

## Wiggin Memorial Library – Stratham, NH

### Minutes of the Board of Trustees Meeting Tuesday September 9, 2014

A regularly scheduled meeting of the Board of Trustees took place Tuesday September 9, 2014 at the Wiggin Memorial Library. The meeting was called to order at 6:34p.m.

The following persons were in attendance: Trustee and Chairperson Lee Beauregard, Trustee and Treasurer Connie Aubin-Adams, Trustee and Secretary Vicki Marbacher, Trustee Terry Reardon Pollini, Trustee Penny O'Sullivan, Alternate Trustee Steve Simons, Alternate Trustee Allison Knab and Alternate Trustee John Dozet. One guest was in attendance - Dick MacCallum. Not in attendance was Library Director Lesley Kimball.

#### I. Guests, Welcomes and Announcements

The guest was welcomed.

#### II. Action Items

**a) Minutes:** Since copies of the minutes were not available the August minutes will be reviewed at the October meeting.

**b) Accept Donations Received:** Connie Aubin-Adams noted that we received \$1378.78 from the TD Bank affinity program. Connie Aubin-Adams will speak to Lesley about putting the notice in the newspaper. Penny O'Sullivan motioned to accept the donation. Vicki Marbacher seconded the motion. All were in favor.

#### III. Old Business

**a) Alternate Trustee:** John Dozet introduced himself to the board.

**b) Staff Appreciation Party:** The party was discussed. It was enjoyed by all and there were a good number of staff present.

#### IV. New Business

**a) Directors Evaluation:** The board discussed the evaluation form and decided that we will continue with our present form and revise it after the town adopts and evaluation form. All evaluations should be submitted to Lee Beauregard by September 21.

**b) Sweet Grass Fundraiser:** Penny reported that Marilyn Bean is taking charge of this fundraiser. She will select 15 products for the sale. Order forms will be emailed with the WML newsletter. The product should be received for the Craft Fair on October 25.

**c) Craft Fair:** Connie noted that it will be held October 25<sup>th</sup>. The hours of the fair are 9-4. A sign-up sheet was circulated. There will be food available since Leslie Blaney will be there.

**d) Book Sale:** Lee said that it will be held October 3<sup>rd</sup> and 4<sup>th</sup>. Set-up will be at 6:30 on October 2<sup>nd</sup>. A sign-up sheet was circulated. There was a discussion of putting a sign in the circle. Dick MacCallum said that the Friends of the Library will be doing a bake sale.

**e) Candy Bar Sale:** Terry will look into ordering them in time for the craft fair. At the October meeting we will discuss selling them on election day -whether it is worth the time commitment.

#### V. Reports

**a) Treasurer's report:** it was discussed and approved.

**b) Fund-raising report:** Lee Beauregard noted that items were covered under New Business

**c) Director's report :** no report was available.

**V. Executive Session(non public session)**

No executive session was needed.

The next Trustee meeting will be held October 14, 2014 at 6:30p.m. Vicki Marbacher moved to adjourn the meeting. Connie Aubin-Adams seconded the motion. The September meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 7:20p.m.

Respectfully submitted,

Vicki Marbacher  
Secretary and Trustee