

MINUTES
BOARD OF HEALTH MEETING
August 4, 2014

Members present: Linda Cocalis, Richard Volpe, Sandra Fallon, Dawn Toon, Health Inspector, Health Agent Alyssa Rusiecki.

Chairman Linda Cocalis opened the meeting at 5:00 p.m.

MINUTES

July 21, 2014 Meeting

Discussion item regarding radios. Linda Cocalis suggested looking into the budget or the Police Dept. may have old ones the Recycling Center could use. Three radios would be needed. Also, it shall be noted that the Board approved to have John Booth train another person for HAZMAT. Linda made a motion to accept the July 21, 2014 meeting minutes, Sandra seconded the motion, APPROVED (2 – 0 - 1) with Richard Volpe abstaining.

July 7, 2014 Meeting

Linda and Rich both suggested training Dawn to do the Geo system. Linda made the motion to accept the July 7, 2014 meeting minutes minor changes. Rich seconded the motion, APPROVED (2 – 0 - 1) with Sandra Fallon abstaining.

July 7, 2014 Executive Session

The minutes were read and a motion to approve by Linda Cocalis with a minor correction, Rich Volpe seconded APPROVED (2 – 0 - 1) with Sandra Fallon abstaining.

June 16, 2014 Minutes

Regarding the 24 Breakneck Rd. item, Linda changed a line to read that “The Chairman states that it is a gray area for change of use and doesn’t believe residential daycare meets that criteria, therefore this project is exempt from those Title 5 regulations as a change of use; and that requiring a Title 5 upgrade would be seen as arbitrary and capricious.” Minutes of June 16, 2014 were read and a motion to approve by Linda Cocalis with the above corrections, Rich Volpe seconded the motion. APPROVED (2 – 0 - 1) with Sandra Fallon abstaining.

AGENT’S REPORT:

Title 5 & Wells

- ◆ 63 New Boston Rd. (Suzanne Lulu, owner) request for perc extension, see New Business, below.
- ◆ Hylands Orchard septic system is now completed and bathrooms completed; the Building Inspector’s office is still following up on appropriate the handicapped access issue.
- ◆ 29 Putnam Rd. had additional re-inspections beyond the two provided for in the original permit fees but no additional fees were charged. Alyssa did not think charging a fee would foster a good relationship. Linda Cocalis agrees. Fees will be assessed for additional inspections, on a case-by-case basis.

- ◆ 15 Vinton Rd. – There is a problem on the location of system and how it was laid out. The Conservation Commission Agent went with Alyssa to the inspection and realized there were conservation issues regarding lack of compliance with Order of Conditions timeline from the Conservation Commission. The project was stopped until those compliance issues are approved by the ConCom Agent.
- ◆ 100 So. Shore Rd. - New owners want to demolish the house and add a new foundation and the foundation will be closer to the tanks than the State Code allows. The State said that they will not be given a variance to move them since the building will be New Construction. The tank and pumping chamber will be moved; the soil absorption will stay where it is currently located.

Community Health Issues

- ◆ Positive Rabies Report. The resident, (who was the potential contact, and dog-owner), was given a letter in hand and the dog was quarantined but the DPH thought there may have been possible human interaction. The state was also going to send them an emergency letter. Linda suggested adding more to the budget to check out these rabies reports. When Ron takes the animal to the Vet an invoice should be given at that time. The animal is sent to Jamaica Plains for testing and the state will send the BOH a notice if it is rabid or not. Ron should notify us if there is a case so we can follow up on it.

Region2 Emergency Management

- ◆ The 24/7 cell service was approved but it was also stated the BoH/Town must be prepared to pay for its own communications in the future, as funding from Region2 is changing.

Recycling Center/Landfill

- ◆ The complaint at the Recycling center was taken care of immediately by John Booth and with supervisor's permission and discipline was taken.

InterDepartmental Reviews

- ◆ Building at Little League field. There was a newspaper item showing a photo of the “announcer’s booth/concession stand” that Ed Galonek is donating at the ball field behind DPW, New Boston Rd. Ext. The food permit application was never finished because Mr. Galonek said it was going to be an announcer’s booth with storage only. Linda Cocalis said they could get temporary permits; the Agent stated, if the building were requested to be used for cooking, then they would be required to have a food establishment permit. The Board members agreed. If they want to sell packaged food, then they need a retail permit from the BoH.

Administration/Education

- ◆ Career Track has been re-scheduled to Sept. Linda Cocalis wants to know how many credits the Agent needs and has accumulated because she was talking to another Sanitarian about it. The public health workshop will give

Alyssa approximately 4 credits out of 12 for the Title 5. Alyssa stated that Dawn would like to attend the MOHA conference but there is no funding for it. Alyssa said she can put in an application for a reimbursement for an emergency management track for re-imbursement from Region2, but proof of attendance will be required. Dawn would also like to take the Local Institute of Public Health Food Inspectors training. The cost is \$300 which exceeds the \$250 line item. The Agent has discussed the matter with the Finance Director should also be but into the budget. Linda stated that more money should be requested in next year's budget.

INSPECTOR'S REPORT:

Dawn explained the abbreviations she used for each establishment. Regarding fees, Linda Cocalis states that if a re-inspection is done and the same problem exists than a fee will be charged. The Board has a fee structure already in place and the fees will be implemented for re-inspections to be done by the Health Inspector.

- ◆ 489 Main St., housing & nuisance. Dawn talked about the complaint at 1738 House and the accumulation of garbage around the trash bin. It was suggested that a larger trash bin possibly be put there. Dawn said that this is becoming a weekly complaint but when she went back the trash vendor had removed the trash. Linda said possibly some enclosure be put up around the trash bin and give the residents authorization to get into it and signs put up to no illegal dumping. Linda stated that they should be recycling but it looks like they are not because there is only one trash bin. Sandy recused herself in the discussion of this matter.
- ◆ Sweet Kiwi – Dawn conducted an inspection, work is needed with sanitizer. The Board asked the Agent about the history of the nature of frozen dessert testing at this facility. The Agent stated that when she checked with the company to see if the ingredients were dairy or not, there was no indication of a dairy product except for active bacteria. We asked the State contact person, Ms. Fitzgibbons, at the Department of Agriculture to determine if it was yogurt or not. Ms. Fitzgibbons told us that if there were no dairy ingredients, then it should not be advertised as yogurt, but “dessert.” She was going to follow-up with the owners about the sign, but she has not gotten back to the office.
- ◆ Caribbean Tanning Salon should be checked, per the Agent, as there was a recent case on Cape Cod with a burning incident in a salon. Dawn observed the timing calibrations and asked for certificates on the beds. Timing bed information was asked for so it could be kept on file.
- ◆ Dawn and Alyssa will be going out to Paradise Lane to check out the condition of the property of an owner who is now deceased.

OLD BUSINESS:

- ◆ Discussed in Agent's report above.

NEW BUSINESS:

- ◆ Linda made a motion and Sandra seconded the motion to accept the current perc and soil report for 63 New Boston Rd. indefinitely or until conditions change per Title 5. Linda made a motion to accept the request for a perc extension, Sandra seconded the motion APPROVED (3 - 0).

RECYCLING CENTER/LANDFILL:

- ◆ Linda stated that John asked if a new shed could replace the shed for HAZMAT. Linda said that the bathroom floor should be done before a new shed is purchased. If there is money left at the end of the budget year so other items will be looked at to either fix or purchase.
- ◆ Linda Cocalis stated that the complaint at the Recycling Center was taken care of immediately by John Booth and with supervisor's permission and discipline was taken.
- ◆ Linda would like to charge for the stickers and the money for the stickers which would go into an account for improvements at the Recycling Center like getting the new shed. Rich suggested putting the form on line and being able to purchase a sticker on line with a credit card.
- ◆ The new Hazmat backfill person should take the Ethics test.

CONCERNS OF THE MEMBERS:

Linda checked out the activity sheets and would like to suggest more hours for Dawn for the inspections. The information shall be used to request more inspection/admin hours.

The next meeting will be Monday, August 18, 2014 at 5pm.

Linda made a motion to close the meeting, Rich seconded. APPROVED (3 - 0).

Adjourned 6:58pm.

SUBMITTED BY:

Norma Buckley
Alyssa Rusiecki

Date Reviewed: 8/27/2014

Approved: LC, SF (2 - 0)