

**MINUTES**  
**STURBRIDGE BOARD OF HEALTH MEETING**  
**Thursday, October 25, 2012 6:00pm**

Meeting called to order 6:00pm.

Present: Members, Linda Cocalis, Dan Chaput, John Degnan. Health Agent, Alyssa Rusiecki.

**Agent's Report:** The Agent discusses this past beach testing season and that there were some shortcomings in the data collected by various beach operators and consultants. We want to improve that for next year. The State regulations, 105 CMR 445.000 are reviewed, including but not limited to: purpose and authority, testing, personnel, and fees.

John Degnan asks if the state lab does the testing, the Agent replies, not on a routine basis. Chairman Cocalis states that having a Board of Health contractor dedicated to the testing of beaches would result in better compliance with the regulations. John Degnan asks if the abutters need to be notified when there is an exceedance. The Agent states that the regulations require the beach to be posted only. John Degnan makes a motion to hold a meeting on November 19<sup>th</sup>, 2012 to inform the beach operators that their seasonal fee will include the cost of testing and the services of an individual who performs the testing on behalf of the Board of Health. Secondly, we will request a modification (at the town meeting) of the Public Health revolving account to manage this activity. Seconded by Dan Chaput; APPROVED (3 – 0).

**Old Business:** 181 Shepard Rd., failing septic system non-compliance & nuisance issues. Legal action pending.

**New Business:** The Agent's five year anniversary of employment is discussed relative to the next level of vacation time accrual, which is four weeks. The Agent was hired with three weeks' vacation in lieu of salary and in recognition of her existing eleven years of municipal service upon hire. Discussion ensues as to whether a salary increase shall be requested or whether the additional week of vacation shall be voted upon. The Agent provides a salary survey from the Massachusetts Association of Health Boards and her salary is on the low side. Additional information will be obtained regarding this request. Ms. Cocalis makes a motion to the matter into abeyance until further information is obtained; Dan Chaput seconds, (3 – 0) to continue the discussion at the next meeting.

**6:40 pm:** Ms. Cocalis departs the meeting; Dan Chaput and John Degnan remain, the meeting continues:

**Old Business, revisited:** Mr. Chaput discusses the process of notification and follow-up of communicable diseases. He has discussed the process with the preventive health services nurse at Harrington. The Agent states that she has had communication with the staff at MAVEN and will follow-up. Mr. Chaput states that he shall communicate with the nurse that if one single event follow-up results in exceeding four billable units per disease, then a call shall be made to the either the Agent or one of the Board members to check on case follow-up and instructions.

Mr. Degnan makes a motion to adjourn the meeting, Dan Chaput seconds, APPROVED (2 – 0).

Adjourned 7:30pm

Alyssa Rusiecki

Health Agent

