

## STURBRIDGE MASTER PLAN IMPLEMENTATION COMMITTEE

### MINUTES OF

WEDNESDAY, OCTOBER 10, 2012

Ms. Gibson-Quigley called the regular meeting to order at 3:30 PM

**Members Present:** David Barnicle  
Heather Hart  
Sandra Gibson-Quigley, Chair  
Penny Dumas  
Jennifer Morrison

**Also Present:** Jean Bubon, Town Planner

### APPROVAL OF MINUTES

**Motion:** to approve minutes of July 11, 2012 with amendments proposed by Mr. Barnicle, seconded by Ms. Dumas.

5 – 0

### UPDATES ON LIASON MEETINGS

Ms. Gibson-Quigley reported on her meeting with the Historic Commission. She did meet with that group in September and reviewed the Master Plan goals. She highlighted the goal of creating an inventory of the properties in town as a starting point for other items. Such an inventory would be very helpful when it came to Demolition Delay requests for example.

Ms. Morrison met with the Open Space Committee on July 12<sup>th</sup> and found that group to be very receptive to the goals of the Master Plan.

Ms. Hart met with the Council on Aging and found that they were quite interested in the Master Plan but also had many of their own concerns they wanted to share. Ms. Hart reached out to the Board of Selectmen to see if some outreach to that group could be done.

Ms. Hart also met with the Library Trustees to review the plan although the only goal in the plan is to review parking for the library.

Mr. Barnicle would be meeting with the Trails Committee in the coming week and would update the Committee at the next meeting.

Ms. Dumas met with the Recreation Committee and found that they were already working towards implementing many of its assigned goals in the Master Plan. Ms. Bubon stated that Ms. Girouard had actually come to the office to file a report, but she was advised that she could have additional time on that as the reports would be due December 30<sup>th</sup>.

## **NEXT ACTIONS**

Ms. Bubon will send a thank you letter on behalf of the MPIC to all Boards and Committees that the MPIC has met with thus far. The letter will be sent to the Chair and the staff person. The letter will also remind them that the MPIC will be sending the reporting form to them in November and that is to be completed by December. The MPIC would then meet on January 16<sup>th</sup> to review the reports and compile the information.

Mr. Barnicle will check the Sturbridge Lakes Advisory schedule since due to scheduling conflicts the MPIC has not yet had the opportunity to meet with that group.

The next meeting will be held on January 16, 2013 at 3:30 pm in the Center Office Building Meeting Room.

Motion to adjourn by Ms. Dumas; Second by Ms. Morrison at 4:20 pm and the vote was unanimous.