

## **FINAL**

### **Board of Assessor Public Meeting Minutes**

February 6, 2012, 4:00 p.m.

#### **Attendance:**

Principal Assessor, William B. Mitchell (WM)

Dan Matte, Chairman (DM)

Kevin Arena, Vice Chair (KA)

**Meeting called to order:** DM called meeting to order at 4:00 p.m.

#### **Meeting Minutes:**

01/30/2012 Draft Public Minutes: DM tabled the approval of these minutes until the next meeting.

#### **Assessor Signatures Required:**

- January 2012 monthly report of Personal Property Tax Abatements
- January 2012 monthly report of Real Estate Tax Abatements
- January 2012 monthly report of Boat Excise Tax Abatements
- January 2012 monthly report of Motor Vehicle Tax Abatements
- Sign an Assessor's Accounting Officer Notice of Commitment for a sewer betterment payoff
- Sign an Assessor's Warrant to Collector for a sewer betterment payoff
- 1 Motor Vehicle Abatement Application

#### **New Business:**

- Discuss procedures for Revised & Omitted Bills
  - The principal assessor explained the process for an omitted real estate tax bill due to the property on 146 Lane 8. This will be discussed in more detail at a later meeting.
- Invite Mr. Pietrzak in to discuss abatement application #34
  - Mr. Pietrzak was heard regarding his abatement application and previous decision by the Board of Assessors. After considering the facts presented from Mr. Pietrzak the board decided to make an additional adjustment to the property.
  - KA made a motion to reduce the value of the subject property to \$547,800, DM seconded the motion and all were in favor.
- Update Board on Bond Rating Conference Call
  - Barbara Barry, Shaun Suhoski and Bill Mitchell attended a conference call with Standard and Poor regarding the Bond Rating for the Town. Bill explained the process and felt that it was favorable for the town.
- Discuss Acorn Lane Subdivision Expiration
  - The previous planning board approved subdivision for Acorn lane has expired and any future development will have to start from the beginning. The sites will be eliminated and will revert back to one parcel of land. The assessment for Fiscal Year 2013 will reflect such action.
- Discussed Abatement Application for Wal-Mart and phone conversation with tax representative
  - Tax representative asked for the application to be disregarded after speaking with Bill Mitchell and realizing that the correct tax classification for WAL-MART had already been taken into account.

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**Document Locations:**

All documents are located on file in the Assessor's office in the town of Sturbridge.

**Next Meeting Date:** March 5, 2012, 4:00pm, Town Hall Assessor's Office.

**Meeting Adjournment:** DM Motion; KA 2<sup>nd</sup>, AIF. 6:00 p.m.