

**MINUTES**  
**BOARD OF HEALTH MEETING**  
**July 21, 2014**

Members present: Linda Cocalis, Sandra Fallon. (*Richard Volpe – absent*).  
Alyssa Rusiecki, Health Agent. Norma Buckley, Clerk.

Linda Cocalis opened the meeting at 6:45pm.

**AGENTS REPORT:**

**Title 5 & Wells**

- ◆ Hylands Orchards septic system is almost completed. Bathrooms are in and waiting for final inspection from Building Inspector's office. Electrician to follow up on dual pump installation.
  
- ◆ Several I/A septic systems, (examples below), are not in compliance with State code for operation and maintenance.
  1. 33 Woodlawn Rd. – Owner contacted Mark Farrell and has a receipt that the pumps were replaced in January 2014. The Agent stated that an emergency permit can be done but a permit was never requested. Linda said that a permit can be done now, with a retro-active permit.
  2. 36 Woodlawn Rd. – Owner will find someone to review the system. There are not a lot of people doing the maintenance on this kind of system. The Agent stated that I/A system operators are licensed within their own specialty and by the State as Class 2 Wastewater Operators.

**Food**

- ◆ Potential RRI candy shop. They are not on municipal sewer, they are on a private septic system. The added use may impact the septic system at Sadie Green's and will have to be evaluated. Email has been sent to the applicant.
  
- ◆ OSV - Clyde Gagnon took Alyssa and Dawn to get an overview of the food facilities. Some are within OSV and some are contracted out to a third party operator, Event . In the General Store. they do have a cookie and fudge making operation but they do not have a 3 bay sink.

They are not sanitizing their wares properly. One of the employees said she did have a ServSafe certificate. An alternate sanitizing bin can be used along with the two bay sink. We will write a letter to follow up.

- ◆ We received a report from a visitor, who reported becoming ill at OSV eating chowder. Need more information at which facility at OSV they ate. Dawn will follow up on this.

### **Housing**

- ◆ Bed Bugs reported at Hamilton Inn and were given to the Public Health Inspector to follow up on.
- ◆ Bed Bugs were also reported at Days Inn and the Public Health Inspector will follow up on this.

### **Recycling Center & Landfill**

- ◆ The Agent would like to have help regarding the distribution of new Recycling stickers (due in April 2015) because it is a very labor intensive project. Discussed the GeoTMS stickers and the possibility of using senior tax volunteers to help with the system. Linda suggested possibly charging for the stickers to use the facility, but at this time it would not be feasible to do so, according to Linda. If fees were implemented, Linda would to see them go back in to the Recycling Center operations account.

Regarding the use of the hand-held radios, Linda asked about whether the radios were being re-banded. They communicate by yelling to each other but John Booth does have his own cell phone. The Agent recommended that they use small (walkie talkie-type phones) but Linda stated that they have to be “ruggedized” radios because of the dirt and dusty environs of the Recycling Center. They had some old radios from Region 2 years ago but do not know where they went. The Agent said that the newer radios were the property of Region 2 and we could not use them for routine matters at the Recycling Center and mis-use could result in a fine from the FCC per Region 2, relative to re-banding. Linda stated that we will have to budget something in the new fiscal year (FY16) to obtain ruggedized radios.

John Booth is requesting someone else to be trained and to work as a backup HAZ MAT chemist. John has already talked to someone who is

a chemist but he does not have all the training. John Booth proposes paying \$25.00 hr. while training then \$35.00 an hour after training is completed. Linda made a motion to approve the hire of a backfill chemist at \$25/\$35hr, respectively. Sandra Fallon seconded, APPROVED, (2 – 0).

- ◆ A resident using the Recycling Center made a complaint about their interaction with the Recycling Center staff. John Booth took care of it immediately after receiving permission from his supervisors and discipline was taken.
- ◆ Linda made a suggestion for new signs at the Recycling center being possibly made by the Tantasqua shop program. Also another possibility would be to check for possible community service people to help at the Recycle Center.

### **Region2 – Emergency Preparedness**

- ◆ Alyssa explained the Department of Public Health (DPH) Region2 program. The State is cut up into several regions and in Region2 there are 74 towns, with Sturbridge being a participant. The regions were made up after 911 in response to the Presidential Directive-8. CDC provides grant money to DPH which then funnels funding to different regions. Alyssa has been able to obtain a couple of these small grants for a number of years. The grant this year will be for the WI-FI service and communications (24/7). The radios from Region 2 have been re-banded and must be dedicated for Public health emergency management scenarios, such as EDSs (Emergency Dispensing Sites). Alyssa stated that the program is changing and will be more hospital oriented; the towns must prepare for funding their own 24/7 communications in the future, as that grant may not be available much longer.

Sturbridge is also the fiscal host, and Alyssa the administrator, for the Medical Reserve Corps sub-division, which consists of 17 towns surrounding Sturbridge and is part of the Worcester MRC. Our division leader for this operation is Louise Bonnette.

### **Administration**

- ◆ Regarding budgeting and the grant cycle, Alyssa has been working closely with the Town Accountant about the end of FY14. Some corrections were required regarding an item that had not been paid and

needed a purchase order application. The purchase order was completed by Alyssa as instructed by Accounting for \$3800.00 for the roll-offs. This item should be paid from Fiscal Year 2014.

- ◆ There were some mis-calculations in the grant money this year. DPH and the fiscal host, the City of Worcester, are making sure that the monies were used for the purpose request and all of it was expended. Documentation was sent to Worcester for \$185.00 and \$289.00 for a total refund \$474.00.
- ◆ Alyssa will back up all of the financial data in the Excel system this year, per recommendation of the Finance Director.

**HEARING - 45 SHEPARD RD., Septic upgrade - Request for a variance 310 CMR 15.240(1) less than four feet of naturally occurring material at the soil absorption system area:**

The Abutter list was read to make sure all abutters were notified and the Chairman and Agent verified proper mailing has occurred.

The hearing was then opened at 7:00 p.m.

Michael Mumford , an abutter to the 41 Shepard Rd. attended the meeting.

All members looked at the plan with Mr. Mumford; Alyssa explained the plans. Soil testing was done and ledge was encountered. Alyssa explained that some of the deep holes were 65” and 56” deep and an approved DEP I/A (sand filtration) soil absorption system would be allowed. The only other system could be a tight tank, and that was not advised. The abutter was concerned about the distance to his well from the new soil absorption system(SAS); the distance will be over 100 feet. It was explained that the well to SAS offset could actually be decreased to fifty feet, with well water testing, when necessary. The abutter understood and had no further questions. The Agent provided a written report and recommended that the variance for less than 4’ of natural pervious soil be approved. Linda Cocalis made a motion to accept the variance as requested, Sandra Fallon seconded the motion. APPROVED (2 – 0). The hearing was closed.

## **OLD BUSINESS**

- ◆ 181 Shepard Rd. – The owner made a request for 2009 – 2013 Title 5 inspections and other information . Linda said that we do not create documents. They have already reviewed the entire file. The staff will respond to the request. The judge did not rule on the motion according to Town Counsel.

## **NEW BUSINESS**

- ◆ Linda asked if the employees were making out the Activity Log. Yes, all employees are completing a log.
- ◆ Linda said if re-inspections of pools have to be done a fee should be charged. The re-inspection fee was already in place; the Board agreed that fees will be implemented based on both lack of inspection readiness and repeat violations found during inspections.
- ◆ 63 New Boson Rd. “builders lot 6” – Richard Gobi, consultant for Susan Lulu, requested an extension for the percolation test and associated plan. The Agent said that if the soil and site conditions do not change then the extension could be granted. Linda made a motion to accept the current perc and soil report indefinitely or until conditions change per Title 5. A new Disposal System Construction permit could be applied for that would give them another 3 years.
- ◆ Linda proposed doing the meetings at 5:00pm.

Motion to close the meeting, (LC); seconded by (SF), (2 – 0) Approved.  
Adjourned 8:15pm

### **SUBMITTED BY:**

**Norma Buckley**\_\_\_\_\_

Date Reviewed: 8/4/2014\_\_\_\_

Approved: (2 – 0 - 1) \_\_\_\_

(LC, SF, *Richard Volpe abstains*)