

**Master Plan Steering Committee (MPSC)
& Focus Group Meeting**

Minutes of June 8, 2010

Ms. Gibson-Quigley called the meeting to order at 6:30 PM.

The following members of the Steering Committee were present:

Members Present: Patrick Babcock, Charles Blanchard, Sandra Gibson-Quigley, Chair, Steve Dalberth, Penny Dumas, Heather Hart, Heather Hendrick, Matt Rousseau, Chris Rovezzi, and Arnold Wilson.

Members Absent: Alan Curboy, Bruce Smith and Maryann Thorpe

Staff: Jean M. Bubon, Town Planner and Diane Trapasso, Administrative Assistant

Consultant: Ralph Willmer, VHB

APPROVAL OF MINUTES

Motion: Made Mr. Blanchard to approve the amended minutes of May 11, 2010.
2nd: Mr. Rousseau
Discussion: None
Vote: 9 – 0 – 1 (Mr. Rovezzi)

Ms. Gibson-Quigley stated that she, Mr. Cunniff, Ms. Bubon, Ms. Trapasso and Mr. Blanchard attended the Green Valley Institute Workshop with Randall Arendt, Reinventing the Commercial Strip & Creating New Mixed-Use Centers on May 17, 2010. It was very good and informative and good ideas on how to beautify the Commercial/Tourist District. It was noted that some of the recommendations made by Mr. Arendt were similar to the issues discussed at the last meeting with Mr. Ballou of VHB.

DISCUSSION OF THE FOCUS GROUPS FOR TRANSPORTATION; ENERGY & SUSTAINABILITY; NATURAL, HISTORIC & CULTURAL RESOURCES; AND OPEN SPACE AND RECREATION

Mr. Willmer stated that he spoke to Ms. Fowler of UNH and she said that the survey closed on June 1st and received over 930 back, the response rate was 30%. He should have a draft of the report in a few days and will email it to Ms. Bubon.

Mr. Wilmer stated that the last group of Focus Groups will be meeting. They are the following:

- Open Space & Recreation
- Natural, Cultural, Historic Resources
- Energy & Sustainability
- Transportation

Mr. Willmer stated that the groups should focus on the following:

- Identify the key issues
- Key people to talk to or discuss the issues with
- Meet 2 or 3 times to prepare an issue paper
- Format left up to the groups
- Master Plan has a 10 -20 year time frame – plan for the future
- Time-frame – issue papers done by the end of August

The meeting broke into focus groups until 7:55 PM

The regular meeting reconvened at 7:55 PM.

REVIEW OF INITIAL DRAFT OF THE HOUSING ELEMENT

Mr. Wilmer went through the Draft Housing element of the Master Plan. The element covers community demographics, housing conditions, and housing recommendations. Some additional information must be incorporated into the draft and the draft element will be posted on the project website once complete.

NEXT MEETING

July 13, 2010 at 6:30 p.m. at the Senior Center

On a motion made by Mr. Blanchard, seconded by Mr. Wilson and voted 10-0 the meeting adjourned at 8:25 PM.