

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, November 13, 2012

A regularly scheduled meeting of the Board of Trustees took place Tuesday, November 13, 2012 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 6:30 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Trustees Lee Beauregard and Murray Segal; Alternate Trustees Vicki Marbacher, Penny O'Sullivan and Terry Reardon Pollini and Library Director Lesley Kimball. Not present was Treasurer and Trustee Connie Aubin-Adams. Vicki Marbacher served as Trustee in lieu of Connie Aubin-Adams. Eileen Bischoff and Penny O'Sullivan were not present at the beginning of the meeting and Terry Reardon Pollini served as Trustee in lieu of Eileen Bischoff until her arrival.

I. Guests and Welcomes

No guests were present.

II. Action Items

Minutes: The minutes of the October 2012 meeting were reviewed. Lee Beauregard motioned to accept the minutes. Motion was seconded by Vicki Marbacher. All members were in favor and the October 2012 minutes were approved.

Accept Donations Received: An additional \$100 was received honoring the memory of Craig Wark. Lesley Kimball advised that the October book sale raised \$1085, the craft fair raised \$1056 and election day sales raised approximately \$250. Eileen Bischoff motioned to accept all donations/monies received. Motion was seconded by Lee Beauregard. All members were in favor and the motion was approved.

III. Old Business

Book Sale: The October book sale was a success and raised \$1085. The spring book dates are April 12-13, 2013.

Craft Fair: The craft fair raised \$1056. While the fair was not as busy as last year the vendors said they would come again. Attendance at the 2011 fair may have been higher as a result of a library program held the same day. Suggestions were made to have a library function the same time as the craft fair next year to draw more people and also to have a better plan to draw people into the lobby area. Results of the vendor survey were reviewed.

2013 Budget: the proposed 2013 budget was reviewed. Lesley Kimball, Connie Aubin-Adams and Bruce Cotter will meet to further discuss the budget proposal.

Parker, Arizona Library: In November 2011, the Trustees approved a donation to the Parker, Arizona library after a request from Joyce Charbonneau. Lesley Kimball passed around a packet received from the Parker Library that showed how the donations they received were put to use.

IV. New Business

2013 Budget Presentation: The 2013 budget will be presented to the Budget Advisory Committee in January. The date has not been set yet. The CIP Request, covering computer and server replacement, will go to Paul Deschaine on Monday, November 19. Lesley Kimball presented questions to the board to generate opinions on what will make the most successful presentation to the BAC. Answers should be e-mailed to Lesley by Monday, November 19.

Craig's Room: The draft of the write-up for the plaque was reviewed and discussed. A few grammatical changes will be made. Penny O'Sullivan will edit the paragraph and Lesley Kimball will arrange for the plaque. Bruce Cotter will work with Jean Wark on a dedication date, possibly during Library Lovers' Month in February.

Dickens Event: The Dickens Event will be held Friday, December 7, 2012 at the Community Church in Stratham.

NY/NJ Hurricane Damage: Murray Segal brought up the fact that many libraries in the New York/New Jersey suffered severe damage from Hurricane Sandy and suggested we help in some way. Murray will connect with a specific library in the area and will coordinate a special drive to collect books to be sent to that library.

V. Reports and FYI's

- The Treasurer's Report was reviewed and accepted.
- Fundraising efforts were discussed under Old and New Business. Lesley Kimball passed out information on the Charity Blast program as a way to raise money for the library while shopping online. The board agreed to pass this information on to friends and neighbors.
- The Director's Report was reviewed and accepted. Special note was made of upcoming library programs including the ETTY play, the Tin Ticket author visit, the holiday wreath program, the gingerbread house workshop in the Children's Room and the babysitting class currently under way in the Teen Area.

VI. Executive (Non-Public) Session

There was no Executive (Non-Public) Session.

VII. Next Meeting and Adjournment

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, December 11, 2012 at 6:30 p.m. The November 2012 meeting adjourned at 7:40 p.m.

Respectfully submitted,

Eileen M. Bischoff
Secretary and Trustee