

Wiggin Memorial Library – Stratham, NH

Minutes of the Board of Trustees Meeting Monday, March 10, 2014

A regularly scheduled meeting of the Board of Trustees took place Monday, March 10, 2014 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 6:40 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter Treasurer and Trustee Connie Aubin-Adams, Secretary and Trustee Vicki Marbacher, Trustee Penny O'Sullivan, Alternate Trustee Steve Simons, Alternate Trustee Terry Reardon Pollini and Library Director Lesley Kimball. Not in attendance were Trustee Lee Beauregard and Alternate Trustee Allison Knab. Terry Reardon Pollini served in place of Lee Beauregard.

I. Guests, Welcomes and Announcements

No Guests were present and there were no announcements.

II. Action Items

a) Minutes: The January minutes were reviewed. Penny O'Sullivan motioned to accept the minutes. Connie Aubin-Adams seconded the motion. All members were in favor and the minutes were approved. The February minutes were reviewed. Lesley Kimball corrected the spelling of Vicki and of Dechaine and noted that Paul Dechaine is Town Administrator, not Town Manager. Penny O'Sullivan motioned to accept the minutes as corrected. Vicki Marbacher seconded the motion. All members were in favor and the minutes were approved. The minutes from the February Executive Session were reviewed. Vicki Marbacher motioned to accept the minutes. Connie Aubin-Adams seconded the motion. All members were in favor and the Executive Session minutes were approved.

b) Accept Donations Received: Lesley Kimball announced that a donation of \$100 was received. Vicki Marbacher motioned to accept the donation. Connie Aubin-Adams seconded the motion. All members were in favor and the donation was accepted. All members were in favor.

III. Old Business

a) Budget/Salaries: Lesley has advised Tricia Ryden about operational questions which might occur at the Town Meeting. Salaries will be discussed in the Executive Session.

b) Strategic Planning Pictures: Lesley will place pictures in the Strategic Plan.

IV. New Business

a) Book sale: books for the special table are being set aside. The sign up sheet for working at the sale was distributed to the board. It was discussed changing the set up time to evening. Vicki Marbacher will discuss that with Tricia Ryden.

b) Meeting Room Policy: Lesley reviewed changes to make to the policy. They were discussed and she will submit the revised policy at the next meeting.

c) Staff Training: Lesley reviewed changes to the training days(to use the Friday before Labor Day instead of Columbus Day- so the library would close on that Friday and be open on Columbus Day). Connie Aubin-Adams motioned to accept these changes. Vicki Marbacher seconded the motion. All members were in favor.

V. Reports

a) Treasurer's report: it was reviewed and accepted.

b) Fundraising report: No report

c) Director's report : was reviewed and accepted. Lesley will be setting up a laptop with short demos

on the online resources available.

VI. Executive Session(non public session)

The executive session was called to order at 7:47 p.m.by Bruce Cotter. Personnel and salary were discussed. The Executive(Non-Public Session) was concluded at 8:01p.m.

The next Trustee meeting will be held April 8 at 6:30 p.m. The March meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 8:03p.m.

Respectfully submitted,

Vicki Marbacher
Secretary and Trustee