

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, February 12, 2013

A regularly scheduled meeting of the Board of Trustees took place Tuesday, February 12, 2013 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 6:32 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Treasurer and Trustee Connie Aubin-Adams; Secretary and Trustee Eileen Bischoff; Trustee Lee Beauregard; Alternate Trustee Vicki Marbacher and Library Director Lesley Kimball. Not present were Trustee Murray Segal and Alternate Trustees Penny O'Sullivan and Terry Reardon Pollini.

I. Guests, Welcomes and Announcements

No guests were present. Bruce Cotter brought the Board's attention to the recently installed plaque and photo honoring Craig Wark.

II. Action Items

Minutes: The minutes of the January 2013 meeting were reviewed. Eileen Bischoff motioned to accept the minutes. Motion was seconded by Connie Aubin-Adams. All members were in favor and the minutes were approved. Connie Aubin-Adams noted some difficulty finding the minutes online and will recheck which website she was using and notify Lesley Kimball of any problem.

Accept Donations Received: Lesley Kimball reported that \$1865 in donations have been received since the January meeting. Vicki Marbacher motioned to accept all donations. Motion was seconded by Lee Beauregard. All members were in favor and the motion was approved.

III. Old Business

2013 Budget: The January 15th presentation to the Budget Advisory Committee went very well. Funding for the new book covering system remains in the budget. 2% COLA and a 1% merit increase were approved for salaries. The 1% merit increase will be allocated by the Board of Trustees. A compensation plan will be developed prior to further compensation discussions with the Board of Selectmen. It was noted there is a positive relationship between the library and the Board of Selectmen and Budget Advisory Committee. Thanks go to Bruce Cotter, Connie Aubin-Adams and Lesley Kimball for the work put into the budget and presentation.

Craig's Room: Due to the recent snowstorm, the dedication of Craig's Room was postponed. A tentative date of March 2 has been set for the rescheduled dedication.

Book Drive NY/NJ Libraries: As no progress has been made on this it was decided not to pursue this project.

HB436: It was noted that HB436, a proposed bill relative to governance of town libraries was deemed "inexpedient to legislate" by the House Municipal and County Government Committee. This means that the bill is almost certain to be killed when it comes to a full vote of the House.

IV. New Business

Strategic Plan Update: Lesley Kimball provided a draft of the Missions, Strategies & Outcomes for the 2013-2015 Strategic Plan, along with samples of plans from other libraries. Discussion points included using a simpler design; taglines vs. bulleted points; and providing summaries in the printed version referencing additional detail online. The Trustees were asked to provide input on what points they feel are important and should be kept in the printed version. This input should be sent to Lesley prior to the March meeting. A goal was set to have the final version completed by National Library Week in April.

V. Reports and FYI's

- The Treasurer's Report was reviewed and accepted.
- Fundraising efforts were discussed. Lee Beauregard and Vicki Marbacher will co-chair the Fundraising Committee. Vicki Marbacher will take charge of the Spring Book Sale. Lee Beauregard will handle the Fall Book Sale. Bruce Cotter will coordinate the Dickens Event if it is held again this year.
- The Director's Report was reviewed and accepted. Specific items noted included the Feb. 18 Staff Training Day, Candidate's Night on March 7 and the Ice Fishing Program on Feb. 16. Lesley Kimball also noted the Meditation Program with Ken George is going well.

VI. Executive (Non-Public) Session

Bruce Cotter called the Board into Executive (Non-Public) Session at 7:39 p.m. A specific budget and personnel matter was discussed. Executive (Non-Public) Session was concluded at 7:55 p.m.

VII. Next Meeting and Adjournment

Due to a conflict with the Town of Stratham Election Day, the next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, March 5, 2013 at 6:30 p.m. The February 2013 meeting adjourned at 8:02 p.m.

Respectfully submitted,

Eileen M. Bischoff
Secretary and Trustee