

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, June 12, 2012

A regularly scheduled meeting of the Board of Trustees took place Tuesday, June 12, 2012 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:03 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Treasurer and Trustee Connie Aubin-Adams; Secretary and Trustee Eileen Bischoff; Trustee Lee Beauregard; Alternate Trustee Vicki Marbacher and Library Director Lesley Kimball. Not present were Trustee Murray Segal, Alternate Trustees Penny O'Sullivan and Terry Reardon Pollini; Trustee Emeritus Craig Wark. Vicki Marbacher is serving as Trustee in lieu of Murray Segal at this meeting.

Bruce Cotter brought two books to share with the Trustees. The first was one volume of a six volume set of Hans Christian Andersen works. The second was a limited edition volume, The Fantasy Fan, a handmade hardcover edition of the complete run of all issues of this fanzine.

I. Guests and Welcomes

No guests were present.

II. Action Items

Minutes: The minutes of the May 2012 meeting were reviewed. Connie Aubin-Adams motioned to accept the minutes. Motion was seconded by Vicki Marbacher. All members were in favor and the May 2012 minutes were approved.

Accept Donations Received: Two donations totaling \$550 were received since the last meeting. Connie Aubin-Adams motioned to accept all donations received since the May 2012 meeting. Motion was seconded by Eileen Bischoff. All members were in favor and motion was approved.

III. Old Business

Mural: Lesley Kimball updated the board on the status of the mural planned for the front exterior wall of the library. A design has been approved and the mural is tentatively scheduled to be started the week of June 24th. The Trustees hope that the mural can be completed in time for the 100th Anniversary Celebration on July 14th.

100th Anniversary Celebration: Lesley Kimball updated the board on the status of plans for the celebration. Some items discussed included cleaning of the library prior to the celebration, publicity, including signs and the need for an additional face painter.

Bank Review: Connie Aubin-Adams updated the board on the status of the bank review and initial conversations with local banks. All Trustee signatures are finally on record at People's United Bank.

History of Stratham Account: Lesley Kimball reviewed the history of this account discussed at the May 2012 meeting. Bruce Cotter will write an explanatory letter and the proceeds of this account will be turned over to the 300th Anniversary Committee.

Rules of Library Behavior and Unattended Children Policy: The revised policy was approved and signed by the Trustees.

IV. New Business

Social Media Policy: The need for a Social Media Policy was discussed. Lee Beauregard will draft a copy for review.

Response to Law Enforcement Policy: This policy, originally written at the time of the Patriot Act is up for review. The policy basically states that the library will cooperate with law enforcement but is also committed to upholding patron's privacy. Comments should be submitted prior to the July 2012 meeting, any changes will be reviewed then.

V. Reports and FYI's

- The Treasurer's Report was reviewed and accepted.
- Fundraising efforts were discussed. Eileen Bischoff updated the board on the wine raffle. Lee Beauregard discussed the potential Fun Run but it is deemed not feasible at this time due to the expense involved. Connie Aubin-Adams and Vicki Marbacher advised they have additional Wiggin Bars to be sold at the 100th Anniversary Celebration. The Craft Fair needs leadership, Connie Aubin-Adams and Eileen Bischoff volunteered to help organize.
- The Director's Report was reviewed and accepted. Items discussed included the vending machine, feedback on the new library hours and the One Direction ticket raffle.

VI. Executive (Non-Public) Session

There was no Executive (Non-Public) Session.

VII. Next Meeting and Adjournment

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, July 10, 2012 at 7:00 p.m. The June 2012 meeting adjourned at 8:28 p.m.

Respectfully submitted,

Eileen Bischoff
Secretary and Trustee