

Wiggin Memorial Library- Stratham NH

Minutes of the Board of Trustees Meeting Tuesday May 12, 2015

A regularly scheduled meeting of the Board of Trustees took place Tuesday May 12, 2015 at the Wiggin Memorial Library. The meeting was called to order at 6:38p.m.

The following persons were in attendance at the call to order: Trustee and Treasurer Connie Aubin-Adams, Trustee and Secretary Vicki Marbacher, Trustee Penny O'Sullivan, Trustee Terry Reardon Pollini, Alternate Trustee John Dozet, Alternate Trustee Steve Simons, Library Director Lesley Kimball and Richard "Dick" MacCallum. Trustee and Chairperson Lee Beauregard arrived after the start of the meeting. Not in attendance was Alternate Trustee Allison Knab. Alternate Trustee John Dozet was designated to vote for Trustee Lee Beauregard. Trustee Penny O'Sullivan volunteered to chair the meeting.

I. Guests, Welcomes and Announcements:

Richard "Dick" MacCallum was welcomed. He announced that on June 4th, 4p.m. to closing Margarita's will donate 5% of their lounge receipts to the Friends of the Library.

II. Action Items

a.) Approve April Minutes: Connie Aubin-Adams moved to accept the minutes. Terry Reardon Pollini seconded the motion. All were in favor.

b.) Approve Donations Received: Connie Aubin-Adams announced that Pat Abrami, state representative donated his salary and equal matching funds -\$400; there was also a \$100 donation from the General Federation of Women's Clubs in support of the Children's Room Redesign. Vicki Marbacher moved to accept the \$500. John Dozet seconded the motion. All were in favor.

III. Old Business

a.) Strategic Plan Draft / Logo: Lesley Kimball now has a picture of Penny O'Sullivan to add to the draft. The board discussed the logo alternatives and suggested improvements for the design.

At this point Trustee and Chairperson Lee Beauregard arrived and started to chair the meeting.

b.) Computer Upgrade Update: Lesley Kimball reported that the printers are now working with the computers. There are still issues with the circulation and online checkout.

c.) Trustee ByLaws Review: The board discussed the ByLaws and had no corrections. Vicki Marbacher moved to accept the ByLaws. Connie Aubin-Adams seconded the motion. The Board signed the ByLaws.

d.) Memorial Day Parade: Connie Aubin-Adams will get patriotic wands for marchers to carry. Lesley Kimball has ordered a new banner. The parade is May 25th at 1 p.m. Those marching will assemble at 12:45.

IV. New Business

a.) NHLTA Conference: Lee Beauregard announced that the conference is May 18th. Lee

Beauregard, Connie Aubin-Adams, Lesley Kimball and Vicki Marbacher will be attending. They will arrange car-pooling.

V. Reports:

a.)Treasurer's Report: the report was reviewed and accepted. Lesley Kimball will keep an eye on the supplies and technology categories, since they have used a high percentage of their budget. She will also ask the auditors if it is possible to use online checks.

b.)Fundraising Report: Lesley Kimball presented the calendar. Connie Aubin-Adams and Terry Reardon Pollini will chair the craft fair. Lesley said that she thought Laurie Morse would help with the vendors. Penny O'Sullivan will chair the Sweet Grass fundraiser with Connie Aubin-Adams help.

c.)Director's Report: Lesley Kimball is looking for grants to help pay for the Children's Room redesign. The estimates for the shelving alone is \$25,000. She has also sent out letters asking for donations.

Lesley feels the library is doing well although the statistics do not seem to agree with that. Lee Beauregard mentioned the "Net Promoter Score" which may give a better indication of the library's success.

VI. Executive Session:

No executive session was required.

VII.Next Meeting: The next meeting of the Board of Trustees will be June 9, 2015 at 6:30p.m.

VIII.Adjournment:Vicki Marbacher moved to adjourn. Lee Beauregard seconded the motion. The May meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 8:02p.m.

IX.

Respectfully submitted,

Vicki Marbacher
Secretary and Trustee