

**Master Plan Steering Committee (MPSC)
& Focus Group Meeting**

Minutes of November 16, 2010

Ms. Gibson-Quigley called the meeting to order at 6:30 PM.

The following members of the Steering Committee were present:

Members Present: Patrick Babcock, Charles Blanchard, Sandy Gibson-Quigley, Penny Dumas, Heather Hart, Heather Hendrick, Maryann Thorpe and Arnold Wilson.

Members Absent: Alan Curboy, Steve Dalberth, Matt Rousseau, Chris Rovezzi and Bruce Smith

Staff: Jean Bubon, Town Planner
 Diane Trapasso, Administrative Assistant

Consultant: Ralph Willmer, VHB
 Nicolette Hastings, VHB
 Joseph Wanat, VHB

APPROVAL OF MINUTES

Motion: Made Ms. Thorpe to approve the minutes of October 12, 2010.
2nd: Mr. Wilson
Discussion: None
Vote: 6 – 0 – 2(Mr. Blanchard & Ms. Hendrick)

REVIEW OF THE DRAFT TRANSPORTATION AND OPEN SPACE CHAPTERS,
AND AN UPDATE TO THE LAND USE CHAPTER

Transportation

Ms. Hastings of VHB made the presentation.

The Committee had the following comments and suggestions:

- VHB should be giving more direction, be more specific
- How to work with MassDOT
- Can the Town take control over portions of Route 20

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- Have a conceptual plan – to see on paper how ideas might look
- Feedback from the public – make the Town more walkable
- Fiske Hill Road - police concern – maybe make one way

Ms. Bubon stated that in the chapter there were typos and more clarification she would point out to Mr. Willmer.

DISCUSSION ON THE NOVEMBER 18, 2010 PUBLIC FORUM

Mr. Willmer stated that 87 people have registered. The set up is the following:

- Presentation – snapshot of Sturbridge
- Key recommendations of the chapters
- Questions and answers

Open Space

Mr. Willmer stated that the Town is working on their Open Space and Recreation Plan, which is a seven year plan and more detailed.

Update to the Land Use Chapter

There were recommendations from the Focus Group about the following:

- What about lake front zoning?
- Hillside zoning
- Route 20 to the Charlton line zoning
- Non-conforming lots

The Committee had questioned how to change Route 20 to be called Main Street, this is a BOS issue and there is a need to educate the public.

The Committee would like VHB to be more specific, more detailed in their solutions.

Ms. Bubon stated that were other corrections and edits she would forward to Mr. Willmer.

NEXT STEPS

Mr. Willmer stated the next step is the implementation chapter

- Matrix of all recommendations from each of the chapters
- List recommendations or group by the functional classifications(i.e. zoning recommendations, data collections, etc.)
 - Committee chose the functional listing approach
- Funding
- Prioritize recommendations

NEXT MEETINGS:

- December 14, 2010

On a motion made by Mr. Blanchard, seconded by Ms. Hendrick and voted 8-0 the Master Plan Steering Committee meeting adjourned at 8:35 PM.