXITY

The position includes a variety of principles and practices of modern fire department administration including:

Working knowledge of the municipal budget process; ability to develop and administer a budget.

Ability to analyze situations correctly and quickly and to adopt effective courses of action, giving due regard to surrounding hazards and circumstances.

Ability to plan, assign and direct the work of subordinate employees under emergency conditions.

Ability to establish and maintain effective working relationships with subordinates, other Town Officials, and the general public.

SCOPE AND EFFECT

The scope of the position includes the day-to-day operation of the Fire/EMS Department.

PERSONAL CONTACTS

Contacts are typically with the Fire Wards, Town Manager, other department heads, federal and state regulators, other municipal officials, department foremen, co-workers, other Town employees, Town residents, and the general public. The contacts may also include committees or groups in a non-structured to well-structured setting.

PURPOSE OF CONTACTS

The purpose is to plan, schedule, organize, coordinate, manage, implement, direct and to provide advice.

MANAGEMENT RESPONSIBILITY

Necessary Knowledge, Skills and Abilities:

- Thorough knowledge of modern fire suppression and prevention and emergency medical services principles, procedures, techniques, and equipment; Working knowledge of first aid and resuscitation techniques and their application as demonstrated through State E.M.T Certification; Considerable knowledge of applicable laws, ordinances, departmental standard operating procedures and regulations;
- Skill in the operation of required tools and equipment.

- Ability to train and supervise subordinate personnel; Ability to perform work requiring good physical condition; Ability to communicate effectively orally and in writing; Ability to exercise sound judgment in evaluating situations and in making decisions; Ability to effectively give and receive verbal and written instructions; Ability to establish and maintain effective working relationships with other employees, supervisors and the public; and Ability to meet the special requirements listed below.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- Graduation from high school or GED equivalent with specialized training in fire department administration.
- Two (2) years of supervisory duties which must have been equivalent to Fire Lieutenant or higher and five (5) years prior work experience as a volunteer firefighter, including certification as an E.M.R.

Necessary Knowledge, Skills and Abilities:

- Considerable knowledge of modern fire suppression and prevention and emergency medical services principles, procedures, techniques, and equipment; Working knowledge of first aid and resuscitation techniques and their application as demonstrated through State E.M.T Certification; Considerable knowledge of applicable laws, ordinances, departmental standard operating procedures and regulations;
- Skill in the operation of required tools and equipment.
- Successfully pass a background check

LICENSING AND CERTIFICATION

Valid NH Operators Driving License without record of suspension or revocation.

Valid NH CDL B required with tank/air brake endorsement preferred.

Career Firefighter level 1

EMR

TOOLS AND EQUIPMENT KNOWLEDGE & USE REQUIREMENTS

Emergency medical aid unit, fire apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. A complete medical evaluation must show fit for duty.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

WORK SCHEDULE

This is an on call position so work schedule will vary as needed.

External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.

Town of Sunapee, NH

POSITION: Assistant Fire Chief

DEPARTMENT: Fire Department

FLSA STATUS:

REPORTS TO: Fire Chief

LABOR GRADE:

DATE: April 2019

GENERAL SUMMARY

Performs a variety of technical, administrative, and supervisory work in directing the planning, organizing, and implementing firefighter and officer training to satisfy the areas of prevention, suppression and emergency medical services.

ESSENTIAL DUTIES AND RESPONSIBILITIES

May act as Fire Chief during absence of Assistant Fire Chief, as assigned.

Supervises subordinate volunteer officers in their assigned duties in training division.

Reviews, evaluates, develops and implements training programs, policies and procedures for various departmental operations regarding training.

Directs and participates in major departmental training programs.

Responds to multiple alarm fire as needed; assumes command in the absence of Assistant Fire Chief.

Carries out duties in conformance with Federal, State, County and Town laws and ordinances.

Assists in the planning and implementation of Fire and EMS training programs for the Town in order to better carry out the policies and goals of the Town.

Directs the operation of departmental in service training activities.

Handles grievances from volunteer training officers and firefighters, maintains Departmental discipline and the conduct and general behavior of volunteer personnel.

Prepares and submits periodic training reports to the Fire Chief regarding the Department's training activities.

Assigns personnel and equipment to such training duties and uses as the service requires.

OTHER DUTIES AND RESPONSIBILITIES

Assist Fire Chief in meeting with elected or appointed officials, other Fire/EMS officials, community and business representatives and the public on all aspects of the Departments' training activities.

Attends training conferences and training meetings to keep abreast of current trends in the field; represents the Town Fire/EMS Departments in a variety of local, county, state and other meetings.

Performs the duties of command personnel as needed and fulfills obligations during duty days or duty weeks.

Serves as a member of various employee committees.

Performs other management duties as requested by the Fire Chief

SUPERVISORY CONTROLS

Assist the Fire Chief in the supervision of the Fire/EMS Department.

COMPLEXITY

Assist the Fire Chief in the Supervision of all Officers and Firefighter/EMS.

SCOPE AND EFFECT

The scope of the position includes assisting the Fire Chief in the day-to-day operation of the Fire/EMS Department.

PERSONAL CONTACTS

All contacts are to be made with the Fire Chief. In the event the Fire Chief is unavailable contact is to be made with the Board of Fire Wards.

PURPOSE OF CONTACTS

The purpose is to assist the Fire Chief to plan, schedule, organize, coordinate, manage, implement, direct and to provide advice.

MANAGEMENT RESPONSIBILITY

Ability to train and supervise subordinate personnel; Ability to perform work requiring good physical condition; Ability to communicate effectively orally and in writing; Ability to exercise sound judgment in evaluating situations and in making decisions; Ability to effectively give and receive verbal and written instructions; Ability to establish and maintain effective working relationships with other employees, supervisors and the public; and ability to meet the special requirements

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- Graduation from high school or GED equivalent with specialized training in fire department administration.
- Two (2) years of supervisory duties which must have been equivalent to Fire Lieutenant or higher and five (5) years prior work experience as a volunteer firefighter, including certification as an E.M.R.

Necessary Knowledge, Skills and Abilities:

- Considerable knowledge of modern fire suppression and prevention and emergency medical services principles, procedures, techniques, and equipment; Working knowledge of first aid and resuscitation techniques and their application as demonstrated through State E.M.T Certification; Considerable knowledge of applicable laws, ordinances, departmental standard operating procedures and regulations;
- Skill in the operation of required tools and equipment.
- Successfully pass a background check

LICENSING AND CERTIFICATION

Valid NH Operators Driving License without record of suspension or revocation.
Valid NH CDL B required with tank/air brake endorsement preferred.
Certified Level 1
EMR

TOOLS AND EQUIPMENT KNOWLEDGE & USE REQUIREMENTS

Emergency medical aid unit, fire apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. A complete medical evaluation must show fit for duty.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

WORK SCHEDULE

This is an on call position so work schedule will vary as needed.

External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.

Town of Sunapee, NH

POSITION: Administrative Assistant

DEPARTMENT: Fire Department

FLSA STATUS:

REPORTS TO: Fire Chief

LABOR GRADE:

DATE: April 2019

GENERAL SUMMARY

The Administrative Assistant provides administrative support to the Fire Chief. (10 hours week or less?)
The Administrative Assistant is responsible for the clerical duties of the fire department.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Except as specifically noted, the following functions are considered essential to this position:

Perform department clerical duties as assigned, to include:

- Enter information in the National Fire Incident Reporting System (NFIRS/Firehouse software program) and download to Fire Marshal's Office.
- Send correspondence as directed
- Answer routine question on a daily basis from the public
- Pick up mail and distribute on a daily basis
- Distribute mail to Accounts Payable for bill pay
- Assist with payroll as directed
- Assist with all tasks and duties to include filing of personnel records, maintenance records and all department records
- Support all Fire Department members as directed
- Website Updates
- Perform other duties as directed

OTHER DUTIES AND RESPONSIBILITIES

Performs other duties as directed by the Fire Chief.

SUPERVISORY CONTROLS

This position does not require any supervisory responsibilities.

COMPLEXITY

The position includes a variety of duties and the ability to multi task.

SCOPE AND EFFECT

The scope of the position includes assisting the Fire Chief or Assistant Fire Chief with any and all clerical duties for the Sunapee Fire Department.

PERSONAL CONTACTS

Contacts are typically with the Fire Chief, other fire department personnel, state regulators, other municipal officials, co-workers, other town employees, town residents, and the general public.

PURPOSE OF CONTACTS

The purpose is to assist all Fire Chief, residents and town employees with any matters concerning the Fire Department.

MANAGEMENT RESPONSIBILITY

This position requires no management responsibility, however it requires you to work independently with careful attention to details.

DESIRED MINIMUM QUALIFICATIONS

- High school graduate
- Three years of responsible office administration experience
- Strong computer and organizational skills
- Strict observance of confidentiality is a must when dealing with fire and medical records
- Valid NH Operator Driver's License
- Successfully pass a background investigation

TOOLS AND EQUIPMENT KNOWLEDGE & USE REQUIREMENTS

Working knowledge and experience with computer to include Microsoft Word, Excel, Outlook, Firehouse and internet search engines. Experience with clerical duties including filing, bill paying, ordering supplies etc. Ability to communicate effectively with the public and other employees. Other equipment include shredder, telephone and copier.

PHYSICAL DEMANDS

Typical office environment does not require much physical strength. However high energy is required to multitask. While performing the duties of this job, the employee is required to stand; walk; sit; use hands. Employee must occasionally lift, carry, and move up to 25 pounds, sometimes reach above and below shoulder height.

WORK ENVIRONMENT

The work for this position is performed 99% in an office setting working on a computer, with infrequent interruptions by the public. When in the office you may be exposed to unnatural light, office equipment noises, office product chemicals, air conditioning etc. As stated most work takes place in an office but you may be exposed to fumes in the apparatus bay area.

WORK SCHEDULE

The work schedule is at the discretion of the Fire Chief.

External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.

AccountNumber	AccountName	2019 Requested	Notes
01-4220-50-120	FIRE-PART TIME WAGES	\$76,202.00	Fire Engineers 250 hrs/year, Secretary 137 hrs/year, This includes the point system 1 point = \$10
01-4220-50-190	FIRE-FIRE SUPPRESSION		41 members we are going to pay on points, 1 point = \$10.00
01-4220-50-192	FIRE-FOREST FIRE SUPPRESSION		
01-4220-50-220	FIRE-MEDICARE	\$1,105.00	
01-4220-50-221	FIRE - EMPLOYER FICA	\$4,725.00	
01-4220-50-250	FIRE-UNEMPLOYMENT COMP. INS.	\$9.00	
01-4220-50-260	FIRE-WORKERS COMPENSATION INS	\$16.00	
01-4220-50-341	FIRE-TELEPHONE	\$3,000.00	Cell Phones, GM & New London & Fire Station Rt. 11 telephone + DSL Line and I Pads, going to add 2 I Pads
01-4220-50-342	FIRE-COMPUTER SERVICES	\$1,150.00	Microsoft Office 365, software support
01-4220-50-350	FIRE-MEDICAL SERVICES	\$1,500.00	Hepatitis shots @ 200, CDL & physicals for all who drive fire trucks. 6 new members
01-4220-50-364	FIRE-VEHICLE REPAIR SERVICE	\$20,000.00	Repair expense outside vendor, We have 4 trucks that have truck service, pump service and pump tested which is 1500 each year, ladder service and inspection this year 1800, Hose testing
01-4220-50-365	FIRE-EQUIPMENT REPAIR SERVICE	\$2,800.00	Medtronic Physio-Control \$1755 Rescue tool \$1000
01-4220-50-366	FIRE-RADIO REPAIR	\$3,500.00	Maintenance parts, batteries, etc. Radio testing once a year & reprogramming
01-4220-50-390	FIRE-OTHER PROF. SERVICES	\$1,000.00	Awards and background checks
01-4220-50-410	FIRE-ELECTRICITY	\$1,500.00	GM Station Electric & Repeater
01-4220-50-411	FIRE-HEAT-GAS & OIL	\$1,500.00	LP Gas, #2 Fuel, Kero, increase in #2 price
01-4220-50-412	FIRE-WATER RENT	\$19,000.00	Hydrants 95 @ \$200
01-4220-50-430	FIRE-BUILDING SERVICE GM	\$1,000.00	Georges Mills Station; Roof repairs, furnace, etc. service. Includes 200 alarm service
01-4220-50-520	FIRE-GENERAL INSURANCE	\$9,600.00	Mobile equipment & Offices, Fire Trucks and Liability
01-4220-50-540	FIRE-TRAINING	\$8,000.00	Firefighting & EMT certification training, Firefighter 1 \$545, Firefighter II \$510, EMF3 \$900, EMFA \$1200, Recertifications are EMT B \$250 EMT A \$600, We have 6 new members need training
01-4220-50-555	FIRE-FIRE PREVENTION EDUCATION	\$700.00	EMS and Fire prevention, videos

AccountNumber	AccountName	2019 Requested	Notes
01-4220-50-560	FIRE-DUES/SUBSCRIPTIONS	\$4,500.00	Dues for the Hazmat Team \$2,000.00; NFPA dues for online code subscription is \$1255, Dues for NFPA \$165, IFC dues are \$214, subscription to books \$288, Active 911 \$560, PO Box rent \$56
01-4220-50-610	FIRE-SCBA SUPPLIES	\$3,000.00	Batteries \$600, Yearly flow tests \$1,200
01-4220-50-611	FIRE-HAZARDOUS MATERIALS SUP	\$1,000.00	Supplies for Hazmat
01-4220-50-612	FIRE-SMALL TOOLS & EQUIPMENT	\$4,000.00	Tool replacement
01-4220-50-620	FIRE-OFFICE SUPPLIES	\$1,000.00	Paper & toner
01-4220-50-625	FIRE - POSTAGE	\$100.00	
01-4220-50-630	FIRE-MAINTENANCE & REPAIR SUPP	\$1,500.00	Supplies and equipment that we fix in house
01-4220-50-634	FIRE - FOAM PURCHASE	\$2,000.00	F500 Foam used for fire extinguishment
01-4220-50-635	FIRE-GASOLINE/DIESEL FUEL	\$3,500.00	
01-4220-50-640	FIRE-BUILDING/CUSTODIAL SUP		
01-4220-50-641	FIRE-COFFEE SUPPLIES/SERVICE	\$900.00	Coffee, drinks, food for training & fires
01-4220-50-679	FIRE-MEDICAL SUPPLIES	\$9,000.00	Medical supplies we use at call, epi-pins are 4 - \$1200 for adult ones and for child 4-\$1000
01-4220-50-681	FIRE-UNIFORMS/SAFETY EQUIP	\$10,000.00	About \$1800 per new outfit
01-4220-50-690	FIRE - OTHER MISC SUPPLIES		
01-4220-50-740	FIRE-MACHINERY/EQUIPMENT PURCH	\$950.00	Hose replacement
01-4220-50-741	FIRE - OFFICE EQUIP/COMPUTERS	\$500.00	New Computer for Dispatch Room
01-4220-50-742	FIRE-RADIO PURCHASE	\$4,000.00	Continuing upgrading of pagers @490 ea and portables at \$1,400
	Total:	\$202,257.00	

AccountNumber	AccountName	2019 Requested	Notes
01-4229-53-120	SSB - PART TIME CUSTODIAL WAGES	\$4,838.00	5 hours per week
01-4229-53-220	SSB - MEDICARE	\$70.00	
01-4229-53-221	SSB - FICA	\$299.00	
01-4229-53-250	SSB - UNEMPLOYMENT INSURANCE	\$14.00	
01-4229-53-260	SSB - WORKERS COMPENSATION INSUR	\$132.00	
01-4229-53-341	SSB - SHARED TELEPHONE LINES	\$3,000.00	Phone Lines shared by both Departments (Elevator and voice mail line, dispatch lines)
01-4229-53-345	SSB - DISPATCH SERVICES	\$76,853.00	Dispatch includes Code Red
01-4229-53-360	SSB - CUSTODIAL SERVICES		
01-4229-53-410	SSB - ELECTRICITY	\$16,800.00	
01-4229-53-411	SSB - HEAT GAS & OIL	\$16,000.00	Heat & Gas for Generator
01-4229-53-412	SSB - WATER RENT	\$990.00	
01-4229-53-413	SSB - SEWER RENT	\$500.00	10% added for bond for plant upgrade
01-4229-53-430	SSB - BUILDING REPAIR/MAINTENANCE	\$30,000.00	Alarm Sprinkler, Elevator Furnace Service, replace carpet, Cleaning carpets, Have to replace one air conditioner compressor
01-4229-53-520	SSB - GENERAL INSURANCE	\$3,039.00	
01-4229-53-640	SSB - CUSTODIAL SUPPLIES	\$1,000.00	
01-4229-53-741	SSB - OFFICE FURNITURE	\$3,000.00	Upgrade offices
	Total:	\$156,535.00	

Expenditure Ledger Detail

Start Date: 1/1/2019

End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
01-4229-53-120					SSB - PART TIME CUSTODIAN
	1/1/2019	\$4,838.00	\$0.00	\$0.00	\$0.00
					\$4,838.00
	Comments:		IN#:	CN#	0
PAYROL Payroll Posting	1/8/2019	\$0.00	\$90.30	\$0.00	\$4,747.70
	Comments:		IN#: P010819	CN#	0
PAYROL Payroll Posting	1/15/2019	\$0.00	\$61.58	\$0.00	\$4,686.12
	Comments:		IN#: P011519	CN#	0
PAYROL Payroll Posting	1/22/2019	\$0.00	\$107.50	\$0.00	\$4,578.62
	Comments:		IN#: P012219	CN#	0
PAYROL Payroll Posting	1/29/2019	\$0.00	\$51.60	\$0.00	\$4,527.02
	Comments:		IN#: P012919	CN#	0
PAYROL Payroll Posting	2/5/2019	\$0.00	\$55.90	\$0.00	\$4,471.12
	Comments:		IN#: P020519	CN#	0
PAYROL Payroll Posting	2/12/2019	\$0.00	\$129.00	\$0.00	\$4,342.12
	Comments:		IN#: P021219	CN#	0
PAYROL Payroll Posting	2/19/2019	\$0.00	\$47.30	\$0.00	\$4,294.82
	Comments:		IN#: P021919	CN#	0
PAYROL Payroll Posting	2/26/2019	\$0.00	\$54.52	\$0.00	\$4,240.30
	Comments:		IN#: P022619	CN#	0
PAYROL Payroll Posting	3/5/2019	\$0.00	\$98.90	\$0.00	\$4,141.40
	Comments:		IN#: P030519	CN#	0
PAYROL Payroll Posting	3/12/2019	\$0.00	\$108.88	\$0.00	\$4,032.52
	Comments:		IN#: P031219	CN#	0
PAYROL Payroll Posting	3/19/2019	\$0.00	\$86.00	\$0.00	\$3,946.52
	Comments:		IN#: P031919	CN#	0
PAYROL Payroll Posting	3/26/2019	\$0.00	\$101.65	\$0.00	\$3,844.87
	Comments:		IN#: P032619	CN#	0
PAYROL Payroll Posting	4/2/2019	\$0.00	\$82.10	\$0.00	\$3,762.77
	Comments:		IN#: P040219	CN#	0
	Account Sub-total:	\$4,838.00	\$1,075.23	\$0.00	\$3,762.77
01-4229-53-220					SSB - MEDICARE
	1/1/2019	\$70.00	\$0.00	\$0.00	\$70.00
	Comments:		IN#:	CN#	0
PAYROL Payroll Posting	1/8/2019	\$0.00	\$1.31	\$0.00	\$68.69
	Comments:		IN#: P010819	CN#	0
PAYROL Payroll Posting	1/15/2019	\$0.00	\$0.89	\$0.00	\$67.80
	Comments:		IN#: P011519	CN#	0
PAYROL Payroll Posting	1/22/2019	\$0.00	\$1.56	\$0.00	\$66.24
	Comments:		IN#: P012219	CN#	0
PAYROL Payroll Posting	1/29/2019	\$0.00	\$0.75	\$0.00	\$65.49
	Comments:		IN#: P012919	CN#	0

Expenditure Ledger Detail

Start Date: 1/1/2019

End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
PAYROL Payroll Posting	2/5/2019	\$0.00	\$0.81	\$0.00	\$64.68
	Comments:		IN#: P020519	CN# 0	
PAYROL Payroll Posting	2/12/2019	\$0.00	\$1.87	\$0.00	\$62.81
	Comments:		IN#: P021219	CN# 0	
PAYROL Payroll Posting	2/19/2019	\$0.00	\$0.69	\$0.00	\$62.12
	Comments:		IN#: P021919	CN# 0	
PAYROL Payroll Posting	2/26/2019	\$0.00	\$0.79	\$0.00	\$61.33
	Comments:		IN#: P022619	CN# 0	
PAYROL Payroll Posting	3/5/2019	\$0.00	\$1.43	\$0.00	\$59.90
	Comments:		IN#: P030519	CN# 0	
PAYROL Payroll Posting	3/12/2019	\$0.00	\$1.58	\$0.00	\$58.32
	Comments:		IN#: P031219	CN# 0	
PAYROL Payroll Posting	3/19/2019	\$0.00	\$1.25	\$0.00	\$57.07
	Comments:		IN#: P031919	CN# 0	
PAYROL Payroll Posting	3/26/2019	\$0.00	\$1.47	\$0.00	\$55.60
	Comments:		IN#: P032619	CN# 0	
PAYROL Payroll Posting	4/2/2019	\$0.00	\$1.19	\$0.00	\$54.41
	Comments:		IN#: P040219	CN# 0	
Account Sub-total:		\$70.00	\$15.59	\$0.00	\$54.41
01-4229-53-221	SSB - FICA				\$0.00
	1/1/2019	\$299.00	\$0.00	\$0.00	\$299.00
	Comments:		IN#:	CN# 0	
PAYROL Payroll Posting	1/8/2019	\$0.00	\$5.60	\$0.00	\$293.40
	Comments:		IN#: P010819	CN# 0	
PAYROL Payroll Posting	1/15/2019	\$0.00	\$3.82	\$0.00	\$289.58
	Comments:		IN#: P011519	CN# 0	
PAYROL Payroll Posting	1/22/2019	\$0.00	\$6.66	\$0.00	\$282.92
	Comments:		IN#: P012219	CN# 0	
PAYROL Payroll Posting	1/29/2019	\$0.00	\$3.20	\$0.00	\$279.72
	Comments:		IN#: P012919	CN# 0	
PAYROL Payroll Posting	2/5/2019	\$0.00	\$3.47	\$0.00	\$276.25
	Comments:		IN#: P020519	CN# 0	
PAYROL Payroll Posting	2/12/2019	\$0.00	\$7.99	\$0.00	\$268.26
	Comments:		IN#: P021219	CN# 0	
PAYROL Payroll Posting	2/19/2019	\$0.00	\$2.94	\$0.00	\$265.32
	Comments:		IN#: P021919	CN# 0	
PAYROL Payroll Posting	2/26/2019	\$0.00	\$3.38	\$0.00	\$261.94
	Comments:		IN#: P022619	CN# 0	
PAYROL Payroll Posting	3/5/2019	\$0.00	\$6.13	\$0.00	\$255.81
	Comments:		IN#: P030519	CN# 0	
PAYROL Payroll Posting	3/12/2019	\$0.00	\$6.75	\$0.00	\$249.06
	Comments:		IN#: P031219	CN# 0	

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
PAYROL Payroll Posting	3/19/2019	\$0.00	\$5.33	\$0.00	\$243.73
Comments:			IN#: P031919	CN# 0	
PAYROL Payroll Posting	3/26/2019	\$0.00	\$6.30	\$0.00	\$237.43
Comments:			IN#: P032619	CN# 0	
PAYROL Payroll Posting	4/2/2019	\$0.00	\$5.09	\$0.00	\$232.34
Comments:			IN#: P040219	CN# 0	
Account Sub-total:		\$299.00	\$66.66	\$0.00	\$232.34
01-4229-53-250	SSB - UNEMPLOYMENT INS				\$0.00
	1/1/2019	\$14.00	\$0.00	\$0.00	\$14.00
Comments:			IN#:	CN# 0	
PRIM01 Primex	1/11/2019	\$0.00	\$14.45	\$0.00	(\$0.45)
Comments:			IN#: 108324	CN# 47351	
Account Sub-total:		\$14.00	\$14.45	\$0.00	(\$0.45)
01-4229-53-260	SSB - WORKERS COMPENSATION				\$0.00
	1/1/2019	\$132.00	\$0.00	\$0.00	\$132.00
Comments:			IN#:	CN# 0	
PRIM01 Primex	1/11/2019	\$0.00	\$129.35	\$0.00	\$2.65
Comments:			IN#: 108841	CN# 47349	
Account Sub-total:		\$132.00	\$129.35	\$0.00	\$2.65
01-4229-53-341	SSB - Shared Telephone				\$0.00
	1/1/2019	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Comments:			IN#:	CN# 0	
COMCA Comcast	1/11/2019	\$0.00	\$141.85	\$0.00	\$2,858.15
Comments:			IN#: FD January	CN# 47335	
FAIRPOI Consolidated Communications	2/8/2019	\$0.00	\$94.12	\$0.00	\$2,764.03
Comments:			IN#: January 2019	CN# 47506	
COMCA Comcast	2/15/2019	\$0.00	\$141.85	\$0.00	\$2,622.18
Comments:			IN#: FD Feb	CN# 47544	
FAIRPOI Consolidated Communications	3/8/2019	\$0.00	\$94.12	\$0.00	\$2,528.06
Comments:			IN#: February 2019	CN# 47730	
COMCA Comcast	3/15/2019	\$0.00	\$141.85	\$0.00	\$2,386.21
Comments:			IN#: FD March 2019	CN# 47776	
Account Sub-total:		\$3,000.00	\$613.79	\$0.00	\$2,386.21
01-4229-53-345	SSB - Dispatch Services				\$0.00
	1/1/2019	\$76,853.00	\$0.00	\$0.00	\$76,853.00
Comments:			IN#:	CN# 0	
TONL01 Town of New London	2/22/2019	\$0.00	\$38,426.31	\$0.00	\$38,426.69
Comments:			IN#: 823	CN# 47632	
Account Sub-total:		\$76,853.00	\$38,426.31	\$0.00	\$38,426.69
01-4229-53-410	SSB - ELECTRICITY				\$0.00

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
	1/1/2019	\$16,800.00	\$0.00	\$0.00	\$16,800.00
	Comments:		IN#:	CN#	0
EVERSO Eversource	2/15/2019	\$0.00	\$119.21	\$0.00	\$16,680.79
	Comments:		IN#:	CN#	47550
Account Sub-total:		\$16,800.00	\$119.21	\$0.00	\$16,680.79
01-4229-53-411	SSB - HEAT GAS & OIL				\$0.00
	1/1/2019	\$16,000.00	\$0.00	\$0.00	\$16,000.00
	Comments:		IN#:	CN#	0
DEAD01 Dead River - New London	2/1/2019	\$0.00	\$824.72	\$0.00	\$15,175.28
	Comments:		IN#:	CN#	47474
DEAD01 Dead River - New London	2/1/2019	\$0.00	\$707.21	\$0.00	\$14,468.07
	Comments:		IN#:	CN#	47474
DEAD01 Dead River - New London	2/15/2019	\$0.00	\$471.11	\$0.00	\$13,996.96
	Comments:		IN#:	CN#	47545
DEAD01 Dead River - New London	2/15/2019	\$0.00	\$962.39	\$0.00	\$13,034.57
	Comments:		IN#:	CN#	47545
DEAD01 Dead River - New London	2/22/2019	\$0.00	\$668.49	\$0.00	\$12,366.08
	Comments:		IN#:	CN#	47609
DEAD01 Dead River - New London	3/22/2019	\$0.00	\$816.92	\$0.00	\$11,549.16
	Comments:		IN#:	CN#	47811
DEAD01 Dead River - New London	3/22/2019	\$0.00	\$985.25	\$0.00	\$10,563.91
	Comments:		IN#:	CN#	47811
DEAD01 Dead River - New London	4/5/2019	\$0.00	\$926.63	\$0.00	\$9,637.28
	Comments:		IN#:	CN#	47900
Account Sub-total:		\$16,000.00	\$6,362.72	\$0.00	\$9,637.28
01-4229-53-412	SSB - WATER RENT				\$0.00
	1/1/2019	\$990.00	\$0.00	\$0.00	\$990.00
	Comments:		IN#:	CN#	0
Account Sub-total:		\$990.00	\$0.00	\$0.00	\$990.00
01-4229-53-413	SSB - SEWER RENT				\$0.00
	1/1/2019	\$500.00	\$0.00	\$0.00	\$500.00
	Comments:		IN#:	CN#	0
Account Sub-total:		\$500.00	\$0.00	\$0.00	\$500.00
01-4229-53-430	SSB - BUILDING MAINTENANCE/REPAIR				\$0.00
	1/1/2019	\$30,000.00	\$0.00	\$0.00	\$30,000.00
	Comments:		IN#:	CN#	0
TASCO Tasco Security	1/18/2019	\$0.00	\$252.00	\$0.00	\$29,748.00
	Comments:		IN#:	CN#	47407
TASCO Tasco Security	2/1/2019	\$0.00	\$440.00	\$0.00	\$29,308.00
	Comments:		IN#:	CN#	47493

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number		Date	Add'l Beg. Bal.	Debit Amount	Credit Amount		
PAIN01	Paint n' Place	2/1/2019	\$0.00	\$160.00	\$0.00		\$29,148.00
	Comments:			IN#: 012419	CN# 47486		
TASCO	Tasco Security	2/15/2019	\$0.00	\$237.50	\$0.00		\$28,910.50
	Comments:			IN#: 132318	CN# 47587		
ARC	ARC Mechanical Contractors, Inc.	2/15/2019	\$0.00	\$787.50	\$0.00		\$28,123.00
	Comments:			IN#: 98466	CN# 47535		
NAPA01	Napa Auto Parts	2/22/2019	\$0.00	\$300.00	\$0.00		\$27,823.00
	Comments:			IN#: 747371 SSB	CN# 47620		
GATEKE	Gatekeeper Lock & Safe, LLC	3/1/2019	\$0.00	\$1,283.25	\$0.00		\$26,539.75
	Comments:			IN#: 1-190114-2	CN# 47686		
BELLET	Belletetes, Inc.	3/8/2019	\$0.00	\$4.13	\$0.00		\$26,535.62
	Comments:			IN#: 28015	CN# 47719		
BELLET	Belletetes, Inc.	3/8/2019	\$0.00	\$34.72	\$0.00		\$26,500.90
	Comments:			IN#: 28214	CN# 47719		
BELLET	Belletetes, Inc.	3/8/2019	\$0.00	\$11.31	\$0.00		\$26,489.59
	Comments:			IN#: 27471	CN# 47719		
NAPA01	Napa Auto Parts	3/15/2019	\$0.00	\$33.95	\$0.00		\$26,455.64
	Comments:			IN#: 750603	CN# 47788		
ARC	ARC Mechanical Contractors, Inc.	3/15/2019	\$0.00	\$213.03	\$0.00		\$26,242.61
	Comments:			IN#: 12307	CN# 47771		
BELLET	Belletetes, Inc.	3/15/2019	\$0.00	\$14.47	\$0.00		\$26,228.14
	Comments:			IN#: 47776	CN# 47772		
FWWEB	F.W. Webb Company	3/22/2019	\$0.00	\$9.20	\$0.00		\$26,218.94
	Comments:			IN#: 62228244	CN# 47816		
LAVA01	Lavalley Building Supply, Inc.	3/22/2019	\$0.00	\$17.52	\$0.00		\$26,201.42
	Comments:			IN#: NP2846253-01	CN# 47822		
NAPA01	Napa Auto Parts	3/22/2019	\$0.00	\$97.11	\$0.00		\$26,104.31
	Comments:			IN#: 750604	CN# 47827		
ENESYS	ENE Systems of New Hampshire,	3/29/2019	\$0.00	\$397.26	\$0.00		\$25,707.05
	Comments:			IN#: 40341	CN# 47859		
Account Sub-total:			\$30,000.00	\$4,292.95	\$0.00		\$25,707.05
01-4229-53-520	SSB - GENERAL INSURANCE						\$0.00
		1/1/2019	\$3,039.00	\$0.00	\$0.00		\$3,039.00
	Comments:			IN#:	CN# 0		
Account Sub-total:			\$3,039.00	\$0.00	\$0.00		\$3,039.00
01-4229-53-640	SSB - CUSTODIAL SUPPLIES						\$0.00
		1/1/2019	\$1,000.00	\$0.00	\$0.00		\$1,000.00
	Comments:			IN#:	CN# 0		
RUGG01	Daniel Ruggles	2/8/2019	\$0.00	\$323.49	\$0.00		\$676.51
	Comments:			IN#: 020419	CN# 47507		
Account Sub-total:			\$1,000.00	\$323.49	\$0.00		\$676.51

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
01-4229-53-741					\$0.00
	SSB - OFFICE FURNITURE				
	1/1/2019	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Comments:			IN#:	CN# 0	
	Account Sub-total:	\$3,000.00	\$0.00	\$0.00	\$3,000.00
	Grand Total:	\$156,535.00	\$51,439.75	\$0.00	

Expenditure Ledger Detail

Start Date: 1/1/2019

End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
01-4220-50-120					FIRE-PART TIME WAGES \$0.00
PAYROL Payroll Posting	1/1/2019	\$0.00	\$1,257.66	\$0.00	(\$1,257.66)
	Comments:		IN#: P010119	CN# 0	
	1/1/2019	\$76,202.00	\$0.00	\$0.00	\$74,944.34
	Comments:		IN#:	CN# 0	
PAYROL Payroll Posting	1/22/2019	\$0.00	\$52.66	\$0.00	\$74,891.68
	Comments:		IN#: P012219	CN# 0	
PAYROL Payroll Posting	1/31/2019	\$0.00	\$5,035.74	\$0.00	\$69,855.94
	Comments:		IN#: P013119	CN# 0	
PAYROL Payroll Posting	2/28/2019	\$0.00	\$3,406.15	\$0.00	\$66,449.79
	Comments:		IN#: P022819	CN# 0	
PAYROL Payroll Posting	3/19/2019	\$0.00	\$5,615.00	\$0.00	\$60,834.79
	Comments:		IN#: P031919	CN# 0	
PAYROL Payroll Posting	4/2/2019	\$0.00	\$1,233.00	\$0.00	\$59,601.79
	Comments:		IN#: P040219	CN# 0	
PAYROL Payroll Posting	4/4/2019	\$0.00	\$2,369.53	\$0.00	\$57,232.26
	Comments:		IN#: P040419	CN# 0	
	Account Sub-total:	\$76,202.00	\$18,969.74	\$0.00	\$57,232.26
01-4220-50-220					FIRE-MEDICARE \$0.00
PAYROL Payroll Posting	1/1/2019	\$0.00	\$18.24	\$0.00	(\$18.24)
	Comments:		IN#: P010119	CN# 0	
	1/1/2019	\$1,105.00	\$0.00	\$0.00	\$1,086.76
	Comments:		IN#:	CN# 0	
PAYROL Payroll Posting	1/22/2019	\$0.00	\$0.73	\$0.00	\$1,086.03
	Comments:		IN#: P012219	CN# 0	
PAYROL Payroll Posting	1/31/2019	\$0.00	\$73.03	\$0.00	\$1,013.00
	Comments:		IN#: P013119	CN# 0	
PAYROL Payroll Posting	2/28/2019	\$0.00	\$49.35	\$0.00	\$963.65
	Comments:		IN#: P022819	CN# 0	
PAYROL Payroll Posting	3/19/2019	\$0.00	\$81.45	\$0.00	\$882.20
	Comments:		IN#: P031919	CN# 0	
PAYROL Payroll Posting	4/2/2019	\$0.00	\$17.88	\$0.00	\$864.32
	Comments:		IN#: P040219	CN# 0	
PAYROL Payroll Posting	4/4/2019	\$0.00	\$34.27	\$0.00	\$830.05
	Comments:		IN#: P040419	CN# 0	
	Account Sub-total:	\$1,105.00	\$274.95	\$0.00	\$830.05
01-4220-50-221					FIRE - EMPLYR FICA \$0.00
	1/1/2019	\$4,725.00	\$0.00	\$0.00	\$4,725.00
	Comments:		IN#:	CN# 0	
PAYROL Payroll Posting	1/1/2019	\$0.00	\$77.98	\$0.00	\$4,647.02
	Comments:		IN#: P010119	CN# 0	

Expenditure Ledger Detail

Start Date: 1/1/2019

End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
PAYROL Payroll Posting	1/22/2019	\$0.00	\$3.12	\$0.00	\$4,643.90
Comments:			IN#: P012219	CN# 0	
PAYROL Payroll Posting	1/31/2019	\$0.00	\$306.01	\$0.00	\$4,337.89
Comments:			IN#: P013119	CN# 0	
PAYROL Payroll Posting	2/28/2019	\$0.00	\$207.46	\$0.00	\$4,130.43
Comments:			IN#: P022819	CN# 0	
PAYROL Payroll Posting	3/19/2019	\$0.00	\$342.55	\$0.00	\$3,787.88
Comments:			IN#: P031919	CN# 0	
PAYROL Payroll Posting	4/2/2019	\$0.00	\$76.45	\$0.00	\$3,711.43
Comments:			IN#: P040219	CN# 0	
PAYROL Payroll Posting	4/4/2019	\$0.00	\$145.28	\$0.00	\$3,566.15
Comments:			IN#: P040419	CN# 0	
Account Sub-total:		\$4,725.00	\$1,158.85	\$0.00	\$3,566.15
01-4220-50-250	FIRE-UNEMPLOYMENT COMP. INS.				\$0.00
	1/1/2019	\$9.00	\$0.00	\$0.00	\$9.00
Comments:			IN#:	CN# 0	
PRIM01 Primex	1/11/2019	\$0.00	\$8.92	\$0.00	\$0.08
Comments:			IN#: 108324	CN# 47351	
Account Sub-total:		\$9.00	\$8.92	\$0.00	\$0.08
01-4220-50-260	FIRE-WORKERS COMPENSATION INS				\$0.00
	1/1/2019	\$16.00	\$0.00	\$0.00	\$16.00
Comments:			IN#:	CN# 0	
PRIM01 Primex	1/11/2019	\$0.00	\$15.19	\$0.00	\$0.81
Comments:			IN#: 108841	CN# 47349	
Account Sub-total:		\$16.00	\$15.19	\$0.00	\$0.81
01-4220-50-341	FIRE-TELEPHONE				\$0.00
	1/1/2019	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Comments:			IN#:	CN# 0	
TDST01 TDS Telecom	1/25/2019	\$0.00	\$42.28	\$0.00	\$2,957.72
Comments:			IN#: FD 12-16 to 1-15	CN# 47454	
VERIZO Verizon Wireless	2/15/2019	\$0.00	\$114.02	\$0.00	\$2,843.70
Comments:			IN#: 9822741501	CN# 47592	
TDST01 TDS Telecom	2/22/2019	\$0.00	\$41.66	\$0.00	\$2,802.04
Comments:			IN#: FD 1-16 to 2-15-19	CN# 47631	
VERIZO Verizon Wireless	3/1/2019	\$0.00	\$64.87	\$0.00	\$2,737.17
Comments:			IN#: 9823706031	CN# 47715	
VERIZO Verizon Wireless	3/8/2019	\$0.00	\$114.02	\$0.00	\$2,623.15
Comments:			IN#: 9824693750	CN# 47769	
VERIZO Verizon Wireless	3/22/2019	\$0.00	\$64.87	\$0.00	\$2,558.28
Comments:			IN#: 825669717	CN# 47845	

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
TDST01 TDS Telecom	3/22/2019	\$0.00	\$41.66	\$0.00	\$2,516.62
Comments:			IN#: FD 2-16 to 3-15	CN# 47844	
Account Sub-total:		\$3,000.00	\$483.38	\$0.00	\$2,516.62
01-4220-50-342					
					FIRE-COMPUTER SERVICES \$0.00
	1/1/2019	\$1,150.00	\$0.00	\$0.00	\$1,150.00
Comments:			IN#:	CN# 0	
ESO ESO Solutions, Inc.	3/1/2019	\$0.00	\$675.00	\$0.00	\$475.00
Comments:			IN#: 15849	CN# 47683	
Account Sub-total:		\$1,150.00	\$675.00	\$0.00	\$475.00
01-4220-50-350					
					FIRE-MEDICAL SERVICES \$0.00
	1/1/2019	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Comments:			IN#:	CN# 0	
Account Sub-total:		\$1,500.00	\$0.00	\$0.00	\$1,500.00
01-4220-50-364					
					FIRE-VEHICLE REPAIR SERVICE \$0.00
	1/1/2019	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Comments:			IN#:	CN# 0	
DESORC Desorcie Emergency Products, LL	2/15/2019	\$0.00	\$407.00	\$0.00	\$19,593.00
Comments:			IN#: 14994	CN# 47546	
DESORC Desorcie Emergency Products, LL	2/22/2019	\$0.00	\$109.15	\$0.00	\$19,483.85
Comments:			IN#: 15012	CN# 47610	
Account Sub-total:		\$20,000.00	\$516.15	\$0.00	\$19,483.85
01-4220-50-365					
					FIRE-EQUIPMENT REPAIR SERVICE \$0.00
	1/1/2019	\$2,800.00	\$0.00	\$0.00	\$2,800.00
Comments:			IN#:	CN# 0	
Account Sub-total:		\$2,800.00	\$0.00	\$0.00	\$2,800.00
01-4220-50-366					
					FIRE-RADIO REPAIR \$0.00
	1/1/2019	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Comments:			IN#:	CN# 0	
Account Sub-total:		\$3,500.00	\$0.00	\$0.00	\$3,500.00
01-4220-50-390					
					FIRE-OTHER PROF. SERVICES \$0.00
	1/1/2019	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Comments:			IN#:	CN# 0	
TREA01 Treasurer, State of New Hampshir	1/25/2019	\$0.00	\$48.25	\$0.00	\$951.75
Comments:			IN#: Criminal - Sarnevitz	CN# 47455	
TREA01 Treasurer, State of New Hampshir	1/25/2019	\$0.00	\$15.00	\$0.00	\$936.75
Comments:			IN#: DMV - Sarnevitz	CN# 47458	
ENGRAV Engraving Awards Gifts.com	3/29/2019	\$0.00	\$557.50	\$0.00	\$379.25
Comments:			IN#: 381981	CN# 47860	
Account Sub-total:		\$1,000.00	\$620.75	\$0.00	\$379.25
01-4220-50-410					
					FIRE-ELECTRICITY \$0.00

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
	1/1/2019	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	Comments:		IN#:	CN# 0	
NHEC01 New Hampshire Electric Cooperati	2/1/2019	\$0.00	\$32.43	\$0.00	\$1,467.57
	Comments:		IN#: FD Jan pump	CN# 47484	
EVERSO Eversource	2/15/2019	\$0.00	\$1,305.07	\$0.00	\$162.50
	Comments:		IN#: FD Jan 2019	CN# 47550	
NHEC01 New Hampshire Electric Cooperati	3/1/2019	\$0.00	\$32.43	\$0.00	\$130.07
	Comments:		IN#: FD Feb 2019	CN# 47699	
EVERSO Eversource	3/22/2019	\$0.00	\$1,260.94	\$0.00	(\$1,130.87)
	Comments:		IN#: FD Feb 2019	CN# 47814	
EVERSO Eversource	3/22/2019	\$0.00	\$107.99	\$0.00	(\$1,238.86)
	Comments:		IN#: FD February 2019	CN# 47815	
NHEC01 New Hampshire Electric Cooperati	3/29/2019	\$0.00	\$32.27	\$0.00	(\$1,271.13)
	Comments:		IN#: FD March 2019	CN# 47874	
Account Sub-total:		\$1,500.00	\$2,771.13	\$0.00	(\$1,271.13)
01-4220-50-411	FIRE-HEAT-GAS & OIL				\$0.00
	1/1/2019	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	Comments:		IN#:	CN# 0	
DEAD01 Dead River - New London	2/22/2019	\$0.00	\$415.31	\$0.00	\$1,084.69
	Comments:		IN#: 94785	CN# 47609	
Account Sub-total:		\$1,500.00	\$415.31	\$0.00	\$1,084.69
01-4220-50-412	FIRE-WATER RENT				\$0.00
	1/1/2019	\$19,000.00	\$0.00	\$0.00	\$19,000.00
	Comments:		IN#:	CN# 0	
Account Sub-total:		\$19,000.00	\$0.00	\$0.00	\$19,000.00
01-4220-50-430	FIRE-ALARM SERVICE				\$0.00
	1/1/2019	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	Comments:		IN#:	CN# 0	
YANKEE Yankee Equipment Systems, Inc.	2/15/2019	\$0.00	\$318.75	\$0.00	\$681.25
	Comments:		IN#: 0684476	CN# 47593	
Account Sub-total:		\$1,000.00	\$318.75	\$0.00	\$681.25
01-4220-50-520	FIRE-GENERAL INSURANCE				\$0.00
	1/1/2019	\$9,600.00	\$0.00	\$0.00	\$9,600.00
	Comments:		IN#:	CN# 0	
Account Sub-total:		\$9,600.00	\$0.00	\$0.00	\$9,600.00
01-4220-50-540	FIRE-TRAINING				\$0.00
	1/1/2019	\$8,000.00	\$0.00	\$0.00	\$8,000.00
	Comments:		IN#:	CN# 0	
RUGG01 Daniel Ruggles	1/18/2019	\$0.00	\$80.26	\$0.00	\$7,919.74
	Comments:		IN#: 011419	CN# 47393	

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
RUGG01 Daniel Ruggles	2/8/2019	\$0.00	\$80.65	\$0.00	\$7,839.09
Comments:			IN#: 020419	CN# 47507	
EECLLC Emergency Education Consultants	2/15/2019	\$0.00	\$900.00	\$0.00	\$6,939.09
Comments:			IN#: 19-313	CN# 47549	
RUGG01 Daniel Ruggles	3/8/2019	\$0.00	\$146.94	\$0.00	\$6,792.15
Comments:			IN#: 030519	CN# 47733	
Account Sub-total:		\$8,000.00	\$1,207.85	\$0.00	\$6,792.15
01-4220-50-555			FIRE-FIRE PREVENTION EDUCATION		\$0.00
	1/1/2019	\$700.00	\$0.00	\$0.00	\$700.00
Comments:			IN#:	CN# 0	
Account Sub-total:		\$700.00	\$0.00	\$0.00	\$700.00
01-4220-50-560			FIRE-DUES/SUBSCRIPTIONS		\$0.00
	1/1/2019	\$4,500.00	\$0.00	\$0.00	\$4,500.00
Comments:			IN#:	CN# 0	
proqui 1st Responder Newspaper	1/11/2019	\$0.00	\$85.00	\$0.00	\$4,415.00
Comments:			IN#: 519401 2019	CN# 47330	
FIREEN Fire Engineering	1/11/2019	\$0.00	\$39.00	\$0.00	\$4,376.00
Comments:			IN#: 277143 1 Year	CN# 47337	
Account Sub-total:		\$4,500.00	\$124.00	\$0.00	\$4,376.00
01-4220-50-610			FIRE-SCBA SUPPLIES		\$0.00
	1/1/2019	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Comments:			IN#:	CN# 0	
FIREMA Firematic Supply Co. Inc.	2/15/2019	\$0.00	\$266.36	\$0.00	\$2,733.64
Comments:			IN#: 361190	CN# 47552	
Account Sub-total:		\$3,000.00	\$266.36	\$0.00	\$2,733.64
01-4220-50-611			FIRE-HAZARDOUS MATERIALS SUP		\$0.00
	1/1/2019	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Comments:			IN#:	CN# 0	
Account Sub-total:		\$1,000.00	\$0.00	\$0.00	\$1,000.00
01-4220-50-612			FIRE-SMALL TOOLS & EQUIPMENT		\$0.00
	1/1/2019	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Comments:			IN#:	CN# 0	
HSE Harrison Shrader Enterprises	2/15/2019	\$0.00	\$150.45	\$0.00	\$3,849.55
Comments:			IN#: F-244085	CN# 47556	
FIREMA Firematic Supply Co. Inc.	2/15/2019	\$0.00	\$659.20	\$0.00	\$3,190.35
Comments:			IN#: 366424	CN# 47552	
NEMARI New England Marine & Ind., Inc.	3/8/2019	\$0.00	\$41.98	\$0.00	\$3,148.37
Comments:			IN#: 114812	CN# 47751	
FIREMA Firematic Supply Co. Inc.	3/8/2019	\$0.00	\$732.00	\$0.00	\$2,416.37
Comments:			IN#: 367018	CN# 47739	

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
Account Sub-total:		\$4,000.00	\$1,583.63	\$0.00	\$2,416.37
01-4220-50-620	FIRE-OFFICE SUPPLIES				\$0.00
	1/1/2019	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Comments:			IN#:	CN#	0
CCIC01 CCI Managed Services	1/18/2019	\$0.00	\$12.50	\$0.00	\$987.50
Comments:			IN#:	CN#	47387
RUGG01 Daniel Ruggles	1/18/2019	\$0.00	\$92.78	\$0.00	\$894.72
Comments:			IN#:	CN#	47393
RUGG01 Daniel Ruggles	2/8/2019	\$0.00	\$41.99	\$0.00	\$852.73
Comments:			IN#:	CN#	47507
CCIC01 CCI Managed Services	2/15/2019	\$0.00	\$12.50	\$0.00	\$840.23
Comments:			IN#:	CN#	47538
CCIC01 CCI Managed Services	3/8/2019	\$0.00	\$12.50	\$0.00	\$827.73
Comments:			IN#:	CN#	47724
QUIL01 Quill Corporation	3/15/2019	\$0.00	\$31.58	\$0.00	\$796.15
Comments:			IN#:	CN#	47796
RUGG01 Daniel Ruggles	3/29/2019	\$0.00	\$529.99	\$0.00	\$266.16
Comments:			IN#:	CN#	47857
Account Sub-total:		\$1,000.00	\$733.84	\$0.00	\$266.16
01-4220-50-625	FIRE - POSTAGE				\$0.00
	1/1/2019	\$100.00	\$0.00	\$0.00	\$100.00
Comments:			IN#:	CN#	0
Account Sub-total:		\$100.00	\$0.00	\$0.00	\$100.00
01-4220-50-630	FIRE-MAINTENANCE & REPAIR SUPP				\$0.00
	1/1/2019	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Comments:			IN#:	CN#	0
NAPA01 Napa Auto Parts	2/22/2019	\$0.00	\$5.75	\$0.00	\$1,494.25
Comments:			IN#:	CN#	47620
Account Sub-total:		\$1,500.00	\$5.75	\$0.00	\$1,494.25
01-4220-50-634	FIRE - FOAM PURCHASE				\$0.00
	1/1/2019	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Comments:			IN#:	CN#	0
Account Sub-total:		\$2,000.00	\$0.00	\$0.00	\$2,000.00
01-4220-50-635	FIRE-GASOLINE/DIESEL FUEL				\$0.00
	1/1/2019	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Comments:			IN#:	CN#	0
	1/31/2019	\$0.00	\$185.08	\$0.00	\$3,314.92
Comments:	To record Departmental Fuel Us		IN#:	CN#	0
JOESEQ Joe's Equipment Services, Inc.	2/15/2019	\$0.00	\$224.85	\$0.00	\$3,090.07
Comments:			IN#:	CN#	47559

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount	
	2/28/2019	\$0.00	\$124.48	\$0.00	\$2,965.59
Comments:	To record departmental fuel use	IN#:		CN# 0	
	3/31/2019	\$0.00	\$197.72	\$0.00	\$2,767.87
Comments:	To record departmental fuel use	IN#:		CN# 0	
Account Sub-total:		\$3,500.00	\$732.13	\$0.00	\$2,767.87
01-4220-50-641	FIRE-COFFEE SUPPLIES/SERVICE				\$0.00
	1/1/2019	\$900.00	\$0.00	\$0.00	\$900.00
Comments:		IN#:		CN# 0	
RUGG01 Daniel Ruggles	1/18/2019	\$0.00	\$34.29	\$0.00	\$865.71
Comments:		IN#: 011519		CN# 47393	
Account Sub-total:		\$900.00	\$34.29	\$0.00	\$865.71
01-4220-50-679	FIRE-MEDICAL SUPPLIES				\$0.00
	1/1/2019	\$9,000.00	\$0.00	\$0.00	\$9,000.00
Comments:		IN#:		CN# 0	
MOORE McKesson Medical-Surgical Gover	1/25/2019	\$0.00	\$228.54	\$0.00	\$8,771.46
Comments:		IN#: 44796721		CN# 47443	
MOORE McKesson Medical-Surgical Gover	1/25/2019	\$0.00	\$4.32	\$0.00	\$8,767.14
Comments:		IN#: 44954620		CN# 47443	
PHYS01 Physio Control	1/25/2019	\$0.00	\$478.00	\$0.00	\$8,289.14
Comments:		IN#: 119001428		CN# 47448	
MOORE McKesson Medical-Surgical Gover	2/15/2019	\$0.00	\$16.21	\$0.00	\$8,272.93
Comments:		IN#: 45735515		CN# 47569	
Account Sub-total:		\$9,000.00	\$727.07	\$0.00	\$8,272.93
01-4220-50-681	FIRE-UNIFORMS/SAFETY EQUIP				\$0.00
	1/1/2019	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Comments:		IN#:		CN# 0	
Account Sub-total:		\$10,000.00	\$0.00	\$0.00	\$10,000.00
01-4220-50-740	FIRE-MACHINERY/EQUIPMENT PURCH				\$0.00
	1/1/2019	\$950.00	\$0.00	\$0.00	\$950.00
Comments:		IN#:		CN# 0	
Account Sub-total:		\$950.00	\$0.00	\$0.00	\$950.00
01-4220-50-741	FIRE-OFFICE EQUIP/COMPUTERS				\$0.00
	1/1/2019	\$500.00	\$0.00	\$0.00	\$500.00
Comments:		IN#:		CN# 0	
Account Sub-total:		\$500.00	\$0.00	\$0.00	\$500.00
01-4220-50-742	FIRE-RADIO PURCHASE				\$0.00
	1/1/2019	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Comments:		IN#:		CN# 0	
Account Sub-total:		\$4,000.00	\$0.00	\$0.00	\$4,000.00

Expenditure Ledger Detail

Start Date: 1/1/2019 End Date: 12/31/2019

Account Number	Date	Add'l Beg. Bal.	Debit Amount	Credit Amount
	Grand Total:	\$202,257.00	\$31,643.04	\$0.00



State of New Hampshire

Department of Labor

Hugh J. Gallen
State Office Park
Spaulding Building
PO Box 2076
Concord, NH 03302-2076
603/271-3176
TDD Access: Relay NH
1-800-735-2964
FAX: 603/271-2668
<http://www.nh.gov/labor>

Ken Merrifield
Commissioner

Rudolph W. Ogden, III
Deputy Commissioner

April 12, 2019



Town of Sunapee
Attn: Lynne M. Wiggins, Finance Director
23 Edgemont Road
Sunapee, NH 03782

Re: RSA 275:43
Federal ID #02-6000876

Dear Ms. Wiggins:

In regard to the request from the firemen that you be permitted to pay your hourly paid call firemen on a monthly basis, permission is hereby granted under the provisions of RSA 275:43, II, with the pay period beginning on the 1st day of the month and the pay period ending the last day of the month with the designated pay day being the 2nd Tuesday of following month or the closest prior business day.

This is being granted for an indefinite period of time, providing that:

1. No complaints are received from the employee involved; and
2. Payroll is regularly satisfied on the designated pay day; and
3. The information provided in your request letter does not change.

If complaints are received the permission would have to be reviewed.

If you have any questions feel free to contact this Department at (603) 271-0127.

Very truly yours,

Michele J. Small
Administrator
Inspection Division

MJS/snc

