

**SUNAPEE FIRE DEPARTMENT
BOARD OF ENGINEERS
November 12, 2018**

Dan Ruggles called the meeting to order at 7:02pm.

Present were: Dan Ruggles, Dana Ramspott, Howard Sargent and Mark Scott.

H Sargent made a motion to approve the minutes of October 8, 2018 and it was seconded by D Ramspott. Unanimous

M Scott made a motion to approve the non-public minutes of October 8, 2018 and it was seconded by H Sargent. Unanimous

Per RSA 91-A:3II(a) M Scott made a motion and it was seconded by H Sargent to go into non-public session at 7:05PM. Unanimous

H Sargent made a motion to M Scott second to come out of non-public session at 7:32pm.

D Ruggles explained there is an issue with the detail rate that was voted on last month. Special detail rate and points cannot be combined so D Ruggles is trying to resolve this with the Town Manager.

At the Budget Meeting on November 2, 2018 a question was posed about the fuel for Safety Services Building one member on the Budget Committee wanted to reduce it. D Ruggles requested we keep it at what was requested because of the increase in fuel prices. Other budget and warrant article items D Ruggles brought to the Engineers attention - the purchase of new tables, \$125,000 Article for a Quick Response Vehicle, and \$115,000 Article for Capital Reserve.

M Scott presented to the Board of Engineers a first draft of the reorganization document for consideration. (See Attached) D Ruggles indicated that the Chief's pay has to be discussed whether it is going to be on the points system or hourly. D Ramspott asked if we should also be discussing the Deputy Chief, Captain etc. M Scott made a motion and it was seconded by H Sargent to present the attached plan to the Board of Selectman on November 19, 2018. Unanimous.

D Ruggles informed the Board of Engineers that the alarm company ADT is going to give Sunapee Fire Department a donation. This is being given on behalf of a call that was made on Hells Corner Rd. The house has an ADT alarm system that notified owners of smoke in the house. ADT is very thankful to us for our efforts.

Training for December will be Blood Bourne Pathogens. There will also be a training session on emergency defensive driving that will be taught by Canaan Police Chief Samuel Frank.

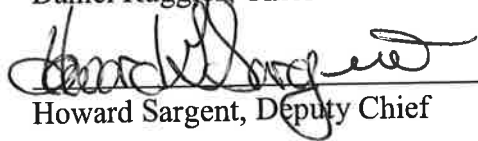
A motion to adjourn at 7:47pm was made by D Ramspott seconded by M Scott. All in favor.



Daniel Ruggles, Chief



Dana Ramspott, Deputy Chief



Howard Sargent, Deputy Chief



Mark Scott, Deputy Chief

**SUNAPEE FIRE DEPARTMENT, FIREWARDS and FIRE CHIEF;
ORGANIZATION, POWERS and DUTIES**

Firewards of any number, as determined by the local legislative body, either elected pursuant to RSA 669:17 or appointed by the local governing body, with a fire chief appointed by the firewards and firefighters appointed by the fire chief.

For purposes of this chapter the term "firewards" includes fire engineers and fire commissioners, where applicable.

The firewards shall be appointed by the Board Of Selectmen for a 3 year period (Refer to Article 32 of 2018 Sunapee Town Warrant). To be considered for appointment candidate must be qualified by experience (5 years) and/or education in the Fire Service, must be a resident of the Town Of Sunapee and cannot be a current Officer of the Department (up to 2 regular members of the Department). The Fire Wards shall constitute a board and shall take actions by majority vote. They shall elect a chairman and a clerk.

The firewards and fire chiefs shall have the authority and the control of all firefighters and officers and all fire apparatus and other equipment designed or used for the extinguishment of fire or the control of other emergencies in the town or city, and of all persons whose duty it is to aid in extinguishing fires.

The fire chief shall have the authority to enforce any local or state laws or rules pertaining to the control of combustible or hazardous materials, or both, the design of exits, and any other fire safety measures including the state fire code enacted pursuant to RSA 153:5.

The firefighters shall be organized in such companies, under the supervision of duly selected officers, and shall be subject to such duties in relation to the care, preservation and use of the public property entrusted to them, and to meeting for drill in the management thereof, as the chief shall direct or approve; and shall, by night or day, under their direction, use their best endeavors to extinguish any fire that may happen in their town or the vicinity of their town. Firefighters may also mitigate other emergencies which may happen in their town or the vicinity of their town.

The fire chief who is appointed, rather than elected in any town, village district, precinct, city or area shall be appointed for an indefinite period of time or for a definite term, as determined by the legislative body, and the tenure of office shall depend upon good conduct and efficiency. The fire chief shall be technically qualified by training or experience and shall have ability to command firefighters and hold their respect and confidence.

Subject to such written formal policies as may be adopted by the appointing authority, each fire chief of any city or town who is appointed rather than elected, shall have authority to direct and control all employees of his or her department in their normal

course of duty and shall be responsible for the efficient and economical use of all department equipment. Such fire chief shall be subject to suspension without pay or dismissal only for cause, and after he or she has been presented with a written specification of the reasons. Upon such suspension or dismissal, the fire chief shall be entitled to a hearing, on the merits and reasonableness of the action, in superior court in the county in which the municipality is located, provided that the fire chief petitions the clerk of the superior court for such a hearing within 45 days of suspension or dismissal. The court shall have the power to affirm, modify or negate such suspension or dismissal, based upon its findings.

Firefighter Associations - shall not be construed to preclude the formation of social or fraternal associations of firefighters of municipal fire departments, nor preclude such associations from adopting bylaws or conducting fund-raising activities for the benefit of a municipal fire department, provided, however, that:

I. There shall be no commingling of the funds of such an association with municipal fire department funds.

II. The use of any money or equipment of the association for official municipal fire department purposes shall be subject to the authority and control of the fire chief, and to the written policies approved by the governing body under RSA 154:1, IV.

10/18/2018