

MINUTES
STURBRIDGE
BOARD OF HEALTH
December 8, 2014

Present: Board members: Linda Cocalis, and Sandra Fallon. Richard Volpe is absent.

Also Present: Health Agent Alyssa Rusiecki.

Linda Cocalis opened the meeting at 5:00PM

Approval of Meeting Minutes: None.

Health Agent's annual Performance Evaluation

- The Agent provides the Board members with copies of her self-evaluation, as well as the format and details which were approved by the Board last year for 2013. A new format is discussed and will be incorporated.
- Chairman Linda Cocalis states that Richard Volpe sent her an email regarding the Agent's evaluation; since recommendations are made for improvement, he recommends an 80% performance evaluation bonus.
- The two members present also discuss the evaluation and also recommend 80%, via a motion, second, and vote (2 – 0). The Chair states that there has been marked improvement, but the evaluation is based on the entire calendar year. The Agent thanks the Board and states that there is always room for improvement and she will strive to meet the goals for next year. The Agent is instructed to send an email to Town Administrator to notify her of the Board's vote.
- The Board will also have its own goals which they will further develop in 2015.

Chairman Cocalis made a motion to adjourn the meeting at 6:20PM. Seconded and approved, (2 – 0).

Respectfully Submitted,
Alyssa Rusiecki
Public Health Agent

NEXT MEETING: Monday, January 5th, 2015 at 5:00PM

Reviewed: 1/05/2105 Mtg

Approved: LC mot; SF 2nd; (3 – 0) APPROVED