

**BOARD OF SELECTMEN
EXECUTIVE SESSION MINUTES
DECEMBER 6, 2012**

Present: Thomas Creamer, Chairman
Priscilla Gimas
Mary Blanchard
Mary Dowling
Mary Redetzke
Shaun Suhoski, Town Administrator

The Chairman called the executive session to order at 8:44 p.m. under MGL Chapter 30A, §18-25, Paragraph #3: To discuss strategy with respect to collective bargaining or litigation; not to reconvene in open session.

Temporary Assistant to Fire Chief (on call position)

S. Suhoski advised the Board regarding the mandatory retirement letter. T. Creamer read the job description into the record.

It was the consensus of the Board to amend the Essential Duties and Responsibilities as follows: "Other duties may be assigned consistent with the above summary."

MOTION: That the Board approve the position description as amended, by M. Blanchard.

2nd: M. Redetzke

Roll call vote: P. Gimas in favor; T. Creamer in favor; M. Redetzke in favor; M. Dowling in favor; M. Blanchard in favor.

MOTION: To adjourn, by M. Blanchard.

2nd: P. Gimas

Roll call vote: P. Gimas in favor; T. Creamer in favor; M. Redetzke in favor; M. Dowling in favor; M. Blanchard in favor.

The meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Judy Knowles

BOS Clerk

Date