

**Master Plan Steering Committee (MPSC)
& Focus Group Meeting**

Minutes of October 12, 2010

Ms. Gibson-Quigley called the meeting to order at 6:30 PM.

The following members of the Steering Committee were present:

Members Present: Patrick Babcock, Steve Dalberth, Sandy Gibson-Quigley, Penny Dumas, Heather Hart, Bruce Smith, Maryann Thorpe, and Arnold Wilson.

Members Absent: Charles Blanchard, Alan Curboy, Heather Hendrick, Matt Rousseau, and Chris Rovezzi

Staff: Jean Bubon, Town Planner
 Diane Trapasso, Administrative Assistant

Consultant: Ralph Willmer, VHB

APPROVAL OF MINUTES

Motion: Made Ms. Dumas to approve the amended minutes of August 10, 2010.
2nd: Ms. Hart
Discussion: None
Vote: 6 – 0 – 2(Mr. Dalberth & Ms. Gibson-Quigley)

REVIEW OF THE DRAFT NATURAL, HISTORIC AND CULTURAL RESOURCES,
AND ENERGY AND SUSTAINABILITY CHAPTERS

Natural, Historic and Cultural Resources Draft Chapter

Mr. Willmer presented the chapter. Mr. Willmer stated that there will be overlapping of chapters with some of the elements.

The Board had the following comments and suggestions:

- Some information in an appendix on Historic background
- Natural Resources goals/Historic/Housing/Open Space continue to support CPA

- The Town benefits to partnership with certain groups:
 1. Education
 2. Land acquisition
 3. Management/maintain of lands
 4. Organize of festivals
- Who did archaeological inventory
 1. Generated through private development
 2. Archaeological survey to top of list
- Where to we include OSV
 1. What happens to the land if OSV leaves
 2. Given by the Wells family for use as a teaching museums
 3. Does that stipulation run with the land
 4. Deed research
 5. Maintain continuous communication at high levels with OSV
 6. Access to OSV's Sturbridge records
 7. Have a greater partnership with OSV

Energy & Sustainability Draft Chapter

Mr. Willmer presented this chapter. He stated that National Grid needs authority to release information to VHB, with energy data to the Energy Advisory Committee.

Ms. Bubon stated that she would contact National Grid.

Mr. Willmer stated that the Town plays a major roll by example to be green. Also the Energy Advisory Committee should establish a long range plan.

Mr. Willmer stated that the Energy Committee should evaluate the costs and benefits associated with requiring new commercial construction to be solar ready and make recommendations as to the appropriateness of this for the BOS.

The Boards' thoughts are the following:

- Page 7 – whole page should be appendix
- Page 9 – # 3 Renewable Energy Sources – second bullet – take out the street names – better way to review – make it general
- Cost is plays an important factor

NEXT STEPS

Mr. Willmer stated that the drafts of all the chapters will be done by the Public Forum. The group will review and make any further recommendations and feed back at that point.

The Transportation and Open Space will be discussed at the next Master Plan Steering Committee on November 16, 2010.

NEXT MEETINGS:

- November 16, 2010
- November 18, 2010 – Public Forum @ Public House – 6:30 to 9:00 PM
- December 14, 2010

On a motion made by Mr. Smith, seconded by Mr. Wilson and voted 8-0 the Master Plan Steering Committee meeting adjourned at 8:10 PM.