

Town of Sturbridge

Board of Health

Minutes

April 7, 2014

Members present: Linda Cocalis, Daniel Chaput, Richard Volpe. (Rich enters at time 5:15pm).

Health Agent, Alyssa Rusiecki. Inspectors Ron Woolhouse and Kevin Christo.

The meeting is called to order at 5:00 p.m.

ADMINISTRATION:

Chairman Cocalis: Amends the warrant language for the Board of Health Revolving Fund to include “clerical support.” DC makes a motion to include “Clerical support” into the Board of Health revolving Fund language; LC seconded.

APPROVED (2 – 0), LC and DC. The vote is forwarded by the Agent to the Town Administrator.

Norma Buckley interviews for clerk position. Ms. Buckley describes her work history including her clerical position with the Hampden Conservation Commission and work at the CT Dept. of Correction. Motion was made to appoint Ms. Buckley to the new 10 hr. week position in the Board of Health office.

RECYCLING CENTER OPERATOR’S REPORT:

John Booth discussed what the Recycling Center actually does. Mr. Booth explains his training rationale for workers at the Recycling Center. He states that training usually starts in the lower yard and then goes to the higher yard (monitoring); cross training will start in the bailing area and listening to where the items should be put. In the winter snow removal is top priority. The Board reviews signage that Mr. Booth prepared and notes some discrepancies. It is clarified that “sharps” containers are accepted at the Recycling Center. The cost is \$10 whether the person takes an empty container back or not. No other Biohazard materials are accepted. A list has been made of just what is called disposable trash or household trash; the Board would like to see some corrections made on this list. John made a report of all the different Town departments and for which costs each department would be responsible. The Agent recommends that the Recycling Center Monitor also be available to also check the sticker list, and hand out or sell Recycling Center stickers, and that the 1st “lost”

sticker charge is \$5, second “lost” or second vehicle charges are \$20. The Board agrees. John Booth agrees except that it is too busy to do this after 10am on Saturdays.

INTERVIEWS: Recycling Center Assistant position, three days a week; (23 hours).

Keith Howe: interviewee for the assistant position at the Recycling Center. Keith discussed his job as a general contractor and other jobs. Keith has worked with hazardous material before with his job at the New England Radiator Shop and has graduated from Bay Path in Auto Body. John had some questions about working in the cold and Keith said he had no problem with weather. Production work and working with the public is no problem. Miscellaneous work is not a problem and if the tasks are needed to be done it will be done.

Norman Byron: Previously interviewed by John Booth and the Agent. Norman discussed what he did at his previous jobs in machine shops and also on tractors and is familiar with the essential hydraulics of the machinery.

Kyle Lamoureux: (existing employee)

Ray Girard: (previously interviewed by the Board)

Peter Cutting: (previously interviewed by the Board)

Scott Tremblay: (previously interviewed by the Board)

Scott Boisvert did not appear.

All members of the Board of Health were in favor of hiring Keith Howe for the position at the Recycling Center.

HEARINGS: Failed septic 136 Podunk Rd. and 138 Podunk Rd.

Seth LaJoie, septic designer, represents owners Kevin LaRiviere, Linda Almeda (not present) of 136 and 138 Podunk Rd. respectively, on the Order to Correct septic failure. The plans will be submitted tomorrow for review. The project also has to go through the Conservation Commission. A whole new septic system will be put in to replace the original system which is a tight tank that was put in service in 1998. The tight tanks at both properties are leaking, and not “tight.” A deadline date of Sept.

2014 was given for the complete installation to take place. If this does not occur, the Board instructs the Agent to make a complaint in Housing Court with fines.

Linda Cocalis made a motion that the work be done by Sept 1, 2014; Dan Chaput seconds, APPROVED (3 – 0).

INSPECTOR'S REPORT:

Kevin Christo, the new Board of Health part time inspector spent the week doing the pool inspections and low risk food inspections with the Health Agent training.

The list of inspections conducted included:

- Green Acres Motel for a reinspection for the correction of the bed bug problems. They are in compliance with BoH order but a follow-up is required.
- Econolodge had five rooms inspected and were in full compliance.
- Hamilton Inn has one room closed until water temperature is 110 degrees. Will return for a re-inspection.
- Quality Inn had cracked windows in 102 and 302 and a lock problem in 302.
- Sturbridge Heritage needs notices to the tenants to allow an inspection. Dan Matte did not call as of 4/1/14 for the inspection; Kevin is unsure if he can perform these inspections and has been instructed by the Board to call the Ethics Commission and ask about his concern.
- Dawn Homes 73 Hall Rd, Apt #21 has a 30 day order to install screens. Will inspect on 4/24/14.
- Cumberland Farms is waiting on information from state/mfg. regarding the milkshake machine and frozen dessert testing before reinspection.
- Empire Village emergency inspection was done on Saturday with Michael Sarasin and had three critical violations in the inspection which included the cooling temperature issues and walk-in temperature was above 41 degrees at 48 degrees. Chemicals, bleach and food were being kept within the kitchen. The carpets were in need of cleaning and they said they were scheduled for next week to be done. The stove hoods are on a three month cleaning schedule.
- Sturbridge Heritage ExtraMart had some problems as they had food, utensils and chemicals in the back room and it was unclean. He went back the next day

and the manager had clean up the room and everything was in the proper order and in containers.

- Tantasqua pool pending but they said that there was no one to meet the inspectors.
- Hampton Inn had some issues with the combined chlorine level in the spa; he went back again and the pool was in compliance and given the okay to reopen. An ultra violet system has been installed “to dispense the proper chemicals.”
- The Tattoo Festival was also attended. Sterilization of the needles was checked and the packaging of the needles was checked for the proper dates on them. Some out of date needles were found, they were broken and disposed.
- The Chowder Fest, on Sunday, February 23, 2014, was also inspected with Alyssa as a training day for Kevin. A DPH Food inspection training class was scheduled to be done in Adams MA, March 31, 2014 but due to bad weather conditions, Kevin returned to the office and he did not go to the training.

Discussion: The Board instructs Kevin to complete the “Time in and time out” section for each inspection report. It was recommended that Kevin take the DPH course but that would have to be looked into. Kevin has in his possession the pool kit testing supplies and also has a thermometer, alcohol swabs and the proper forms that need to be filled out after each pool inspection. Additional training is available online and he will research these options.

The Agent states that it is very important to cite the proper Codes for enforcement follow-up as well as tracking timelines for follow-up inspections. The Agent has instructed Kevin to also track these dates for food database management.

Linda Cocalis states that she pulled up a Food Establishment Inspection Report from the City of Boston on-line and it looks like a check off sheet and thought it might be helpful with all the codes when preparing the sheet when doing the inspections for Kevin. The Agent states that we have a software package, GeoTMS, that has not been used as of yet. The Board instructed Kevin to look into it, try it out, and give the Board an evaluation of the program at his next meeting attendance in May.

There was discussion regarding training of backfill inspectors at special food events; an event hosted by RRI and inspected with the Agent and one of the backfill inspectors, Charles Zinser. Ms. Cocalis felt that Kevin Christo should have been called to do the inspection. Mr. Chaput and Mr. Volpe concurred that Mr. Zinser

needed training and was called appropriately. The Board agreed that all training calls shall be paid for by either one (if there is one booth and multiple trainees) or two booths (if there are multiple booths) if they are assisting during training with either Ron or Alyssa.

NEW BUSINESS:

Ron Woolhouse has been asked to assist Alyssa if needed, and to assist with Kevin Christo, the new part-time inspector. A training schedule will be developed by Alyssa for Kevin, the new inspector, in order to evaluate levels of inspections and to measure progress. The rates of pay from the Revolving Account are \$25 per booth and \$30/hr for specialized inspections. The rate for the part-time inspector's position is graded at Grade 8 and ranges from \$24.33 to \$20.44 an hour. Temp events are charged \$30.00 per booth and the inspector is paid \$25.00. The Board of Health still has a list for emergencies calls. All were in favor.

It was discussed with the Board about the pool inspection course. A purchase order for \$50.00 will be sent to request payment for the course from the Town so Kevin Christo does not have to pay for it and wait for re-imbusement.

AGENTS REPORT:

Housing:

- 400 Haynes St (former Travel Lodge) was being demolished and a complaint was received stating that the dust and debris was not being watered down. Due to the part-time status of the inspector(s), we referred the matter to Ms. Jean Bubon, Planner, who called the contractor.
- 10 Maple St., nuisance complaints.
- 58 Westwood St. nuisance complaints; Ron will be able to assist with this process.
- 4 Cedar Pond Rd., previous housing complaint, regarding possible roof leaking.

Food:

- King's Hot Dogs have requested to use a permitted facility as a "commissary" in the Sturbridge Coffee House. The plans and review are pending.
- Jimmy D's ice cream shop has pre-opening inspection pending.
- Stop and Shop Pea Pod dock has a request for a delivery service. This is pending.
- Food Grant – Engle Torres, runner-up for the inspector position, will be asked if she would like to take on this project and fill-in for extra events/hours upon evaluation by the Agent. The Board agrees.

Inter-Departmental Reviews:

- 21 New Boston Road project: Professional engineered pool plan and food establishment plan needed.
- 133 Walker Pond Rd. remodeling and possible expansion.
- Recreation fields, plan to be reviewed at upcoming Land Planning meeting.

Title 5 & Wells:

DSCP Septic construction is on hold due to frozen conditions.

195-199 Arnold Rd. (Kaitbinski Const.) still has not submitted the required preconstruction documents.

20 Finlay Rd excavation (Kaitbinski Const.) open & groundwater exposed throughout the winter.

- Title 5 "Passing" inspection reports: 5 Chapeaux Rd, 84 Stallion Hill Rd, 8 Vinton Rd, 1 Kaitbinski Dr, 298 New Boston Rd, 94 Mashapaug Rd, 104 South Shore Rd, 138 Walker Pond Rd, 49 McGilpin Rd, 34 Wells Park Rd, 2 Cormack Rd, 22 Mashapaug Rd, and 6 Caron Rd;
 - 21 South Rd was reviewed and "Needs further evaluation."
 - 87 Allen Rd "Failed."
- 181 Shepard Rd., support has been given to the Board of Health from DEP for the sub-standard Title 5 inspection report submitted by Rob Barnes, private Title 5 inspector.
- 31 So. Shore Rd. A reminder to Shaun of the deadline on the legal issue.

- 12 Glendale Rd. (owner, Lenny Rea); the owner has not acknowledged or signed off on his acceptance of the type of system that Mark Farrell designed. The Board had previously requested a secondary treatment device, and Mark has designed either a Presby or a Geo system. Neither of these systems are a secondary treatment device.

Linda Cocalis, Chairman made the motion to close the meeting, Daniel Chaput seconded, APPROVED (3 – 0).

Meeting adjourned 8:45pm.

Respectfully submitted,

Alyssa Rusiecki
Health Agent