

## **Wiggin Memorial Library – Stratham, NH**

### **Minutes of the Board of Trustees Meeting**

**Tuesday, May 14, 2013**

A regularly scheduled meeting of the Board of Trustees took place Tuesday, May 14, 2013 at the Wiggin Memorial Library. Lee Beauregard called the meeting to order at 6:42 p.m.

The following persons were in attendance: Trustee Lee Beauregard; Treasurer and Trustee Connie Aubin-Adams; Trustee Penny O'Sullivan; Secretary and Trustee Vicki Marbacher; Chairperson and Trustee Bruce Cotter; Alternate Trustee Steve Simons; Alternate Trustee Allison Knab; Alternate Trustee Terry Riordan Pollini and Library Director Lesley Kimball.

#### **I. Guests, Welcomes and Announcements**

Lee Beauregard volunteered to chair the meeting, but ceded the chair to Bruce Cotter.

Bruce Cotter announced that due to the Right to Know Law in NH any policy decisions must be made at a public meeting.

#### **II. Action Items**

Minutes: the minutes of the April 2013 meeting were reviewed. Lee Beauregard motioned to accept the minutes. Motion was seconded by Connie Aubin-Adams. All members were in favor and the minutes were approved.

Accept Donations Received: Lesley Kimball reported that there were no donations received.

Circulation Policy: The changes to the Circulation Policy were reviewed. Vicki Marbacher motioned to approve the policy. Motion was seconded by Lee Beauregard. All members were in favor and the policy was approved.

#### **III. Old Business**

Memorial Day Parade: Connie Aubin-Adams will organize decorations for "The Hungry Caterpillar". A sign up sheet for the community will be available in the Children's room. Those participating will meet at 1 p.m.

Departmental Goals: Lesley reviewed the goals she will present to the selectmen. She will also investigate how the library can support the town's goals, as well as other department's goals.

Swearing-in of Alternate Trustees: Steve Simons and Allison Knab have been sworn in.

#### **IV. New Business**

Trustee Orientation: An orientation for new trustees and alternate trustees will be held June 29<sup>th</sup> at 10:00 a.m. It will be open to the Friends of the Library and the town. Plans were made to record it.

Staff Appreciation Luncheon: Lesley will poll the staff as to which Sunday in September will be most convenient for all. The main course will be chili.

Library Garden: The garden will not be affected by the repaving of the parking lot. Plantings will be assessed after the paving is finished.

#### **V. Reports**

The Treasurer's Report was reviewed and accepted. Connie Aubin-Adams will email the board when checks are ready for signatures.

Fundraising Report: Lee Beauregard recapped the fundraising meeting. Another meeting will be scheduled in the summer.

The Director's Report was reviewed and accepted.

#### **VI. Executive (Non public) Session**

There was no Executive(Non-public) session.

**VII. Next Meeting and Adjournment**

The next Trustee meeting will be held June 11, 2013 at 6:30 p.m. The May meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 7:53 p.m.

Respectfully submitted,

Vicki Marbacher  
Secretary and Trustee