

Wiggin Memorial Library – Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday October 14, 2014

A regularly scheduled meeting of the Board of Trustees took place Tuesday October 14, 2014 at the Wiggin Memorial Library. The meeting was called to order at 6:31p.m.

The following persons were in attendance: Trustee and Chairperson Lee Beauregard, Trustee and Treasurer Connie Aubin-Adams, Trustee and Secretary Vicki Marbacher, Trustee Penny O'Sullivan, Alternate Trustee Steve Simons, Alternate Trustee John Dozet and Library Director Lesley Kimball. Alternate Trustee Steve Simons was appointed to vote in Trustee Terry Reardon Pollini's place. Trustee Terry Reardon Pollini arrived at 6:35. Not in attendance was Alternate Trustee Allison Knab .

I. Guests, Welcomes and Announcements

There were no guests.

II. Action Items

a) Minutes: Penny O'Sullivan moved to accept both the August and September minutes. Connie Aubin-Adams seconded the motion. All were in favor.

b) Accept Donations Received: Lesley Kimball notified the board that the \$1378.78 donation from the TD Affinity Program had been published in the newspaper. Connie Aubin-Adams motioned to accept the donation. Steve Simons seconded the motion. All were in favor.

III. Old Business

a) Strategic Plan: Leslie Kimball will check with Colin Laverty to see if the highway department has a cherry picker for the cover photo. Vicki Marbacher will check with Will Stalker about the same matter. If one is not available our alternate plan is a photographer on the roof.

b) Computer Upgrade: Paul Wolf has been held up working with new server for the town. He will set up one each of a public, catalog and work-station computer, so that Lesley Kimball can make sure the new system is working.

c) Book sale: Lee Beauregard announced that the book sale had made \$1693. Lesley Kimball noted that members of the public have suggested that we charge possibly the booksellers \$20 or 25 for the first hour. Lesley also noted that all library keys have been given out.

d) Director's Evaluation: The board reviewed it and Lesley Kimball's responses.

IV. New Business

a) Internet Use Policy: Lesley Kimball distributed the policy to the board and asked that they review it for the November meeting.

b) Budget Draft: Lesley Kimball asked that the board review it and double-check the totals.

c) Children's Librarian Search: Lesley Kimball has received 44 resumes. She plans on having a decision by early December. She noted that the job description has been revised.

d) Key Inventory: As noted earlier there are no more keys available to Trustees for the library. Lee Beauregard suggested that we put an item in the budget to cover the cost of more keys.

e) Snacks for Teens: The board reviewed the proposal from Lucia Von Letkemann to sell snacks to the teens. The board has approved this on a trial basis and will need an update on the program at the next meeting.

V. Reports

a)Treasurer's report: it was discussed and approved.

b)Fund-raising report:

a. Sweet Grass: Penny O'Sullivan said that Lynn from Sweet Grass has allowed the items to continue being sold through the Craft Fair. Volunteers will be needed to sort and distribute the orders. Penny thinks that the full line should be sold in the future.

b. Chocolate Bars: Terry Reardon Pollini advised the board the minutes were in error and the bars would be available for the Craft Fair. She will look into stickers for the bars. Vicki Marbacher suggested "You're sweet to support WML" as the tag-line.

c. Craft Fair: Connie Aubin-Adams circulated the volunteer time slot sheet. She will confirm which vendors had which spots.

d. Fund-raising Committee Status: Lee Beauregard will consider a meeting in the new year.

c)Director's report : Lesley Kimball presented her report. She noted that Pat Parnell had commissioned an art and poetry work which she is donating to the library. It will be unveiled on November 1st.

V. Executive Session(non public session)

No executive session was needed.

The next Trustee meeting will be held Monday, November 10, 2014 at 6:30p.m. Connie Aubin-Adams moved to adjourn the meeting. Vicki Marbacher seconded the motion. The October meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 8:18p.m.

Respectfully submitted,

Vicki Marbacher
Secretary and Trustee