

MINUTES
BOARD OF HEALTH MEETING
July 15, 2013 6pm

Board of Health (BoH) Members present: Linda Cocalis (LC), Daniel Chaput (DC) and Richard Volpe (RV).
Health Agent Alyssa Rusiecki.

The meeting is called to order at 6:05 pm.

Minutes reviewed from 3-04-2013; DC motion to approve, LC seconded, APPROVED (2 – 0 – 1). Mr. Volpe abstains.
Minutes reviewed from 4-22-2013; DC motion to approve, LC seconded, APPROVED (3 - 0).

Agent's Report; discussion points:

- Asbestos – 22 Mountainbrook Rd. Two inspections were conducted by the Agent and the Town Administrator; met DEP on-site after a neighbor complaint and Building Inspector was not available. The Agent explains that this is not usually an inspection with which we get involved due to time constraints. The DEP inspector explained to Ms. Rusiecki and Mr. Suhoski that either the local BoH or the Building Inspector would have jurisdiction, as well as DEP. Ms. Cocalis says that Jim McQuade is in charge of the DEP CERO office now. Ms. Cocalis goes on to explain that the Health Agent in Weston, MA issues permits for asbestos and lead paint, and their local BoH would inspect. From these permit fees; Weston funds their inspection and nursing programs. We should try to follow this model. There is discussion regarding the parameters of the inspections.
- Housing – 90 Hall Road #32 ask for re-inspection with Building Inspector regarding below-grade bedrooms.
- Court attended today with Town Counsel – see 181 Shepard Rd., old business.
- GEO-TMS computer tracking program.
- CVS – Inter-department reviews
- Building permits reviews
- Schedule: Possible annual conferences, end of September and 10/23 to 10/25/2013.

Old Business:

- **Inspector's part-time position.** The potential Inspector's position is discussed. The Board would like to know how the new position will be graded. The Departments are not given the Personnel-grading book, but other positions are based on salary, responsibility, essential and supervisory personnel. Mr. Chaput would like to know the grading criteria with key performance indicators. The Agent will continue to work on the job description and try to obtain the grading criteria.

The Board also instructs the Agent to advertise for additional back-ups for food inspections and emergencies.

- **Septic violation: Hylands Orchards** – They held an event without benefit of a permit. They are in violation.
- **Restaurant re-inspection: Thai Place**, numerous critical violations.

Landfill/Recycling Center

The Board discusses Jessica Booth filling in at the Recycling Center. The Board feels that she can continue at the HazMat, Brian Towns would be direct supervisor or for the Board of Health special projects, (i.e. Sticker Distribution). Otherwise, the backfill list will be followed, and DPW personnel can always be called in when they are down a person.

The Board discusses plastic film, (plastic grocery bags) they are burying it at the Landfill. Do you want it in a green bag?
Affirmative.

Mr. Chaput asks if there has been further movement (from March 26th, 2013 BoH discussion item) regarding the cost-

benefit analysis for the Landfill (and Recycling Center). There has been none; therefore, Mr. Chaput will reach out to Shaun, Town Administrator, regarding the issue.

Correspondence – routine.

Concerns of the Board – none.

Linda Cocalis made a motion to adjourn the meeting. It was seconded by Richard Volpe APPROVED (3-0). Meeting adjourned at 8:15PM.

Respectfully submitted,

Alyssa Rusiecki,
Health Agent