

April 5, 2013

**BOARD OF SELECTMEN
MINUTES
APRIL 5, 2013**

Present: Thomas Creamer, Chairman
Priscilla Gimas
Mary Blanchard
Mary Dowling
Mary Redetzke
Shaun Suhoski, Town Administrator

The Chairman called the meeting to order at 11:30 a.m. following the Pledge of Allegiance.

Document Request

T. Creamer stressed the importance of the Board having had the opportunity to review the Fire Department Management/Operations Report in advance of this meeting so as to identify any potential personnel issues protected by Executive Session and to enter into Executive Session if necessary prior to the release thereof. He stated that as one member of the Board he believed the Fire Department Study did not infringe upon any personnel rights, and though he would entertain a motion for Executive Session if presented, he would personally vote against it. He asked if a motion was forthcoming; there was none.

MOTION: That the Board release the Fire Department Study dated 2013, by M. Blanchard.

2nd: P. Gimas

Vote: All in favor.

MOTION: That the Board direct the Town Administrator to have 30 color copies made in the original style; if funding is not available, then the Town Administrator will produce the number of copies that the budget allows, to be bound exactly like the original, by P. Gimas.

2nd: M. Redetzke

Vote: All in favor.

S. Suhoski agreed to obtain a quote on the copy job.

P. Gimas said that she wanted color copies because she did not want anyone to have the perception that they have a different document. M. Dowling said that she did not see a significant difference between the color and black and white versions. T. Creamer felt that there was a loss of clarity on the black and white copies.

T. Creamer said that due to the issues identified in the Fire Department Study and the priority said issues mandate in terms of Board attention, he would not seek to place the

proposed department head residency requirement bylaw on the Annual Town Meeting warrant, but defer the matter to a Special Town Meeting later in the year.

MOTION: To direct the Town Administrator and Fire Chief to develop a response to §1-26 as identified by the subject matter on page 89, by T. Creamer.

2nd: P. Gimas

Vote: All in favor.

S. Suhoski said that he appreciated the Board's direction.

MOTION: To assign a member of the Board of Selectmen to monitor and assure all aspects of implementation; said member will conduct weekly audits to assess progress, and said member will provide bi-weekly updates to the Board, by T. Creamer.

2nd: P. Gimas

Vote: Four in favor; M. Blanchard opposed.

MOTION: To direct the Town Administrator to make every reasonable effort to attend the weekly audits when contacted by M. Redetzke, by M. Dowling.

2nd: P. Gimas

Vote: Four in favor; M. Blanchard abstained.

MOTION: That M. Redetzke serve as the liaison, by T. Creamer.

2nd: P. Gimas

Vote: Four in favor; M. Blanchard opposed.

MOTION: To direct the Town Administrator and Fire Chief to develop a process and protocol for §2 and §3 of the report, by T. Creamer.

2nd: P. Gimas

Vote: All in favor.

M. Dowling stressed the importance of having the consultant appear before the Board to answer any questions the Board may have. T. Creamer said that he would like to have the Board's questions in advance of the meeting provided to the consultant, so that he would have appropriate time to address them. Each member could individually send them to the consultant, as his contact information is in the report.

S. Suhoski informed the Board that the Fire Chief has been actively working to solicit quotes for those items that need to be addressed. He suggested going to the Finance Committee for a reserve fund transfer.

T. Creamer announced that Monday, April 8th is Town Election Day, so the next meeting of the Board of Selectmen will be Tuesday, April 9th.

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MOTION: To adjourn, by M. Blanchard.
2nd: P. Gimás
Vote: All in favor.

The meeting was adjourned at 12:10 p.m.

Respectfully submitted,

Judy Knowles

BOS Clerk

Date