

Wiggin Memorial Library – Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, October 8, 2013

A regularly scheduled meeting of the Board of Trustees took place Tuesday, October 8, 2013 at the Wiggin Memorial Library. Lee Beauregard called the meeting to order at 6:32 p.m.

The following persons were in attendance: Treasurer and Trustee Connie Aubin-Adams, Trustee Lee Beauregard, Secretary and Trustee Vicki Marbacher, Trustee Penny O'Sullivan, Alternate Trustee Terry Reardon Pollini, Alternate Trustee Allison Knab, and Library Director Lesley Kimball. Not attending were Chairperson and Trustee Bruce Cotter and Alternate Trustee Steve Simons. Lee Beauregard volunteered to chair the meeting. Allison Knab was selected to vote in Bruce Cotter's absence.

I. Guests, Welcomes and Announcements

No Guests were present.

II. Action Items

a) Minutes: The September minutes were reviewed. Connie Aubin-Adams motioned to accept the minutes. Penny O'Sullivan seconded the motion. All members were in favor and the minutes were approved.

b) Accept Donations Received: Lesley Kimball announced that no donations were received.

III. Old Business

a) Staff Luncheon Recap: There was not a high attendance by the staff. Lesley Kimball noted that Tricia Ryden suggested that a change to a game afternoon might be an alternative event. Lesley Kimball noted that in past years the trustees have authorized each staff member to choose a book to add to the collection with an appropriate bookplate. Lee Beauregard moved that this tradition should continue. Vicki Marbacher motioned to accept this motion. Connie Aubin-Adams seconded the motion. All were in favor.

b) ACA and the library: Lesley Kimball reported that no one has approached the staff about the ACA. There are brochures available to the public.

c) Strategic Plan – Photos: Lesley Kimball is looking for her file of the photos. Penny O'Sullivan volunteered to take pictures if the file is not found.

IV. New Business

a) Budget: Lesley Kimball reviewed her draft of the budget.

b) Director Evaluation: This will be postponed until November per Bruce Cotter's request.

V. Reports

a) Treasurer's report: it was reviewed and accepted.

b) Fundraising report: Lee Beauregard circulated the sign-up sheet for the book fair since the date has been changed. The Craft Fair will be held October 26 from 10 to 4. Two programs will be held at the library that day.

c) Director's report : was reviewed and accepted.

VI. Executive Session(non public session)

There was no Executive(Non-public) session.

The next Trustee meeting will be held November 12, 2013 at 6:30 p.m. The October meeting of the Wiggin Memorial Library Board of Trustees was adjourned at 8:04p.m. Allison Knab motioned to accept the adjournment. Penny O'Sullivan seconded the motion.

Respectfully submitted,

Vicki Marbacher
Secretary and Trustee