

Wiggin Memorial Library – Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, January 14, 2014

A regularly scheduled meeting of the Board of Trustees took place Tuesday, January 14, 2014 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 6:35 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter Treasurer and Trustee Connie Aubin-Adams, Trustee Lee Beauregard, Secretary and Trustee Vicki Marbacher, Trustee Penny O'Sullivan, Alternate Trustee Steve Simons, Alternate Trustee Allison Knab, Alternate Trustee Terry Reardon Pollini and Library Director Lesley Kimball.

I. Guests, Welcomes and Announcements

No Guests were present and there were no announcements.

II. Action Items

- a) Minutes:** The December minutes were reviewed. Bruce Cotter corrected the minutes from “as per regulations” to “as per statutes”. Lee Beauregard motioned to accept the minutes as corrected. Connie Aubin-Adams seconded the motion. All members were in favor and the minutes were approved.
- b) Accept Donations Received:** Lesley Kimball announced that donations of \$3435.00 and a bequest of \$5536.66 were received. Lee Beauregard motioned to accept the donations and bequest. Penny O'Sullivan seconded the motion. All members were in favor and the donations were accepted. Leslie suggested that the library might set up a trust or endowment that people could donate or bequest to. A discussion ensued. Penny O'Sullivan moved that Lesley Kimball should actively pursue setting up a trust or endowment. Penny O'Sullivan motioned to accept this motion. Lee Beauregard seconded the motion. All were in favor.

III. Old Business

IV. New Business

- a) Budget:** Lesley Kimball reviewed her preparations for the the budget committee. No date has been set for the presentation. All trustees are encouraged to attend the presentation.
- b) Fundraising Calendar:** Lee Beauregard will prepare a calendar, email to all trustees, and present it at the next meeting.
- c) Candidates for Board of Trustees:** Bruce Cotter's term ends in 2014 and he is not planning on running again. The alternate trustees were asked if any were willing to run. Lesley Kimball said she thought that the filing period would start January 21 and run through January 31.

V. Reports

- a) Treasurer's report:** it was reviewed and accepted.
- b) Fundraising report:** Lee Beauregard noted that he annual appeal letters at this point had generated donations about \$600. less than last year.
- c) Director's report :** was reviewed and accepted. Lesley Kimball is moving forward on hiring substitute employees.

VI. Executive Session(non public session)

There was no Executive(Non-public) session.

The next Trustee meeting will be held February 11, 2014 at 6:30 p.m. The January meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 7:40p.m.

Respectfully submitted,

Vicki Marbacher
Secretary and Trustee