

MINUTES

BOARD OF HEALTH MEETING

March 17, 2014 6pm

Members present: Linda Cocalis, Dan Chaput, Richard Volpe and Health Agent Alyssa Rusiecki.

The meeting is called to order at 6:03 pm.

INSPECTORS REPORT

The new inspector Kevin Christo attends to give his first report. Alyssa talked about the importance of code citations. It was also noted to check what the critical ones are with Kevin so he can put them in his report. Kevin thanks the Board for the opportunity to serve the town of Sturbridge. He stated that he has put in 14 hrs a week with one week taken up with the pool operations management training. Kevin has had the opportunity to go with Alyssa and initially inspect some low-risk food establishments. He presented a list of all the inspections he has done so far but does not include the Empire Village. The inspection of Empire Village was done on Saturday for an emergency “complaint” inspection with Michael Sarasin who is an on call inspector. There were three critical violations: they were chicken temperatures, temp in the walk-in was too high and chicken on the counter, out of temperature. Chemicals and food were stored in the kitchen. These are all repeat violations. A date will be set up to return to Empire Village to see that they have complied with the code violations. In general, there was a cleanliness problem within the restaurant but Kevin was told that the carpets were being cleaned the following week. The hood should be cleaned every three months but they have not been cleaned since October 2013. Someone was coming to clean the hoods the day of the inspection, according to the owner.

Food Establishments

- Sturbridge Heritage Extra Mart: candy in boxes on floor had been put in storage units.
- Sturbridge Mobile Mart: Re-inspection of back room had been cleaned and storage units were bought and chemicals had been put into them.

Pools

- Tantasqua Pool: Tried to inspect but were told that no one was there to allow us to inspect.
- Hampton Inn: There were some issues that they were going to address including a combined chlorine issue in the spa. Circulation flow meters needed to be checked the mechanical room; there were questions on the first aid kit contents and the sign on side of pool. Issues regarding floats, no rescue hook was observed. Kevin went back to try to re-inspect, he was told that no one was there to assist him.

Discussion with Inspector: The Board recommended that Kevin take the DPH course that is a pool operator's class. There is another on-line component that can be taken after the pool operators class is taken that is geared to pool inspections. The cost for the course is \$50.00 and will be looked into for Kevin to take on line. DPH also has courses on housing that will be researched. The key to inspections is to know the Codes. The Board instructed Kevin to make sure he puts his Time In and Time Out of the premises on the sheet for each inspection report that he does as well as the Code citations. A food inspection training class with DPH is scheduled to be done in Adams MA on March 31, 2014. Kevin has in his possession the pool kit testing kit, a thermometer, alcohol swabs and the proper inspection forms.

AGENTS REPORT

Food

- Jimmy D's: Received completed application and gave approval.
- Cumberland Farms: Will do the first pre inspection tomorrow and Kevin will assist with the inspection.
- 420 Main St: Met with Dan Gonyea, owner, Whistling Swan and Cedar Street Grill has purchased this property. Discussed what is needed to be done for a banquet hall to be in compliance.
- Stop & Shop delivery service, pending.

Annual Permits on hold-(per BoH Administrative Assistant)

Not submitting proper paper work:

OSV Gift Shop

OSV Youth Shop

St. Anne's
Federated Church
Sturbridge Worship Center

- *Certificates needed - anti choking and/or allergen. Certificate for 5 yrs. on file.*
Admiral TJ O'Brien's
Empire Village
Enrico's Brick Oven Pizza
Sturbridge Coffee House
Sweet Kiwi
Subway Walmart
Lola's
Uno
Sunburst
Quality Inn (*Safe Serve pending*)

Housing:

- Green Acres Motel: Gave them a 24-hour Order to remediate the bed bugs. Due to the infestation it has to be exterminated. There have been complaints over the years. There were landlord tenant issues about taking an air conditioning unit out. Went to court and had a mediator regarding this latest episode of bed bugs. The Agent is to meet the owner and exterminator and the inspector will follow up as necessary. Re-inspection was done and found no evidence of the bed bugs or fleas. Asked to have case dismissed.
- Elderly resident called about the temperature in a rental apartment and it was forwarded it to Council on Aging. Linda suggested calling the Police Dept. and asking the Elder Care Officer, if one is available, to get involved.
- 4 Cedar Pond Rd: Single family home has renter that has chronic moisture problems, potential structural leaking from the roof (tarp observed). Met her at the property and she will be self-vacating. There was evidence that there was water damage on the property and also she questioned about how the water pump was working or not working. Sent report to owner and he said it was a landlord/tenant problem dispute. The property is now up for sale. The maintenance person has been in contact with the office.

Pools:

- Tantasqua: Met with the person in the office who is the pool contact person and she wants notice of inspections. The BoH cannot provide notice. Will call the Principal when we need to inspect.
- Host Hotel: The permit will be held until the pool problems have been

addressed.

Title5 & Wells:

- 181 Shepard Rd: Went to DEP conference and handed them a copy of the Title 5 complaint but have not heard anything yet.
- 21 New Boston Rd: A pool plan and restaurant plan review has not come in yet for the new hotel that is proposed.
- 20 Finlay Rd: Have not had a chance to go back out there and inspect if the septic excavation is still incomplete and unsecured.
- 195 – 199 Arnold Rd (Hylands Orchards): The engineer asked if the permit for Pioneer Brewing Co. could be extended. The Agent recommended extending the date until July 1, 2014 to get septic system installed.
- Note: The skin cancer road race (usually held at Hylands) has not come forward to us this year. The Selectman approved it but not all the information was given to them. The Town Administrator Shaun was told that it was contingent on getting a septic system input that was not stated to the Selectman.
- Title 5 Inspection reports: Approximately 30 reports per month.
- 17 Glendale Rd: Soil is not adequate for a routine Title 5 soil absorption system. A secondary treatment unit is recommended to be installed because of the large amount of aggravate in the soil. Two options would be to deny it outright or to have the owner sign a letter saying he agreed with his engineer.
- 67 Walker Pond Rd: Bottomless sand filter requesting revisions from designer, Mark Farrell at Green Hill Engineering. Plan is under peer review with the University of Rhode Island onsite wastewater staff. Sent our original revisions to septic designer Mark Farrell. Mr. Farrell did not make the corrections that were requested by the BoH agent previously. The BoH informed the Agent to have the URI staff work with Mr. Farrell to make the proper corrections.

Recycling and landfill

- Waste ban Compliance Plan: Mr. Booth did the plan over the phone with DEP-CERO but we have not heard anything as of yet.
- Annual Report: Alyssa asked Lynne for the numbers of each recyclable as she has a sheet that she fills in for each week on the totals but she wasn't able to gather the information as of yet; the Agent will continue to work on it. John was not sure what they wanted; the Agent explains that accurate information

must be gathered. Some sort of inventory control must be implemented on outgoing material. Both John and Lynne have this information in different places; it is just a matter of putting it in a format that DEP accepts for the report. John should be managing the bids for the roll off repairs, one for painting, rebuilding. Emission email request report from DEP that says our threshold was too low and we did not have to worry about it according to DEP. Every year we must tell them we do not meet the threshold. Tighe and Bond may be requested to sign off on this.

Administration

Alyssa attended a Career Track workshop on April 23, 2014. At the Massachusetts Environmental Health Workshop on Title 5, Alyssa was part of the presentation, a Board member for wastewater professionals. The mission is to try to create a standard installers test and it will be administered on a volunteer basis by each town.

Fees to use the GeoTMS software package are 3% of the permit fee, once operational, but we should raise it to 5% due to the administrative costs that will be incurred. The system is not being used in the Board of Health yet.

It was discussed that Kevin could probably attend the public health meeting on May 8, 2018 and write up a report on it if he attends in place of the Agent.

Finance Committee meeting was scheduled for March 25, 2014.

Linda Cocalis made a motion to extend the license for Pioneer Brewing license until June 30, 2014. Richard Volpe seconded the motion. APPROVED (3 – 0).

Hyland Orchard was given special permission to run only the Charity for skin cancer Road Race. (3 – 0) APPROVED (*date to be determined*).

Dropbox: The question came up if the information in the drop box should be put on the town website. It was decided that it should not be as there was too much personal information. Protected health information, reports, should not go into the email. All information should be archived in a folder in our computer. At the Board of Health.

OLD BUSINESS:

Linda Cocalis talked to Joel Bard, Town Counsel, regarding 31 So. Shore Rd to put her in touch with another attorney but she hasn't heard anything as yet from Kopelman and Page.

CORRESPONDENCE:

Septic Installer: Brian Caron would like to be on the septic installers' permit list without getting the required Liability Insurance. If he wins the bid on a specific job he will get the insurance. Linda made the motion to accept him being on the list with a provisional installers permit pending Liability Insurance. No work can be done without him showing his permit. Richard seconded the motion. All were in favor, APPROVED (3 – 0).

Tattoo Fest Applicant Question: An applicant is coming from out of the Country and he would like to know if he can bring the paperwork with him to the event. The Board stated that if all of the information is complete, we could review it at the event for as a one-time courtesy.

RECYCLING CENTER:

David Teixeira has requested to take 2 or 3 days off for some training at the Post Office to be a substitute driver to fill in hours. John stated that he is cross-training David and that is why David is not working in the "monitor" position but using him as a labor assistant and Kyle is doing the monitoring and taking in the money at the entrance to the Recycling Center. John told Alyssa that David doesn't know how to take in the money and Kyle knows how to manage all of the charges and fees. When John attends the next meeting to make a report, he may discuss further if necessary.

CONCERNS OF THE MEMBERS:

Ms. Cocalis stated that rabid animals are boxed and brought to the vet and is getting out of hand at a local vet's office. Protocol should be if they want to have animal checked for rabies they should contact Animal Control. If the animal has rabies it should be documented by the Board of Health. If the vet is doing this for the town they should be getting paid for it. We then get reports from the State lab in Jamaica Plain on what animals were tested and if they were rabid or not.

It was suggested that the meeting be changed to 5:00 p.m. depending on the agenda for the evening; the Board members agreed.

All members liked the new Dropbox.

Linda Cocalis made a motion to accept the minutes, dated Feb 24, 2014, from the last meeting. Richard Volpe seconded the motion, (3 – 0) APPROVED.

Linda Cocalis made a motion to close the meeting at 8:20 p.m. Richard Volpe seconded the motion, (3 – 0) APPROVED.

Adjourned 8:20 p.m.

Respectfully submitted

Alyssa Rusiecki, Health Agent

Norma Buckley, Clerk

Reviewed: 5-22-2014

Approved: (2 – 0) LC RV