

FINAL  
Board Of Assessors Public Meeting Minutes  
July, 16, 2012

**Attendance:**

William B. Mitchell (WM)  
Dan Matte Chairman (DM)  
Robert Lucier Clerk (BL)

**Absent:**

Kevin Arena Vice Chairman (KA)

**Meeting call to order:** DM called the meeting to order at 4:12 P.M.

**Meeting Minutes:** 06/18/2012 Draft Public Minutes: BL made a motion to approve the meeting minutes as amended, DM<sup>2nd</sup>, A.I.F.

**Assessor Signatures Required:**

Sign 6 – Motor Vehicle Abatement Application approvals  
Sign 3 - Motor Vehicle Excise Tax Abatement Application denials

**New Business:**

The Principal Assessor discussed the Hiring process for the Data Collector position and the advertisements that were placed. (Advertising Ads - See Attached)

Two Pending ATB cases and their progress were discussed.

The Principal Assessor provided an update to the latest Assessment data, which reflected the town meeting all statutory guidelines.

The Principal Assessor discussed the progress of the new G.I.S. Web Hosting Product. The Web Site is being upgraded and improved for friendlier access to the Public and less overall cost to the taxpayers.

**Document Locations:** All documents referred to above are located on file in the Assessor's Office in the Town of Sturbridge.

**Next Meeting Date:** August 6, 2012

**Meeting Adjournment:** BL, Motion DM<sup>2nd</sup>, AIF 5:25 P.M.