

MINUTES
BOARD OF HEALTH MEETING
July 22, 2013 5:30pm

Linda Cocalis, and Daniel Chaput. *Richard Volpe absent.*
Health Agent Alyssa Rusiecki.

The meeting is called to order at 5:30 pm.

Old Business:

Staff job description updates for review

- Inspector/Assistant Health Agent: The Board members discuss the pros and cons of switching from stipend to part-time. The Agent discusses the responsibilities of the inspector including the necessity for combining pools and accommodations/food and that an experienced assistant, who is available on a regular schedule, is required to perform these tasks due to the extreme workload in the office. The proposed inspector shall inspect food establishments, pools, housing, hotel/motels, and nuisances. The inspector shall also assist the Health Agent with other task as necessary.
- Health Agent: Has the authority of the BoH, responsible for all tasks, various personnel, technical information, confidential information, etc. The current grade should be upgraded by the Personnel Board and Shaun, the Town Administrator (TA). The Agent will continue working with the TA and Personnel Board to accomplish these updates. Upgrade/fix Health Agent position. Fix tasks up and put in appropriate level to reflect responsibility of tasks. Daniel Chaput made a motion to accept draft descriptions; seconded by Linda Cocalis. APPROVED (2-0).

Septic upgrade – Local Upgrade Approval Hearing: 16 Tantasqua Shore Rd. Owners, Jeffrey and Sherry Uhl, not present; septic designer, Mark Farrell. The new leaching facility is designed at less than 65 feet from their own proposed well and less than 70 feet to the neighboring (Palumbo) well at 14 Tantasqua Dr., and less than 70 feet to the neighboring (Fazen) well at 18 Tanstasqua Dr. Testing will be required within (12) twelve months of installation that each well SHALL be tested for compliance with water test limits set forth in Title 5, 310 CMR 15.303(1)c(4) and paid for by the owner/applicants of 16 Shore Dr and results delivered to the Board of Health for review, as motion made by Dan Chaput and seconded by Linda Cocalis. APPROVED with aforementioned conditions, (2 - 0).

Agent's Update

- 181 Shepard Rd. failed Title 5 and on-going non-compliance. Follow-up with Town Counsel.
- Hyland's – check from Chris Damon for the operation of the bar at Hyland's Orchards Pavilion. There is no activity allowed at this facility, the Board instructs the Agent to send the check back to Mr. Damon.

Concerns of the Members

- Recycling Center workforce schedule: The Board members discuss that Mr. Booth must report any changes to the Board of Health, and that the Board must be involved in any decisions. The discussion came up again regarding the call-down backfill list.
- Mr. Dan Chaput: Questions operations regarding the separation of green and clear glass. Also, perhaps we should follow a single stream model, and that would cut down on the cost and complexity of operations. Also, concern about film in burnables, (film, i.e. plastic bags). Ms. Cocalis: We need to have proper signage. Mr. Chaput: #1 priority is drink bottles, clear and non-clear. Ms. Cocalis also discusses cover material. What happens to all the glass that is crushed? Discussion regarding using it (crushed glass) for cover material. The Agent would like to investigate other options for plastic bag disposal instead of burying in the landfill.

Dan Chaput made a motion to close the meeting; seconded by Linda Cocalis. APPROVED (2 - 0).

Adjourned 6:30p.m.

Respectfully submitted,

Alyssa Rusiecki
Health Agent

Reviewed: 5-22-2014
Approved: (2 – 0) LC RV

