

Wiggin Memorial Library – Stratham, NH

Minutes of the Board of Trustees Meeting

Tuesday February 10, 2015

A regularly scheduled meeting of the Board of Trustees took place Tuesday February 10, 2015 at the Wiggin Memorial Library. The meeting was called to order at 6:42p.m.

The following persons were in attendance: Trustee and Chairperson Lee Beauregard, Trustee and Treasurer Connie Aubin-Adams, Trustee and Secretary Vicki Marbacher, Alternate Trustee John Dozet, and Library Director Lesley Kimball. Alternate Trustee Allison Knab arrived after the start of the meeting. Not in attendance were Trustee Terry Reardon Pollini, Trustee Penny O'Sullivan, and Alternate Trustee Steve Simons. Alternate Trustee John Dozet was designated to vote for Trustee Terry Reardon Pollini. Alternate Trustee was designated to vote for Trustee Penny O'Sullivan.

I. Guests, Welcomes and Announcements

No guests were present.

II. Action Items

a) **Minutes:** Connie Aubin-Adams moved to accept the January minutes. John Dozet seconded the motion. All were in favor.

b) **Accept Donations Received:** Lesley Kimball reported that the report of donations was not yet available.

III. Old Business

a) **2015 Budget :** Lesley Kimball presented the budget as it has been adjusted and approved by the Board of Selectmen. The budget does not take effect until the first full pay period in April.

b) **Strategic Plan Draft:** Leslie Kimball will arrange for current pictures of the staff and board of trustees. She may opt for individual pictures instead of a group one. Lesley would like further input and discussion on the mission statement.

c) **Computer upgrade update:** Lesley Kimball noted that more computers have been put online. The circulation computer has been delayed because the company needs to write code so that a receipt can be printed.

IV. New Business

a) **Payroll Distribution - Executive Session:** This started at 7:03 and ended at 7:27.

b) **Book Sale:** Vicki Marbacher noted that Tricia has a program planned for April 9th at 6:30. Any tables needed for the book sale will need to be moved before that. Connie Aubin-Adams volunteered to help with that. Set-up will start at 6:30. Lesley Kimball brought up the idea of charging more for the preview hour. The board agreed that the fee will be \$20.

V. Reports

a) **Treasurer's Report:** Connie Aubin-Adams presented a different format of report. The board reviewed and accepted it. The board would like fewer subsections and thought that showing the percent of the budget spent would be useful.

b) **Fund-raising report:** Lee Beauregard announced that he can no longer be fund-raising chairperson. He will send out an email asking for a volunteer.

c) **Director's report :** Lesley Kimball presented a proposal for a new design of the Children's Room. Lesley Kimball, Jan Streelman, and Samantha Lucius have been working with Creative Office Pavilion

on a possible design. This will be paid for with fund-raising money.

V. Executive Session(non public session)

The executive session was held during New Business.

The next Trustee meeting will be held Tuesday March 10, 2015 at 6:30p.m. Allison Knab moved to adjourn the meeting. Connie Aubin-Adams seconded the motion. The February meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 7:54p.m.

Respectfully submitted,

Vicki Marbacher
Secretary and Trustee