

MINUTES

Sturbridge Board of Health Meeting

OCTOBER 20, 2014

Members present: Linda Cocalis, Sandra Fallon; Alyssa Rusiecki, Health Agent. Norma Buckley, Clerk. (Rich Volpe, absent).

Linda Cocalis opened the October 20, 2014 at 5:00 p.m.

Alyssa Rusiecki asked for an abeyance on the minutes of October 6, 2014 until she has the time to listen to the tape. Linda said she kept the agenda the same but Alyssa asked to have the minutes held until the next meeting until she could make some corrections and additions for the Nov. 3rd meeting.

Agent's Report:

FOOD

- Fit for Nutrition will be held for an agenda item.
- Ron Woolhouse proposed reviewing catering businesses in Town. Alyssa and the Board agreed that this is a good project.

HOUSING

- The 1738 House, (489 Main St) regarding the occupant with the nuisance cat issue. The occupant was told that she had responsibilities regarding compliance with the housing code, as well as the owner. Five of the cats have been removed and the occupant is looking for a home for two more of them. The new owner is addressing the issues cited as well. There will be follow-up inspections.

Alyssa will follow-up with DPH regarding jurisdictional issues between our office and the Building Inspectors office.

COMPLAINTS NUISANCES

- Hamilton Inn – There was a report of bedbugs but when Dawn, health inspector, went to check on it she could not gain access to verify the report.

TITLE 5 & WELLS

- 195 – 199 Arnold Rd. – Hylands Orchards septic system is completed but in the final step, the cover sand was required to be tested and it did not pass. The system is in and it will be noted on the As-Built regarding the sand at the top of the system. (Installer Kaitbinski)
- 2 Hillside Dr. - The sand was observed and did not pass. The sand was removed and new sand was put in. The lab fee was \$135.00 for the testing and Installer Kaitbinski will pay the fee.
- 5 Goodrich is completed.
- 181 Shepard Rd –Title 5 re-inspection and soil evaluation pending.
- Mark Farrell has two Bottomless Sand Filter systems under review with our third-party reviewer.
- 215 Podunk Rd is pending.
- 57 Bennett’s Rd. – (soil re-evaluation pending).
- 36 Old Village Rd. - meeting with licensed O & M contractor.
- 128 Leadmine Ln. is still pending.
- 62 Mt. Dan Rd well results were accepted.
- 102 McGilpin is in the process of getting a Certificate of Compliance on the well. One well (closed loop system) is for the geo thermal the other is for drinking water.
- 33 – 35 Racicot Rd. Combining two lots with the one house being demolished and the septic will be revised, new house will be built.

COMMUNITY HEALTH

- Routine Follow-ups

REGION 2 & EMERGENCY MANAGEMENT

- The benefit of the Medical Reserve Corps, in addition to access to volunteers when needed, is that the BoH is getting a grant to purchase

some office equipment to boost our public health infrastructure. Therefore our office and equipment is made available to Medical Reserve Corps Division Leader (Louise Bonnette) to use. In the same vein, the Town received a stipend to allow Louise Bonnette to occasionally use our office infrastructure without any time constraint. In other words, she can come in at any time. She may confer with Alyssa, but Alyssa does not do any significant work on this grant during Town hours. The administration and MA-Responds database is done after 4 p.m. and has been done by appointment with the Regional Worcester Coordinator.

- Dawn Toon will be taking the Emergency Management Track at MHOA so the Board of Health can get the re-imbursement for it. There are also duplicate sessions held under the Food Track.

RECYCLING CENTER/LANDFILL

- We will receive a DEP grant for \$3,200.00 for the Recycling Center. The grant is to decrease waste and increase recycling and will be discussed further at the next meeting.
- Alyssa has reordered the bags that should last 9 to 12 months. The amount is usually 100 cases of the large and about 50 cases of the small bags. Linda has requested how much money we have collected in that account for the next meeting.

ADMINISTRATION

- Education - Alyssa has cut back on the MHOA quarterly luncheons where there is a speaker in the morning and a luncheon in the afternoon. The annual DPH Community Sanitation workshop was also not attended.

NEW BUSINESS

- Jessica McCray – Fit for Nutrition 500 Main St. – Request for a variance for lack of a grease trap. If they are not going to have a grease trap they need to get a variance. Linda would accept this variance that it would be

given to only make nutrition shakes and DPW Director Greg Morse be consulted for his input.

- Slims Septic - Mr. LeBlanc sold the business and no one came to us or called to say that it had been sold. Slims paid us for the year and Linda said we should wait until January to re-bill the new owner. Linda made the motion to accept not requiring a new fee until 2015. Sandra 2nd the motion. APPROVED (2-0).

Community Health - Kate Pollender, our current nurse, is re-locating. We have an applicant, Cheryl Rawinski. Cheryl Rawinski is a RN and is qualified for the position. She is a Public Health Nurse for other towns. She is currently using the MAVEN system, which we use. The hourly pay for this is \$40.00 per hour. She has worked for the Town during the Tattoo Festival. Linda asked that she proceed with the paperwork and be entered into the MAVEN system by Nov. 1, 2014. The Public Health Nurse is a contractor position and will be paid monthly or quarterly. Linda made a motion to appoint Cheryl Rawinski as a contract service for the Public Health nursing position at \$40.00 per hour. Sandy 2nd the motion. APPROVED (2-0).

- Discussion only - 9 Woodlawn – Failed septic system - Local upgrade approval request. There are no abutters but approval must be on the agenda to have the proper variance. The variance is 90 ft. to the well and it must be tested. The owner said this is his own well. If a meeting is required, the Agent will post an agenda for Friday October 24, 2014 at 11:00 a.m., Center Office Building, small upstairs conference room.

OLD BUSINESS

- 31 – 35 So. Shore Dr. – potential court case, Linda talked to Town Counsel and the Town Administrator. The Town, (i.e. the Board of Health) was not served on this matter. Linda shall discuss with the Town Administrator whether the Town's insurance company would represent the Town's interest or whether Town Counsel would be required.

- Linda said daily work sheets are very helpful. It gives the BoH an idea what is being done during the work week.

Follow-up discussion: 166 Podunk Rd. – (previously listed as “Bushnell Rd.”) Ethan Hillman.

A percolation test done by Para Land Surveying had previously passed at this site in 2001. The 2001 plan submittal has expired per State Code and the 2001 perc test expired per local regulation. The Agent explained that 2007 perc test failed after the first inch and perc tests do not get faster with each successive inch. The Board of Health at the time told Alyssa that no variances would be given, and that is why perc tests that were failing at the first inch were not completed for five more inches, thus essentially watching a failure, with no chance of variance. Linda states that she knows that that is what the previous Board told Alyssa, but this Board is willing to hear the variance. Linda said that it was voted on previously that percs do not expire and Alyssa explained that that was for percs that she personally had witnessed because she, Alyssa, was confident about the soil and site conditions; any other perc, as this one from 2001 would require a variance. Alyssa stated that it would be at the discretion of the BoH to grant the variance to accept the original perc of 2001. The plan, however, would have to be re-certified and re-submitted. The request for the 2001 perc date variance needs to be in writing, the applicant shall notify abutters 10 days before meeting and put on agenda for Nov. 3, 2014. They must submit a new disposal system construction permit (DSCP) application and the engineer shall certify that no conditions have changed on the DSCP plan.

CONCERNS OF THE MEMBERS – Follow-up:

1. Linda asked Alyssa to explain the Medical Reserve Corps (MRC) for new member, Sandra’s, benefit. MRC is recruiting at present to try to get people to join a formalized database of volunteers. Alyssa explained that we would need 60 people to man an emergency dispensing site over the course of 24 hours, if during an emergency, it was necessary to mass-vaccinate the entire Town. The Agent estimates that we need 300 names to get the 60 people from the 300 potential names. Louise Bonnette, the MRC division leader/recruiter, is the person to enlist volunteers. Alyssa clarified that the Sturbridge Board of Health

fully participates in Emergency Management programs set forth by the State DPH, (aka Region2), with no limitation on time or work since our participation will be benefit Sturbridge in the event of a public health emergency. The grant for MRC is separate, and still benefits Sturbridge, as stated previously; however, there are no restrictions on Louise Bonnette's time or use of the office. Any significant work on the database is done by Alyssa after hours and appointments made with the Regional Coordinator are done in the afternoon or evening, and can be confirmed.

1. Regarding the office space, another file cabinet was purchased at Staples for Dawn for her work and it was reported that Dawn was happy with it; Linda suggested the possible use of the Building Inspectors' office for Dawn to use. Dawn said she would check it out. The periodicals and magazines have been sorted out and removed.
2. Regarding the time logs, the Board wants them turned in every Monday.
3. Regarding the local septic regulations, the Board shall advertise and hold a hearing in December to begin the process. The well regulations shall be put in abeyance until the State develops revised model regulations next spring.
4. Regarding set Agent's office regular hours, Alyssa has already posted Fridays 9 – 12.
5. Dawn is almost caught up with the inspections and should be on her own per Linda; she instructs Alyssa to not go out with Dawn on inspections.
6. Regarding the Recycling Center Stickers: Signs could be put up in the Recycling Center that says Get Your Stickers here on Tues. and Thurs.

Linda made a motion to close the October 20, 2014 meeting at 6:50 p.m. Sandra 2nd the motion. APPROVED (2-0).

Adjourned 6:50pm.