

Wiggin Memorial Library – Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday April 14, 2015

A regularly scheduled meeting of the Board of Trustees took place Tuesday April 14, 2015 at the Wiggin Memorial Library. The meeting was called to order at 6:35p.m.

The following persons were in attendance at the call to order:., Trustee and Secretary Vicki Marbacher, Trustee Penny O'Sullivan, Trustee Terry Reardon Pollini, Alternate Trustee Allison Knab,, and Library Director Lesley Kimball. Trustee and Chairperson Lee Beauregard, Trustee and Treasurer Connie Aubin-Adams and Richard "Dick" MacCallum arrived after the start of the meeting. Not in attendance were Alternate Trustee John Dozet and Alternate Trustee Steve Simons. Alternate Trustee Allison Knab was designated to vote for Trustee Connie Aubin-Adams. Trustee Penny O'Sullivan volunteered to chair the meeting.

I. Guests, Welcomes and Announcements

No guests were present at the start of the meeting.

II. Action Items

a) Elect Officers: This item was tabled until the arrival of the 2 absent trustees

a) Minutes: Vicki Marbacher corrected the minutes in V. a) to change "and" to "an". Vicki Marbacher moved to accept the minutes as corrected. Allison Knab seconded the motion. All were in favor.

b) Accept Donations Received: Lesley Kimball reported that donations of \$1555 had been received. Due to donations of museum passes, only 2 need to be purchased, so money usually allocated for them from the Trust Fund will be used for programs. Allison Knab moved to accept the donations, Terry Reardon Pollini seconded the motion. All were in favor.

III. Old Business

a) Strategic Plan Draft: Leslie Kimball has sent corrections to the printer. The board reviewed the copy for errors. Penny O'Sullivan will proofread a final document. The board discussed the mission statement. The new mission statement will be "To inspire readers, enrich lives, and create community. Vicki Marbacher moved to adopt the new mission statement . Allison Knab seconded the motion. All were in favor.

At this point Trustee and Chairperson Lee Beauregard and Trustee and Treasurer Connie Aubin-Adams arrived. Trustee and Chairperson Lee Beauregard started to chair the meeting.

I. Guests, Welcomes and Announcements

Richard "Dick" MacCallum was welcomed. Dick announced that the Bake Sale by the Friends earned \$256. There were 13 contributors and there were some large items.

V. b) a Book Sale recap: The gross for the sale was \$2014, and the net was \$1846(Expenses included boxes and lunch). Vicki Marbacher reported that the fee for the "preview" hour was not charged on entrance, but at checkout due to customer complaints. It was agreed that the fee for the next book sale will be \$20.

II. a) Elect Officers: Lee Beauregard was nominated to be chairperson by Connie Aubin-Adams. He accepted the nomination. All were in favor. Connie Aubin-Adams was nominated to be Treasurer by Lee Beauregard. She accepted the nomination. All were in favor . Vicki Marbacher was nominated to be Secretary by Lee Beauregard. She accepted the nomination. All were in favor.

III. b) Computer upgrade update: Lesley Kimball is still working with the computer company to resolve the circulation issues.

IV. New Business

a.)Heroes Fair: The summer reading program will have a theme of heroes. There will be a fair on June 29 from 2-4 featuring local heroes. The trustees agreed to have a table at this. Popcorn as well as volunteer forms for the town will be distributed.

b.) Memorial Day Parade: This will happen May 25th. Lee Beauregard, Terry Reardon Pollini, Penny O'Sullivan, Connie Aubin-Adams, Vicki Marbacher, and Leslie Kimball will march. Allison Knab volunteered to contact the Girl Scouts about marching. Decorative ideas for marching were discussed. Connie Aubin-Adams reminded the board that next year is the 300th anniversary of the town and a flat bed truck would be needed for the float and a book cart drill team should be organized.

c.)Trustee By Laws: Leslie Kimball distributed the current by laws and asked the board to review them and forward any comments to her.

V. Reports

a.) Treasurer's Report: It was reviewed and accepted . The board is enjoying the new format of the report.

b.) Fund-raising:

a. Book Sale – Set October dates: It was agreed that the next sale will be October 2nd and 3rd with set up on the 1st.

b. 2015 Calendar: Lesley Kimball said that she will have this available next month.

c. Membership: Lesley Kimball said that she had not received any responses to her request for a fund-raising chairperson.

d. Sweet Grass Sale: Penny O'Sullivan noted that the sale needs to start before the Book Sale. Connie Aubin-Adams reminded all that having the pick up and continued sales at the Craft Fair increased sales.

c.)Director's Report: Lesley Kimball mentioned upcoming programs. She also discussed the issues she is having with the circulation statistics and with the door count.

VI. Executive Session:

No Executive Session was required.

VII. Next Meeting: The next meeting of the board of Trustees will be May 12, 2015 at 6:30 p.m.

VIII. Adjournment: Penny O'Sullivan moved to adjourn. Terry Reardon Pollini seconded the motion. The April meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 8:02p.m.

Respectfully submitted,

Vicki Marbacher
Secretary and Trustee